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URBAN MUNICIPAL

CITY OF HAMILTON

FINANCE COMMITTEE

April

June

1988







CA40N HBLA05  
C51F3

E. A. SIMPSON  
CITY CLERK

K. E. AVERY  
DEPUTY CITY CLERK



CITY HALL  
HAMILTON, ONTARIO  
L8N 3T4

## THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1988 April 15

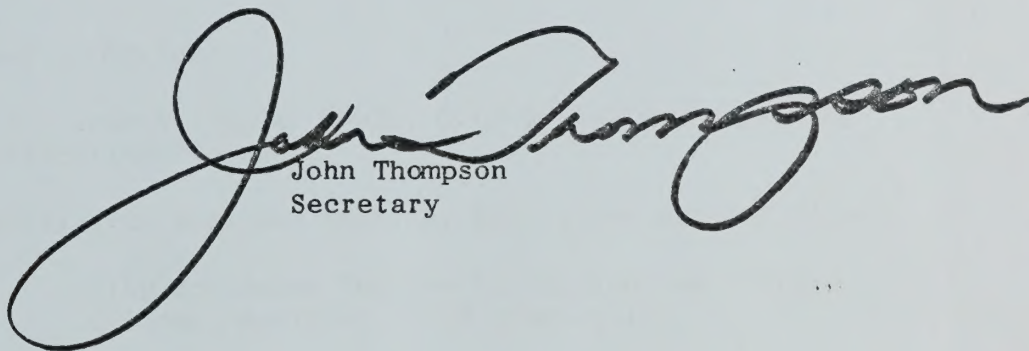
URBAN MUNICIPAL

APR 18 1988

GOVERNMENT DOCUMENTS

### NOTICE OF MEETING

Finance Committee  
Tuesday, 1988 April 19  
2:00 o'clock p.m.  
Room 233, City Hall

  
John Thompson  
Secretary

JT:mjw

### A G E N D A

#### DELEGATIONS

##### A. 1988 GRANT APPEALS

2:00 o'clock p.m.	Pakistan Canada Association of Hamilton.
2:15 o'clock p.m.	Hamilton Ladies Slo-Pitch.
2:30 o'clock p.m.	Media Club of Canada - Hamilton Branch.

B. 2:45 o'clock p.m. Board of Education for the City of Hamilton  
- 1988 Levy Requirement.

1. Additional 1988 Convention/Reception Grant Requests.

2. Additional 1988 General Grant Requests.







3. Cost of Building Permit for Jimmy Lomax.
4. Manager of Purchasing
  - (a) Replacement of Dictaphone Equipment - Traffic Department.
  - (b) Replacement of Snowgrooming Machine, Central Garage.
  - (c) Supply and Delivery of Computer Workstation Furniture, Various Departments.
5. Director of Property
  - (a) Relocation of Wesley House.
6. Settlement of Claims
  - (a) Letter from Mr. K. A. Rouff, City Solicitor, regarding Verification Procedure.
  - (b) Reports from Ross and McBride, Barristers and Solicitors.
    - (i) City and James Pearson vs. Region and Bernard Gillman; Accident, 1986 January 13.
    - (ii) City and Alan Marshall vs. Graham; Automobile Accident, 1986 October 16.
    - (iii) City of Hamilton ats. Greenidge; Accident, 1985 January 30.
7. Treasurer
  - (a) Financing of \$3 820. for Mundialization Committee.
  - (b) Financing of Temporary Facilities at Bernie Arbour Stadium at Estimated Cost of \$12 000.
  - (c) Approval of the 1988 Mill Rates and the Tax Levy By-laws.
  - (d) Request of Alderman D. Agostino re Message on Tax Bill regarding 1988 Municipal and Education Tax Increases - See Memorandum from Treasurer to Alderman Agostino.
8. New Business.
9. Adjournment.







A 2:00 PM

**FOR INFORMATION**

**REPORT TO:** MR. J. THOMPSON, SECRETARY  
FINANCE COMMITTEE

**FROM:** MR. D. K. BEATTIE  
GRANTS CO-ORDINATOR

**DATE:** 1988 APRIL 13

**COMM FILE:**

**DEPT FILE:**

**SUBJECT:**

1988 GRANT APPEAL

**BACKGROUND**

This is the final set of appeals as a result of the Finance Committee's decision on those 1988 Grants which to date have received their consideration and recommendation.

Outlined below is a summary of the applicants who have requested an appeal:

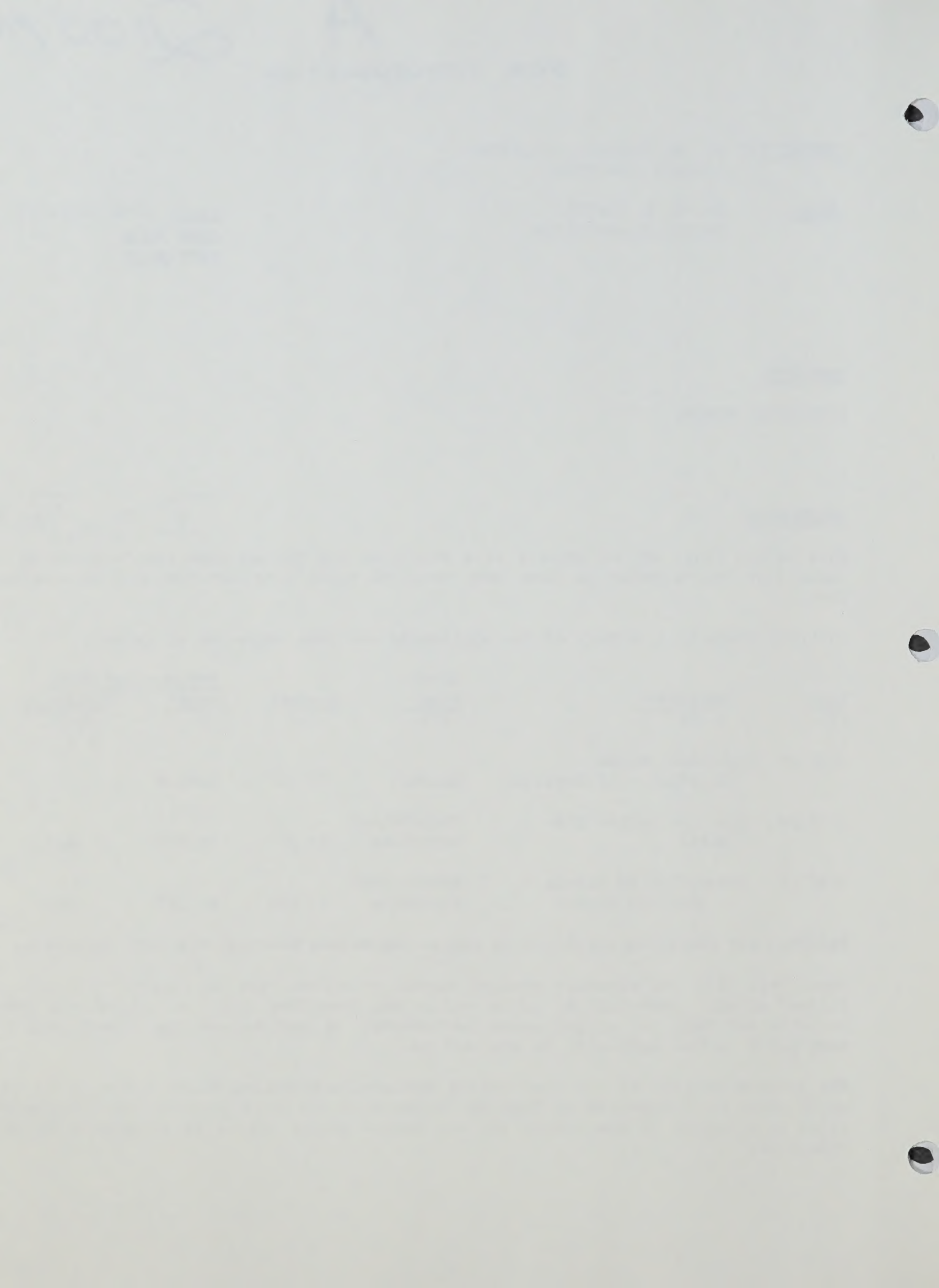
<u>Time</u> (1)	<u>Applicant</u> (2)	<u>Grant Type</u> (3)	<u>Request</u> (4)	<u>Recommended Grant Amount</u> (5)	<u>Category</u> (6)
2:00 pm	Pakistan Canada Association of Hamilton	General	\$5,000	Denied	
2:15 pm	Hamilton Ladies Slo-Pitch	Convention/ Reception	\$7,380	\$5,000	N/A
2:30 pm	Media Club of Canada - Hamilton Branch	Convention/ Reception	\$1,500	\$ 240	N/A

Attached are the grant applications and/or supporting material for each applicant.

Consistent with the recently changed appeal procedure, the applicants will make a fifteen minute presentation, after which the Committee will ask questions, make comments and take the appeal under advisement. A decision on the appeal will be made prior to the conclusion of the meeting.

The present balance of the unallocated Convention/Reception grant funds is \$6,610 which could be transferred to fund any increase in the above noted grant recommendations as a result of the appeal and any future grants yet to be considered by the Committee.







3

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

PAKISTAN CANADA ASSOCIATION OF HAMILTON.  
 P.O. BOX 4415 STATION "D"  
 HAMILTON ONT. K8V 4L8

LIAISON PERSON SAFEER H. MUFTI PHONE NO. (416) 560-1106

B. AMOUNT OF GRANT REQUEST: \$ 5000.00

C. PURPOSE OF GRANT: (Indicate)

☒ CONTINUING GENERAL ACTIVITIES (OPERATING)  
☐ CAPITAL  
☐ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST .....	\$ 4000	55.6% 44.4
- CITY'S CONTRIBUTION (GRANT REQUEST) .....	\$ 5000	
TOTAL OPERATING BUDGET	\$ 9000	100% =====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

1) GRANTS SUB-COMMITTEE 2) FINANCE COMMITTEE 3) CITY COUNCIL 4) APPEAL

\$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

CATEGORY \_\_\_\_\_ CATEGORY \_\_\_\_\_ CATEGORY \_\_\_\_\_

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL \$ \_\_\_\_\_  
 - OTHER DATE OR INSTALMENTS \$ \_\_\_\_\_ (date)  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_

# THE HISTORY OF THE CITY OF NEW YORK

The history of the city of New York is a story of growth and change. From its beginnings as a small Dutch settlement, it has grown into one of the most important cities in the world. The city's history is filled with interesting events and people.

The city of New York was founded in 1624 by Dutch settlers. It was one of the first cities in North America to be founded by Europeans.

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TO BRING MEMBERS AND THEIR CHILDREN FOR CELEBRATION  
OF THEIR HOME LAND'S "BIRTHDAY".

TO LET CHILDREN UNDERSTAND THE VALUES OF THEIR  
HARITAGE.

TO BRING THE PAKISTANIS FOR A SOCIAL GATHERING,  
WHICH DURING NORMAL WORKING LIFE IS HARD,  
TO MEET THESE PEOPLE.

~~IT GIVES~~ TO OFFER AN ENJOYABLE EVENING FOR  
EVERY BODY  
AND MANY MORE.

ENCLOSURE TO 2 2.





THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

ENCLOSED YOU WILL FIND A COPY OF  
OUR CONSTITUTION  
THIS IS INCORPORATED AS A  
NON PROFIT ORGANIZATION.

2. What are the general objectives and/or services of your organization?

TO ORGANIZE PROGRAMS FOR PAKISTANI  
COMMUNITY. TO LET THEIR CHILDREN UNDERSTAND  
THEIR HERITAGE. AND KNOWLEDGE OF THEIR  
MOTHERLAND. TO HELP PEOPLE IN NEED SOCIALLY  
AS WELL AS FINANCIALLY.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

NONE





THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No \_\_\_\_\_ Yes ✓ If yes, please indicate number and type of involvement.

10 Board members plus others

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

IT IS LOCAL ORGANIZATION.

6. Does your organization provide a service to:

(a) All citizens \_\_\_\_\_

(b) A specific group \_\_\_\_\_

(c) A specific area \_\_\_\_\_

Describe briefly:

MOSTLY PAKISTANI COMMUNITY BUT IF  
WE CAN HELP OTHERS WITHIN OUR MEANS  
SURE WE WILL DO IT.

7. In what geographical area does your organization operate?

HAMILTON - BURLINGTON - BRANTFORD  
STONEY CREEK - ANCASTER - DUNDAS.





THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

TO HELP ORGANIZE MAIN AND IMPORTANT  
CELEBRATIONS RELATING PAKISTAN.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

THIS COMMUNITY IS PART OF PUBLIC WHO  
CONTRIBUTES TOWARDS THE FUNDS. IT IS DOING  
THE BEST IT CAN TO IMPROVE THE IMAGE  
OF THE CITY OF HAMILTON.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. Federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES \_\_\_\_\_ No ☒

If Yes, complete the following:

<u>Date of</u> <u>Application</u>	<u>From Whom</u> <u>Requested</u>	<u>Amount</u> <u>Requested</u>	<u>Approved or</u> <u>Denied Amount</u>
--------------------------------------	--------------------------------------	-----------------------------------	--

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

IMPROVING NUMBER OF MEMBERSHP.  
HOLDING FUND RAISING PICNICS ETC.



THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

WE COLLECT MONEY THROUGH MEMBERSHIP AND FROM FUND RAISING FUNCTIONS.

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
<del>_____</del>	\$ <del>_____</del>	\$ <del>_____</del>
<del>_____</del>	\$ <del>_____</del>	\$ <del>_____</del>
<del>_____</del>	\$ <del>_____</del>	\$ <del>_____</del>
<del>_____</del>	\$ <del>_____</del>	\$ <del>_____</del>

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1988</u>	\$ <u>5000.00</u>
<u>1989</u>	\$ <u>3000.00</u>
<u>1990</u>	\$ <u>2000.00</u>

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

WILL DEFINITELY SUFFER A SETBACK.





THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

WITH A THOUGHTFUL PLAN WE HOPE  
TO CANCEL THE GRANT AFTER THREE YEARS  
OR SOONER.

If no, how will your service be continued if financial assistance is  
terminated in the future by the City?

17. Would your organization agree, subject to your availability and if .  
requested by the City, to perform or otherwise provide your services at  
public functions or events, free of charge?

YES

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
1) MR. SHAH, Q PRESIDENT	115 TRENHOLME CRES. HAMILTON, ONT. L8W 2J6	547-1100	388-8974
2) MR. MUFTI, SAFEER SECRETARY	100 QUIGLEY RD #132 HAMILTON, ONT. L8K 5M7	525-9040 Ext. 2041	560-1106
3) MR. KHAN, SALIM TRESURER	280 GREEN RD. STONE CREEK, ONT. L8E 2A7		662-5337





THE CORPORATION OF THE CITY OF HAMILTON

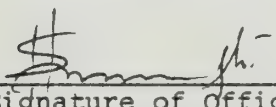
19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

NOV 17/87

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

SAFEER H. MUFTI (SECRETARY)  
Name and Title of Officer Making  
Application

  
Signature of Officer Making  
Application

(416) 560-1106  
Telephone Number



THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES  
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual	Estimate		
	Preceding Year	Current Grant Year	Amount	%
	19	19		
(1)	(2)	(3)	(4)	(5)
REVENUES				
Income (Specify)	MEMBERSHIP 2000. <sup>00</sup>			
	DONATIONS 500. <sup>00</sup>			
	FUND RAISING 1500. <sup>00</sup>			
	FUNCTIONS			
GRANT RECEIPTS				
Government of Canada	NONE			
Government of Ontario				
Other Municipalities				
(Specify)				
United Way Grants	NONE			
OTHER (Specify)				
	NIL			
TOTAL REVENUES	4000. <sup>00</sup>			
EXPENDITURES				
Salaries and Benefits	NONE			
(detail on Exhibit 2)				
Other (Specify)				
TO COMMEMORATE	9000. <sup>00</sup>			
CELEBRATIONS				
REGARDING				
PAKISTAN				
& PRINTING				
& STATIONARY				
etc.				
TOTAL EXPENDITURES	9000. <sup>00</sup>			
SURPLUS OR (DEFICIT)	(5000. <sup>00</sup> )			





THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS  
(as listed on Exhibit 1)

Name and Position (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual	Estimate	Amount	%
	Preceding Year	Current Grant Year		
	19	19		
(1)	(2)	(3)	(4)	(5)

ALL BOARD MEMBERS WORK  
VOLUNTARILY

TOTAL SALARIES AND  
BENEFITS per Exhibit 1





2:15 P.M.

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

HAMILTON LADIES SLO-PITCH ASSOCIATION

801-175 HUNTER ST. W.  
L8P 1R4

Liason Person DON STREET Phone No. 528-4602

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

CONSTITUTION ENCLOSED

SHALL BE INCORPORATED IN 1988

3. What are the general objects and/or functions of your organization?

WE TRY TO PROVIDE WOMEN WITH THE OPPORTUNITY TO PARTICIPATE IN A LOW COST TEAM SPORT, NAMELY SLO-PITCH SOFTBALL.

IN ADDITION, WE HAVE ENDEAVOURED TO MAINTAIN AS MUCH FUN AS POSSIBLE WHILE LEARNING THE PROPER TECHNIQUES TO ACHIEVE PHYSICAL FITNESS.

4. a) Amount of the grant request \$ 7,380.00

b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ <u>2,000.00</u>	<u>MARCH 1, 1988</u>
Other Date or Installments	\$ <u>5,380.00</u>	<u>JUNE 1, 1988</u>
	\$ <u>          </u>	<u>          </u>
	\$ <u>          </u>	<u>          </u>

Note: 1987 rec'd \$5,000

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

HOSTING THE ONTARIO PROVINCIAL QUALIFIERS IN SLO-PITCH  
SOFTBALL, FOR BOTH MEN AND WOMEN.

DIVISIONS INCLUDED:

MENS        A        B        C        D        DD        MASTERS  
WOMENS     A        B        C        D  
CoED        A        B  
PHYSICALLY HANDICAPPED

TOTALLING 13

TOTAL TEAMS= 128

TOTAL ATTENDEES= 5000

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? 3000 3750
- (b) Of the stated number of people, how many  
are coming from outside of Hamilton? 75% 3750
- (c) What is the date of the event? JUNE 30 - JULY 3
- (d) What is the location of the event? ENTIRE CITY
- PREDOMINANTLY THE EAST END

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

ESTIMATED TOURISM IMPACT (\$) BASED UPON THE FIGURES  
PROVIDED BY THE MINISTRY OF TOURISM = 1.5-1.75 M

THE EXPERIENCE AND EXPERTISE ACQUIRED IN THE PREVIOUS  
TWO TOURNAMENTS HAS ALREADY PAID OFF FOR OUR COMMUNITY.  
DURING THE LABOUR DAY WEEKEND IN 1987 WE HOSTED THE MOLSON  
PROVINCIAL CHAMPIONSHIP.

OUR PLANNING AND LEARNING CONTINUES FOR EVENTS OF THIS  
TYPE, AND ONES OF GREATER MAGNITUDE

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

PLEASE REFER TO BUDGET ESTIMATES, ENCLOSED

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

PLAYER REGISTRATION FEE OF \$10 TO ASSIST WITH THE COSTS OF EQUIPMENT, PARK RENTAL, AND UMPIRING.

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

YES! EVENTS OF THIS TYPE ARE VERY COSTLY. WITHOUT ASSISTANCE FROM THE CITY WE COULD NOT HOST THESE EVENTS

11. List the Executive Officers of your organization:

ENCLOSED

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>

JANUARY 25, 1988  
Date

DON STREET, CHAIRMAN  
Name and Title of Officer Making Application

Don Street  
Signature of Officer Making Application

525-4602  
Telephone Number

HAMILTON LADIES SLO-PITCH ASSOCIATION1987 FINANCIAL STATEMENTAs of December 31, 1987TOURNAMENT 1987

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EXPENSES

Umpires	1,610.00
Softballs	1,138.48
SPOA Team Affiliation	80.00
Promotion	826.24
Rental	
Facility	1,439.00
Equipment	1,347.60
Advertising	600.00
Beverage Sales	
Alcoholic	5,930.20
Non-Alcoholic	160.23
Entertainment	850.00
Prizes	
Travel Expenses	4,975.00
Trophies	113.54
Team Remuneration	1,000.00
Ice	415.00
Printing	383.49
Liquor Permits	264.00
Insurance	330.00
Administration	700.83
Exec. Meeting Expenses	49.12
Telephone	95.93
Postage	20.26
Travel Expenses	130.00
Bank Service Charges	3.00

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TOTAL 22,461.92

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REVENUES

Receipts	
Beverage	8,573.83
Team Registrations	7,164.00
City Grant	5,000.00
Molson Contribution	1,070.00
Balance B/F	
(Old Bank Account)	6.91

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TOTAL 21,814.74

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DIFFERENCE -647.18

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PREPARED BY B. HENDERSON  
(VICE-CHAIRMAN)

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TOURNAMENT - 1988 - BUDGET

JUNE 30 - JULY 3

EXPENSES

Balls	2400.00
Umpires	3300.00
Insurance	580.00
Promotion	1000.00
Advertising	1000.00
Beverage	6000.00
Entertainment	1200.00
Team Travel Expenses	10000.00
Team Prizes	300.00
Labour	1000.00
Permits	400.00
Printing	500.00
Administration	1000.00
Meetings	100.00
Telephone	300.00
Postage	100.00
Rental	3000.00
Executive Travel Expenses	200.00

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33880.00

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REVENUES

Beverage	11000.00
Registration	14000.00
Corporate (Molson)	1500.00
Grant	7380.00

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33880.00

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PREPARED BY: Don Street, Chairman  
Maureen Truman, Treasurer

BUDGET SUPPLEMENT

THE FOLLOWING REASONS JUSTIFY OUR REQUEST FOR ADDITIONAL FUNDS:

1) AN INCREASE IN THE TOTAL NUMBER OF GAMES PLAYED

DIVISIONS:     1987 = 8                      1988 = 13

TEAMS         :     1987 = 64                      1988 = 128

REGISTRATION:     1987 = 2000                      1988 = 5000

2) AN INCREASE IN NUMBER OF GAMES PLAYED GIVES RISE TO AN INCREASE IN:

BALLS = \$

UMPIRES = \$

3) THE TOURNAMENT DURATION IS INCREASED BY ONE DAY, WHICH GIVES RISE TO THE COST OF EQUIPMENT RENTALS. E.G. TABLES, CHAIRS, VAN, ETC.

4) MOVING THE HEADQUARTERS FROM ROSEDALE ARENA TO GLOBE PARK, FOR VARIOUS REASONS.

A) DISENCHANTMENT OF AREA RESIDENTS OVER THE PAST 3 YEARS

B) INCREASED PARKING

C) POOR QUALITY OF FOOD OFFERED BY CONCESSIONAIRE, AND LACK OF CO-OPERATION BY SAME

D) ARENA FACILITIES ARE NOT THE BEST FOR THIS TYPE OF SPECIAL EVENT, AND ARENA FLOOR IS TOO HARD ON LEGS

E) ANTI-SMOKING BY-LAW

F) MORE DIAMONDS AVAILABLE FOR ADULTS AT GLOBE PARK

HAMILTON LADIES SLO-PITCH ASSOCIATION

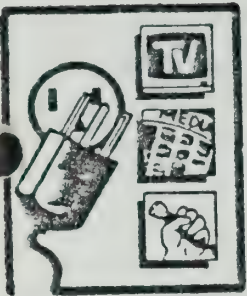
EXECUTIVE BOARD - CONTACT LIST

1988

DON STREET (CHAIRMAN)	175 HUNTER ST. W. #801 HAMILTON, ONTARIO L8P 1R4	528-4602 388-6014
BARB HENDERSON (VICE-CHAIRMAN)	142 QUEEN ST. S. HAMILTON, ONTARIO L8P 3S2	528-5389
VIC BRIFFA	65 EVANS HAMILTON, ONTARIO L8L 1W5	523-1581
JOHN BUTTERWORTH	155 MARKET ST. #1204 HAMILTON, ONTARIO L8R 3H5	524-0647 528-8811 X2001
MAUREEN TRUMAN	175 HUNTER ST. W. #801 HAMILTON, ONTARIO L8P 1R4	528-4602 527-1163
LEAGUE ADDRESS	175 HUNTER ST. W. #801 HAMILTON, ONTARIO L8P 1R4	







PLUG IN TO POWER  
COMMUNICATE

# MEDIA '88 CONFERENCE

2:30 P.M.

MEDIA CLUB OF CANADA  
8-11 JUNE 1988  
HAMILTON, ONTARIO

271 Stonechurch Road East,  
Hamilton, Ontario,  
L9B 1B1  
15 January 1988

Corporation of the City of Hamilton,  
71 Main Street West,  
Hamilton, Ontario,  
L8N 3T4

Dear Mr. Beattie:

I have provided considerable background material re this application.

To facilitate dealing with it, I have numbered each enclosure and indicated a reference to encl #1, encl #2 etc. on the application at the appropriate item. I hope this is helpful.

Should extra copies of anything be needed, just let me know.  
Thank you.

Yours truly,

Iris Berryman, Convenor,  
MCC 1988 Conference

383-4109



THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

Media Club of Canada, Hamilton Branch,

c/o Barbara Martindale (Chairman),

41 Sutherland Street East,

CALEDONIA, Ontario,

NOA 1A0

Liason Person Iris Berryman

Phone No. (416) 383-4109

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Media Club descriptive material enclosed (encl #1) Constitution, by-laws can be provided if needed. MCC is an incorporated non-profit organization.

3. What are the general objects and/or functions of your organization?

As noted in descriptive material enclosed (encl #1)

4. a) Amount of the grant request \$ 1500.00 .

b) Indicate when payment of grant is required. When available, either in part or whole, but the total contribution would be needed by June 1 at the latest

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ _____	_____
Other Date or Installments	\$ _____	_____
	\$ _____	_____
	\$ _____	_____

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

The main event of the four-day conference is the final banquet at which wine is served. A speaker (as yet unconfirmed) who is well known nationally in some branch of communications will address the dinner group. The cost per plate of this dinner at the conference hotel will be about \$25.

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? 60 to perhaps 100 (estimate)
- (b) Of the stated number of people, how many are coming from outside of Hamilton? 30 percent (estimate)
- (c) What is the date of the event? Friday 10 June 1988
- (d) What is the location of the event? Sheraton Hamilton Hotel  
116 King Street West, Hamilton, Ontario L8P 4V3

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

- 1) This historic Canadian organization (from 1904) with a proud history (encl #1) may be at the point of demise, and is a group worth saving. The Hamilton Branch, which includes most of the key people of the national club agreed to host this conference in hopes of re-energizing the MCC.
- 2) As a craft, not a service organization, we have a small budget. Note especially the highlighted section on the auditor's statement (encl #2)
- 3) We set low registration fees to attract more members from elsewhere, who must consider travel cost. We have members coast-to-coast. (encl #3)
- 4) Our members are all professional communicators, who must qualify as such to join. Our many free lance writer members are always alert for writing subjects. The attractions of Hamilton, which we are promoting in our club newsletter, Newspacket, should result in positive advertisement for the Hamilton area. (encl #4, Newspacket, pages 2,3)
- 5) Hamilton Branch MCC annually gives writing awards to both McMaster University and Mohawk College. See highlighted section of page from the Dec.87 Newspacket on the 1987 McMaster award winner. (encl#5)
- 6) Every Hamilton member (encl #6) serves or has served this city as a professional communicator in some capacity. We represent book authors, poets, fiction and non-fiction writers, editors, radio and public relations people.



THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

None as yet. We may be asking for help for the many other conference meals, and other expenses if the need arises. We must be further along in our registration before we can be sure.

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

No.

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

Highly unlikely. The national organization may not survive after the conference and annual meeting. If it does, we would not return to Hamilton for 10 or more years.

11. List the Executive Officers of your organization:

Hamilton Branch, MCC

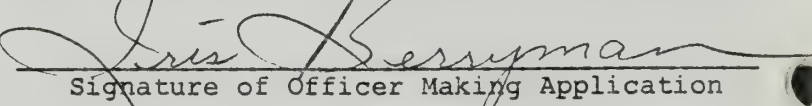
	<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
			<u>Business</u>	<u>Home</u>
(Chairman)	Barbara Martindale	41 Sutherland St. E., Caledonia NOA 1A0	598-4277	765-6881
(Vice-Ch.)	Iris Berryman	271 Stonechurch Road E., Hamilton L9B 1B1	529-1634	383-4109
(Secretary)	Ilga Breikss	547 King St. W., #407, Hamilton L8P 1C1	526-8800	528-2201
(Treasurer)	Peggy Humby	R.R. #2, Group 19, Box 5, Stoney Creek L8G 3X5		643-4677

15 January 1988

Date

Iris Berryman, MCC 1988 Conference Convenor

Name and Title of Officer Making Application

  
Signature of Officer Making Application

(416) 383-4109

Telephone Number



Financial statements, annual reports, meeting minutes and the like are not considered 'black belt' class reading. But, often, buried within the verbiage and sometime gobbledegook are interesting bits and pieces, which when interpreted have a real story to tell. So, don't skip the MCC Financial Report. Trust me!

If figures mystify and amaze you, because writers are not noted for their financial acumen, skim that part but don't miss the auditor's comments. The story behind this report goes far beyond the figures noted.

MEDIA CLUB OF CANADA (Inc).

CLUB MEDIA DU CANADA (Inc).

FINANCIAL

STATEMENTS

BALANCE SHEET

DECEMBER 31st.1986

ASSETS

as at close:

DECEMBER

31

1986

Current:

Cash

1986

\$2,483

1985

\$2,435

Fixed:

Office Equipment  
(see note 1)

1

1

\$2,484

\$2,436

LIABILITIES AND ACCUMULATED SURPLUS

Current:

Accounts payable

\$ NIL 440<sup>2</sup>

\$ 176

Accumulated surplus  
(unappropriated)

<sup>2044</sup>  
\$1,561

\$ 2,260

\$1,561

\$ 2,436

(See Accompanying notes )

ON BEHALF OF THE BOARD:

Director

*Dorothy R. Tyrcotte*  
(Dorothy R. Tyrcotte)- PRESIDENT

Director

*Dora E. Sklove*  
(Dora E. Sklove) TREASURER

MEDIA CLUB OF CANADA (Inc).

CLUB MEDIA DU CANADA (Inc).

STATEMENT OF INCOME AND ACCUMULATED SURPLUS

FOR TWO YEARS ENDED DECEMBER 31st.1986

DECEMBER 31st.1985 (for comparative purposes)

	<u>1986</u>	<u>1985</u>
<u>REVENUES:</u>		
Membership dues ( including late payment penalties and sale of Media Club Pins.	\$2,274	\$2,519
Bank interest earned	97	82
Donations	1,742	55
	<u>\$4,113</u>	<u>\$2,656</u>

Note: Donations 1986 - from windup of Edmonton and Vancouver branches,  
Remaining bank balances contributed to National.

<u>EXPENSES:</u>		
President's travel expense	Nil	\$ 149
Printing,stationery,postage	\$ 592	401
Newspackets	892	1,156
Office expense	52	58
Telephone	38	99
Bank charges	36	8
Incorporation fees	31	30
Sources magazine and membership drive fund	152	230
CONFERENCE 1986 (1985 Annual Meeting) (see notes)	2,536	42
	<u>\$4,329</u>	<u>\$2,173</u>
NET INCOME (Deficit) for period	(\$ 216 )Deficit	\$ 483
Accumulated surplus beginning of period	1,777	\$1,777
— Accumulated surplus end of period	<u>\$1,561</u>	<u>\$2,260</u>

(see accompanying notes)

1. SIGNIFICANT ACCOUNTING POLICY

Following procedures adopted by CLARKSON GORDON,  
Saint John,N.B. branch as at December 1982, in  
preparing the financial statements for the abovenamed  
Corporation,

a nominal value of \$1. is attached to fixed  
assets for reporting purposes. Additions and disposals  
of fixed assets, (IF ANY) would be charged as expense  
or revenue during any applicable period.

2. INCOME TAXES

Pursuant to status as established by CLARKSON GORDON on  
notes to financial statements of December 31st.1982,  
THE CORPORATION QUALIFIES AS A NON-PROFIT ORGANIZATION  
under the INCOME TAX ACT (CANADA), and, as such, is not  
subject to income taxes.

A U D I T O R ' S   C O M M E N T S

The accompanying BALANCE SHEET as at December 31, 1986 and the STATEMENT OF INCOME AND ACCUMULATED SURPLUS for the same period, together with the comparative statements for the previous year;

has been prepared from the records of the MEDIA CLUB OF CANADA (Inc). CLUB MEDIA DU CANADA (Inc.) and from information supplied to me by the Corporation.

In PREPARING THESE STATEMENTS, a review was made consisting of enquiry, comparison and discussion of such information and verifying available book entries, bank statements, cheques, receipts and other relevant items.

The Corporation continues to operate during 1986 without any full or part time paid employees, and has retained its viability through total services being performed by MEMBERS OF THE BOARD (WITHOUT REMUNERATION) other than out of pocket expenses.

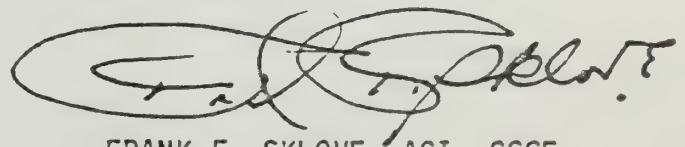
The cash flow was enhanced by contributions from the Edmonton and Vancouver branches, both of which were wound up in 1986, and the bank funds remaining in each branch forwarded as a contribution to assist the NATIONAL ASSOCIATION.

CONFERENCE 1986 in Kelowna during June 1986 resulted in a heavy deficit of approximately \$4,900. A SETTLEMENT was reached by the Directors and the conference convenor in Kelowna...whereby the Corporation paid a lump sum of \$2,500 and presumably the remaining deficit was paid by Kelowna business people. It should be noted, as this does not appear on the expenses statement that about \$1,000. represents about the amount of the payout for MEMORIAL AWARDS expense.

My services as auditor for 1986 has been performed without fee, at my own request so that this CANADIAN PROFESSIONAL ORGANIZATION may without additional expense continue a very important CONTRIBUTION TO SOCIETY BY CANADIANS, as it has for the past eighty two years!!!!

Prepared at the City of Edmonton,  
in the Province of Alberta at  
#1807 10883 Saskatchewan Drive.  
Postal Code T6E 4S6

JANUARY 7, 1987.



FRANK F. SKLOVE   ACI   CCCE  
Honorary member Media Club of Canada

SPECIAL NOTE OF OBSERVATION

An interesting observation is that the DEFICIT was (\$216). The donations by Edmonton and Vancouver branches amounted to total of \$1,742 (rounded figure). If this is added to the deficit ( in other words, if this donation had not been received), the deficit for 1986 would be, \$1,742 plus \$216 equals \$1,958. The actual amount PAID BY THE CORPORATION FOR THE CONFERENCE after negotiations, was as shown on statement of revenues and expenses as \$2,536..... and without the support of these contributors the deficit would have been considerably larger as indicated above.





The Board of Education for the City of Hamilton

B 2:45 PM

OFFICE OF THE  
SUPERINTENDENT OF FINANCE AND TREASURER



100 MAIN STREET WEST  
HAMILTON, ONT.  
TELEPHONE (416) 527-5092

MAILING ADDRESS  
P.O. BOX 558  
HAMILTON, ONT.  
L8N 3L1

1988 04 14

Mr. J. Thompson,  
Secretary,  
Finance Committee,  
City Hall,  
Main Street West,  
Hamilton, Ontario,  
L8N 3T4.

Dear Mr. Thompson:

Our levy requirement for 1988 as approved by our Board on April 11 is:

Elementary Panel	\$67,709,683
Secondary Panel	\$47,833,213
	<u>\$115,542,896</u>
	=====

We understand that amounts of \$111,797 for Elementary Panel and \$82,223 for Secondary Panel will be added to our requisition, for mill rate purposes, to cover the short-fall in tax collections in 1987 due to assessment revisions.

Yours truly,

John Penner,  
Superintendent of Finance and Treasurer.

/mk  
attach.  
cc: Mr. E. C. Matthews,  
Treasurer.

BOARD OF EDUCATION FOR THE CITY OF HAMILTON  
BUDGET SUMMARY

	1987		1988		INCREASE	
	\$'000	%	\$'000	%	\$'000	%
<u>EXPENDITURES</u>						
Salaries & Wages, Employee Benefits	147,165	81.1	158,453	78.7	11,288	7.7
Travel, Personnel Training & Bursaries	735	0.4	995	0.5	260	35.4
Books, Energy, Repairs & Supplies	19,472	10.7	22,410	11.1	2,937	15.1
Replacement & New Equipment	2,401	1.3	4,019	2.0	1,618	67.4
Debt Charges	2,295	1.3	1,568	0.8	(727)	(31.7)
Capital from Current & Perm. Improvements	847	0.5	1,795	0.9	948	111.9
Rentals, Fees & Contractual Services	5,113	2.8	6,343	3.2	1,230	24.0
Transfers to Other Boards & Other	3,419	1.9	5,542	2.8	2,123	62.1
Total Expenditure Budget	181,448	100.0	201,125	100.0	19,677	10.8
<u>REVENUES</u>						
Levy for Mill Rate	105,747	58.3	115,543	57.4	9,796	9.3
Suppl. Taxes, T. & T., P.I.L., Surplus & Trfs	8,045	4.4	8,888	4.4	843	10.5
Provincial Grants	59,332	32.7	64,548	32.1	5,216	8.8
Other Revenue	8,324	4.6	11,601	5.8	3,277	39.4
Refund of Taxes	0	0.0	545	0.3	545	
Total Revenue Budget	181,448	100.0	201,125	100.0	19,677	10.8
<u>Levy</u>						
Board of Education Levy (as above)	105,747		115,543		9,796	9.3
Additional Levy by City re prior year short-fall of tax collection	194		194		0	0.0
Total Levy	105,941		115,737		9,796	9.2
<u>Residential Mill Rates</u>						
Elementary	73.9790		80.9599		6.9809	9.4
Secondary	54.3880		57.1976		2.8096	5.2
Education Mill Rate	128.3670		138.1575		9.7905	7.6
City Mill Rate	83.9779		87.7568		3.7789	4.5
Region Mill Rate	69.3371		73.3153		3.9782	5.7
Total Mill Rate	281.6820		299.2296		17.5476	6.2
<u>Taxes on Average \$5,000 Assessment</u>						
Education	641.84		690.79		48.95	7.6
City	419.89		438.78		18.89	4.5
Region	346.69		366.58		19.89	5.7
Total Taxes on \$5,000 Assessment	\$1,408.42		\$1,496.15		\$87.73	6.2

# SUMMARY OF LEVIES AND MILL RATES

1988 VS. 1987

LEVY	ELEMENTARY		SECONDARY		TOTAL	
1988						
BUDGET LEVY	\$67,709,683		\$47,833,213		\$115,542,896	
CITY ADJUSTMENT*	111,797	67,821,480	82,223	47,915,436	194,020	115,736,916
1987						
BUDGET LEVY	60,946,642		44,799,977		105,746,619	
CITY ADJUSTMENT*	107,673	61,054,315	86,071	44,886,048	193,744	105,940,363
INCREASE (DECREASE)		\$6,767,165		\$3,029,388		\$9,796,553
%		11.1%		6.7%		9.2%
RESIDENTIAL ASSESSMENT BASE-1988		\$837,717,213		\$837,717,213		

MILL RATES	NON-RESIDENTIAL			RESIDENTIAL		
	ELEMENTARY	SECONDARY	TOTAL	ELEMENTARY	SECONDARY	TOTAL
1988 BUDGET	95.2469	67.2913	162.5382	80.9599	57.1976	138.1575
1987 BUDGET	87.0341	63.9859	151.0200	73.9790	54.3880	128.3670
INCREASE (DECREASE)	8.2128	3.3054	11.5182	6.9809	2.8096	9.7905
%	9.4%	5.2%	7.6%	9.4%	5.2%	7.6%

## TAXES FOR AVERAGE RESIDENTIAL TAXPAYER WITH \$5,000 ASSESSMENT

1988	\$690.79	( 5,000 x 0.1381575 )
1987	\$641.84	( 5,000 x 0.1283670 )
INCREASE	\$48.95	7.6%

\*City adjustment is the amount added by the municipality to the board levy to recover the short fall of the tax collections from the prior year resulting from revisions to assessments.

PANEL	MILL RATE	ASSESSMENT	LEVY
ELEMENTARY - RES	0.0809599	390,664,687	31,628,174
- NON-RES	0.0952469	379,994,647	36,193,312
- TOTAL		770,659,334	67,821,486
SECONDARY - RES	0.0571976	390,664,687	22,345,083
- NON-RES	0.0672913	379,994,647	25,570,334
- TOTAL		770,659,334	47,915,416







## FOR ACTION

REPORT TO: MR. J. THOMPSON, SECRETARY  
FINANCE COMMITTEE

FROM: MR. D. K. BEATTIE  
GRANTS CO-ORDINATOR

DATE: 1988 APRIL 14  
COMM FILE:  
DEPT FILE:

SUBJECT:

ADDITIONAL 1988 CONVENTION/RECEPTION GRANT REQUESTS

RECOMMENDATION

- a) That consideration be given to the following Convention/Reception Grant requests:
- i) East Hamilton Soccer Club requesting \$1,000 to defray the costs of their Friendship Soccer Tournament September 3 - 5, 1988.
  - ii) Canusa Games requesting \$1,500 to defray the costs of their International Games Conference September 30 - October 2, 1988.
  - iii) Black Women's Small Business Association requesting \$300 to defray the costs of their Ebony Fashion Fair.
- b) That the funding for any recommended grants be provided from the Unallocated Convention/Reception Grants Account 0374-1000.

*D Kevin Beattie*

FINANCIAL IMPLICATIONS (If none, state N/A)

See recommendation above.

BACKGROUND

The first two applicant's requests were tabled at the last Finance Committee meeting of March 22, 1988 for additional information. In response to this request, the application and supporting material is attached for all of the applicants. The present balance of the unallocated Convention/Reception grant funds is \$6,610 which could fund any recommended grant amount.

Att'd





# EAST HAMILTON SOCCER CLUB

P.O. BOX 3486 STATION "C"  
HAMILTON, ONTARIO  
L8H 7M1

1988 FEB 22

J.M.H.		
T.S.		
D.D.		

February 15th, 1988.

Mr. Kevin Beattie,  
Secretary, Grants Sub Committee,  
Treasury Department,  
71 Main St.W.,  
Hamilton, Ontario.  
L8N 3T4

Dear Mr. Beattie,

The East Hamilton Soccer Club, which is a non-profit organization would like to apply for a grant.

Each year we hold a Friendship Tournament with a soccer league from Eastlake, Ohio. This year we will be hosting the tournament in Hamilton which will be held on Labor Day weekend, Saturday September 3rd, to Monday September 5th. Approximately 500 to 1,000 soccer players and their parents will come to Hamilton for a fun filled weekend.

We would be very pleased if the city could assist us in defraying expenses incurred for this weekend.

Trusting this meets with your approval, I remain

Your truly,

561-4574 home

*Mary Ford*

Mary Ford,  
President,  
Eastlake Chairman,  
E.H.S.C.

MF

*rec'd 800 4 86*

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

*East Hamilton Soccer Club*

Liason Person *Marcy Ford* Phone No. *561-4574*

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

*Non-profit*

3. What are the general objects and/or functions of your organization?

*to provide organized soccer and co-ordinate "Friendships" Tournament with soccer league from Eastlake, Ohio.*

4. a) Amount of the grant request \$ *4,000* .  
b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ _____	_____
Other Date or Installments	\$ _____	_____
	\$ _____	_____
	\$ _____	_____

*Note: Received \$800 in 1986 for similar event*



THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

Friendship Soccer Tournament with participants from East Lake Ohio Soccer League - location of tournament alternates each year between Eastlake Ohio and Hamilton - this year is in Hamilton

In 1986 received \$300 for the tournament from the City of Hamilton

6. With respect to your event, answer the following:

(a) How many people will be in attendance?

800 - 1000

(b) Of the stated number of people, how many are coming from outside of Hamilton?

600

(c) What is the date of the event?

Sept 3-5

(d) What is the location of the event?

SAN MARSHALL PARK

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

offset costs of event

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

*yes*

11. List the Executive Officers of your organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and Title of Officer Making Application

\_\_\_\_\_  
Signature of Officer Making Application

\_\_\_\_\_  
Telephone Number

(ii)

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

CANUSA GAMES - HAMILTON BRANCH  
71 Main Street West  
Hamilton, Ontario  
L8N 3T4  
526-2747 (City Clerk's Office)

Liason Person \_\_\_\_\_ Phone No. \_\_\_\_\_

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

"THE CANUSA GAMES"

History and Philosophy

3. What are the general objects and/or functions of your organization?

See #2

4. a) Amount of the grant request \$ 1 500 (80 x \$20 = 1600, but max. request \$1500)

b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ _____	_____
Other Date or Installments	\$ <u>1 500</u>	by <u>August 1, 1988</u> (could be installments prior to August 1, 1988)
	\$ _____	_____
	\$ _____	_____

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

Hamilton, Ontario will be the sight of the 1988  
INTERNATIONAL GAMES CONFERENCE to be held  
Friday, September 30, 1988 - Sunday, October 2, 1988

This involves delegates from each of the other pairs of Cities  
involved in International Games i.e. CANUSA GAMES - Flint, Michigan - Hamilton, Ontario  
BIG GAMES - Burlington, Vermont - Burlington, Ont  
PEACE GAMES - Indianapolis, Indiana - Scarborough, C  
CARMAR GAMES - Caro Michigan - St. Mary's, Ontario  
CANUSA GAMES - Auburn, New York - Orilia, Ontario

And Others

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? Upwards of 80
- (b) Of the stated number of people, how many  
are coming from outside of Hamilton? Upwards of 65
- (c) What is the date(s) of the event? Friday, Sept. 30, Sat, Oct 1, Sunday, Oct 2
- (d) What is the location of the event? Hamilton, Ontario  
Specifically: The Sheraton Hotel

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

The Canusa Games is a non-profit organization that touches  
all aspects of the Hamilton-Wentworth Community. Over 10 000  
citizens are involved annually as participants, hosts, coaches,  
coordinators, parents, referees, umpires, judges and executive  
members.



THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

NONE

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

Yes, a registration fee is assessed and includes organizational costs, rental meeting rooms; 2 breakfasts, 1 lunch and one supper for each delegate, a commemorative shirt, inaugural fruit and cheese social and an optional Saturday evening program.

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

No, (not for another 10-12 years - when it will be Hamilton's turn)

11. List the Executive Officers of your organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Phil Saresky (President)	252 St. Clair Blvd., Ham, Ont	544-3761#3484	544-7534
Bill Sturup (Vice President)	14 Pleasant Avenue, Dundas, Ont	521-9900	627-7191
Paul Rogers (Treasurer)	1983 Main St. W. #10, Ham, Ont	561-7811	524-2694

Thursday, April 14, 1988

Date

Ross McDonald

Name and Title of Officer Making Application

Ross McDonald  
Signature of Officer Making Application

336-1694

Telephone Number



# THE CANUSA GAMES



history, structure and operation . . .

Hamilton, Ontario

D. Ross McDonald

## HISTORY

The CANUSA Games were created in 1958 through the joint efforts of the Canadian and U.S.A. Amateur Athletic Unions.

Having conducted their Flint Olympian Games in July of the previous year, Flint officials were looking for another competition for their Olympian winners and contacted their A.A.U. for support. The A.A.U. of the United States contacted the Canadian A.A.U. looking for a City of comparable size and interests.

Hamilton was selected, hence the birth of the CANUSA (Canada-U.S.A.) Games. It was also decided that the site of the games would alternate yearly between the two cities.

In 1958, a caravan of cars set out for Flint on the second weekend in August, led by Chairman Wilf Thomas and his volunteer committee. That year approximately 200 athletes from each city competed in seven sport areas and from these meager beginnings, the volunteer spirit caught on and the ideals continue today.

Various means of transporting the athletes have been used including the aforementioned caravan of private vehicles, a special CANUSA Games train and in more recent years, a convoy of up to 24 chartered buses.

The CANUSA Games presently have about 1200 athletes from each country participating in over 20 sport area, and while the organization has grown considerably, the ideals remain the same; volunteers working in their community for the social and recreational betterment of young and old.



Every year the CANUSA Games' opening Ceremonies provide many highlights. One of these is most certainly the annual 245 mile (394 km) marathon run between Flint and Hamilton. It is one of the longest International runs in North America, beginning in the visiting city the evening prior to the Opening Ceremonies and culminating with the runners arriving at the host city's site for the Opening Ceremonies. It is a very emotional moment for all who witness the arrival of the torch runners, the circling of the track and the lighting of the large torch which symbolizes the official opening of the Games for that year.

As part of the Opening Ceremonies the National Anthems of both countries are sung by all in attendance. The Mayor of the host city then presents the FRIENDSHIP TROPHY to the Mayor of the visiting city as a token of peace, brotherhood and true friendship, not only between Mayors, but also between all competitors, the two Cities and the two Countries.

#### PHILOSOPHY

The philosophy of the CANUSA Games is to demonstrate the practicality of a community approach to international goodwill between the cities of Hamilton, Ontario, Canada and Flint, Michigan, U.S.A., through the vehicle of amateur athletics.

Families from the host city open their homes to the people from the visiting city in the spirit of goodwill and neighbourliness that marks the friendly rivalry between the youths and in some cases the adults of the two cities.

The CANUSA Organization believes that world peace and understanding among people must begin in peoples' hearts; that neighbours must understand neighbours, and that people must learn to live together in neighbourhoods and cities before nations can understand nations and the world can live in peace. To this end the CANUSA Games provide an opportunity at the grass roots level to learn to understand each other's similarities, differences and problems, to work together, and to find the means for individuals to improve themselves and their cities.

#### CANUSA CREED

The Canusa Creed was composed by the late IVAN MILLER, a long-time Sports Director with the Hamilton Spectator.

The Creed: We swear that we will take part in the CANUSA Games in fair competition, respecting the regulations which govern them and with the desire to participate in the true spirit of Sportsmanship, for the glory of Sports and for the Honour of our Country.

In memory of Mr. Miller, Hamilton has the IVAN MILLER MEMORIAL AWARD which is presented annually to the person who demonstrates not only dedicated service to the CANUSA Games but who also exemplifies the philosophy and ideals of the CANUSA Games as expressed in the Creed.

The real story behind the successful operation of the CANUSA Games as outlined in the following paragraphs has been citizens: people working with people, competing, respecting, enjoying and sharing the CANUSA experience with one another.

#### THE CANUSA GAMES - A CATALYST

Because of the ideals and the success of the CANUSA Games originating in 1958 many other cities have embarked upon similar International Competitions or "Games". Some communities are farther removed from each other geographically, while other communities are more closely twinned than Flint and Hamilton, with respect to size and population.

For Example:

The Arborough Games - Peterborough, Ontario-Ann Arbor, Michigan

The Burlington International Games - Burlington, Ont. - Burlington, Vermont

The Canamera International Games - Cambridge, Ont. - Saginaw Township, Michigan

The Canus International Games - Orillia, Ontario - Auburn, New York

The CAR-MAR Games - St. Marys, Ontario - Caro, Michigan

The Friendship Games, (#1) - Sault Ste. Marie, Ontario - Saginaw City, Michigan

The Friendship Games, (#2) - Thunder Bay, Ontario - Duluth, Michigan

The Peace Games - Scarborough, Ontario - Indianapolis, Indiana

The Silver (25th) Anniversary of the CANUSA Games in 1982 was testimony of the need for and the success of a co-operative and expanding venture of this nature.



The many consecutive years of competition have established Hamilton, Ontario and Flint, Michigan as the "grandparents" of international goodwill and friendship.

#### STRUCTURE OF INTERNATIONAL GAMES

Although all International Games share common ideals, their organization, structure and funding may differ greatly from one community to another and from one country to another.

Some of the "Games" have, from their inception, been the responsibility of the local Recreation and/or Education Department, resulting in the "Games" being organized by persons who are full-time paid staff with some assistance from volunteer personnel.

The Flint, Michigan Branch of the CANUSA Games has always been comprised of "Community School Directors" whose responsibilities include the annual organization of the CANUSA Games (Flint section). As Flint's staff is full-time, Flint's expenses for the "Games" were jointly absorbed by the Board of Education, and the Mott Foundation. In recent years however, the Flint budget is being met by additional fund raising and the Board of Education as the Mott Foundation funding was put on a "Sunset" clause.

On the other hand, in Hamilton the "Games" have always been a volunteer operation with its headquarters at City Hall. The City provides a staff person (traditionally from the City Clerk's Department), who acts as recording



secretary for the CANUSA Committee and administers the day-to-day business related to the CANUSA Games.

### FUNDING

Financing of the Games varies from community to community, country to country. Some of the International Games operate without any major financial problems even though some of the budgets are almost \$100,000 annually. It must be pointed out that these larger budgets generally involve the operation of a summer recreation athletic programme which culminates in the Games themselves, (i.e. Flint, Michigan's Olympian Games).

The budget for the Hamilton Branch of the CANUSA Games differs greatly from a "Home" year to an "Away" year, the latter being far more costly. This is directly attributed to the cost of transporting the competitors. Some recent operating budgets for Hamilton are -

1986 (in Flint)	\$70,050
1985 (in Hamilton)	\$36,000
1984 (in Flint)	\$67,500
1983 (in Hamilton)	\$33,000

Revenues usually accrue from the City of Hamilton (in the form of a grant); a registration fee (assessed to each competitor); a transportation fee is assessed to those travelling by bus (only nominal); the sale of shirts to the competitors; donations and fund raising activities conducted by the volunteers.

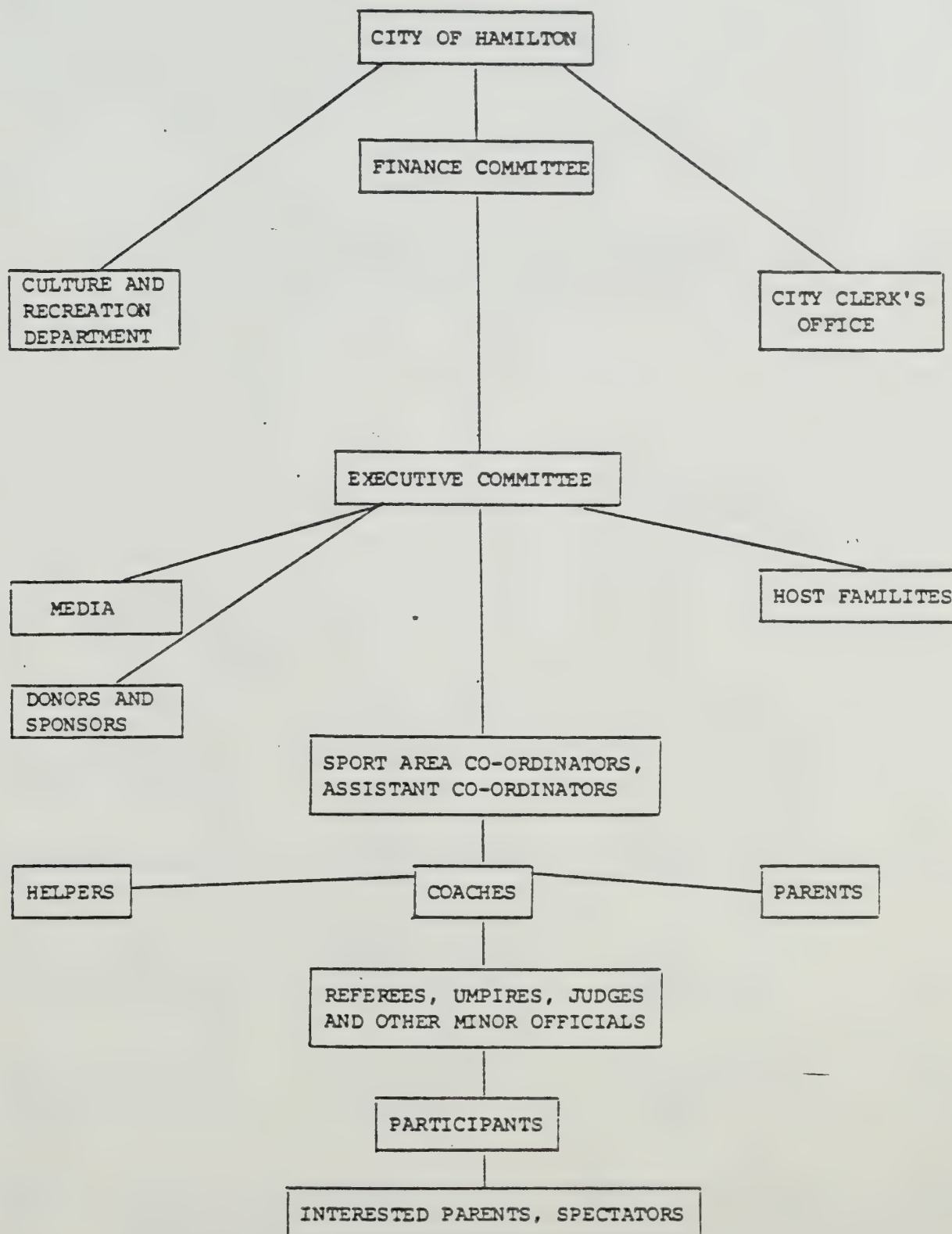
However, each year it becomes increasingly difficult to make ends meet. It is hoped that not only Civic but also Provincial and Federal assistance will forthcoming.

#### CONCLUSION

CANUSA hopes that you now have a better understanding of this large scale annual undertaking and that you will look favourably upon supporting this worthwhile exchange.

All donations are tax exempt if made payable to:

The City of Hamilton  
c/o Secretary  
CANUSA Games Directors  
City Hall  
71 Main Street West  
Hamilton, Ontario  
L8N 3T4

THE CANUSA GAMES : ORGANIZATION CHART - HAMILTON, ONTARIO





# THE CANUSA GAMES - HAMILTON EXECUTIVE STRUCTURE

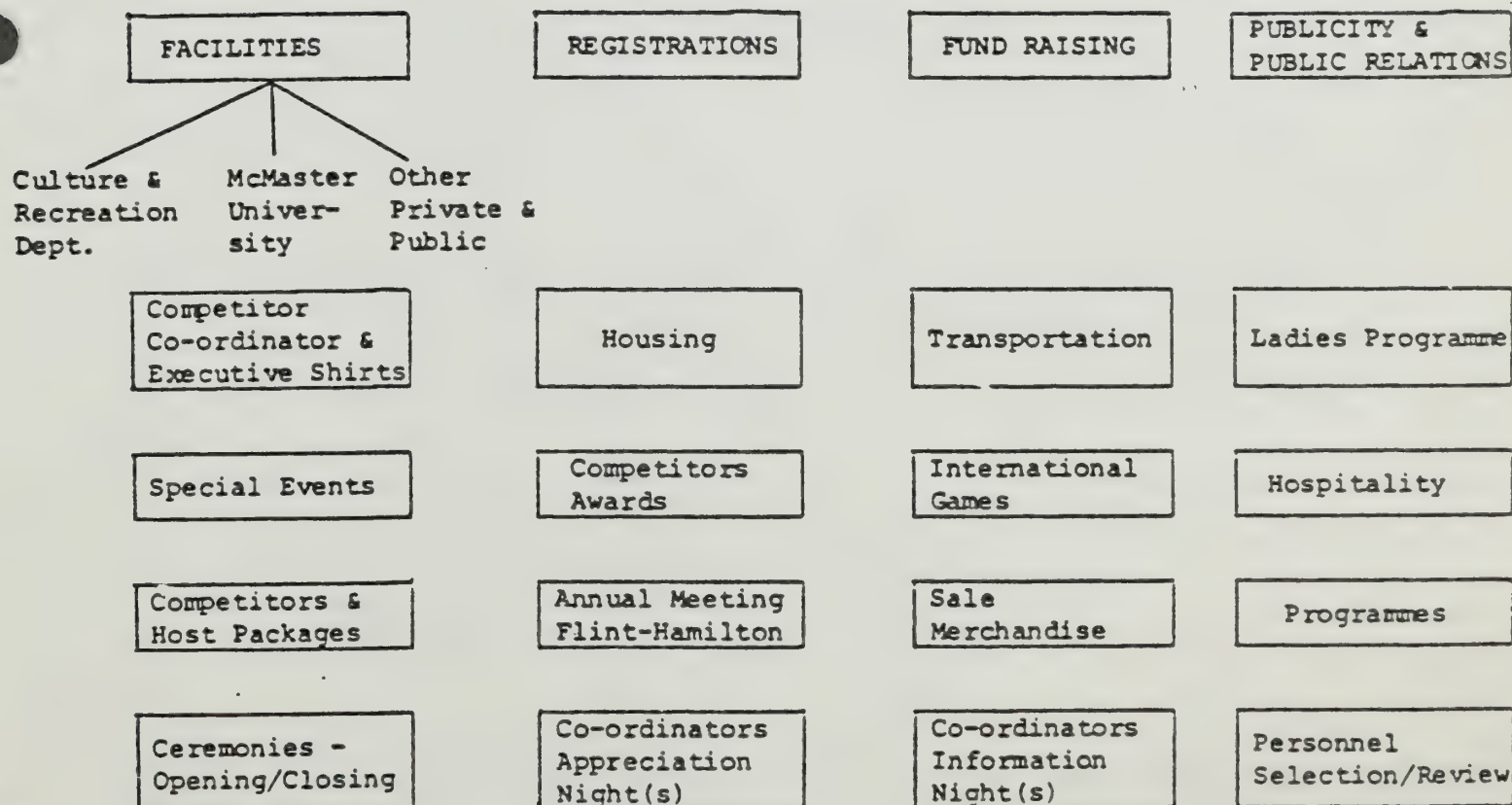
There are 12 to 15 Directors, from whom the positions of the Executive Officers of the Corporation are elected annually.

The Executive Officers consist of: a. President

b. Vice-President

c. Treasurer

## THE CANUSA GAMES : EXECUTIVE RESPONSIBILITIES



NOTE: All Sport Area Co-ordinators have a member of the Executive Committee assigned to be the liaison person. Co-ordinators are to direct all requests, concerns and or suggestions to the Executive through their assigned Executive Committee person. The exception to this is that requests for facilities for any particular year may be made to the Executive Committee person responsible for FACILITIES. Such requests should be made at the conclusion of the previous year's "Games".



THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

Black Women's Small Business Group  
of Hamilton.

Liason Person LNEZ Daly Phone No. 527 3330

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Non Profit Group.

3. What are the general objects and/or functions of your organization?

Black women Small Business Group.  
networking, Public and community work  
of a General nature.

4. a) Amount of the grant request \$ 300.00 .

- b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ <u>300.00</u>	<u>29 April 1988</u>
Other Date or Installments	\$ _____	_____
	\$ _____	_____
	\$ _____	_____

Note: Received \$200 in 1987 for similar event





THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

EBony Fashion Fair and Proceeds goes  
To SICKLE CELL Anemia.

May 18 1988

6. With respect to your event, answer the following:

(a) How many people will be in attendance? 500

(b) Of the stated number of people, how many  
are coming from outside of Hamilton? 30

(c) What is the date of the event? 18 May 1988

(d) What is the location of the event? Convention Centre (Hamilton)

7. For what reasons does your organization merit the use of public funds  
for the purpose indicated above? To assist with accommodations  
for out of town visitors.

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect? *YES*

11. List the Executive Officers of your organization:

	Name and Title	Address	Telephone Number	
			Business	Home
President	Cheryl Sampson	235 Fruitland Rd	388 2196	843 4282
Asst "	Marcia Ancoff			
Treasurer	INEZ DALY			
"	Lola McGregor			
Public Relations	Vivian Wilson			
	<u>12 April</u>	<u><i>Inez Daly</i></u>		
	Date	Name and Title of Officer Making Application		

*Inez Daly*  
Signature of Officer Making Application

527 3330  
Telephone Number

FOR ACTION

2.

REPORT TO: MR. J. THOMPSON, SECRETARY  
FINANCE COMMITTEE

FROM: MR. D. K. BEATTIE  
GRANTS CO-ORDINATOR

DATE: 1988 APRIL 14  
COMM FILE:  
DEPT FILE:

SUBJECT:

ADDITIONAL 1988 GENERAL GRANT REQUESTS

RECOMMENDATION

- a) That consideration be given to the following General Grant requests as summarized on Exhibit 1 in the total amount of \$51,915.
- b) That the funding for any recommended grants be provided from the Unallocated Grant Funds Account No. 0374-XXXX.

*D. Kevin Beattie*

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See recommendation above.

BACKGROUND

At its meeting of February 23, 1988, the Finance Committee suggested that any future 1988 General Grant requests be forwarded to the Committee for their consideration. Exhibit 1 attached summarizes the twelve additional requests received to date totalling \$51,915. The first four items were tabled at the last meeting of the Finance Committee March 22, 1988. Also included is the application and/or supporting material for each request.

In addition there are four outstanding enquiries about grant requests, whereby the details and application have to date not been returned to the Grants Co-ordinator.

As noted in the other two Grant reports (Appeals and Convention/Reception Additional requests), there remains an unallocated Convention/Reception grant balance of \$6,610. This amount would have to fund any grant recommendations relative to the three grant reports including this report.

City of Hamilton  
Treasury

SUMMARY OF ADDITIONAL 1988 GENERAL GRANT REQUESTS

<u>APPLICANT</u> (1)	<u>GRANT TYPE</u> (2)	<u>REQUEST</u> (3)	<u>PURPOSE/COMMENTS</u> (4)
1. *Hamilton Football Officials Association	Specific Purpose	\$ 3,750	To fund costs of attending Conference in London May 21-23, 1988.
2. *SHAIR International Resource Centre	Operating	5,000	To fund operational costs.
3. *Hamilton Philharmonic Youth Orchestra	Specific Purpose	3,000	To offset costs of attending Canadian Festival of Youth Orchestras in Banff, Alberta, April 2-12, 1988.
4. *Just Say No	Specific Purpose	8,500	To offset costs of promotional material for a drug awareness program in the form of a live rock concert.
5. Public Focus	Specific Purpose	5,000	To fund operational costs of Children's Environmental Festival in Hamilton May 30 - June 5, Canada Centre for Inland Waters.
6. Seekers Volleyball	Specific Purposes	3,000	\$1,500 to Midget Team competing April 29 - May 1 at Sydney, N.S., for National Midget Championships plus \$1,500 to Juvenile Team competing May 13-16 at Vancouver B.C. for National Juvenile Championships - request complies with policy on representation at National or International events.
7. West Hamilton Youth Soccer Club	Various	7,690	To fund equipment/operational costs plus mini soccer tournament.
8. Harmon Knights	Operating	3,000	To fund uniforms and equipment.
9. Children's Choir "Stokrotki"	Specific Purpose	3,500 maximum	To fund one of two options: a) T-shirts for European Tour - \$1,500 b) Poster promoting tour - 500



City of Hamilton  
Treasury

SUMMARY OF ADDITIONAL 1988 GENERAL GRANT REQUESTS

<u>APPLICANT</u> (1)	<u>GRANT TYPE</u> (2)	<u>REQUEST</u> (3)	<u>PURPOSE/COMMENTS</u> (4)
10. Ducharme - Castle of Horrors	Operating	\$ 2,475	To fund police costs for crowd control/ traffic flow.
11. Hamilton Participants of "Up with People"	Specific Purpose	6,000	To subsidize tuition fees of 5 students representing Hamilton in this international organization. (Note: Present policy states that grants for individuals will not be considered).
12. James Bechtel/John Laing	Specific Purpose	1,000	To fund production costs of a classical recording. (Note: Present policy states that grants for individuals will not be considered).
		<u>\$51,915</u> =====	

\* Items were tabled at the last Finance Committee meeting of March 22, 1988.

April 15, 1988





# HAMILTON FOOTBALL OFFICIALS ASSOCIATION

P.O. BOX 6173, Station "F", HAMILTON, Ontario L9C 5S3



January 26, 1988

Mr. Kevin Beattie  
Secretary to Grants Committee  
Treasury Department  
Hamilton City Hall  
71 Main Street W.  
Hamilton, Ontario  
L8N 3T4

TREASURY	
1988 FEB 6	
ROUTE	REC'D

Dear Sir:

I am writing on behalf of the Hamilton Football Officials Association, submitting a request for possible assistance in offsetting some of the high costs for training and developing football officials.

We as an Association, in addition to the monthly training meetings we have during the football season, set up two major training sessions for our officials each year. In addition this year, we are hoping to send 25 officials to the Canadian Football Officials Assoc. Conference '88 in London, Ontario on May 21-23 for their Biennial Canada-wide officials conference. The cost per man for this conference is \$250, and in an effort to encourage as many officials to attend as possible, the Association will try to help reduce the expense per man by absorbing some of the costs.

I am sure that you can appreciate the fact that we, as an Association dealing with amateur football in Hamilton, have very limited financial resources and thus our request to the trust fund.

We feel that our own training sessions as well as this conference can only help improve the quality of our officials, and in turn, directly improve amateur football in Hamilton.

Your consideration of our request is very much appreciated. If I can be of any assistance, or answer any questions regarding this request, please don't hesitate to contact me at 575-5698.

Very truly yours,

Scott Hinks  
President

SH/mat

est  $15 \times 250 = \$3,750$





FEB 23 1988

2



SHAIR INTERNATIONAL RESOURCE CENTRE

25 Hughson St. South, Suite 514  
Hamilton, Ontario L8N 2A5 528-9055

February 22, 1988

Mayor Bob Morrow  
City of Hamilton,  
City Hall  
71 Main Street West  
Hamilton, Ontario  
L8P 1H4

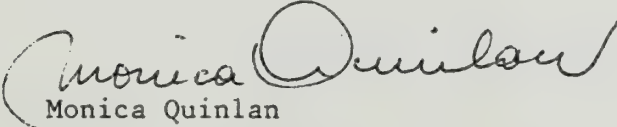
Dear Mr. Morrow:

Thank you for meeting with us on Friday, February the 19th and for your sincere support of SHAIR and its work in the community.

We are very much aware of your busy schedule and are grateful for your offer of "looking after" SHAIR's application for funds from the City.

If you have any questions regarding our application, or more information is required, please do not hesitate to contact us.

Yours sincerely,

  
Monica Quinlan  
SHAIR Coordinator

1988 FEB 24

L.S.		
J.P.		
J.S.H.		
T.D.		
D.D.		



THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

SHAIR International Resource Centre (416) 528-9055  
 25 Hughson Street South, Suite 514  
 Hamilton, Ontario  
 L8N 2A5  
 LIAISON PERSON Monica Quinlan PHONE NO. 528-9055

B. AMOUNT OF GRANT REQUEST: \$ 5,000

C. PURPOSE OF GRANT: (Indicate)

☒ CONTINUING GENERAL ACTIVITIES (OPERATING)  
☐ CAPITAL  
☐ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST .....	\$ 105,932	95.28
- CITY'S CONTRIBUTION (GRANT REQUEST) .....	\$ 5,000	4.72
TOTAL OPERATING BUDGET	\$ 110,932	100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

1) GRANTS SUB-COMMITTEE	2) FINANCE COMMITTEE	3) CITY COUNCIL	4) APPEAL
\$ _____	\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____	

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL \$ \_\_\_\_\_  
 - OTHER DATE OR INSTALMENTS \$ \_\_\_\_\_ (date)  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_





THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

SHAIR International Resource Centre is a non-profit community organization conducting and supporting a wide range of activities aimed at increasing the Hamilton community understanding and involvement in human rights, Third World issues, development and cross-cultural relations. SHAIR was established in the Hamilton community in 1970 and became incorporated on September 23, 1970 as a non-profit, charitable organization. (Corporation #0237640, Charity #0378240-53-14)

SHAIR's programmes and projects are funded through grants from the Canadian International Development Agency, Secretary of State, private donations, membership fees, and SHAIR's own fundraising/educational programmes.

2. What are the general objectives and/or services of your organization?

- \*To encourage and provide opportunities for discussion, action and education on questions concerning global development, human rights and social justice.
- \*To develop a year-round educational thrust in the Hamilton community, which would mobilize the separate efforts of persons and groups, in order to obtain a greater impact in the area.
- \*To strengthen cultural exchange programmes already existing in Hamilton and encourage the formation of new ones.
- \*To develop the objectives through the formal school system, as well as through informal youth groups.
- \*To develop new tools for education and provide a resource office and library for the exchange of materials, ideas and a meeting place.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No.



THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No \_\_\_\_\_ Yes   X   If yes, please indicate number and type of involvement.

SHAIR co-ordinates the work of approximately 70 volunteers. Thirty of them are actively engaged in the day to day activities of the organization. SHAIR is administered and managed by a 10 member Board of Directors. Other volunteers sit on various committees, i.e. fundrasing, programmes, projects, staff advisory, and library. There are approximately 40 ad hoc volunteers who contribute time and expertise to specific educational and educational/fundraising activities, i.e. workshops, Women in Development committee, graphics and articles for our monthly publication - International Forum, SHAIR's annual rich/poor dinner.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

SHAIR is local in nature.

6. Does your organization provide a service to:

(a) All citizens       X      

(b) A specific group           

(c) A specific area           

Describe briefly:

SHAIR provides information and resource materials free of charge to any citizen interested in global development and international affairs. We also provide information, resource materials and programmes to a variety of groups in the Hamilton community: a) teachers and students grades 4-13, and also university students, b) labour groups, c) service clubs, d) church groups, e) professional associations, f) community organizations, g) women's groups.

7. In what geographical area does your organization operate?

Within the boundaries of the City of Hamilton.





THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.  
Operational funds to be used as follows:
- 1) Promotion of schools programme from Kindergarten to University level.
  - 2) To promote increase participation of Hamiltonians in international related issues through education and participation in local organizations.
  - 3) To provide a meeting space and administrative resources to events, programmes, projects of other groups to enable them to act upon their global concerns.
9. For what reason does your organization merit the use of public funds for the purpose indicated above?

SHAIR provides the Hamilton community with resources and services that would be otherwise unavailable. SHAIR also makes an invaluable community contribution in its school programme which promotes tolerance and responsibility among the student population.  
Finally, SHAIR's contribution towards making Hamilton citizens more aware of global issues results in a more sophisticated population which, in turn, can only improve Hamilton status as one of Canada's major cities.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. Federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES X No

If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
April 1, 1987	Canadian International Development Agency	65,286	60,725
April 1, 1987	Secretary of State	12,000	12,000
April 1, 1987	Employment and Immigration Canada	2,500	2,500

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

No funds are conditional upon City assistance. However, if the City denies a Grant to SHAIR it would mean a scaling down of our endeavours at a time when the growth of our resources and administrative talent have resulted in an increase demand to sponsor and organize events that offer an opportunity for Hamilton to respond to global concerns.

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.  
SHAIR on an on-going basis encourages those who support our goals and objectives to become members and make financial contributions to help offset our operating costs. In the last year our membership has increased by approximately 18%. For the coming year SHAIR is organizing some major fundraising activities, such an international dinner in the summer, and a talent auction next May.



THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

No. All resources and programmes are provided free of charge, but people who choose to support the work of the organization by becoming members pay a \$15 annual membership fee. Members receive SHAIR's monthly publication, International Forum.

13. Have you received funding from the City in prior years? If so, when and how much? No.

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
1988	\$ 5,000
1989	\$ 5,200
1990	\$ 5,208

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?  
 SHAIR must raise 25% of its budget locally. If we do not receive funds from the City, SHAIR personnel and volunteers will have to spend a disproportionate amount of time in organizing fundraising events. This would mean that less time would be dedicated to educational activities, research, and less programmes would be offered to Hamilton schools and other community groups.





THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?  
No. We do not provide income generating services.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

We could have to revert back to extensive fundraising.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

With pleasure! We would be very happy to provide displays, speakers, resource materials or whatever is appropriate to the function or event.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Carole Dauda, President	6 Strathallan Dr., Hamilton	389-1367	383-2621
Elaine McMurray, Treasurer	1025 Barton St. E., Hamilton	547-2944	
Joy Warner, Secretary	44 Paisley Ave. S.,	528-4811	521-0017



THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

February 22, 1985  
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

CAROL L. DAUDA

PRESIDENT

Name and Title of Officer Making  
Application

C. L. Dauda

Signature of Officer Making  
Application

385-2621

Telephone Number





THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES  
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease-	
	Actual	Estimate	over Preceding	Fiscal Year
	Preceding Year March 31 1988 (2)	Current Grant Year March 31 1989 (3)	Amount (4)	% (5)
<b>REVENUES</b>				
Income (Specify)				
Membership fees	4,800	5,000	200	4+
Donations	6,000	6,500	500	8+
Fundraising	10,961	11,610	649	6+
<b>GRANT RECEIPTS</b>				
Government of Canada	75,225	87,822	12,597	16+
Government of Ontario				
Other Municipalities (Specify)				
United Way Grants				
OTHER (Specify)				
<b>TOTAL REVENUES</b>	<u>96,986</u>	<u>110,932</u>	<u>13,946</u>	<u>14+</u>
<b>EXPENDITURES</b>				
Salaries and Benefits (detail on Exhibit 2)	69,150	80,479	11,329	16+
Other (Specify)				
Programming, staff development, office supplies, postage	10,500	11,500	1,000	9+
Subscriptions, a/v rental, printing, newsletter printing and postage	9,800	10,600	800	8+
Rent, telephone, audit and professional fees	7,536	8,353	817	10+
<b>TOTAL EXPENDITURES</b>	<u>96,986</u>	<u>110,932</u>	<u>13,946</u>	<u>14+</u>
<b>SURPLUS OR (DEFICIT)</b>	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>



Name and Position (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual	Estimate	Amount	%
	Preceding Year March 31 1988 (2)	Current Grant Year March 31 1989 (3)		
Monica Quinlan, Coordinator, fulltime	24,460	26,500	2,040	8+
Anneli Tolvanen, Schools Officer, 8/10 of fulltime	16,898	21,000	4,102	17+
Pat Wells, Publications Officer 5/10 of a fulltime	12,813	14,000	1,187	9+
Secretary of State Project Worker, 6 months - fulltime	9,400	11,295	1,895	20
Darlene McInnis Challenge '87 Seed Project 12 weeks, fulltime 40 hrs/week x \$4.35	2,088			
Challenge '88 Seed Project worker, 12 weeks, fulltime, 40 hrs/wk x \$4.55		2,184	96	4+
Benefits CPP, UIC, OHIP	3,491	5,500	2,009	57+
<b>TOTAL SALARIES AND BENEFITS per Exhibit 1</b>	<b>69,150</b>	<b>80,479</b>	<b>11,329</b>	<b>16+</b>



THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

Hamilton Philharmonic Youth Orchestra.  
P.O. Box 2080, Station "A",  
Hamilton, Ontario L8N 3Y7

LIAISON PERSON Mrs. Joan Speller PHONE NO. 634-2416

B. AMOUNT OF GRANT REQUEST: \$ 3000.00

C. PURPOSE OF GRANT: (Indicate)

☐ CONTINUING GENERAL ACTIVITIES (OPERATING)  
☐ CAPITAL  
☒ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST .....	\$ 47,000.	94%
- CITY'S CONTRIBUTION (GRANT REQUEST) .....	\$ 3,000.	6%
TOTAL OPERATING BUDGET	\$ 50,000.	100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

1) GRANTS SUB-COMMITTEE    2) FINANCE COMMITTEE    3) CITY COUNCIL    4) APPEAL

\$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

CATEGORY \_\_\_\_\_ CATEGORY \_\_\_\_\_ CATEGORY \_\_\_\_\_

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL \$ \_\_\_\_\_  
- OTHER DATE OR INSTALMENTS \$ \_\_\_\_\_ (date)  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_





THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

The Hamilton Philharmonic Youth Orchestra was founded in 1965 by its present Director and Conductor, Glenn Mallory. Over these years some 600 young people have studied and sharpened their skills in orchestral music. There are, presently, sixty-five members ranging in age from twelve to twenty-two who live in Hamilton and area, most of them coming to the Orchestra by way of the school systems. It has no Constitution or Charter of its own but is associated with the Hamilton Philharmonic Society.

2. What are the general objectives and/or services of your organization?

The objectives of the Hamilton Philharmonic Youth Orchestra are to provide opportunities for gifted young people to learn orchestral music and to perform before audiences in different settings such as concert halls and church sanctuaries. Some of these young people are encouraged to go to the limits of their musical abilities through vocations of a musical nature and/or music education at the college or university level.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

We are not aware of any other music group in this region dedicated to training teenagers and young adults in this kind of music.



THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No \_\_\_\_\_ Yes ✓ If yes, please indicate number and type of involvement.

The committee behind the scenes is entirely volunteer. Their purpose is to co-ordinate activities, programs and concerts as well as to support the Director-Conductor and raise funds for music and workshops. At present there are six active volunteers however, there are many parents who help out in other ways.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

This orchestra is of Hamilton and area and is based in Hamilton for rehearsals and most concerts. The orchestra attends workshops and non-competitive festivals in other cities.

6. Does your organization provide a service to:

- (a) All citizens ✓  
(b) A specific group \_\_\_\_\_  
(c) A specific area \_\_\_\_\_

Describe briefly:

This orchestra is open to any invitation to provide concerts for any group.

7. In what geographical area does your organization operate?

Hamilton area is basically the area for performances.





THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

The Orchestra has been invited to the Canadian Festival of Youth Orchestras to be held in Banff, Alberta from April 2-12, 1988 where it will be attending workshops and performing non-competitively.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

The Hamilton Youth Orchestra wants to take the opportunity to learn more about music and to sharpen skills. They carry the name of Hamilton proudly to meet with six other youth orchestras. They will perform for any group in the Hamilton area when invited.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. Federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES ☒ No ☐

If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
Feb. /88	Hamilton Region	\$5000.00	Denied
Feb. /88	Hamilton Foundation	2000.00	\$1250.00 approved
Feb. /88	Hamilton Board of Education	2700.00	2700.00 approved.
Feb. /88	Halton Separate Board	\$200.00	200.00 approved

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

No.

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Concerts - two large ① with Dafasco in Dec.  
② March 6 at Scottish Rite

- six church services as well as afternoon concerts.

Sales - Entertainment '88 books, Christmas cakes, poissetias, tapes.

Membership fees paid by each is \$75.00 raised \$5.00 from last year.

Admission fees for large concerts have been raised for this year.



THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

Each orchestra member pays a \$75.00 membership fee.  
 Tickets are sold for large concerts.  
 Honorariums are accepted.  
 Donations are pledged.

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
<u>1984</u>	\$ <u>3,000.00</u>	\$ <u>1,000.00</u>
<u>          </u>	\$ <u>          </u>	\$ <u>          </u>
<u>          </u>	\$ <u>          </u>	\$ <u>          </u>
<u>          </u>	\$ <u>          </u>	\$ <u>          </u>

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>	
<u>          </u>	\$ <u>          </u>	We do not ask for grants unless we have no other way of providing monies for these special events such as this Festival.
<u>          </u>	\$ <u>          </u>	
<u>          </u>	\$ <u>          </u>	

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

We are in need of \$9000. yet to transport members and their instruments as well as pay for music and Festival fees. We are seeking private donations and hopefully, considering all areas will be able to cover the costs. We are currently still doing some programs for which we receive honorariums. if we do not have enough money to go we will have to borrow funds. That means that next year we will not go anywhere because our membership monies will pay for this year's trip.



THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

This Orchestra is usually self-supporting except for attending this Festival which has a greater cost of expense than local activities. This is a "special" event to which the Hamilton Philharmonic Youth Orchestra is invited only one in four years.

- .. If no, how will your service be continued if financial assistance is terminated in the future by the City?

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

This can be arranged with the Director-Conductor, Mr. Glenn Mallory. We are always honoured to play for any group provided it does not coincide with other engagements.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Mr. Glenn Mallory Director-Conductor	12 Queensdale Ave. E. Hamilton, Ont.	527-5092	385-6526
Mrs. Joan Speller Co-ordinator	561 Galway Drive Burlington, Ont. L7L 2S6		634-2416
Mrs. Lillian Curtis Fundraiser Chairperson	32 San Paulo Dr. Hamilton, Ont L9C 5L2	529-1933	389-8479
Mrs. Madge Combar Board Representative	170 Lavina Cr. Hamilton, Ont.	648-1502	387-4482
Mr. Richard Gale Chaperone	123 Markland Ave. Hamilton, Ont.	521-9900	528-2465.
Mrs. Jennie Kyle Chaperone	3037 South Dr. Burlington, Ont.		634-4136





THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

Feb. 28/88

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Mrs. Lillian G. Curtis

Fundraiser Chairperson

Name and Title of Officer Making  
Application

Lillian G. Curtis

Signature of Officer Making  
Application

B. 529-1933 / 389-8479 Home  
Telephone Number



# Hamilton Philharmonic Youth Orchestra

## Financial Statement

REVENUE	1985-86	1986-87	Budget-1987-88
Single Ticket Sales	2802.	7771.	7200.
Memberships	4090.	4135.	4800.
Sponsorship & Donations	6376.	7277.	4600.
Project	847.	1543.	1500.
Other Revenue			
<b>TOTAL REVENUE</b>	<b>14,115.</b>	<b>20,726.</b>	<b>18,100.</b>
<b>EXPENSES</b>			
<b>Artistic Fees &amp; Expenses</b>			
Conductors	3500.	4000.	4000.
Resident Musicians	2160.	2360.	2500.
Extra Musicians	1416.		500.
Travel-Res. Mus.	4491.	12045.	10200.
Travel-Extra Mus.			
Audition Expenses	373.	251.	250.
Sched. Co-Ord. & Misc.			
<b>Concert Production</b>			
Music Library Exp.	300.	50.	200.
Music Purchases	125.		200.
Music Rentals	135.		
Stage Manager			
Stage Crew-Hall		2684.	
Cartage & Transport		54.	
Equipment-Sound, Lights			
Instrumental Rental		193.	100.
Instrument & Maintenance			
Rehearsal Hall Rental	170.		100.
Misc. (incl. FOH)			
<b>Hall Expenses</b>			
Box Office-HPO		50.	
Stage Materials		111.	
Hall Rental		1157.	
Tickets		135.	50.
Credit Card Charges		5.	

EXPENSES - PAGE TWO

	1985-86	1986-87	Budget-1987-88
Publicity & Promotion			
Advertising - Single Concert		140.	
Programs		693.	
Pledge Cards		223.	
Misc.			
Subscription Ticket Campaign			
Brochures and Flyers			
Advertising			
Mailing & Lists			
Special Promotions & misc.			
Commissions		473.	
ADMINISTRATION			
TOTAL COST	12,405.	24,624.	18,100.
DEFICIT	(1710)	24,624	12,405.
		special project	
		Banff	
			50,000.

October

1987



4

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

Just Say No  
 P.O. Box 9071  
 Stoney Creek, Ontario L8G 3X7

Res: 385-0356

LIAISON PERSON Leo Bertuzzi

PHONE NO. Bus: 689-5495

B. AMOUNT OF GRANT REQUEST: \$ 8500.00

C. PURPOSE OF GRANT: (Indicate)

           CONTINUING GENERAL ACTIVITIES (OPERATING)  
           CAPITAL  
  X   ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST .....	\$11,500.00	57.5
- CITY'S CONTRIBUTION (GRANT REQUEST) .....	\$ 8,500.00	42.5
 TOTAL OPERATING BUDGET	 \$20,000.00	 100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

1) GRANTS SUB-COMMITTEE    2) FINANCE COMMITTEE    3) CITY COUNCIL    4) APPEAL

\$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

CATEGORY \_\_\_\_\_ CATEGORY \_\_\_\_\_ CATEGORY \_\_\_\_\_

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL \$ \_\_\_\_\_  
 - OTHER DATE OR INSTALMENTS \$ \_\_\_\_\_ (date)  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_



THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

The "Just Say No" Committee is comprised of five local organizations, the Moose Lodge, The East Hamilton-Stoney Creek Health Association Inc. and the Optimist Clubs of Hamilton Inc., East Hamilton and Stoney Creek. The "Just Say No" Committee as well as the parent organizations are all non profit and charitable. The parent organizations of the East Hamilton-Stoney Creek Health Association and the Optimist Club of Hamilton are incorporated.

2. What are the general objectives and/or services of your organization?

The "Just Say No" Committee is presenting the Survival Guide Program of Drug Awareness in the form of a Live Rock Concert. The Drug Awareness message is delivered by speaking to students in "their own language" after capturing their attention thru the sensation of images, music and lights. The program will be presented during Drug Awareness Week at selected schools and locations in Hamilton and Stoney Creek with students transported to increase exposure.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No.



THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No \_\_\_\_\_ Yes X If yes, please indicate number and type of involvement.

There will be approximately 112 volunteers participating that will be performing functions such as promotion within the student community, organizing attendance as well as duties associated with the distribution of handouts and refreshments. The volunteers will be recruited locally from the parent organizations as listed in item #1.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

The "Just Say No" Committee and the parent organizations are all local community groups with volunteer membership for the most part from within the Hamilton-Stoney Area. Most groups are however, associated with a national or international umbrella group, for example, Optimist International.

6. Does your organization provide a service to:

- (a) All citizens \_\_\_\_\_  
(b) A specific group \_\_\_\_\_  
(c) A specific area X

Describe briefly:

The program is directed in content and intent to most members of the student community in primary and as well as secondary school systems.

7. In what geographical area does your organization operate?

The program will be conducted in schools and locations within the boundaries of Hamilton and Stoney Creek.





THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

The funding realized from the City of Hamilton will be utilized to purchase promotional items (refreshments/buttons/balloons) as well as costs associated with the Survival Guide Project.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

The need to continually reinforce our current Health Education programs in drug related areas is necessary and students are likely to identify with the performer and his sincere and colorful program. In addition, it is necessary to educate our youth on matters relating to lifestyle and the use and abuse of drugs, alcohol and tobacco.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. Federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES X No

If Yes, complete the following:

<u>Date of</u> <u>Application</u>	<u>From Whom</u> <u>Requested</u>	<u>Amount</u> <u>Requested</u>	<u>Approved or</u> <u>Denied Amount</u>
*1988 03 29	City of Stoney Creek	\$5000.00	Unknown

\*An application will be made to the City of Stoney Creek on the date indicated.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

Not at this time.

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Revenue Stimulation is being exercised within the Business Communities of Hamilton and Stoney Creek.



THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

There are no charges to the attendees of this program.

13. Have you received funding from the City in prior years? If so, when and how much? NIL.

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

NIL.

<u>Year</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

If funding from the City is not realized it would result in reduced student participation as well as less informational and promotional material.





THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

No.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

Service Club participation and appeals to the Business Community.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

Yes, especially so if directed at a student audience.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Kevin O'Brien President - Optimist Club of Stoney Creek	9 Kelsey Gate Stoney Creek, Ontario L8J 1Y3		416-573-3909
Larry Woolvett President - Optimist Club of East Hamilton	683 Dunn Avenue Hamilton, Ontario L8H 6M5		416-545-6957
Leo Bertuzzi President - Optimist Club of Hamilton Inc.	26 Wellwood Street Hamilton, Ontario L8T 3X3		416-385-0356



THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

See Below

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Date

Name and Title of Officer Making  
Application

Signature of Officer Making  
Application

Telephone Number

19. "JUST SAY NO" EXPENSE VIEW -- 1988

<u>ITEM</u>	<u>PROJECTED COST</u>
Survival Guide Project	\$4500.00
St. John's Ambulance	500.00
Promotional Buttons	4000.00
Security	500.00
Posters	700.00
Food and Refreshments	1500.00
Portable Toilets	500.00
Gage Park	1000.00
Advertisement	1500.00
Proclamations	600.00
Other Entertainment	500.00
Miscellaneous	<u>4200.00</u>
Total	20000.00



THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES

(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual	Estimate	Amount	%
	Preceding Year 19	Current Grant Year MAY 19 88		
	(2)	(3)	(4)	(5)
<b>REVENUES</b>				
Income (Specify)				
Optimist Club of Stoney Creek		1000.00		
Optimist Club of East Hamilton		1000.00		
Optimist Club of Hamilton Inc		1000.00		
East Hamilton-Stoney Creek Health Assoc.		1000.00		
Moose Lodge		1000.00		
Business Community		3000.00		
<b>GRANT RECEIPTS</b>				
Government of Canada				
Government of Ontario				
Other Municipalities				
(Specify)				
City of Hamilton		8500.00		
City of Stoney Creek		3500.00		
United Way Grants				
<b>OTHER (Specify)</b>				
<b>TOTAL REVENUES</b>		20,000.00		
<b>EXPENDITURES</b>				
Salaries and Benefits				
(detail on Exhibit 2)				
Other (Specify)				
As per budget identified in Item 19.		20,000.00		
<b>TOTAL EXPENDITURES</b>		20,000.00		
<b>SURPLUS OR (DEFICIT)</b>		0		
	=====	=====	=====	=====





THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS  
 (as listed on Exhibit 1)

<u>Name and Position</u> (1)	<u>Fiscal Year Ended</u>		<u>Increase+ Decrease- over Preceding Fiscal Year</u>	
	<u>Actual</u>	<u>Estimate</u>	<u>Amount</u>	<u>%</u>
	<u>Preceding Year</u> 19____ (2)	<u>Current Grant Year</u> 19____ (3)	(4)	(5)

NIL

TOTAL SALARIES AND  
 BENEFITS per Exhibit 1

_____	_____	_____	_____
=====	=====	=====	=====



THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Public Focus was formed in 1987, as a non-profit organization to produce material for Environmental education. Public Focus has worked on a variety of Environmental Education projects including; publication of books, creation of a roundtable of Environmental Educators, and production of the first-ever Children's Environmental Festival in September of 1987 at Harbourfront in Toronto. (See attached report.)

2. What are the general objectives and/or services of your organization?

To work with children and educators to provide environmental education experiences, particularly in a programmed Festival situation that brings together government, environment groups, interested individuals and and specially selected entertainment groups with environmentally oriented material.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No





THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No \_\_\_\_\_ Yes X \_\_\_\_\_ If yes, please indicate number and type of involvement.

On each of the seven days 60 volunteers will be used to provide animation at games, act as guides and front of house for performances. They will be drawn from participating and other community groups.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

Public Focus carries on its activities primarily across Ontario.

6. Does your organization provide a service to:

(a) All citizens X

(b) A specific group \_\_\_\_\_

(c) A specific area \_\_\_\_\_

Describe briefly:

Emphasis at the Festivals is young children with adult involvement and supervision.

7. In what geographical area does your organization operate?

Ontario.



THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

The grant will be used to cover operating costs for the seven day *May 30 - June 5* program. Specific items are; tent rental costs (approx \$5,000), theatrical productions - 3@ \$5,000 each.  
*in Hamilton at the Canada Centre for Inland Waters.*

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

The program relies on community assistance in the form of volunteer services, service-in-kind and financial contributions. The event is specifically designed for children in the community.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. Federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES X No

If Yes, complete the following:

<u>Date of</u> <u>Application</u>	<u>From Whom</u> <u>Requested</u>	<u>Amount</u> <u>Requested</u>	<u>Approved or</u> <u>Denied Amount</u>
--------------------------------------	--------------------------------------	-----------------------------------	--

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

No

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Approach business community for donations of money and service in-kind.



THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

No

13. Have you received funding from the City in prior years? If so, when and how much?

No

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

No funding from the City could result in a deficit situation or dropping part of the program.





THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

No. Public Focus depends upon project financing from Government, business, foundation and individuals to support free of charge activities and services.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

Project financing only is required.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

The Children's Environmental Festival is an event that is free of charge to school children and members of the public.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Charles Dickman Executive Director	16 Alpha Dr.	588-6240	923-7807
Don Houston Co-Director	147 Margueretta	588-6240	588-1388
Steve Smith Co-Director	36 Bishop Tutu Blvd	588-6240	977-3529



THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

24 March 1988

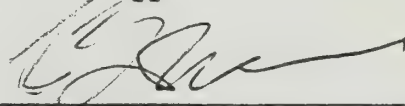
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Charles E. Dickman

Director

Name and Title of Officer Making  
Application



Signature of Officer Making  
Application

(416) 588-6240

Telephone Number





THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES  
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual Preceding Year 1987 (2)	Estimate Current Grant Year 1988 (3)	Amount (4)	% (5)
<b>REVENUES</b>				
Income (Specify)				
Donation	35,974	25,000	-10,974	-31
Interest	65	--	- 65	-100
<b>GRANT RECEIPTS</b>				
Government of Canada	5,000	--	- 5,000	-100
Government of Ontario	109,000	55,000	-54,000	-50
Other Municipalities (Specify)	--			
City of Hamilton		5,000	+5,000	+100
City of Burlington		5,000	+5,000	+100
United Way Grants				
OTHER (Specify)				
Laidlaw Foundation	5,000	--	- 5,000	-100
<b>TOTAL REVENUES</b>	<u>150,039</u>	<u>90,000</u>	<u>-60,039</u>	<u>-40</u>
<b>EXPENDITURES</b>				
Salaries and Benefits (detail on Exhibit 2)				
Other (Specify)				
See attachments for details				
<b>TOTAL EXPENDITURES</b>	<u>155,820</u>	<u>90,000</u>	<u>-65,820</u>	<u>-58</u>
<b>SURPLUS OR (DEFICIT)</b>	<u>(5,781)</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>



DETAILS OF SALARIES AND BENEFITS  
(as listed on Exhibit 1)

TOTAL SALARIES AND

BENEFITS per Exhibit 1



/

## Preliminary Budget - Children's Environmental Festival

Item	Hamilton
Insurance and rectification	1,000
New Games	1,200
Storage	600
Transportation/handling	1,000
Site materials/services/Tents	5,000
Signage	1,000
Printing (brochure/other)	4,000
Colouring Books	2,500
Adv/Promotion	1,500
Teachers Kit	4,000
Video	7,500
Teachers' Guide	1,000
Theatricals/Performers	15,000
Volunteers	1,500
Reports	1,000
Office Accom/service	2,400
Telephone	600
Word processing	1,000
Materials/Supplies	1,500
Postage/courier	700
Equipment	1,000
Staffing	35,000
	-----
Total	\$ 90,000
	-----



# Public Focus

a non-profit organization

March 22, 1988

720 Bathurst Street, Suite 403  
Toronto, Ontario M5S 2R4  
Telephone (416) 588-6240

Fundraising: 1987 Toronto Festival & Initial 1988 Hamilton &  
Toronto Festivals

	<u>Requested</u>	<u>Confirmed to date</u>
<u>Government: Provincial</u>		
Ontario Ministries of Environment & Natural Resources	225,000	175,000
<u>Government: Federal</u>		
Energy, Mines & Resources, Canada	5,000	5,000
Environment Canada	20,000	-
<u>Crown Corporations &amp; Utilities</u>		
Ontario Hydro	4,500	4,500
Toronto Hydro	7,000	7,000
Bell Canada	500	500
<u>Grants:</u>		
Ontario Heritage Foundation	5,000	250
Laidlaw Foundation	5,000	5,000
<u>Corporate Donations</u>		
Sunlife Assurance		
CARA Operations		
Hall Mark Cards		
Stelco		
R. Meiklejohn Ltd		
Archaeological Services Inc		
Lavalin		
Halton Recycling		
Toronto Recycling Action Committee		
Homemakers Magazine		
Magna International Inc.		
Quebec & Ontario Paper Company Ltd.	9,000	9,000
Miscellaneous Private Donations	3,000	2,000
In Kind Services, Material	20,000	18,000
	<hr/>	<hr/>
	\$ 324,000	\$ 210,680

CHILDREN'S ENVIRONMENTAL FESTIVAL

STATEMENT OF INCOME & EXPENSES

DECEMBER 1986 TO NOVEMBER 30, 1987

REVENUE

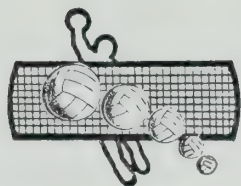
GRANTS RECEIVED	\$	114,000
DONATIONS RECEIVED		35,974
INTEREST EARNED		65
	\$	150,039

EXPENSES

PROJECT DEVELOPMENT	\$	12,000
BANK CHARGES		132
PROJECT STAFF		
CO-DIRECTOR		12,000
CO-ORDINATOR		19,625
RESEARCH		9,899
SECRETARIAL		7,169
OFFICE ACCOMMODATION		9,460
TELEPHONE		2,803
WORDPROCESSING		6,130
MATERIALS/SUPPLIES		1,475
PRINTING		8,415
POSTAGE/COURIER		2,052
DISPLAYS/EXHIBITS		34,515
EQUIP/MAT.-HARBOURFRONT		185
HARBOURFRONT CHARGES		6,103
NGO SUBSIDIES		751
THEATRICAL PRODUCTIONS/TALENT		10,375
AUDIO/VISUAL PRODUCTION		5,000
ENVIRONMENTAL COLOURING BOOKS		5,150
IDENTIFICATION BADGES		394
VOLUNTEER PROGRAM		1,596
SCHOOL VISITS PROGRAM		291
TEACHERS AIDS		300
		155,820

PROFIT / (LOSS)	\$	(5,781)
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Seekers Volleyball  
Hamilton, Ontario  
Canada

6

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from COAST TO COAST with the SEEKERS

EASTERN CANADIAN MIDGET CHAMPIONSHIPS

April 29, 30, May 1....Cape Breton Island, Nova Scotia

CANADIAN JUVENILE CHAMPIONSHIPS

May 13, 14, 15 .....Vancouver, British Columbia

Tuesday, April 12, 1988

Finance Committee  
City Of Hamilton  
c/o K. Beattie

Dear Mr. Beattie:

On Sunday, April 10, 1988, the Juvenile Team from the Hamilton Seekers earned the right to represent Ontario at the National Championships in Vancouver, British Columbia. This championship will take place from May 13-16, 1988. This letter is an appeal for funds to help defray the projected cost of \$8,600.00 for this trip.

Less than two weeks ago we applied to you for a grant to help defray the projected cost of \$7,000.00 in sending our Midget Team to Sydney, Nova Scotia, from April 29 to May 1, for the National Midget Championships. I would like to combine our original request for a grant of \$1500.00 with this new request of \$1500.00. Thus, our total request would be for a grant of \$3,000.00.

The Midget Girls' Team consist of ten girls aged 13 - 16yrs.

The Juvenile Girls' Team consist of ten girls aged 13 - 18yrs. (four of these girls also play on our Midget Team.)

Respectfully yours,  
*Mike Campanella*  
Mike Campanella  
Coach

---

Member of the Ontario and Canadian Volleyball Associations

FRANK LILLIMAN, 273 HOUGHTON AVE., S., HAMILTON. L8K 2N4 (res.) (416) 545-5538  
Coaches: MIKE CAMPANELLA, 450 MARY ST., HAMILTON. L8L 4W9 (res.) (416) 529-7674  
STU MCCARTHY, 170 HIXON ROAD, HAMILTON. L8K 2C4 (res.) (416) 549-5093  
ROB LUCIANI, 23 ROSEWELL ST., HAMILTON. L8W 1V5 (res.) (416) 383-9568

## HAMILTON SEEKERS 1988 MIDGETS

Michelle Rapcewicz ..... Second year on the team, a grade ten student at St. Jean de Brebeuf. Michelle is a setter and hitter. Height ... 5'8". Michelle is a graduate of St. Daniel School.

Tiffany Morris ..... Second year on the team, in grade ten at Saltfleet. Tiffany is an East-ender, a graduate of Viscount Montgomery School. She is a power hitter on the team -- 5'6".

Lesley Turner ..... Our third second year player. Lesley is a 5'7" middle-hitter. She is in grade ten at Westmount, a graduate of St. Jerome School.

Sonia Preocanin ..... A first year player, Sonia is in grade nine at Hillpark. She is a 6'1" power hitter, a graduate of G.L.Armstrong School.

Deanna Bosschaert ..... Another first year player, Deanna, at 5'10" is a middle hitter. She is in grade nine at Parkside, a graduate of Dundana School.

Shelley Anilowski ..... First year on the team, Shelley is 5'5", a grade nine student at Cardinal Newman. She is a power hitter, a graduate of St. Clare School.

Cheryl Kocel ..... Grade nine at Brebeur, Cheryl is a 5'5" power hitter. This is Cheryl's first year, a graduate of St. Cecilia School.

Liana Gabriele ..... 5'10", grade nine at St. Jean de Brebeuf. Liana's first year on the team, she is a middle hitter. She graduated from St. Daniel School.

Keri Harrington ..... A grade eight student at St. Cecilia School, Keri is a 5'7" setter and hitter. This is her first year on the team.

Meaghan Calisin ..... 5'3", a grade eight student at St. Catherine of Siena School. Meaghan is a first year setter.

## PROPOSED TRIP BUDGET

Transportation (Flight, Van) .....	\$ 3700.00
Accommodation in Sydney .....	\$ 1500.00
Uniforms, Equipment, Incidentals .....	\$ 600.00
Food .....	\$ 1000.00
Entry Fees .....	\$ 200.00
Total Proposed Budget .....	\$ 7000.00
Approximate Cost Per Team Member .....	\$ 500.00



## HAMILTON SEEKERS JUVENILE VOLLEYBALL TEAM '88

### Team Members

Paula Acciaroli - Paula is in grade 11 at Brebeuf. 5'8", Paula is our setter in a 5-1 system and is also our serve reception specialist. This is her fourth year with the club. 1986-87 Ontario Allstar. Graduate of St. Cecilia School.

Tina Schlote - Also Tina's fourth year, grade 11 at Brebeuf. 5'9", Tina is a middle blocker and hitter. 1986-87 Ontario Allstar. Graduate of St. Cecilia School.

Mara Gazzola - A third year player, Mara is in grade 11 at Cardinal Newman. Mara at 5'8" is our second middle hitter and blocker. Definitely in her best season ever. Graduate of Assumption School.

Paula McCarthy - Paula is in her third year, 5'9", grade 11 at Churchill. This is Paula's first tournament since January. She has been in Dr. David Levy's care, recovering from a dislocated shoulder. Paula's defense and hitting will be a big plus to the team. Graduate of Viscount Montgomery School.

Kim Laurencik - 5'8", grade 11 at St. Mary's. Kim is still recovering from recent surgery but should be ready for the Nationals. Kim is a power hitter in her third season with the club. Graduate of Dalewood School.

Cari Breit - This is Cari's first year with the team, an arrival from Grimsby. Despite a mid-season severe ankle sprain, Cari has been a big addition to the team. 5'9", Cari is in grade 12 and plays power hitter.

Michelle Rapcewicz - Michelle, 5'8", is in grade ten at Brebeuf. A key player on our Midget team, Michelle also fills in at the Juvenile level, setting or as power hitter. This is her second year with the club. Graduate of St. Daniel School.

Tiffany Morris - Tiffany, 5'6" is in grade ten at Saltfleet. In her second year, she plays power for our Midget and Juvenile teams. Tif is a graduate of Viscount Montgomery School.

Lesley Turner - Grade ten at Westmount, Lesley is a 5'7" middle hitter on both our Midget and Juvenile teams. In her second year in the club, Lesley was selected to the Ontario Allstar team at the recent Ontario Midget Championships. Graduate of St. Jerome School.

Keri Harrington - A real surprise this year, Keri is in grade eight at St. Cecilia School. Keri fills in at all positions. She is a very strong 5'7".

### Coaches

Working with these girls, we have four coaches. All work together, involved in all aspects of our seasonal and practice planning. Mike Campanella and Frank Lilliman have been with the players since they began with the club. Stu McCarthy, an employee of Dofasco is in his second season. Our newest coach, Rob Luciani, is also an elementary school teacher.

### PROPOSED TRIP BUDGET

Transportation (Flights, Van) .....	\$ 5,000.00
Accommodation in Vancouver .....	\$ 1,900.00
Food .....	\$ 1,500.00
Entry Fees .....	\$ 200.00
Total Proposed Budget .....	\$ 8,600.00
Approximate Cost Per Team Member .....	\$ 615.00

Thank you for taking the time to consider our request. The following club member will contact you in the near future to provide any further information you may need.

Name ..... \_\_\_\_\_

Phone ..... \_\_\_\_\_

Cheques may be made payable to THE HAMILTON SEEKERS

All contributors will receive a full report on the tournament following our return from Vancouver.

## Youngsters dominate Seekers team

HAMILTON SEEKERS volleyball club has another youth wave coming.

One of Canada's most successful girl's volleyball clubs, Seekers again have two strong entries in this year's battle for national titles.

The 1987 Seeker midget team which won the Ontario gold last season, has stepped up to the juvenile division, the club's first juvenile entry since winning the Ontario gold in 1984-85.

"Since this is their first year (as juveniles), I wasn't expecting them to be a threat," said Frank Lilliman, one of four coaches who will take their team to the Ontario finals tomorrow in Scarborough.

The juveniles, aged 17-19, are so young they still carry three midget players — Michelle Rapcewicz, Tiffany Morris and Lesley Turner — and one great prospect in Keri Harrington, a grade 8 student at St. Cecilia's.

Despite their youth, they are ranked third in the province.

Veteran setter Paula Acciaroli and hitter Tina Schlote — both Ontario midget allstars — and blocker Mara Gazzola, lead the juvenile attack to a record of 39-26 this season. Their wins include silver medals at two tournaments and a bronze and the Ontario Challenge Cup.

Aside from the age disadvantage, Seekers were hit by injuries to defensive leader Paula McCarthy, and power hitters Kim Laurencik and Ti Breit. McCarthy and Breit should be back for the weekend fi-

## VOLLEYBALL

*April 11, 1988*

## Seekers overcome age, injuries to clinch berth in national finals

By PAUL MAHER

Special to The Spectator

HAMILTON SEEKERS are British Columbia-bound.

The young, injury-riddled girl's volleyball team overcame their handicaps to reach the final of the Ontario Juvenile Volleyball championships and earned a position in the Canadian finals on May 13-15 at Simon Fraser University in Victoria, B.C.

"Despite injury, illness and youth they continued to play on a par with the top teams in the province," said Seekers co-coach Mike Campanella.

Seekers won their round-robin pool play nine victories in ten games.

In a five-match blitz in six hours on Saturday, the girls defeated Peel Selects 15-8 and 15-13, bouncing back from a 12-2 deficit in the second game. They then downed Waterloo Tigers 15-8 and 15-6, downed Oshawa Genesis 15-13 and 16-14, overcoming a 14-5 deficit in that second game;

blasted Hamilton Express 15-0 and 15-7; and finished with a 7-15, 15-12 split with Scarborough Eclipse.

In the playoffs yesterday, Seekers dumped Scarborough Nova 15-3 and 15-4 in the quarter-finals, then defeated Peel Selects 15-13, 6-15, 15-8 to win the trip to the Nationals.

There was no doubt about the champions, however, as Stratford Stingers downed Seekers, 15-10, 15-2, 15-8.

"We didn't lose the gold, we won the silver," said defensive specialist Paula McCarthy. "That was the best Stratford has played all season."

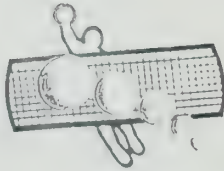
"We set our sights on going to B.C. and we did it," said Paula Acciaroli, the setter and back court leader.

Seekers had a balanced effort, and middle-hitter Mara Gazzola was voted to the all-star team.

The Seekers are also sending a team to Nova Scotia next month for the national midget finals.



# SEEKERS



## Togetherhness helps Seekers win

Mar. 1987

By PAUL MAHER  
Special to The Spectator

HAMILTON SEEKERS were convincing winners of the Ontario mid-gel volleyball championships at McMaster yesterday and they did it with old fashion team unity.

"We count on each other for everything," said Seeker's outstanding, 15-year-old 6-foot-1 hitter, Melinda Roberts.

Roberts' height and ball placement completely baffled Scarborough Nova 1 in the gold medal game, as Seekers won their first mid-gel championship in the club's

### VOLLEYBALL

berts. "Everything we have learned in practice over the past two years was put into play today. That was the only way we could beat a strong team like Scarborough."

When the all-star awards were handed out, Roberts, floor commander Paula Acciaroli and digger Tina Schlote appeared genuinely surprised at their honors.

To the approximately 200 fans on hand for the final, giving Seekers

maintained calm and kept fighting back before taking total control in the first and last games.

"It's no accident that our girls don't scream or cheer after each point," said co-coach Mike Campanella. "They concentrate and keep things on an even level."

Outside of Roberts' hitting ability, the Seekers didn't dazzle Nova 1 with anything special but made mistakes and refused to give any point.

"Roberts is a force but she does her job without the digging

Dec. 24, 1986

## Hamilton Seekers searching for provincial girls' crown

By LARRY MOKO  
The Spectator

YOU CAN search but you won't find many girls' volleyball teams better than the Seekers of Hamilton.

Since the club was formed in 1978, Seekers mid-gel, juvenile and junior teams have won a total of 11 medals at Ontario championships and three medals at Canadian championships.

And the best could be yet to come, according to the club's founder, Frank Lilliman.

"We've had a lot of good teams but this year's is one of the best," Lilliman said.

Seekers dropped their junior entry this season and now are only going with the younger mid-gel and juvenile categories.

Lilliman and assistant coach Mike Campanella are excited about

**HAMILTON SEEKERS VOLLEYBALL CLUB YEAR-END RESULTS**  
1985-86 — Mid-gels: Bronze medalists at Ontario championships; Juveniles: 8th at Ontario championships  
1984-85 — Mid-gels: Bronze medalists at Ontario championships; Juveniles: Gold medalists at Ontario championships; Sixth at ships; Juniors: Silver medalists at Ontario championships  
1983-84 — Mid-gels: Gold medalists at Ontario championships; Juveniles: Bronze medalists at Ontario championships; Juniors: 4th at Ontario championships  
1982-83 — Mid-gels: Gold medalists at Ontario championships; Juveniles: 4th at Ontario championships  
1981-82 — Mid-gels: Gold medalists at Ontario championships; Juveniles: 4th at Ontario championships

dramatically in their attack and block in the past two tournaments," Lilliman said.

The mid-gels won a gold medal at the Ontario McGregor Cup tournament Dec. 6 in North York and the juveniles earned a bronze at their

## Seekers successful in Florida tourney

HAMILTON SEEKERS won 11 of 16 games at the Friendly Laidback Volleyball Network Christmas Invitational tournament.

Seekers were the only Canadian entry in the competition, held at Lakes Golf and

ub — girls 16 and strong, winning mes.

1 action, Seekers th Florida Hurri- 15, to Chicago st 16-18, 8-15 to land.

ilton defeated 16-14, crushed Palms 15-0, 15-4, cago Prospects, ning 15-8.

ames yesterday, lm Beach Gold d downed Bro- 15-2.

nk Lilliman and eekers will play, ition games, in, urning, home

### VOLLEYBALL

## Seekers overcome age, injuries to clinch berth in national finals

By PAUL MAHER  
Special to The Spectator

HAMILTON SEEKERS are British Columbia-bound.

The young, injury-riddled girl's volleyball team overcame their handicaps to reach the final of the Ontario Juvenile Volleyball championships and earned a position in the Canadian finals on May 13-15 at Simon Fraser University in Victoria, B.C.

"Despite injury, illness and youth they continued to play on a par with the top teams in the province," said Seekers co-coach Mike Campanella.

Seekers won their round-robin pool play nine victories in ten games.

In a five-match blitz in six hours on Saturday, the girls defeated Peel Selects 15-8 and 15-13, bouncing back from a 12-2 deficit in the second game. They then downed Waterloo Tigers 15-8 and 15-6; downed Oshawa Genesis 15-13 and 16-14, overcoming a 14-5 deficit in that second game

blasted Hamilton Express 15-0 and 15-7; and finished with a 7-15, 15-12 split with Scarborough Eclipse.

In the playoffs yesterday, Seekers dumped Scarborough Nova 15-3 and 15-4 in the quarter-finals, then defeated Peel Selects 15-13, 6-15, 15-8 to win the trip to the Nationals.

There was no doubt about the champions, however, as Stratford Stingers downed Seekers, 15-10, 15-2, 15-8.

"We didn't lose the gold, we won the silver," said defensive specialist Paula McCarthy. "That was the best Stratford has played all season."

"We set our sights on going to B.C. and we did it," said Paula Acciaroli, the setter and back court leader.

Seekers had a balanced effort, and middle-hitter Mara Gazzola was voted to the all-star team.

The Seekers are also sending a team to Nova Scotia next month for the national mid-gel finals.

## Seekers stress equality in hunt for gold medal

Mar. 1987

By PAUL MAHER  
Special to The Spectator

ARMIN

Nov. 3, 1986

HAMILTON SEEKERS clinched the gold medals at the Ontario Mid-gel Girls Volleyball Provincial Cup in Scarborough on Saturday with a 7-15, 15-4, 15-12 win over CS Azzuri in the championship game. In the semifinals, Hamilton swept Windsor Diggers 15-6, 15-10. Round robin action had the Seekers split with Azzuri 8-15, 15-11 and beat Stratford Optimists 17-15, 15-7. Peel-Halton Gemini 115-2, 15-13, Peel-Halton Gemini II 15-11, 15-11, Scarborough Nova 15-9, 15-1 and Windsor 15-4, 16-4.

The club, coached by Frank Lilliman, Mike Campanella and Stu McCarthy, will play all 10 members equally and is hoping to bring home its first provincial gold medal Sunday afternoon in the championship final at McMaster University.

"We don't call any six of our girls starters," says Lilliman, one of the founders of the Seekers' club. "We

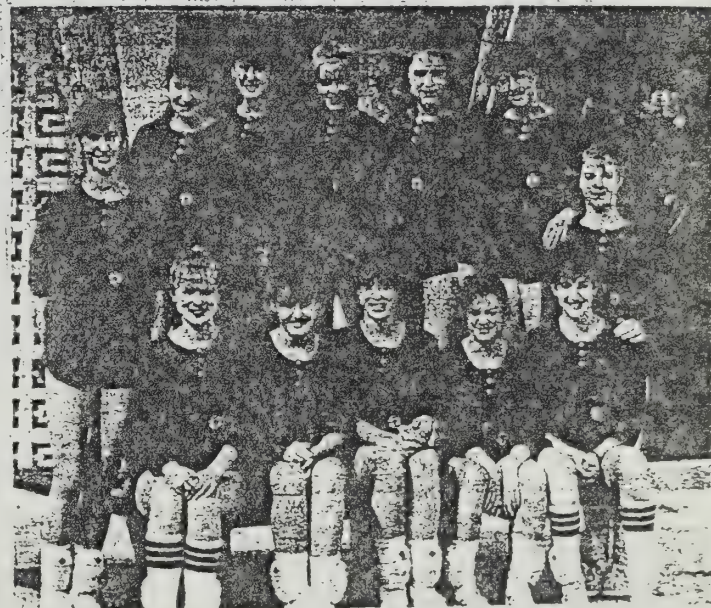
resent the city in the Ontario volleyball championship of the year. It's far as using even-ly they all even-nt on all of them

is compete in the game is fast- is four inches low-

"much leaves them a better made team in the long run," adds Lilliman.

The team now is divided with two setters and middle hitters, Paula Acciaroli and Melinda Roberts; power hitters, Mara Gazzola and Paula McCarthy; two offside hitters, Tina Schlote and Kim Laurence; power hitters, Tiffany Morris, Tina Wylie and offside hitter, Michelle Rapcewicz, Lesley Turner.

Those 10 move up to join juvenile team-mates Michaela Bueckle and



1987 Provincial champions

• MONDAY, MAY 6, 1985

## Seekers put on strong showing

WINNIPEG — Hamilton Seekers girls' junior volleyball team left a lasting impression in the Canadian finals which ended yesterday.

eighth but came closest to knocking off the eventual champion from Sherbrooke, Quebec.

Seekers, with the youngest team in the 10-team tournament finished

The Hamilton team won five 13 games including a close loss to the champs — 15-12, 4-15, 15-13.



Mar. 12, 1980

# St. Margaret Mary girls finalists in volleyball

by Frank Lilliman  
The St. Margaret Mary Midget Girls Volleyball team advanced to the finals in the Ontario Volleyball Association's annual championships held March 2 in Stratford, Ontario where they met the tournament favourites; the Stratford

Tiggers. The top 12 teams from across the province were represented.

Hamilton's representatives went unbeaten in pool play, defeating Whitby Lasers 15-13, 15-4, Scarborough Buff's 15-9, 16-14 and London Junos

15-5, 15-3. In the semi-finals, St. Margaret Mary came from behind to stop Oshawa Wynvalley 12-15, 15-5 and 15-12. In the finals, Stratford took top honours, winning 15-7, 15-13.

were dinals, Midla Scarbor North Yo. Scarboron The St. Mary play

HAMILTON SEEKERS beat Scarborough Titans 15-12, 15-13 to sweep the best-of-three Ontario Midget Challenge Cup Volleyball Tournament championship final. To reach the final Seekers finished first in their pool with a Green Peppers. Seekers topped Stratford Tiggers 15-13 in the semifinal match. Members of the team include: Mara Gazzola, Marlynn Garcia, Paula McC Melinda Roberts, Michaela Bucsko, Paula Laurencik and Paula Acciaroli, Tina Schlote, Kim Laurencik and Wight.

## Marga captures silver

The St. Margaret Mary girls volleyball team captured a silver medal at the Ontario midget girl's volleyball championships in Etobicoke recently. Margaret finished their pool undefeated opening with a

in the championship game by last year's Ontario champions, Scarborough Titans. A very powerful team, Titans used strong hitting and blocking to

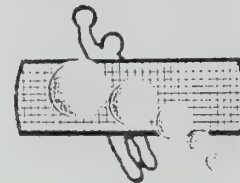
championship, St. Margaret Mary defeated Titans in the semi-finals and went on to win silver medals.

Team members from the Mountain include Colleen and

## LOCAL SPORTS

MAY 11, 1985

HAMILTON SEEKERS juvenile girls volleyball team remains undefeated after three matches in opening day action at the Canadian national juvenile championships last night in Saint John, N.B. Seekers opened with a three-game win over University of Calgary Dinners 15-10, 13-15, 15-1, and then swept Saint John juveniles 15-10, 15-5. They closed out their day by coming back to down Quebec Beau Rivage, Eastern Canadian midget champions two years ago, 13-15, 15-12, 15-4. Hamilton plays Gander College of Newfoundland and Saskatoon A&A this morning



Seekers Volleyball  
Hamilton, Ontario  
Canada



THE VOLLEY Mercanti of St. Margaret Mary helped her team to a 15-12 verdict over St. Tuesday of last the Midget Girls division Separate volleyball championship.



FINALISTS — The St. Margaret Mary Midget Girls Volleyball team advanced to the finals in the Ontario Volleyball Association championships. Team members (front row) are (from left to right):

HAMILTON SEEKERS earned the bronze medal at the Ontario Midget Volleyball Championship Tournament on the weekend in North Bay. Hamilton defeated Windsor 15-10, 15-11 to capture the medal. In preliminary pool play the local club defeated Scarborough Astros 15-11, 15-6, Stratford Tiggers 15-9, 15-2, Scarborough Buff's 15-4, 15-1, Oshawa O'Neill 15-1, 15-5 and split with Scarborough Nova 15-10, 4-15. Hamilton defeated Ottawa 15-1, 15-4 before dropping an 11-15, 8-15 decision to Scarborough Titans. Titans went on to win the gold medal with a victory over Scarborough Nova. Hamilton's Renee Savoie, who was named to the tournament's all-star team, had 47 kills and nine blocks to lead Seekers. Other strong performances by Hamilton players included Colleen Cupido (25 aces, 53 kills and 17 blocks), Michelle Capreotti (15 aces) and Julie Mercanti (11 aces).

APRIL 1, 1985

Coach: Lisa Zann  
Manager: Lucille Visca

# Local squad takes volleyball crown

MAY 1, 1984

ST. MARGARET Mary's five years of frustration came to an end in the 1984 Eastern Canadian Volleyball Championships on the weekend.

The hard working Hamilton club started slowly in the 12-team showdown in New Brunswick, but staged a incredible comeback in the

gold medal game against three-time Eastern Canadian champs, Jonquierre "Miracles" of Quebec.

courageous desire on defense and dug in for the nine straight points to win it 16-14," said club manager Frank Lilliman, who has brought the club to the finals

12-15, 15-7; split with Beau Rivage, Que., 9-15, 15-5; took two from Bathurst, N.B., 15-0, 15-5; split with Jonquierre 15-8, 8-15 and split with their rivals from Scarborough 5-15, 15-3.

Then they went on a tear winning four of their next five games to advance to the final.

HAMILTON SEEKERS won the bronze medals at the McGregor Cup Volleyball Tournament at Sherwood High School in Hamilton by sweeping Oshawa Genesis 15-9, 15-11. In round robin action, Seekers swept Hamilton Express 15-13, 15-7, Stratford Tiggers 14-16, 15-3 and lost to Scarborough Nova 5-15, 8-15. In a tiebreaker for the last playoff spot, Seekers beat Stratford 15-8 and Peel 15-11. The gold medals went to Scarborough and the silvers



# St. Margaret Mary volleyers win silver medal at Ontario final

For the fifth consecutive year, St. Margaret Mary school will be representing Ontario at the Eastern Canadian Midget volleyball championship in Scarborough.

During the past four years, St. Margaret Mary has placed second, third and fifth twice at this tournament. They will again be matched up with Quebec, Nova Scotia, New Brunswick, Prince Edward Island and Newfoundland.

This year's tournament will be held April 27, 28 and 29 at Variety Village, Scarborough.

St. Margaret Mary earned the right to play in the Eastern championship by winning the silver medal at the Ontario final on April 1. This competition consisted of the top twelve Ontario teams.

As Southwestern Ontario champions, St. Margaret Mary was seeded first at the Ontario final in a pool that included Etobicoke, Ottawa Coulbourne Diggers, Windsor W.E.C.V.A., Toronto North Tigers and Scarborough Nova 2.

The other pool included top seeded Scarborough Titans 1, Scarborough Nova 1, North Bay St. Joseph's, Stratford Tigers, Oshawa Winvalley Mustangs and Scarborough Titans 2.

In the semi final, St. Margaret Mary met Scarborough Nova 1 who had defeated Etobicoke in the quarter final. In a tough match, St. Margaret Mary defeated the Novas, 15-11, 15-10.

**HAMILTON SEEKERS** struck gold over the weekend by winning the Ontario Juvenile Women's Volleyball Championship Tournament. Hamilton went the limit with Scarborough Comets in the best-of-five final as they emerged with a 11-15, 17-15, 7-17, 15-9, 15-10 win. Seekers started their draw with a 15-11, 15-3 win over Stratford Stingers, 15-8, 15-5 win over London Kinel Diego, 15-1, 15-6 win over Hamilton 10 win over Scarborough. The four wins gave Hamilton a bye through the quarterfinals into the semifinals, where they dropped Toronto North Tigers 15-9, 15-9. Scarborough took the silver and Toronto North the bronze. The championship sends Seekers into the national tournament on May 10-12 in New Brunswick.

Members of the Seekers are Tania Brancelj, Colleen Cupido, Teresa Vizzari, Vicki Bernotas, Renee Savoie, Cyndi Moretuzzo, Donna Grajauskas, Nancy Hewak, Maria Petrucelli and Lori Scime. Their coaches are Frank Lilliman and Mike Campanella.

Nine months of hard work paid off last week for the St. Margaret Mary volleyball team when they won the Eastern Canadian championship.

Competing against 11 other teams, St. Margaret Mary threw aside their underdog tag to beat Jonquiere Quebec 11-15, 15-7 and 16-14 in the final at Variety Village, Scarborough.

The victory was a sweet one for the team, which had been in the Eastern Canadian championship for the past four years.

St. Margaret Mary's Seekers showed a lot of nerve entering the same team in two girls' volleyball divisions this season.

In the end, the club backed up its divisions move by placing two teams in the National Volleyball Championships.

Under the direction of coaches Frank Lilliman and Mike Campanella, the Hamilton Seekers club has come through with its best season ever and, in addition, has won a way to a 15-11 victory using strong serves and an excellent centre attack. This was a change from pool play where Jonquiere had relied upon quick defence and an off-speed attack.

**ADJUST BLOCKS**  
In turn, St. Margaret Mary coaches — Lilliman, Mike Campanella and Tony Hayes — altered their strategy slightly for the next

On Saturday, Hamilton won nine of ten games: Nova 2 (15-5, 15-2), Toronto North (15-6, 15-12), Windsor (15-0, 8-15), Ottawa (15-5, 15-1), Etobicoke (15-10, 15-10). Hamilton's Cindy Moretuzzo was named

Most Valuable Player of the tournament. Two other St. Margaret Mary players were named to the All Star team: Audrey DiPronio and Colleen Caupido.

The rest of the St. Margaret Mary players are Brenda Belanger, Donna Grajauskas, Nancy Hewak, Julie Mercanti, Doreen Magliaro, Renee Savoie and Lori Scime.

St. Margaret Mary also team and a Bantam team are ranked third in Ontario team was just recently



St. Margaret Mary Midget volleyers won the Ontario Midget Volleyball championship on April 1. The winning team (front row: (l-r) Julie Cupido, Doreen Magliaro, Nancy DiPronio, Back row: (l-r) Cindy Moretuzzo, Renee Savoie and Lori Scime).

# City team win volleyball title

Special to The Spectator  
TORONTO — St. Margaret Mary A team won the silver medal at the Ontario Provincial Cup midget girls volleyball tournament on Saturday.

This marks the first time a Hamilton team has won a provincially sanctioned tournament at the midget level. St. Margaret Mary defeated Whitby Lasers 2-0 in the final match after downing North York Huskies 2-0 in the semi-final.

**HAMILTON SEEKERS** struck gold over the weekend by winning the Ontario Juvenile Women's Volleyball Championship Tournament. Hamilton went the limit with Scarborough Comets in the best-of-five final as they emerged with a 11-15, 17-15, 7-17, 15-9, 15-10 win. Seekers started their draw with a 15-11, 15-3 win over Stratford Stingers, 15-8, 15-5 win over London Kinel Diego, 15-1, 15-6 win over Hamilton 10 win over Scarborough. The four wins gave Hamilton a bye through the quarterfinals into the semifinals, where they dropped Toronto North Tigers 15-9, 15-9. Scarborough took the silver and Toronto North the bronze. The championship sends Seekers into the national tournament on May 10-12 in New Brunswick.

Members of the Seekers are Tania Brancelj, Colleen Cupido, Teresa Vizzari, Vicki Bernotas, Renee Savoie, Cyndi Moretuzzo, Donna Grajauskas, Nancy Hewak, Maria Petrucelli and Lori Scime. Their coaches are Frank Lilliman and Mike Campanella.

The team adjust their blocks to the score to 13-5 and then stall at 14-7. To many, it marked the end of the season and championship for the team. But, with the team's middle crosscourt served to be an important move, the team won the game 15-7. The match was an appropriate climax to the season and excitement that has been going on throughout the year.

WEDNESDAY, MAY 1, 1985  
The team got it together. Two points belonged to St. Margaret Mary — a victory over the favoured Scarborough Comets. The victory was a sweet one for the team, which had been in the Eastern Canadian championship for the past four years.

They finished the season with a 53-17 record and won two golds and two silvers in five tournaments entered. What Lilliman hadn't anticipated was the determination of the youngsters blending with his returning juniors — Karen Morris, Doris Trevisani, Sharon Seward and Andreja Krusic.

"They worked very hard, especially in the marathon, 11-15, 17-15, 7-15."

Continued to page 20

**Seekers prove bold move no mistake**

By PAUL MAHER  
The Spectator

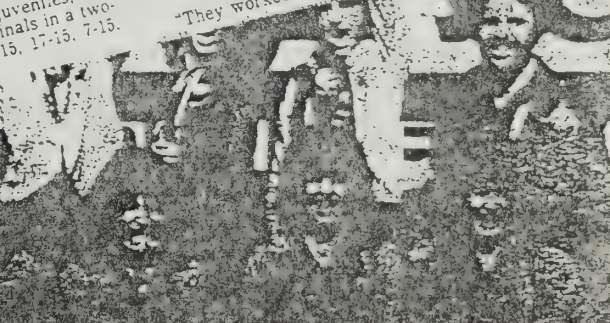
ST. MARGARET Mary's Seekers showed a lot of nerve entering the same team in two girls' volleyball divisions this season.

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**ADJUST BLOCKS**  
In turn, St. Margaret Mary coaches — Lilliman, Mike Campanella and Tony Hayes — altered their strategy slightly for the next

National champions: St. Margaret Mary Midget girls volleyball team following their Eastern Canadian victory in Scarborough. Front row: (l-r) Brenda Belanger, Donna Grajauskas, Julie Mercanti, Lori Scime and Colleen Cupido. Back row: (l-r) Tony Hayes (coach), Darlene MacDonald, Mike Campanella (coach), Nancy Hewak, Cindy Moretuzzo, Doreen Magliaro, Renee Savoie and Frank Lilliman (coach).





# The long and short of it

## Hamilton Seekers use 'grit' to overcome lack of height

Hamilton Spectator  
Mar. 25, 1985

Stories  
By LARRY MOKO  
Spectator Staff

THEIR PRACTICE gym at St. Cecilia's school is like a matchbox and their players are unusually short by volleyball standards.

But despite those disadvantages, Hamilton Seekers are recognized as a big force in girls' volleyball.

Seekers have three teams — midget, juvenile and junior — and each is currently ranked in the top three in Ontario.

The club has won eight medals at provincial championships in the past five years and last April became the first Ontario team to ever win the Eastern Canadian midget championship.

usually can't move as fast," Cupido said.

A kindergarten teacher at St. Cecilia's, Lilliman's involvement with volleyball began in 1968 when he formed a St. Margaret Mary's church league team. St. Margaret Mary's joined the Ontario Volleyball Association in 1978 and last year it moved to St. Cecilia's.

With the new facilities came new club name.

"I didn't know the first about volleyball in 1968," Lill admitted. "The principal at Margaret Mary's (where Lill used to teach) said 'you're the volleyball coach'."

"I remember sending a the CVA (Canadian Volleyball Association) for a booklet

1980-1981

## Volleyball team wins 2nd tourney

OSHAWA — St. Margaret Mary midgets of Hamilton are tops in Ontario volleyball after winning their second provincial tournament on Saturday.

The team swept the Ontario Volleyball Championships by downing Etobicoke 15-10, 15-7, Scarborough Cosmos 15-3, 15-2, Oshawa 15-12, 15-4, Scarborough Buffs B 15-2, 15-8, Scarborough A 15-10, 15-11 and last year's champion, Stratford, 16-14, 15-9.

The squad of Sue Allen, Donna Bernotas, Mary Jo Duncan, Marianne Filice, Chris Lanza, Sharon Seward, Doris Trevisani, Michelle Visca and Lisa Zanin, are now rated No. 1 in the province going into the finals in Toronto on Feb. 28 and March 1.

Also qualifying for the championship is St. Margaret Mary's B team, composed of 13- and 14-year-olds. They won three of six matches on Saturday.

## LOCAL SPORTS

Nov. 26, 1985

HAMILTON ST. Margaret Mary Seekers started off their new volleyball season by winning the bronze medals at the Ontario Midget Girls Provincial Cup Tournament in Scarborough over the weekend. Seekers won 10 of 12 games in pool action by defeating Pickering 15-10, 15-11, Ottawa 15-4, 15-6, Stratford 15-4, 15-8, Hamilton Express 15-4, 15-3 and Toronto West 15-0, 15-10. They lost both games to Scarborough Titans by 15-13, 15-13 scores. In the semifinals, Seekers were eliminated by eventual champs Scarborough Nova 15-2, 15-1, but rebounded in the bronze medal game to down Windsor 15-8, 15-11. Paula Accarioli led the Seekers in serves with 19 and in attack kills with 36. Tina Schlote had 12 digs and Melinda Roberts 14 blocks to lead the Seekers.

**VOLLEYBALL:** Hamilton's Margaret Mary's midget volleyball team has qualified for the Eastern Canadian Championships with a silver medal victory at the provincial finals. The perennial city champions joined two other Ontario teams to join two other Ontario teams in Eastern Canadian finals in Scarborough Variety Village. Led by the tournament's Most Valuable Player, Cindy Moretuzzo, Mary's defeated Scarborough 16-14, 15-11.

**HAMILTON SEEKERS** volleyball team finished as the silver medalists at the Ontario Juvenile McGregor Cup Tournament in Oshawa on the weekend after losing 5-15, 15-12, 9-15 in the championship game to Scarborough Eclipse. In round robin action, Hamilton swept Peel Maroons 15-1, 15-2, Pickering A's 15-12, 15-10, and Stratford Sting 15-12, 15-10, to win bronze medals.

## Youngsters dominate Seekers team

HAMILTON SEEKERS volleyball club has another youth wave coming.

One of Canada's most successful girls' volleyball clubs, Seekers again have two strong entries in this year's battle for national titles.

The 1987 Seeker midget team which won the Ontario gold last season, has stepped up to the juvenile division, the club's first juvenile entry since winning the Ontario gold in 1984-85.

"Since this is their first year (as juveniles) I wasn't expecting them to be a threat," said Frank Lilliman, one of four coaches who will take their team to the Ontario finals tomorrow in Scarborough.

The juveniles, aged 17-19, are so young they still carry three midget players — Michelle Rapcewicz, Tiffany Morris and Lesley Turner — and one great prospect in Keri Harrington, a grade 8 student at St. Cecilia's.

Despite their youth, they are ranked third in the province.

Veteran setter Paula Accarioli and hitter Tina Schlote — both Ontario midget allstars — and blocker Mara Gazzola, lead the juvenile attack to a record of 39-26 this season. Their wins include silver medals at two tournaments and a bronze and the Ontario Challenge Cup.

Aside from the age disadvantage, Seekers were hit by injuries to defensive leader Paula McCarthy, and power hitters Kim Laurencik and Cari Breit. McCarthy and Breit should be back for the weekend finals.

## St. Margaret team wins silver

ETOBICOKE — Hamilton's midget entry, St. Margaret Mary A, won the silver medal at the 12-team Ontario Volleyball Champion-

**VOLLEYBALL:** April 24  
Hamilton's St. Margaret Mary's won a bronze medal in the Ontario Junior Volleyball Championships on the weekend. The Hamilton representatives finished second in

their preliminary pool play and went on to defeat Toronto North 15-11, 15-7 in the quarterfinals before losing to Scarborough Titans 15-5, 15-8 in the semis. In the bronze medal game, Hamilton defeated Oshawa 15-10, 15-9. Vizzari was selected to the Ontario Junior All-star team. Scarborough Solars defeated Titans three games straight to advance to the Canadian finals on May 4 in Regina.

y, St. Margaret Mary's followed by Oshawa, 12-15, 15-10. In the match, the York

representatives finished second in the quarterfinals before losing to Scarborough Titans 15-5, 15-8.

In the bronze medal game, Hamilton defeated Oshawa 15-10, 15-9. Vizzari was selected to the Ontario Junior All-star team. Scarborough Solars defeated Titans three games straight to advance to the Canadian finals on May 4 in Regina.

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Acadia Volleyball Camp

The Acadia Volleyball Camp '86 was held July 14 to 18 to increase the level of skill and interest in volleyball among young girls in the Hamilton area with hopes that camp participants will continue competitive volleyball through high school programs and competitive leagues. Members of the 1986 camp are; front row l-r; Amanda Black, Maria Petrucci, Teresa Vizzari, Vicki Bernotas, Michaela Busco, Marisa Gabriele, Sharon Seward and

Shelly Anilowski. Middle row l-r; Jennifer Gosen, Joanne Mecke, Paula Accarioli, Jen Ashbee, Paula McCarthy, Kim Laurencik, Allana Harkin. Back row l-r; Liz Ryerson, L. Turner, Tina Schlote, Melinda Roberts, Jen Faltz, Kerri Ann Harrington, Athena Marlin, Gazzola and camp head coach Frank Lill. Absent from the photo are Sandra Carambia and Mike Campanella, coach.



## VOLLEYBALL

April 11, 1988

# Seekers overcome age, injuries to clinch berth in national finals

By PAUL MAHER  
Special to The Spectator

HAMILTON SEEKERS are British Columbia-bound.

The young, injury-riddled girl's volleyball team overcame their handicaps to reach the final of the Ontario Juvenile Volleyball championships and earned a position in the Canadian finals on May 13-15 at Simon Fraser University in Victoria, B.C.

"Despite injury, illness and youth they continued to play on a par with the top teams in the province," said Seekers co-coach Mike Campanella.

Seekers won their round-robin pool play nine victories in ten games.

In a five-match blitz in six hours on Saturday, the girls defeated Peel Selects 15-8 and 15-13, bouncing back from a 12-2 deficit in the second game. They then downed Waterloo Tigers 15-8 and 15-6; downed Oshawa Genesis 15-13 and 16-14, overcoming a 14-5 deficit in that second game;

blasted Hamilton Express 15-0 and 15-7; and finished with a 7-15, 15-12 split with Scarborough Eclipse.

In the playoffs yesterday, Seekers dumped Scarborough Nova 15-3 and 15-4 in the quarter-finals, then defeated Peel Selects 15-13, 6-15, 15-8 to win the trip to the Nationals.

There was no doubt about the champions, however, as Stratford Stingers downed Seekers, 15-10, 15-2, 15-8.

"We didn't lose the gold, we won the silver," said defensive specialist Paula McCarthy. "That was the best Stratford has played all season."

"We set our sights on going to B.C. and we did it," said Paula Acciaroli, the setter and back court leader.

Seekers had a balanced effort, and middle-hitter Mara Gazzola was voted to the all-star team.

The Seekers are also sending a team to Nova Scotia next month for the national midget finals.



THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

LIAISON PERSON Mike Campanella PHONE NO. 529-7674

B. AMOUNT OF GRANT REQUEST: \$ 1500.00 + 1500 *see letter dated April 12/8*

C. PURPOSE OF GRANT: (Indicate)

☐ CONTINUING GENERAL ACTIVITIES (OPERATING)  
☐ CAPITAL  
☒ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST .....	\$	
- CITY'S CONTRIBUTION (GRANT REQUEST) .....	\$	
 TOTAL OPERATING BUDGET	 \$	 100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

1) GRANTS SUB-COMMITTEE	2) FINANCE COMMITTEE	3) CITY COUNCIL	4) APPEAL
\$ _____	\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____	

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	\$ _____	
- OTHER DATE OR INSTALMENTS	\$ _____	(date)
	\$ _____	
	\$ _____	





THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

The "Seekers" volleyball club is an amateur sports group open to girls of the Hamilton Area. Since 1978, this club has represented Hamilton at Regional, Provincial and National Championships. The Seekers are a separate entity financially, not affiliated with any other club or organization.

2. What are the general objectives and/or services of your organization?

The club exists to provide elite development for athletes who have chosen the sport of volleyball as their major sports focus. Our club is a member of the Ontario Volleyball Association as well as the Canadian Volleyball Association.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?



THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No \_\_\_\_\_ Yes \_\_\_\_\_ If yes, please indicate number and type of involvement.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

- Member of Ontario Volleyball Association  
+ Canadian Volleyball Association

6. Does your organization provide a service to:

- (a) All citizens \_\_\_\_\_  
(b) A specific group ✓  
(c) A specific area \_\_\_\_\_

Describe briefly:

Girls aged 13 - 18

7. In what geographical area does your organization operate?

Hamilton



THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

To help reduce the cost of sending our Midget team to the Canadian Championships in Sydney, Nova Scotia, April 29 to May.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

This team, as well as representing Ontario, will be representing the City of Hamilton in Sydney, Nova Scotia.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. Federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES \_\_\_\_\_ No X

If Yes, complete the following:

<u>Date of</u> <u>Application</u>	<u>From Whom</u> <u>Requested</u>	<u>Amount</u> <u>Requested</u>	<u>Approved or</u> <u>Denied Amount</u>
--------------------------------------	--------------------------------------	-----------------------------------	--

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?
11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Parents are involved in fundraising within the Hamilton Business Community.





THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

Yes, Each player pays a nominal registration fee of \$100.00

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
<del>1986</del> -1987	\$ 1500.00	\$ 1500.00
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

This money was used to Host the Ontario Championships here in Hamilton.

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

The amount of money ~~per~~ having to be paid by each girl for this trip will be higher



THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

If no, how will your service be continued if financial assistance is terminated in the future by the City?

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

yes!

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Frank Lilliman	273 Houghton S.	388-8879	545-5538
Mike Campanella	450 Mary St	549-6767	529-7674





THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

*Proposed Trip Budget is included*

April 5 / 88  
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Mike Campanella

Coach, Director - Hamilton Seekers  
Name and Title of Officer Making  
Application

Mike Campanella  
Signature of Officer Making  
Application

529-7674  
Telephone Number



THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES  
 (all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual	Estimate		
	Preceding Year	Current Grant Year	Amount	%
	19	19		
(1)	(2)	(3)	(4)	(5)

REVENUES

Income (Specify)

GRANT RECEIPTS

Government of Canada  
 Government of Ontario  
 Other Municipalities  
 (Specify)

United Way Grants

OTHER (Specify)

TOTAL REVENUES

EXPENDITURES

Salaries and Benefits  
 (detail on Exhibit 2)  
 Other (Specify)

TOTAL EXPENDITURES

SURPLUS OR (DEFICIT)

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
=====	=====	=====	=====



THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS  
 (as listed on Exhibit 1)

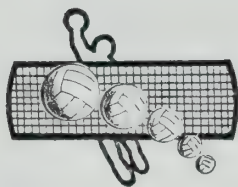
<u>Name and Position</u> (1)	<u>Fiscal Year Ended</u>		<u>Increase+ Decrease- over Preceding Fiscal Year</u>	
	<u>Actual</u>	<u>Estimate</u>	<u>Amount</u>	<u>%</u>
	<u>Preceding Year</u> 19 (2)	<u>Current Grant Year</u> 19 (3)	(4)	(5)

TOTAL SALARIES AND  
 BENEFITS per Exhibit 1

=====	=====	=====	=====
-------	-------	-------	-------







*Seekers Volleyball*  
Hamilton, Ontario  
Canada

HAMILTON SEEKERS MIDGETS  
HEAD FOR  
THE EASTERN CANADIAN  
VOLLEYBALL CHAMPIONSHIPS

April, 1988

The Hamilton Seekers Midget Girls Volleyball team has qualified for the Eastern Canadian Volleyball Championships to be held in Sydney, Nova Scotia, April 29 to May 1. As Silver Medalists in the recent Ontario Championships, the girls will be one of two teams representing Ontario.

The girls have been busy all season raising funds for their competitions and have been quite successful. However, they are presently hoping to find some way to reduce the cost of this trip to the upcoming Canadian Championships.

This letter is an appeal for financial assistance from our business community. We plan to place an advertisement in the Mountain News publicizing the Championships and wishing the team luck from Hamilton's business sector. Any contributor of \$100 or more would be represented in a section of this ad.

In this way, you will not only be helping these hard working teenagers on their way to Cape Breton Island, BUT WILL ALSO RECEIVE SOME VALUABLE ADVERTISING ACROSS A LARGE AREA OF HAMILTON.

Attached to this letter is a brief trip budget as well as an introduction to our players.

We would appreciate it if you would take a few minutes to consider our proposal.

Sincerely,

Frank Lilliman, Mike Campanella,  
Stu McCarthy, Robert Luciani (coaches)

and players of the Hamilton Seekers Volleyball Club

---

Member of the Ontario and Canadian Volleyball Associations

FRANK LILLIMAN, 273 HOUGHTON AVE., S., HAMILTON. L8K 2N4 (res.) (416) 545-5538

Coaches: MIKE CAMPANELLA, 450 MARY ST., HAMILTON. L8L 4W9 (res.) (416) 529-7674

STU MCCARTHY, 170 HIXON ROAD, HAMILTON. L8K 2C4 (res.) (416) 549-5093

ROB LUCIANI, 23 ROSEWELL ST., HAMILTON. L8W 1V5 (res.) (416) 383-9568

## HAMILTON SEEKERS 1988 MIDGETS

Michelle Rapcewicz ... Second year on the team, a grade ten student at St. Jean de Brebeuf. Michelle is a setter and hitter. Height ... 5'8"

Tiffany Morris ..... Second year on the team, in grade ten at Saltfleet. Tif is a power hitter. Ht. 5'6".

Lesley Turner ..... Our third second year player. Lesley is a 5'7" middle hitter, grade ten at Westmount.

Sonia Preocanin ..... A first year player, Sonia is in grade nine at Hillpark. She is a 6'1" power hitter.

Deanna Bosschaert .... Another first year player, Deanna, at 5'10" is a middle hitter, grade nine at Parkside.

Shelley Anilowski .... First year on the team, Shelley is 5'5", and a grade nine student at Cardinal Newman. Power hitter.

Cheryl Kocel ..... Grade nine at Brebeuf, Cheryl is a 5'5" power hitter. This is Cheryl's first year.

Liana Gabriele ..... 5'10", grade nine at Brebeuf. Liana's first year on the team, middle hitter.

Keri Harrington ..... A grade eight student at St. Cecilia School, Keri is a 5'7" setter and hitter. First year.

Meaghan Calisin ..... 5'3", a grade eight student at St. Catherine of Siena. Meaghan is a first year setter.

## PROPOSED TRIP BUDGET

Transportation (Flight, Van) .....	\$ 3700.00
Accommodation in Sydney .....	\$ 1500.00
Uniforms, Equipment, Incidentals .....	\$ 600.00
Food .....	\$ 1000.00
Entry Fees .....	\$ 200.00
Total Proposed Budget .....	<u>\$ 7000.00</u>
Approximate Cost Per Team Member .....	<u>\$ 500.00</u>

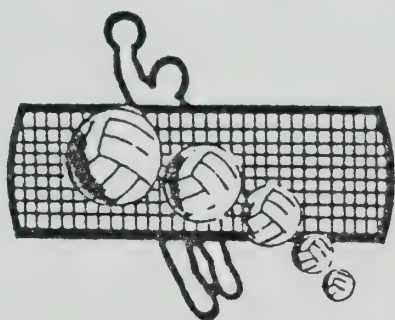
Thank you for taking the time to consider our request. The following club member will contact you in the near future to provide any further information you may need.

Name ... \_\_\_\_\_

Phone .. \_\_\_\_\_

Cheques may be made payable to The Hamilton Seekers.

All contributors will receive a full report on the tournament following our return from Nova Scotia.



*Seekers Volleyball*  
*Hamilton, Ontario*  
*Canada*

# Meet the Seekers

April 1988



APRIL, 1988

### WHO ARE THE HAMILTON SEEKERS?

The 'SEEKERS' volleyball club is an amateur sports group open to girls of the Hamilton area. Since 1978, this club has represented Hamilton at Regional, Provincial and National Championships. The SEEKERS are a separate entity financially, not affiliated with any other club or organization. The club exists to provide elite development for athletes who have chosen the sport of volleyball as their major sports focus. Our club is a member of the Ontario Volleyball Association as well as the Canadian Volleyball Association.

The club provides the following services to area athletes:

CLINICS: Evening and Weekend clinics are run by the club players and coaches throughout the year at local schools. The purpose is to aid the development of the sport in the region. There is no charge for these clinics.

BANTAMS: These practices are by invitation to elementary school athletes who have shown an above average interest and aptitude. These players are charged no fee for these workouts.

COMPETITIVE TEAMS: Competitive teams are for highschool aged girls who wish to achieve the highest possible level of proficiency in the sport of volleyball.

Many of our former players have gone on to continue their volleyball careers. Nine are now playing in Canadian Universities (one an Ontario All-Star last season), two are playing for College teams and four others have accepted scholarships to American Colleges. Recently, two of our former players was granted a scholarship from the Canadian Volleyball Association, to help her continue with her education, while also continuing her commitment to the sport of volleyball.

Three of our former players competed recently for Ontario in the Canada Games held in Cape Breton Island.

Our competitive season runs from September until May. Players practise three or four times per week, depending upon the time of year. Pre-season training takes place during the summer.



Our total season budget this year will likely be between \$20,000 and \$25,000 this season depending upon the success of our teams. Our major expenses are tournament entry fees, travel and accommodation costs, uniforms and equipment. Since we strive to keep the teams accessible to all athletes, our registration fees are very low. We finance our club through a number of fund raising activities during the season and also attempt to raise some funds through athletic grants and sponsorships. The Optimist Club of Hamilton has been very supportive in this area during the past two seasons.

### COMPETITIVE HISTORY

Following are highlights of our last seven seasons:

<u>1979-80</u>	... Midgets	.... Ontario Bronze Medalists
		.... Fifth in Eastern Canada
<u>1980-81</u>	... Midgets	.... Ontario Silver Medalists
		.... Eastern Canadian Bronze Medalists
<u>1981-82</u>	... Midgets	.... Ontario Silver Medalists
		.... Eastern Canadian Silver Medalists
	Juveniles	.. Ontario Bronze Medalists
<u>1982-83</u>	... Midgets	.... Ontario Silver Medalists
		.... Fifth in Eastern Canada
<u>1983-84</u>	... Midgets	.... Ontario Silver Medalists
		.... Eastern Canadian Gold Medalists
	Juveniles	.. Ontario Bronze Medalists
	Juniors	.... Ontario Bronze Medalists
<u>1984-85</u>	... Midgets	.... Ontario Bronze Medalists
	Juveniles	.. Ontario Gold Medalists
		.... Sixth at Canadian Championships
	Juniors	.... Ontario Silver Medalists
		.... Eighth at Canadian Championships
<u>1985-86</u>	... Midgets	.... Ontario Bronze Medalists
<u>1986-87</u>	... Midgets	.... ONTARIO CHAMPIONS
		.... 4th at Eastern Canadian Championships

### CURRENT SEASON

This season, we have sixteen players who compete at the Midget (aged 14-16) and Juvenile (aged 17-18) levels.

Our tournaments are held throughout Ontario between November and May. Our Midget team, with three returnees from last year's Ontario Championship team, won the SOUTHWESTERN ONTARIO CHAMPIONSHIPS and finished the regular season in third place. At the recent ONTARIO CHAMPIONSHIPS, the girls advanced to the finals and won SILVER provincial medals. This qualifies the team for the CANADIAN CHAMPIONSHIPS to be held April 29,30 and May 1 in Sydney, Cape Breton Island, Nova Scotia.

Our Juveniles are presently preparing for the ONTARIO CHAMPIONSHIPS in Scarborough. They are presently ranked number three in Ontario. The top three teams from this tournament will travel to British Columbia for the CANADIAN CHAMPIONSHIPS in Mid-May.

### SPONSORSHIPS

We will be glad to provide further information about our club's activities to anyone considering any type of assistance for these very dedicated teenagers.

We hope this introduction to our club will develop some community awareness of the successes these girls have brought to Hamilton. The time and effort spent in our club program has been a great investment for our players, coaches and supporters.

Sincerely,

Frank Lilliman (coach)

Mike Campanella (coach)

Stu McCarthy (coach)

Rob Luciani (coach)

and Players of the Hamilton Seekers



THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

WEST HAMILTON YOUTH SOCCER CLUB  
 1150 Main Street West  
 HAMILTON, ONTARIO. L8S 1C2

LIAISON PERSON FRED RUDOLPH PHONE NO. 527-6799

B. AMOUNT OF GRANT REQUEST: \$ 7,690.00

C. PURPOSE OF GRANT: (Indicate)

☒ CONTINUING GENERAL ACTIVITIES (OPERATING)  
☒ CAPITAL  
☒ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST .....	\$ 9,100.00	
- CITY'S CONTRIBUTION (GRANT REQUEST) .....	\$ 7,690.00	
 TOTAL OPERATING BUDGET	 \$16,790.00	 100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

1) GRANTS SUB-COMMITTEE    2) FINANCE COMMITTEE    3) CITY COUNCIL    4) APPEAL

\$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

CATEGORY \_\_\_\_\_ CATEGORY \_\_\_\_\_ CATEGORY \_\_\_\_\_

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL \$ \_\_\_\_\_  
 - OTHER DATE OR INSTALMENTS \$ \_\_\_\_\_ (date) \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_



THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

The Soccer Club was started in West Hamilton in 1978. It is a non-profit Ontario Corporation. It relies almost totally on volunteer contributions and sponsorship from local businesses.

2. What are the general objectives and/or services of your organization?

To provide any and all children in the West Hamilton area an opportunity to learn and develop skills in the game of soccer. Teams are provided for all age groups from children aged five through eighteen. Thousands of children have benefitted from the Club's existence and the dedication of the Club's volunteers since the Club's inception in 1978.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

NO





THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No \_\_\_\_\_ Yes   X   If yes, please indicate number and type of involvement.

An executive handles the necessary administration. Twelve persons divide the executive and administrative duties. The executive meets year round.

Each of the teams has 2 coaches. Teams generally practice once a week and play once a week. In addition, tournaments involve parental supervision and coaching.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

It is primarily local in nature but affiliated with Regional and Provincial and National soccer organizations.

6. Does your organization provide a service to:

(a) All citizens           X          

(b) A specific group                     

(c) A specific area                     

Describe briefly:

We service primarily the West Hamilton area as the other areas of the City have soccer clubs as well.

7. In what geographical area does your organization operate?

See answer to question # six



THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

1)Goals	6)Mini soccer tournament
2)Targets	7)field maintainence
3)Equipment storage shed	
4)Videos	
5)Computers	

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

We run on volunteer efforts and provide an excellent service to many children in an up and coming sport which provides excellent fitness and team training without violence or major injury.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. Federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES X No

If Yes, complete the following:

<u>Date of</u> <u>Application</u>	<u>From Whom</u> <u>Requested</u>	<u>Amount</u> <u>Requested</u>	<u>Approved or</u> <u>Denied Amount</u>
--------------------------------------	--------------------------------------	-----------------------------------	--

Generally, we approach local businesses to sponsor teams, and in exchange those businesses are advertised on team uniforms.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

**GOALS**-last year we requested one set of goals. We now require another set to complete the 2 year plan.

**EQUIPMENT STORAGE** - necessary, in order to prevent loss of equipment.

10 b)SEE BACK OF THIS PAGE

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

We canvass local businesses for financial aid, we charge a fee for the players.





THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

The only charge is a membership fee.

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
<u>1987</u>	\$ <u>6,500.00</u>	\$ <u>500.00</u>
<u>          </u>	\$ <u>          </u>	\$ <u>          </u>
<u>          </u>	\$ <u>          </u>	\$ <u>          </u>
<u>          </u>	\$ <u>          </u>	\$ <u>          </u>

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>	Reduced if more permanent goals, targets etc. are purchased.
<u>          </u>	\$ <u>          </u>	
<u>          </u>	\$ <u>          </u>	
<u>          </u>	\$ <u>          </u>	

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

Eventually the equipment etc. would deteriorate to a point where the quality and amount of play would be affected. This in turn could affect the viability of the Club.



THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?  
Hopefully.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

I would suspect that fees would have to be increased.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?  
Definitely, one our wishes this year is to provide a tournament for mini-soccer players from the surrounding clubs.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Leo Blain-President	1227 King St.W.	632-3022	525-8946
Fred Rudolph-V.Pres.	212 Cline Ave.N.	529-3476	527-6799
Jackie Flynn-Secretary		528-7001	526-7436
Marie Pettigrew-Treas.	39 Kingsmount St.N.	526-7666	528-5329
Phil Warren-Past Pres.	75 Traymore Ave.		525-0338
Ken Taylor-Sponsorship	67 Bond St.		529-6822
Bob Thomson-Equipment			523-5241
Maynard Feenstra-Press & Publicity	273 Whitney Ave.		523-8109
Gord Kruppert-Registration	11 Thorndale Ave.		522-1075
Larry Gibson-Fields			527-7271
John Duane-Referee Co-ordinator	#101-1001 Main St.W.		523-7378
Neil Panabaker-Volunteer Co-ordinator	29 Dromore Cres.		527-6075



THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

1. Goals \$1,750.00
2. Targets \$1,500.00
3. Mini-Soccer Tournament \$1,500.00
4. Videos \$240.00
5. Computer \$1,500.00
6. Storage Shed \$1,200.00
7. Field Maintainance

February 10, 1988

Date

Marie Pettigrew-Treasurer

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Name and Title of Officer Making  
Application

528-5329

Signature of Officer Making  
Application

Telephone Number





THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES  
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual	Estimate		
	Preceding Year	Current Grant Year	Amount	%
	19	19	(4)	(5)
	(2)	(3)		

REVENUES

Income (Specify)

"SEE ATTACHED STATEMENTS"

GRANT RECEIPTS

Government of Canada  
Government of Ontario  
Other Municipalities  
(Specify)

United Way Grants

OTHER (Specify)

TOTAL REVENUES

EXPENDITURES

Salaries and Benefits  
(detail on Exhibit 2)  
Other (Specify)

TOTAL EXPENDITURES

SURPLUS OR (DEFICIT)



THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS  
 (as listed on Exhibit 1)

Name and Position (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual	Estimate	Amount	%
	Preceding Year	Current Grant Year		
	19	19		
	(2)	(3)	(4)	(5)

NOT APPLICABLE --VOLUNTEERS ONLY

TOTAL SALARIES AND  
 BENEFITS per Exhibit 1

=====	=====	=====	=====
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WEST HAMILTON YOUTH SOCCER CLUB  
INTERIM FINANCIAL STATEMENTS  
(unaudited - see notice to reader)  
FROM OCTOBER 1, 1986 TO SEPTEMBER 15, 1987

# Brownlow & Thompson

CHARTERED ACCOUNTANTS

Barry R. Brownlow, C.A.

Mary C. Thompson, C.A.

259 WILSON STREET EAST  
BOX 7353, ANCASTER, ONTARIO  
CANADA L9G 3N6  
TEL: (416) 648-0404

## NOTICE TO READER

This interim statement has been compiled solely for management purposes. We have not audited, reviewed or otherwise attempted to verify its accuracy or completeness.

Ancaster, Ontario  
September 18, 1987

Chartered Accountants

WEST HAMILTON YOUTH SOCCER CLUB  
INTERIM BALANCE SHEET  
(unaudited - see notice to reader)

	AS AT SEPTEMBER 15, 1987	AS AT SEPTEMBER 30, 1986
ASSETS		
CURRENT ASSETS		
Cash	\$ 1,574.39 =====	\$ 2,925.48 =====
MEMBER'S SURPLUS		
Surplus at beginning of year	\$ 2,925.48	\$ 1,591.41
Excess of receipts over expenditures (expenditures over receipts)	<u>(1,351.09)</u>	<u>1,334.07</u>
Surplus at end of year	\$ 1,574.39 =====	\$ 2,925.48 =====

WEST HAMILTON YOUTH SOCCER CLUB  
INTERIM SCHEDULE OF RECEIPTS AND EXPENDITURES  
(unaudited - see notice to reader)

	FROM OCTOBER 1, 1986 TO SEPTEMBER 15, 1987	FOR THE YEAR ENDED SEPTEMBER 30, 1986
Receipts		
Registrations	\$ 9,260.00	\$ 11,175.00
Sponsors	3,370.00	2,800.00
Interest	212.82	-
Miscellaneous	1,511.30	1,962.95
	<u>14,354.12</u>	<u>15,937.95</u>
Expenditures		
Bank charges	14.30	18.90
Books	75.00	-
Catering - picnic	-	516.68
Coaching	115.00	-
Computer time	-	955.36
Dances	650.00	1,782.69
Entertainment	209.00	-
Equipment and uniforms	8,650.44	4,109.09
Food - meetings/tournaments	-	374.12
Insurance	50.00	600.00
Maintenance and repairs	928.56	-
Miscellaneous	700.00	1,310.08
Office expense	467.15	98.08
Photographs	778.32	694.31
Printing and typing	30.34	660.61
Raffles	270.00	-
Referees	140.00	237.00
Refunds	565.00	768.00
Rentals - indoor soccer & equipment storage	497.75	533.42
Season finale	526.36	-
Tournament fees and registrations	837.99	1,290.25
Trophies	200.00	655.29
	<u>15,705.21</u>	<u>14,603.88</u>
Excess of receipts over expenditures (expenditures over receipts)	\$ (1,351.09) =====	\$ 1,334.07 =====

WEST HAMILTON YOUTH SOCCER CLUB  
NOTES TO THE INTERIM FINANCIAL STATEMENTS  
(unaudited - see notice to reader)  
SEPTEMBER 15, 1987

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Receipts and Expenditures

Receipts and expenditures are recorded on a cash basis.

(b) Fixed Assets

Fixed assets are expensed when purchased.





21 Green Forest Drive  
Stoney Creek, Ontario  
L8G 3A9

8

February 12, 1988

Mr. R. Sugden  
Mgr. Community and Special Services  
Culture and Recreation Dept.  
The City of Hamilton  
71 Main Street West  
Hamilton, Ontario  
L8N 3T4

Dear Mr. Sugden:

Re: Our telephone conversation about the Harmonknights

As I indicated to you during our telephone discussion on February 9, 1988, this letter will try to describe the group known as the "Harmonknights" and the need for our request for financial assistance.

This musical choral group consists of members of the Knights of Columbus, from the Fr. G.M. Warren Council #7969 in Stoney Creek. Our main purpose is Community service, by entertaining the residents of various nursing or retirement homes on a monthly basis. Eight men sing and play a selection of songs usually appropriate to the season, or old stand-bys the elderly and shut-ins of the homes enjoy.

The Harmonknights started some four years ago, locally in Stoney Creek and were received favourably. Since, we have expanded our horizons through many hours of practising our programs, and now we entertain throughout the Hamilton and surrounding area. At some of our concerts we hand out printed copies of songs and encourage sing-a-long participation from our audience. After the musical engagement we usually mingle among our hosts and enjoy their company over a cup of coffee with cookies.

Some locations we have visited:

Clarion Nursing Home	- S. C.	Pine Villa	- S. C.
Brodie Nursing Home	- S. C.	Participation House	- Ham.
St. Elizabeth Village	- Ham.	Wentworth Lodge	- Ham.
Grace Villa	- Ham.	C.N.I.B.	- Ham.
Macassa Lodge	- Ham.	McMaster Hospital	- Ham.

Our intention in the future is to visit hospitals and their rehabilitation centres in the surrounding area.

The Harmonknights during their four years of existence have furnished all their musical arrangements, instruments, personal time and transportation expenses for all their practises and concerts.

Arrangements - Initial purchases are expensive and photocopies for members and audience add to expenses.

Instruments - These are initially expensive and their maintenance and replacements are another financial burden. (ie) Replacing guitar strings, replacing worn out harmonicas at \$30.00 minimum each unit. (currently using five harmonicas per player, etc..

Throughout the years the group has continually practised on a weekly basis when possible at each others homes. This does create some entertainment expense, but is entirely voluntary. Another major expense absorbed by the members is gasoline costs in using their own vehicles to get to the various concert locations. The time involved per member again is a volunteer effort, but should not go unmentioned.

Inflationary costs of everything tend to escalate each year and it becomes increasingly difficult to maintain a devoted effort from our group. Up until now, each and every second of time, expense and effort has been a 100% donation from the Harmonknights to the community. No regrets, we fully intend to continue, but hopefully with some improvement, thus the reason for the request for financial assistance.

We have discussed the possiblility of a uniform for our group, but we find it financially impossible to consider; either personally or through assistance from our Council, who are financially committed.

To further enhance our entertainment for our audiences, a sound amplification system (microphone, speakers, Amp, etc..) would initiate a greater audience appreciation and in turn create a greater committment from our musical group.

At rough estimates, to fulfill the ambitions for the groups improvement a financial assistance of \$3000.00 would more than adequately complete our needs.

Uniform - Sport Jackets at \$125.00 each x 8	\$1000.00
Sound Amplification System	2000.00
(Microphone, Speakers, Amp)	-----
Total -	\$3000.00

Any financial assistance that can be allotted our group will be greatly appreciated, and I am sure will instill a more fervent involvement among our Harmonknights.

Thanking you,

*Ray Marangoni*  
Ray Marangoni  
Harmonknight

4-2-82



# THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

February 18, 1988

1988 FEB 22

Mr. Ray Angoni *Marangoni*  
Harmon Knights  
21 Green Forest Drive  
Stoney Creek, Ontario  
L8G 3H9

N.S.		
J.C.H.		
T.B.		
D.D.		

Re: Correspondence of February 12, 1988

Dear Mr. Angoni:

I have referred your funding request to the Treasury Officer responsible for grants, Mr. Kevin Beattie.

Although our Department would be pleased to work with you on engagements, we would not be the appropriate Department for the nature of your funding request.

I trust you will hear from Mr. Beattie and I will be in touch again on other matters.

Sincerely,

Robert Sugden, Manager  
Community & Special Services  
Culture and Recreation Department

RS/bs

c.c. **K. Beattie**  
**Treasury Department**





✓ cc. Mr. John Thompson, Secretary - Finance Committee from Mayor Bob Morrow, March 21st, 1988 (Please see Options on Page 2 - Thanks)

# CHILDREN'S CHOIR "STOKROTKI"

644 Barton Street East  
Hamilton, Ontario L8L 3A2

March 15, 1988

His Worship the Mayor Robert M. Morrow  
71 Main Street West  
Hamilton, Ontario  
L8N 3T4

Dear Mr. Morrow:

The Children's Choir "STOKROTKI" has been in existence now for nearly three years. In those short three years the choir has performed in over 70 concerts not only in the Hamilton and Toronto area, but as far as Buffalo, Ottawa, Barry's Bay and Montreal.

This summer we will be visiting the following countries in Europe; West Germany, Italy, Austria and France.

Our main goal of this trip is to visit and sing for Pope John Paul II during and after a mass in the Castel Gondolfo. On the following day the children will be singing at a Mass broadcasted from the Vatican Studio to Poland. We will also have a concert at the cemetery of Monte Casino, many Polish soldiers died there during the last World War. Our last concert in Rome will be at the House of Pope John Paul II, a private residence build by and for the Polish visitors to Rome. From there we move on and perform in Graz and Vienna, Austria.

The funding for this and other choir activities was acquired through fund raising events such as; dances, bake sales organized by the parents, concerts and donations from organizations and private people. This event, however, is too costly for us to fully fund it ourselves. We are in the process of requesting employers, business people and organizations of Hamilton and surrounding areas for financial support.

This brings me to why I'm writing to letter to you. We feel that this excursion will not only benefit our children, but it will also benefit the city of Hamilton. While we are visiting the many sites and cities, we would like to leave souvenirs reflecting our visit and our City.

We now ask you for help in this matter. Below is a list of items which we would like to take with us as souvenirs:

1. 15 Pictures 10" x 14" in size of Hamilton Scenery.
2. A flag of Hamilton city.

yes

yes

①

The next two items are not souvenirs for the people we will visit, but rather for our children, so that they have something to remind them of this tour. I realize that funding both of these items may be too costly for you, for that reason I would like to present this as options A. and B.

Option A

T-shirts for the entire group. The front of the T-shirts would have an inscription of the choir's logo, and the back would have Hamilton, Ont., Canada. We require approximately 100 T-shirts at the cost of approximately \$7.50 each. Total cost of T-shirts \$750.00.

I realize that this is not costing us any money, therefore, leaving us more funds towards the trip, I have still an added request to the above request. The parents and families of the children have expressed interest in purchasing these T-shirts for themselves and their families if it were possible. Therefore, I'm hoping that your budget might be able to purchase 200 of these T-shirts, and the funds we raise by selling the remaining 100 would be profit to be used toward the trip.

\$1,500

Option B

Type-setting plates for a poster approximately 17" x 30" to be used for advertising purposes. The poster will hold the choir's logo in the upper portion. The middle section of the poster will hold a picture of the choir. The lower section will have a blank space available for filling in details of concerts or performances and just below that an inscription "EUROPEAN TOUR 1988". At the very bottom of the poster we will show a logo and name of the company or organization which funded this poster.

The total cost of the poster will be \$3,500.00. \$500.00 dollars of that cost is a fee for photography. Another \$500.00 is government tax. The remainder \$2,500.00 is for the typesetting alone.

Both of these requests have been outcomes of careful deliberation in respect to the children during and after this excursion.

Please help us make this a reality as much as humanly and financially possible.

Yours truly,

*Elizabeth Lazarz*

Elizabeth Lazarz  
Correspondence Secretary

to  
Fin.  
Comm.



THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

CHILDREN'S CHOIR "STOKROTKI"  
 644 BARTON STREET EAST  
 HAMILTON, ONT  
 L8P 3A2

LIAISON PERSON ELIZABETH LAZARZ (WORK) PHONE NO. 526-3926

B. AMOUNT OF GRANT REQUEST: \$ 3500.00

C. PURPOSE OF GRANT: (Indicate)

☐ CONTINUING GENERAL ACTIVITIES (OPERATING)  
☐ CAPITAL  
☒ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST .....	\$	
- CITY'S CONTRIBUTION (GRANT REQUEST) .....	\$	
 TOTAL OPERATING BUDGET	 \$	 100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

1) GRANTS SUB-COMMITTEE    2) FINANCE COMMITTEE    3) CITY COUNCIL    4) APPEAL

\$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

CATEGORY \_\_\_\_\_ CATEGORY \_\_\_\_\_ CATEGORY \_\_\_\_\_

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL \$ \_\_\_\_\_  
 - OTHER DATE OR INSTALMENTS \$ \_\_\_\_\_ (date) \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_



THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

THIS IS A NON-PROFIT ORGANIZATION  
IT HAS BEEN IN EXISTENCE SINCE MARCH OF 1985.  
THE CHOIR MEMBERS RANGE IN AGE OF 6-13 YEAR OLDS.  
THE NUMBER OF MEMBERS HAS DOUBLED SINCE THE  
BEGINING OF THIS GROUP.

2. What are the general objectives and/or services of your organization?

THE CHOIR SERVES THE PUBLIC IN AN ENTERTAINING WAY.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

THERE ARE OTHER CHOIRS BUT THIS ONE IS MADE UP  
OF A YOUNGER GROUP OF CHILDREN AND IT'S  
THE ONLY ONE WHERE THE CHILDREN LEARN TO  
DEVELOP THEIR TALENT WITHOUT ATTENDING ANY  
SPECIAL CLASSES.





THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No \_\_\_\_\_ Yes ✓ If yes, please indicate number and type of involvement.

(30) - PARENTS TO SUPPLY CHILDREN WITH REFRESHMENTS  
DURING PERFORMANCES

- OUTSIDERS WHO HEAR THE CHILDREN RECITE THEIR  
SONGS WHICH THEY MUST KNOW OFF BY HEART  
ONE WEEK AFTER BEING GIVEN IT TO LEARN.

- PARENTS AND OTHER WILLING INDIVIDUALS WHO  
HELP OUT IN THE FUNDRAISERS.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

LOCAL

6. Does your organization provide a service to:

(a) All citizens ✓

(b) <sup>AND</sup> specific groups ✓

(c) A specific area \_\_\_\_\_

Describe briefly:

7. In what geographical area does your organization operate?

OUR GROUP HAS PERFORMED IN MANY CITIES IN ONTARIO,  
IN MONTREAL, QUEBEC AND EVEN BUFFALO.

THIS YEAR WE ARE GOING TO EUROPE FOR A PERFORMANCE  
TOUR.



THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

TO HELP IN FUNDING EITHER THE COSTUMES OR  
POSTER TO BE USED DURING THE TOUR AS WELL  
AS FOR FUTURE ADVERTISING PURPOSES. *Aug 8 - July 30*

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

WE HAVE ENTERTAINED THE PUBLIC FREE OF CHARGE  
AT THE WATERFRONT FESTIVITIES, WE HAD SEVERAL  
CONCERTS AT ST. PETER'S HOSPITAL AND WE WOULD  
WELCOME ANY OPPORTUNITY TO SING FOR THE PUBLIC.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. Federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES ☒ No ☐

If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
SEPT. 25, 1987	THE SECRETARY OF STATE OF CANADA	3000	\$ 1877.00

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

NO

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

MORE FUNDRAISERS  
MORE CONCERTS FOR VARIOUS GROUPS AND  
ORGANIZATIONS WHO IN TURN GIVE US  
DONATIONS.





THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

*No*

13. Have you received funding from the City in prior years? If so, when and how much? *No*

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)? *NONE*

<u>Year</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

*WE WILL HAVE TO ASK THE PARENTS TO CONTRIBUTE IN WHICH CASE MOST CANNOT OR WE MAY HAVE TO DO WITHOUT THESE ITEMS WHICH MEANS THAT THE CHILDREN WILL NOT HAVE ANY WAY OF DISPLAYING TO THE PUBLIC THAT THEY HAD THIS TOUR.*



THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when? *No*

If no, how will your service be continued if financial assistance is terminated in the future by the City?

*SAME AS IT HAS TILL NOW, FUNDRAISERS, AND DONATIONS*

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

*YES! WE ARE WAITING FOR YOUR REQUEST.*

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
MRS. T. KWAŚNIK	5 ELVA CRT.		389-5791
MRS. M. WOŁOCH	84 ADELINIE AVE		545-8967
MRS. E. LAZARZ	119 SPADINA AVE	526-3926	545-1437
MRS. H. STEC	350 HIXON RD		561-4379
MR. E. TROJAN	182 KENORA AVE		560-7971
MR. J. KWAŚNIK	5 ELVA CRT		389-5791
MR. K. CHRAPKA	57 BIRCH AVE		547-4470



THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

April 13, 1988  
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

ELIZABETH LAZARZ

SECRETARY

Name and Title of Officer Making  
Application

Elizabeth Lazarz  
Signature of Officer Making  
Application

Bus: 526-3926 HOME: 545-1487  
Telephone Number





Financial Statement for the Children's  
Choir "Stokrotki"  
Aug. 1986 - Aug. 1987

INCOME

Polish Alliance of Canada Br. 2	8322.55
Other Polish Organizations	630
Fund Raisers	1450

---

10402.55

---

EXPENSES

Honoraria	2000
Trips	4482
Christmas Party	500
Furnishings	400
Equipment and Repairs	65.55
Rental and Maintenance	2655
Miscellaneous	100
Dry Cleaning	200

---

10402.55

---

Project Budget for the Children's  
Choir "Stokrotki"  
Aug. 1987 - Aug. 1988

Added Expenses  
for 1988 not  
included in the  
regular operational  
budget

INCOME

Polish Alliance of Canada Br. 2	6000	10000
Other Polish Organizations	700	10000
The Secretary of State of Canada	1877	
Fund Raisers		2000
Sponsors		10000
Total Income	<u>8577</u>	<u>32000</u>

EXPENSES

Honoraria	3000	2500
Trips	3000	63000
Christmas Party	500	
Furnishings	200	
Equipment and Repairs	1000	
Rental and Maintenance	2800	
Miscellaneous	100	100
Dry Cleaning	250	
New Costumes	2000	2000
Total Expenses	<u>10850</u>	<u>65600</u>
Difference between Income and Expenses	<u>-2273</u>	<u>-33600</u>

City Hall  
Attention Mr. Gallagher  
71 Main Street West  
Hamilton, Ontario.

Mr. & Mrs. Bob Ducharme  
1317 Upper James  
Hamilton, Ontario. (10)

AUG 24 1987

Dear Mr. Gallagher,

In reference to our conversation on August 21, 1987, and upon your request, we are submitting this letter in regards to obtaining a city grant for the police assistance required in traffic and pedestrian control during this years' Halloween presentation.

Last year, over a two week period, approximately twelve to fourteen thousand people visited our display. This year, the duration of our presentation will be for one week only, and we do anticipate an equivalent turn out.

In respect to the matter of concern, on October 29<sup>th</sup>, 1986, one officer was present on the premises and due to the incredible amount of people trying to make their way into visiting our display, a warning was given to us by the officer in reference to the problem of hazardous traffic. As a result, two other officers (with cruisers) had been assigned to manage the traffic flow in both directions.

It cost us a total of five hundred and six dollars for police assistance last year, and being that we are a non-profit organization, we are asking for your help this year.

The following list indicates the dates, time, total hours and cost for this years' presentation of Halloween:

Date	Time	Hours	Total hours
Oct 24	1:00pm - 4:00pm, 7:00pm - 9:00pm	5	= 25
Oct 25	1:00pm - 4:00pm, 7:00pm - 9:00pm	5	
Oct 26	7:00pm - 9:00pm	2	Cost - \$1,650.00
Oct 27	7:00pm - 9:00pm	2	
Oct 28	7:00pm - 9:00pm	2	
Oct 29	7:00pm - 9:00pm	2	
Oct 30	7:00pm - 9:00pm (10:00pm possible)	2(3)	
Oct 31	1:00pm - 4:00pm, 7:00pm - 9:00pm	5	

We anticipate your response,

Respectfully Yours,

(for) Mr. & Mrs. Bob DuCharme

EB

P.S.

Enclosed are copies of receipts received  
from the Hamilton-Wentworth Regional  
Police for 1986.





# Hamilton-Wentworth Regional Police

155 King William Street, P.O. Box 1060, Station A, Hamilton, Ontario, Canada, L8N 4C1 Telephone: (416) 522 4925

Chief of Police Robert E. Hamilton

29 October, 1986

Mr. R. Ducharme  
1317 Upper James Street  
Hamilton, Ontario

## R E C E I P T

For payment received in the amount of two hundred and eighty six dollars (\$286.00) for special duty officers on the below mentioned dates:

WEDNESDAY, OCTOBER 29TH - 6:00 p.m. to 9:00 p.m.

THURSDAY, OCTOBER 30TH - 6:00 p.m. to 10:00 p.m.

FRIDAY, OCTOBER 31ST - 6:00 p.m. to MIDNIGHT

Seslee Remigis





# Hamilton-Wentworth Regional Police

155 King William Street, PO Box 1060, Station A, Hamilton, Ontario, Canada, L8N 4C1 Telephone: (416) 522-4925

Chief of Police Robert E. Hamilton

AUG 24 1987

30 October 1986

Mr. Ducharme  
1317 Upper James Street  
Hamilton, Ontario

## R E C E I P T

FOR PAYMENT IN THE AMOUNT OF THREE-HUNDRED AND EIGHT DOLLARS  
(\$308.00) FOR SPECIAL DUTY OFFICERS FOR THE BELOW-MENTIONED DATES AND TIMES:

THURSDAY, OCTOBER 30TH, 1986 - 7:00 P.M. TO 10:00 P.M. - TWO OFFICERS

FRIDAY, OCTOBER 31ST, 1986 - 7:00 P.M. TO 11:00 P.M. - TWO OFFICERS

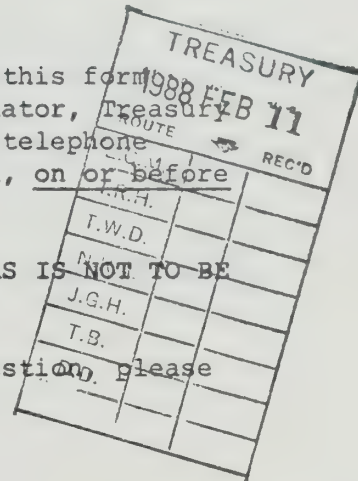
TWENTY-TWO DOLLARS (\$22.00) ALSO RETURNED THIS DATE AS  
THE OFFICER WHO WILL BE DOING FRIDAY, OCTOBER 31ST, 1986 WILL ONLY BE WORKING  
THE HOURS OF 6:00 P.M. TO 11:00 P.M.

*Leslee Remiges*



THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.



THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

LIAISON PERSON BOB DUCHARNE PHONE NO. 388-1306

B. AMOUNT OF GRANT REQUEST: \$ 2475.00

C. PURPOSE OF GRANT: (Indicate)

- ☒ CONTINUING GENERAL ACTIVITIES (OPERATING)  
☐ CAPITAL  
☐ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST .....	\$	
- CITY'S CONTRIBUTION (GRANT REQUEST) .....	\$ <u>2475.00</u>	
TOTAL OPERATING BUDGET	\$	100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

1) GRANTS SUB-COMMITTEE 2) FINANCE COMMITTEE 3) CITY COUNCIL 4) APPEAL

\$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

CATEGORY \_\_\_\_\_ CATEGORY \_\_\_\_\_ CATEGORY \_\_\_\_\_

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL \$ \_\_\_\_\_  
 - OTHER DATE OR INSTALMENTS \$ \_\_\_\_\_ (date)  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_



THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Castle of Horrors (haunted house) in its 5<sup>th</sup> year of operation, - open for approx. 10 days during Halloween. There is no admission charge, (non-profit). School tours are also available from 9 am to 5 pm. weekdays.

2. What are the general objectives and/or services of your organization?

Providing safe entertainment for families of the community during Halloween.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

not to our knowledge.





THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No        Yes ✓ If yes, please indicate number and type of involvement.

16 volunteers. - majority in costume in various parts of castle of horrors and on property. Costumes and exhibit set up, lighting, sign painting and repairs all done by volunteers.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

local.

6. Does your organization provide a service to:

(a) All citizens ✓

(b) A specific group       

(c) A specific area       

Describe briefly:

7. In what geographical area does your organization operate?

-central mountain, Stone Church & Upper James.



THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

- Traffic flow, pedestrian safety, crowd control, by Hamilton-Wentworth Regional Police.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

We were ~~not~~ advised by Hamilton-Wentworth Police last year we were creating a traffic problem because of the number of people (10,000 - 15,000) coming to our castle during a 10 day period. We were advised to pay for police before there was a serious problem, we don't charge admission and can't afford what police charge.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. Federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES \_\_\_\_\_ No ☒

If Yes, complete the following:

<u>Date of</u> <u>Application</u>	<u>From Whom</u> <u>Requested</u>	<u>Amount</u> <u>Requested</u>	<u>Approved or</u> <u>Denied Amount</u>
--------------------------------------	--------------------------------------	-----------------------------------	--

**NOTE:** YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

We want to remain a free public service.





THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

No

13. Have you received funding from the City in prior years? If so, when and how much?

No

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>	
<u>88</u>	\$ <u>2475.00</u>	} as police charges in crease.
<u>89</u>	\$ <u>?</u>	
<u>90</u>	\$ <u>?</u>	

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

- traffic problems, and without police present, our liability.  
 - again we do not charge admission and cannot afford police charges.



THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

No, its free

If no, how will your service be continued if financial assistance is terminated in the future by the City?

it won't be continued because of risk.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

Yes,

18. List the Executive Officers of your organization.

Name and Title

Address

Telephone Number

Business

Home

Mr. Bob Deuchman

1317

388-1306

UPPER JAMES,  
HAMILTON,  
ONT



THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

*not applicable*

5-7-88

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Mr. Bob. Ducharme

Name and Title of Officer Making  
Application

Mr. Bob. Ducharme

Signature of Officer Making  
Application

388-1306

Telephone Number





THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

THE HAMILTON PARTICIPANTS OF 'UP WITH PEOPLE'  
 % DAVID HILDEBRANDT  
 MCKAY HALL, MCMASTER UNIVERSITY  
 HAMILTON L8S 4M6

LIAISON PERSON David Hildebrandt PHONE NO. 522-6025

B. AMOUNT OF GRANT REQUEST: \$ 6000.<sup>00</sup>

C. PURPOSE OF GRANT: (Indicate)

☐ CONTINUING GENERAL ACTIVITIES (OPERATING)  
☐ CAPITAL  
☒ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST .....	\$	
- CITY'S CONTRIBUTION (GRANT REQUEST) .....	\$	
 TOTAL OPERATING BUDGET	 \$	 100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

1) GRANTS SUB-COMMITTEE    2) FINANCE COMMITTEE    3) CITY COUNCIL    4) APPEAL

\$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

CATEGORY \_\_\_\_\_ CATEGORY \_\_\_\_\_ CATEGORY \_\_\_\_\_

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL \$ \_\_\_\_\_  
 - OTHER DATE OR INSTALMENTS \$ \_\_\_\_\_ (date)  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_



THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Although we, ourselves, are not an recognized organization, "Up With People" is a non-profit, educational organization with an international representation. "Up With People" was founded in 1965 and incorporated in 1968 and is classified by the Internal Revenue Service of the United States as a 501(C)(3) educational, charitable organization exempt from Federal income tax.

In the past 20 years, over 10,000 students have participated worldwide, performing, travelling and working in various communities to build understanding and communication between people everywhere.

2. What are the general objectives and/or services of your organization?

The general purpose of 'Up With People' is two fold:

- 1) To provide students diverse and rigorous educational experience, involving community service, performance and exposure to community and business leadership worldwide.
- 2) To bring cultures together and promote awareness and appreciation of people and their societies, through community involvement and interaction.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

At present, we are not aware of any other organization which provides students with this type of opportunity.

Some organizations (eg. Big Brother's) emphasize community involvement, and some (eg. Canada World Youth, Crossroads) involve travel and working in another community. However, no incorporate travel, performance and community service with such a diverse membership.





THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No \_\_\_\_\_ Yes ☒ If yes, please indicate number and type of involvement.

*Literally thousands.  
All over the world, families ~~with the students~~ in each community  
~~that they~~ visited, billet the participating members of "Up With  
People".*

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

*'Up With People' is an international organization with no affiliation  
to any government, and receives no support from any level of government.  
However, interaction takes place at the local level.*

6. Does your organization provide a service to:

- (a) All citizens \_\_\_\_\_  
(b) A specific group ☒ \_\_\_\_\_  
(c) A specific area ☒ \_\_\_\_\_

Describe briefly:

*First, it provides an educational service to the 550 students participating  
annually.  
Second, it provides a service to all the communities visited during each tour.*

7. In what geographical area does your organization operate?

*Primarily, in North America, Europe and the Orient. However, recently  
'Up With People' has visited South America, Australia and will hopefully  
tour the Soviet Union.*



THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

*To subsidize our tuitions for the 5 students representing Hamilton. Tuition for each student is approximately \$10,000 (can.) for the entire year (\$7,600 u.s.). This includes transportation, food, lodging and costs of performance.*

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

*All of us have been extremely active in the Hamilton Community, especially at McMaster University.*

*We will be representing Hamilton throughout the world and fully intend to return to our active roles in the community ready to share our experiences and apply our new knowledge.*

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. Federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES ☐ No ☒

If Yes, complete the following:

<u>Date of</u> <u>Application</u>	<u>From Whom</u> <u>Requested</u>	<u>Amount</u> <u>Requested</u>	<u>Approved or</u> <u>Denied Amount</u>
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- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?
11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.
- 1. Fundraising activities (eg. Car wash, concert)*
  - 2. Soliciting support from Hamilton area businesses and service organizations.*
  - 3. Individual personal employment*
  - 4. Special fund established by the Hamilton Advertising and Sales Club.*



THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

*Students are require to pay tuition (as mentioned).  
Revenue is generated partially through ticket sales to some performances  
(many performances are free of charge).*

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

*The possibility that some or all of us would be unable to participate with "Up With People".*





THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

*"Up With People" relies on support from tuition fees, private donations, and performance revenues. The organization itself is self-supporting, however participating students will likely always require assistance.*

If no, how will your service be continued if financial assistance is terminated in the future by the City?

*We are <sup>not</sup> dependant on continuous support from the city. This is our first and last grant application.*

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

*Absolutely. We would be honoured to participate in any function, in any way.*

*It would be a natural extension of our purpose in participating with "Up With People"*

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
GIL YARON (PARTICIPANT)	#121 MCKAY HALL MCMASTER UNIVERSITY L8S 4M6	—	523-0412
DAVID HILDEBRANDT (PARTICIPANT)	#456 MCKAY HALL MCMASTER UNIVERSITY L8S 4M6	525-9140 (ext. 3200)	522-6025
MARY-KAE BEST (PARTICIPANT)	#1028 BRANDON HALL MCMASTER UNIVERSITY		523-7932
SHABNAM MANEK (PARTICIPANT)	221 HIGHWAY #8 SPRUEY CREEK L8G 1C7		664-3132
JANA ROTH (PARTICIPANT)	B SUSSEX AVE. HAMILTON, ONT.		523-6590



THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

April 14, 1988  
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

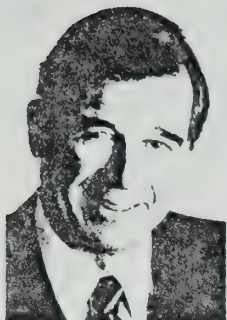
GIL YARON (APPLICANT)  
Name and Title of Officer Making  
Application

Gil Yaron  
Signature of Officer Making  
Application

523-0412  
Telephone Number







## President's Message

A South American bishop once said, "A man's dream remains a dream until 10,000 people become involved. Then the dream becomes a reality." One year ago, as we began our 1986-87 tour season, our dream became a reality. Ann Oliver, 22, of Los Altos, California and a recent graduate of the University of the Pacific, became Up With People's 10,000th student participant since the program was founded in 1965—a significant milestone, not only for Up With People's past, but its future as well.

The 1986-87 tours took our five international casts to 375 cities across North America and Europe. There were gala performances in Boston, Massachusetts at their famed Esplanade for 30,000 people and in Copenhagen, attended by Their Royal Highnesses Crown Prince Frederik and Prince Henrik.

There were shows for special audiences like those at the Navajo Fair in Window Rock, Arizona, at the World Cycling Championship in Colorado Springs, Colorado and for the Ambassadors and the diplomatic staff at the United Nations in New York.

The Buick Motor Division of General Motors sponsored casts in ten major cities in the United States, including shows for the Special Olympics in Washington, D.C. and at the World Championship Tennis matches in Dallas. A cast also appeared in the 60th annual Macy's Thanksgiving Day parade, performing live for more than two million people along the parade route and another 60 million on world-wide television.

During the past year we also completed a comprehensive communications audit and identity study. The result of that process is a bold new corporate logo which we feel represents the youth, energy and outreach of the program. Along with the logo, is a new descriptive phrase which clearly articulates the three facets of the Up With People program and the end results:

Intercultural Education,  
Service and Performance,  
Understanding in Action Worldwide



Up with People

1987 Annual Report

Looking ahead, Up With People has many challenging, yet exciting opportunities in its future. We have just received an invitation to visit the Soviet Union in 1988—another dream we've had for many years. We are also very pleased to have received corporate sponsorship to provide for a return to Mexico.

Student interest in our educational and cultural program remains high with nearly 1,000 applications each month. This year, international participation by students from countries outside the United States has grown from 34% to 44% of the cast population. Our challenge is to be able to provide the scholarship assistance to increase the level of ethnic and cultural diversity within the casts.

1990 will be Up With People's 25th year of operation. To celebrate our anniversary and launch our next 25 years, Up With People is embarking on its most aggressive fundraising effort to date. By 1992 we have set a goal of raising \$20 million for our endowment, scholarship, capital and operating funds. This campaign will help insure Up With People's relevance, independence and permanence as a completely apolitical, non-sectarian, international organization for years to come.

Up With People belongs to everyone . . . our students and their parents, our 10,000 alumni, our sponsors, audiences, host families and the people whose contributions to Up With People this year made it possible to finish with a balanced budget.

On behalf of the Board and management, I'd like to extend our sincere appreciation for your enthusiastic support and ongoing encouragement. We will continue our efforts to build understanding among people everywhere, thereby contributing to a more peaceful world.

J. Blanton Belk  
President and Chairman of the Board.

For the year ended June 30, 1987  
with summarized totals for 1986

	Operating Fund		Restricted Scholarship Fund	Endowment Funds		Total	Total
	Operating Fund	Plant Fund		Scholarship	General		
<b>Support and Revenue:</b>							
Show revenue	\$ 4,020,200	\$ -	\$ -	\$ -	\$ -	\$4,020,200	\$ 5,379,600
Student fees	3,553,400	-	-	-	-	3,553,400	3,336,400
Gifts and grants	1,811,100	-	51,600	-	-	1,862,700	1,132,600
Sale of merchandise	755,100	-	-	-	-	755,100	635,000
Investment income from endowment funds	127,000	-	200,300	-	-	327,300	309,500
Investment income and other	266,800	-	-	-	-	266,800	198,000
Gifts in kind	6,952,000	-	-	-	-	6,952,000	7,195,000
<b>Total support and revenue</b>	<b>17,485,600</b>	<b>-</b>	<b>251,900</b>	<b>-</b>	<b>-</b>	<b>17,737,500</b>	<b>18,186,100</b>
<b>Expenses:</b>							
Student services	3,084,800	60,100	-	-	-	3,144,900	3,598,700
Show scheduling, promotion and presentation	2,799,500	35,900	-	-	-	2,835,400	3,006,000
Show production and technical equipment	1,792,700	255,400	-	-	-	2,048,100	3,073,100
General and administrative	1,074,300	31,000	-	-	-	1,105,300	1,220,500
Cost of merchandise sold	413,900	13,400	-	-	-	427,300	435,600
Development	483,900	39,800	-	-	-	523,700	656,900
Scholarships awarded	-	-	251,900	-	-	251,900	309,300
Interest expense	192,100	-	-	-	-	192,100	181,400
Gifts in kind	6,952,000	-	-	-	-	6,952,000	7,195,000
<b>Total expenses</b>	<b>16,793,200</b>	<b>435,600</b>	<b>251,900</b>	<b>-</b>	<b>-</b>	<b>17,480,700</b>	<b>19,676,500</b>
<b>Excess (deficiency) of support and revenue over expenses before capital additions</b>	<b>692,400</b>	<b>435,600)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>256,800</b>	<b>(1,490,400)</b>
<b>Capital Additions:</b>							
Contributions	-	-	-	22,700	450,000	472,700	56,800
Realized gain on investments, net	-	-	-	78,000	46,000	124,000	232,100
<b>Excess (deficiency) of support and revenue over expenses after capital additions</b>	<b>692,400</b>	<b>(435,600)</b>	<b>-</b>	<b>100,700</b>	<b>496,000</b>	<b>853,500</b>	<b>(1,201,500)</b>
<b>Add (Deduct) Transfers:</b>							
Property additions, net	(188,500)	188,500	-	-	-	-	-
Debt reductions, net	(136,400)	136,400	-	-	-	-	-
<b>Fund Balances (deficit), beginning of year</b>	<b>(1,885,400)</b>	<b>1,141,100</b>	<b>-</b>	<b>3,109,300</b>	<b>1,994,400</b>	<b>4,359,400</b>	<b>5,560,900</b>
<b>Fund Balances (deficit), end of year</b>	<b>\$(1,517,900)</b>	<b>\$1,030,400</b>	<b>\$ -</b>	<b>\$3,210,000</b>	<b>\$2,490,400</b>	<b>\$5,212,900</b>	<b>\$4,359,400</b>



# Board of Directors

**J. Blanton Belk**

Chairman of the Board and President  
Up With People  
Tucson, Arizona

**Hermann K. Bleibtreu, Ph.D.**

University of Arizona  
Tucson, Arizona

**James G. Boswell II**

Chairman  
J.G. Boswell Company  
Los Angeles, California

**Eugene A. Cernan**

Former NASA Astronaut  
President  
The Cernan Corporation  
Houston, Texas

**King Cole**

President  
King Cole of Spokane, Inc.  
Spokane, Washington

**Thomas H. Cruikshank**

President and Chief Executive Officer  
Halliburton Company  
Dallas, Texas

**Dan W. Cook III**

Goldman, Sachs & Co.  
Dallas, Texas

**Wesley M. Dixon, Jr.**

Vice President  
The Earl Kinship Capital Corporation  
Northbrook, Illinois

**John E. Fuller**

Chairman of the Board  
Fuller and Company  
Denver, Colorado

**Alejandro Garza Lagüera**

President of the Board  
Empresas La Moderna S.A. de C.V.  
Monterrey, Mexico

**Michael W. Hard**

Senior Vice President  
Southern Group Manager  
Valley National Bank  
Tucson, Arizona

**Ralph A. Hart**

Former Chairman of the Board  
Heublein, Inc.  
Farmington, Connecticut

**Lindsey Hopkins III**

Atlanta, Georgia

**Jerry V. Jarrett**

Chairman and Chief Executive Officer  
Ameritrust Company  
Cleveland, Ohio

**Henry Koffler, Ph.D.**

President  
University of Arizona  
Tucson, Arizona

**Géry de Limelette**

General Delegate of the Company  
Saint Gobain, France, and General Director  
Mexalit, S.A.  
Mexico City, D.F., Mexico

**James E. MacLennan**

Executive Vice President  
Up With People  
Tucson, Arizona

**Hans Chr. Magnus**

President  
Up With People/Europe  
Oslo, Norway

**Hubert T. Mandeville**

New York, New York

**Bob Marbut**

President and Chief Executive Officer  
Harte-Hanks Communications, Inc.  
San Antonio, Texas

**F. James McDonald**

President  
General Motors Corporation—Retired  
Detroit, Michigan

**Mrs. Jesse Owens**

Phoenix, Arizona

**John H. Parker II**

JHP Investments  
Lake City, Colorado  
Alumnus of Up With People

**Mrs. Seiichi Shirane**

Tokyo, Japan

**Hugh G. Soest**

Twin Creek Ranch  
Jackson Hole, Wyoming

**Peter Voevodsky**

Molloy, Jones & Donahue, P.C.  
Tucson, Arizona

**Pieter van Vollenhoven**

The Netherlands

**Don Weiss**

Executive Director  
National Football League  
New York, New York

**Mrs. Frances L. Wolfson**

President  
Marine R. Corporation  
Miami, Florida

**Benjamin N. Woodson**

Retired Chairman  
American General Corporation  
Houston, Texas



## Up with People

Founded in 1965, Up With People incorporated in 1968 as an independent, non-profit, educational organization. In the United States it is classified by the Internal Revenue Service as a 501(c) (3) educational charitable organization exempt from Federal Income Tax. The accounts are audited by Arthur Andersen & Company, and a current complete and audited financial statement is available upon request.

**Executive Management****J. Blanton Belk**

Chairman of the Board  
and President

**James E. MacLennan**

Executive Vice President

**Hans Chr. Magnus**

Senior Vice President,  
President of  
Up With People/Europe

**Steven W. Woods**

Senior Vice President,  
North American Operations

**Dale M. Penny**

Senior Vice President  
International Student Programs

**Cristie J. Aboussie**

Vice President  
Personnel

**Ralph J. Colwell**

Vice President  
Television Productions

**Douglas N. Hartshorne, CPA**

Vice President, Finance  
and Treasurer

**John D. Tabor, CFRE**

Vice President  
Development

**Corporation Headquarters:**

3103 North Campbell Avenue  
Tucson, AZ 85719  
U.S.A.  
Telephone (602) 327-7351  
Telex 666 482 UWP TUC  
FAX (602) 325-3716

**European Headquarters:**

Inkognitogata 32  
N-0256 Oslo 2,  
Norway  
Telephone (602) 43 01 60  
Telex 72964 UWP N  
FAX (02) 550837

Karl-Barth Str. 102  
D-5300 Bonn 1  
West Germany  
Telephone (0228) 23 20 18  
Telex 8869399 UWP D  
FAX (228) 235867

Bldv. St. Michel 12, b3  
B-1040 Brussels  
Belgium  
Telephone (02) 736 07 7  
Telex 20198 UWP B  
FAX (02) 7368697



# The Ad & Sales Club of Hamilton

180 Dundurn St. South  
Hamilton, Ontario L8P 4K3  
(416) 528-1376

March 23, 1988

Dear Ad Clubber:

Last November our club hosted 125 young people from around the world as their "Up With People" cast stayed in Hamilton for six days and presented a superb musical show for the enjoyment of over 10,000 local folk at schools, hospitals, institutions, shopping centres, seniors groups, hotels and Hamilton Place. It was a rich, unforgettable experience for all.

During this visit, 70 local students applied for admission to the program which interviews over 10,000 applicants world wide each year and selects approximately 500 for the year long tour.

Each individual accepted pays a program fee of \$7,600.00 U.S., which includes transportation, lodging, and most food. Personal expenses of course are extra.

We are very proud to announce that five local students, a remarkable ratio, have been accepted by Up With People, the international educational organization, Shabnam Manek, Gil Yaron & David Hildebrandt will join a cast next July, while Mary Kay Best and Jana Roth will participate from July 89.

Your club has now established a special trust fund to assist these fine young people with their expenses and we are delighted to report that almost \$2,500.00 has already been contributed by various members, a great start. It is our strong conviction that we can raise a total of \$10,000.00 for this fund and we fervently hope you will share in this project to the best of your ability.

May we ask that you consider making a contribution at this time or if you prefer, sign the pledge form below and turn it in at our next meeting.

Sincerely

Don C. Scott

DCS:11



Gil Yaron  
McKay Hall  
McMaster Univ.  
Hamilton, Ont.  
L8S 4M6

Honourable Mayor Morrow,  
City of Hamilton,  
71 Main St. W.,  
Hamilton, L8N 3T4

Dear Mayor Morrow,

We are four students from the Hamilton area who have been given the opportunity to travel with the international organization Up With People starting July 1, 1988. Last November, Up With People came to Hamilton and performed their show "Time for the Music". In addition to this, they spent a great deal of time performing and interacting with community groups, including the CNIB, the Hamilton Psychiatric Hospital, Shalom Village and various schools and shopping malls. They left a lasting impression on the Hamilton community.

During their stay in Hamilton, "Up With People" was hosted by the Hamilton Advertising and Sales club. This organization has now graciously put their full support behind us and established a bursary fund to help finance our tuition fees. In order to travel with Up With People for the year, we require over \$10,000 each by April, 1988.

Up With People's motto is "Understanding through Action Worldwide". In our travels we will each be travelling 30,000 miles to at least 12 countries where we will perform, meet and share with people from various cultures. We have included short individual biographies and information about "Up With People" with this letter to let you get better acquainted with us.

We will be giving to communities worldwide what Up With People gave to Hamiltonians. We will also be bringing back a wealth of experiences to share with our communities. Any support you could give us, would be greatly appreciated. Please contact Gil Yaron at 523-0412 or respond to the above address.

Thank you for your time and consideration.

Sincerely,

*Gil Yaron*

*Shabnam Yanes*

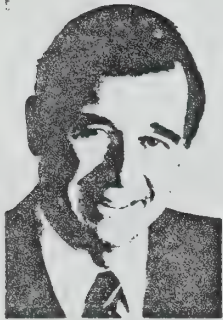
*Zana B. H.*

*Mary-Kae Best*

*Dave Kildebra*

The Hamilton Members of Up With People





## President's Message

A South American bishop once said, "A man's dream remains a dream until 10,000 people become involved. Then the dream becomes a reality." One year ago, as we began our 1986-87 tour season, our dream became a reality. Ann Oliver, 22, of Los Altos, California and a recent graduate of the University of the Pacific, became Up With People's 10,000th student participant since the program was founded in 1965—a significant milestone, not only for Up With People's past, but its future as well.

The 1986-87 tours took our five international casts to 375 cities across North America and Europe. There were gala performances in Boston, Massachusetts at their famed Esplanade for 30,000 people and in Copenhagen, attended by Their Royal Highnesses Crown Prince Frederik and Prince Henrik.

There were shows for special audiences like those at the Navajo Fair in Window Rock, Arizona, at the World Cycling Championship in Colorado Springs, Colorado and for the Ambassadors and the diplomatic staff at the United Nations in New York.

The Buick Motor Division of General Motors sponsored casts in ten major cities in the United States, including shows for the Special Olympics in Washington, D.C. and at the World Championship Tennis matches in Dallas. A cast also appeared in the 60th annual Macy's Thanksgiving Day parade, performing live for more than two million people along the parade route and another 60 million on world-wide television.

During the past year we also completed a comprehensive communications audit and identity study. The result of that process is a bold new corporate logo which we feel represents the youth, energy and outreach of the program. Along with the logo, is a new descriptive phrase which clearly articulates the three facets of the Up With People program and the end results:

Intercultural Education,  
Service and Performance,  
Understanding in Action Worldwide



## Up with People 1987 Annual Report

Looking ahead, Up With People has many challenging, yet exciting opportunities in its future. We have just received an invitation to visit the Soviet Union in 1988—another dream we've had for many years. We are also very pleased to have received corporate sponsorship to provide for a return to Mexico.

Student interest in our educational and cultural program remains high with nearly 1,000 applications each month. This year, international participation by students from countries outside the United States has grown from 34% to 44% of the cast population. Our challenge is to be able to provide the scholarship assistance to increase the level of ethnic and cultural diversity within the casts.

1990 will be Up With People's 25th year of operation. To celebrate our anniversary and launch our next 25 years, Up With People is embarking on its most aggressive fundraising effort to date. By 1992 we have set a goal of raising \$20 million for our endowment, scholarship, capital and operating funds. This campaign will help insure Up With People's relevance, independence and permanence as a completely apolitical, non-sectarian, international organization for years to come.

Up With People belongs to everyone . . . our students and their parents, our 10,000 alumni, our sponsors, audiences, host families and the people whose contributions to Up With People this year made it possible to finish with a balanced budget.

On behalf of the Board and management, I'd like to extend our sincere appreciation for your enthusiastic support and ongoing encouragement. We will continue our efforts to build understanding among people everywhere, thereby contributing to a more peaceful world.

J. Blanton Belk  
President and Chairman of the Board.



THE

# AD-VISOR



## Specialty Advertising Industry

*Louise Bucci*

*Sales and Marketing Manager, BasBadges Toronto Inc.*

Louise Bucci (our speaker for the March 7th. - Nomination Night) began her career in the Specialty Advertising industry in 1972 as Sales Coordinator for a major Canadian supplier firm.

Since that time, her knowledge of the industry has developed through exploration of every facet of the business - supplier, distributor and corporate buyer of specialties and premiums.

With a degree in Marketing and a C.C.A.S. Diploma (Canadian Certified Advertising Specialist), Ms. Bucci contributes to the growth and professionalism of the Specialty Advertising Association through her volunteer involvement in S.A.A.C. Na-

tional Convention planning, Educational Conference speaking engagements and, most recently in her role as Communications Director for the S.A.A.C. Ontario Chapter.

As National Sales & Marketing Manager for BasBadges Toronto Inc., a supplier to the Specialty Advertising Industry, Louise's creative approach to product promotion has led her company to the achievement of 4 major industry awards and 7 personal awards during the past 2 and one half years.



*The five students pictured here have been accepted for a world tour with the "Up With People" organization. Our club has established a special fund to help with their expenses. See full story in the next Ad-Visor.*

*Standing from left to right: Dave Hildebrant, Shabnam Manek, Gil Yaron and Jana Roth. Sitting behind the piano is Mary Kae Best.*

### ADVERTISING AND SALES CLUB OF HAMILTON

180 Dundurn St. South  
Hamilton, Ontario L8P 4K3  
528-1376

### NEXT MONTHLY MEETING Monday, March 7 NOMINATION NIGHT

at the Royal Connaught Hotel  
Cash Bar 5:30 p.m. Dinner 6:30 p.m.  
Guests \$20.00



# James Bechtel

## Bass-Baritone

NOV 17 1987

12

November 10, 1987

Mayor Robert M. Morrow  
Hamilton City Hall  
71 Main Street West  
Hamilton, Ontario  
L8N 1G2

Dear Mr. Mayor:

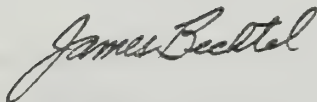
We, John Laing and James Bechtel, are currently working on the production of a classical recording. The programme will feature songs and *lieder* for voice and piano, including the *Songs of Travel* by Ralph Vaughan Williams, as well as music by Richard Strauss, Edward Elgar, and Canadian folk music. We anticipate that it will be ready for distribution by the Spring of 1988.

The impetus for this project came not only from within ourselves but also from others — friends, family members and colleagues, and most recently from the music reviewers Mr. Hugh Fraser and Mr. Antony Hammond of *The Hamilton Spectator*, who made comments like "Oh, you are artists who work and perform locally, who support local endeavours — people will want to have a recording". We have been referred to as "local natural resources".

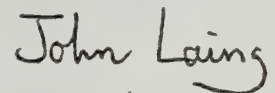
In view of these comments, and in view of the size of such a financial undertaking, we are asking for support, either financial or promotional, from local groups or individuals. To this end, would you be willing and able to advise what aid might be forthcoming from any city-sponsored organizations, arts councils, etc.?

Best personal regards to you and your family.

Yours sincerely,



James Bechtel



John Laing

dd

Request per J. Bechtel  
is \$1,000

ROBERT M. MORROW  
MAYOR



3.

April 13th, 1988

Mr. Mark K. Crump, C.E.T.  
President  
Bremat Construction Inc.  
793 King Street West  
Hamilton, Ontario  
L8S 1K1

Dear Mr. Crump:

Thank you for your letter dated April 11th, regarding a building permit for Mr. Jimmy Lomax.

I have taken the liberty of forwarding your letter to the Finance Committee to be placed on their next agenda and I am sure you will be hearing from them shortly.

Again, thank you for bringing this matter to my attention.

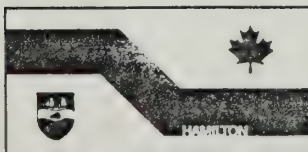
Yours very truly

*Bob Morrow*

Robert M. Morrow  
Mayor  
City of Hamilton

RMM:tt

✓cc. Mr. John Thompson, Secretary - Finance Committee



City Hall  
71 Main Street West, Hamilton, Ontario, Canada L8N 3T4  
Telephone: (416) 526-2790



# BREMAT CONSTRUCTION INC.

APR 12 1988

April 11, 1988.

The Corporation of the City of Hamilton,  
City Hall,  
71 Main Street West,  
Hamilton, Ontario.

Attention : Honourable Robert Morrow, Mayor.

Dear Mr. Morrow ;

I would like to request some help from the City of Hamilton to provide the building permit for one of this City's most respected citizens.

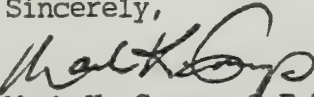
I refer to Mr. Jimmy Lomax, more commonly known as Santa Claus. As you are aware, his efforts to spread the cheer and Christmas spirit in this community have been greatly received over the past thirty years. I have been organizing this volunteer effort along with Mrs. Carol Wilson of the Ambitious City Kids to supply a new storage building for Jimmy, in order that he may be able to continue to provide his goodwill to the City families in need. We have had great response from both the public sectors and from the Building Trades and Suppliers in providing both materials and labour to help Mr. Lomax out. Mr. Lomax' current storage building is falling down and he desperately requires more space to store the goods he passes out at the Christmas season.

My request to you Mr. Morrow, is for the City of Hamilton to donate the costs of the building permit. I have today made proper application for the permit under my company name, the permit is identified as tag number 68105. The costs of the permit are slated at \$ 196.00. I have paid for this permit today in order to speed things up a little.

Any efforts you may make would be most appreciated on our behalf for Mr. Lomax, I feel confident that the City of Hamilton with our community spirit, would enjoy any opportunity to give a little something back to a man who has given so much of his love and goodwill.

You can reach me at my office, should you require any information or further input from our end. Thank you for your time and effort.

Sincerely,



Mark K. Crump, C.E.T.  
President.

NEW ADDRESS

793 KING ST. WEST, HAMILTON, ONT. L8S 1K1  
1036 King St. West, Hamilton, Ontario L8S 1L5 528-2221



FOR ACTION

4(a)

REPORT TO: MR. JOHN THOMPSON, SECRETARY  
FINANCE COMMITTEE

FROM: MR. T. BRADLEY, MANAGER  
PURCHASING

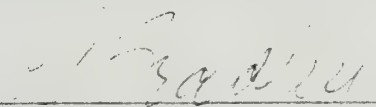
DATE: 1988 March 29  
COMM FILE: 1-8.1  
DEPT FILE:

SUBJECT: REPLACEMENT OF DICTAPHONE EQUIPMENT, TRAFFIC DEPARTMENT

RECOMMENDATION

That two (2) dictaphones that are beyond being repaired be replaced from the Motorized Depreciation Account.

The replacement cost will be approximately \$1,200.'

  
\_\_\_\_\_  
T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above RECOMMENDATION

BACKGROUND

The estimate repair cost would be \$300 each and the equipment is at least ten (10) years old.

FOR ACTION

4(b).

REPORT TO: MR. JOHN THOMPSON, SECRETARY  
FINANCE COMMITTEE

FROM: MR. T. BRADLEY, MANAGER  
PURCHASING

DATE: 1988 April 5  
COMM FILE: 1-8.1  
DEPT FILE:

SUBJECT: REPLACEMENT OF SNOWGROOMING MACHINE, CENTRAL GARAGE

RECOMMENDATION

- (a) That the amount of the purchase order to Blue Mountain Resorts Limited, Collingwood be changed from \$150,568.58 to \$169,920.75 for the replacement of One (1) Snowgrooming Machine for the Central Garage Division, Public Works Department.
- (b) As this equipment has been delivered and the next Finance Committee meeting is April 19, 1988, the above has been processed through the emergency procedures of the City of Hamilton Purchasing Policy, that states "An order can be placed upon the approval of two of the following: the, an appropriate Committee Chairman, the C.A.O. and that any action taken under this provision to be reported to the next regular meeting of City Council". Mayor

NOTE: Funds provided in Depreciation Account #0280-01.

  
T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above RECOMMENDATION

BACKGROUND

On March 8, 1988 in the Sixth Report of the Finance Committee, approval was given to issue a purchase order to Blue Mountain Resorts Limited, Collingwood for a total of \$150,568.58 for the replacement of One (1) Snowgrooming Machine for the Central Garage.

The Federal sales tax was inadvertently omitted in this total, therefore the revised price for this machine will be \$169,920.75.

# FOR ACTION

4(C)

REPORT TO: MR. JOHN THOMPSON, SECRETARY  
FINANCE COMMITTEE

FROM: MR. T. BRADLEY, MANAGER  
PURCHASING

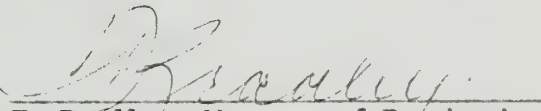
DATE: 1988 April 5  
COMM FILE: 1-8.1  
DEPT FILE:

SUBJECT: SUPPLY & DELIVERY OF COMPUTER WORKSTATION FURNITURE, VARIOUS  
DEPARTMENTS

## RECOMMENDATION

That a purchase order be issued to Intefac/Furnishings for Business, Mississauga in an amount not to exceed \$70,000, including all taxes and charges, for the supply and delivery of various pieces of Furniture and Workstations as determined by the Manager of Systems for various departments during 1988 in accordance with specifications issued by the Manager of Purchasing and Vendor's proposal.

NOTE: Lowest of six (6) proposals received. Funds provided in Capital Account 0408-X75271.

  
T. Bradley, Manager of Purchasing

## FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above RECOMMENDATION

## BACKGROUND - Examples of Unit Prices

	- Desks -		- Panels -		Workstation	Discount off List Prices
	30 x 48	30 x 60	48 x 66	30 x 66		
Intefac/Furnishings for Business, Mississauga	\$146.00	\$171.32	\$212.66	\$175.66	\$1,617.72	48% Global 49% Ram
Terrance Webster Design Dundas	172.47	190.31	262.08	195.84	1,737.04	47%
S.I.L. Associates Oakville	360.55	392.82	336.51	267.24	2,257.38	46%
Business Interiors Burlington	160.00	185.00	246.00	204.00	1,903.00	Nil
Lordly Jones Hamilton	240.00	320.00	455.00	340.00	3,119.00	45%
C.T.I. Business Furnishings, Mississauga	155.60	182.55	217.70	180.60	1,695.15	43% Global 47% Ram
<u>Alternate Bids</u>						
Advance Business Oakville	No bid	1,390.00			4,789.00	46%
Lordly Jones	No bid	406.00			4,056.00	32.5% Global 35% Ram
Intefac	No bid	No bid			2,374.88	44%

22 suppliers were requested to bid. 4 declined and 12 did not respond.





FOR ACTION

5(a)

REPORT TO: Mr. John Thompson, Secretary  
FINANCE COMMITTEE

FROM: Mr. D.W. Vyce, Director of Property

DATE: April 13, 1988

COMM FILE: 1.3.144

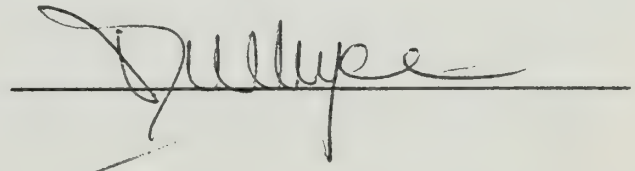
DEPT FILE: (2719)

SUBJECT:

Relocation of Wesley House

RECOMMENDATION

- (i) That the City proceed to dispose of 401-403 King Street West to Alec Murray Real Estate Co. Ltd. at a price to be negotiated and formally presented to Council for approval at a later date, subject to alternate arrangements being made to accommodate Wesley House in another location.
- (ii) That the revenue to be derived from the sale of 401-403 King Street West be used to purchase an alternate parcel of vacant land upon which Wesley House could erect a new structure to house their organization.
- (iii) That any newly acquired alternate site be conveyed to Wesley House at no cost to them as the City's contribution to this project on the condition that the new site be used solely to replace the headquarters of Wesley House, a youth home.



FINANCIAL IMPLICATIONS - N/A

BACKGROUND

As you are aware, for the past two years our department has been attempting to locate a property which would be suitable for the relocation of Wesley House, a children's and youth home. To be suitable, the property must have the space and amenities required by Wesley House and be located in an area with the appropriate zoning. Currently Wesley House calls its home a City property at 401-403 King Street West. The organization has occupied the residence since 1969 and presently pays a rental of \$550.00 per month to the City.



BACKGROUND - Continued...

The property is located to the west and immediately adjacent to the head office of Alec Murray Real Estate Company Limited. You are invited to peruse a letter dated May 31, 1986 which recites in detail the four reasons Alec Murray Real Estate wishes to purchase the City owned property.

While the sale of the property on King Street West was felt to be very worthy of consideration, at the same time, Council agreed that it was necessary to accommodate Wesley House as well, for they have been a rent paying tenant of the City for years and were providing a much needed service to the City.

To date, we have been unable to locate a suitable property, notwithstanding we have examined countless possibilities. The main problem seems to be a zoning issue.

Since our search began, we have concentrated solely upon locating an improved property, that is one containing buildings which would accommodate the requirements of Wesley House. The thought was that Wesley House would relocate to a new residence and continue to pay rent, no doubt on an adjusted basis, depending on the magnitude of the City's investment.

Wesley House, in their letter of February 1, 1988 have advised us of a new provincial program which could assist in their relocation efforts. The Capital Funds Branch of the Ministry of Community and Social Services has ear-marked funds towards Wesley House, providing them with the option of constructing a new building. The Provincial Program will provide funds to the agency to a maximum of 80% of the total cost to build, on the condition that the agency itself furnishes 20% of the total cost.

Including the land acquisition, it is estimated the total cost of the project to be \$600,000.00.

The difficulty expressed by Wesley House, a non-profit, charitable organization is their inability to provide the 20% funding detailed above.

It is for this reason that they are corresponding with the City to determine if the City would consider assisting them in their endeavour. The suggestion is that the City would acquire a suitable parcel of vacant land upon which a new building could be erected. Or, in the alternative, the City would simply convey to Wesley House a parcel of land already owned by it. This would qualify as Wesley House's 20% contribution, if of course the value in the land equalled \$120,000.00 or greater.

BACKGROUND - Continued...

To assist you in your deliberations on this matter, allow me to point out to you that currently Wesley House is housed in City premises possessing a present day market value of at least \$160,000.00 and more likely somewhat greater. The City currently receives rent at a rate of \$550 per month or \$6,600.00 per annum. The City is responsible for the payment of taxes and major repairs to the premises; Wesley House is to pay all utility costs and undertake minor repairs. Taxes during 1987 amount to \$1,922.48; therefore, the net return to the City before repairs was \$4,677.52 or a return on investment of 2.92% before repairs. Expenses for repairs can vary from year to year depending on what is required. Eventually however, major components of a building will wear out, i.e. roof, electrical, heating plant, plumbing etc. and will require replacement at substantial cost. Expenses on record for previous recent years are as follows:- 1987-\$5,351.41; 1986-\$127.75; 1985-\$953.95; 1984-\$5,847.00; 1983-\$3,768.64; 1982-\$2,179.63; 1981-\$2,713.88. As you can see, our return on investment is not substantial.

I present this information to you as a preamble to posing a possible solution to the dilemma Wesley House finds itself in.

Option No. 1

The City would dispose of 401-403 King Street West to Alec Murray Real Estate at market value which is estimated to be at least \$160,000.00.

The revenue derived from the sale would be used to purchase an alternative site suitable in location and zoning.

Assuming for one moment that the City will continue to provide accommodation to Wesley House and assuming that the alternative site can be purchased for an amount equal to the sum derived from the sale by the City, the City would in essence be contributing to the Wesley House project to the extent of only \$4,677.52 per year, being the amount of net revenue the City currently obtains from the rental of the King Street West site. I recognize this sum would increase however due to inflation.

This Option and Option No. 2 to be described later presumes that any vacant land upon which a building could be constructed would be conveyed in fee simple to Wesley House at no cost to this organization.



BACKGROUND - Continued...

Option No. 2

Option No. 2 which I have considered would be for the City to convey to Wesley House a parcel of vacant land which is already owned by the City, and hopefully zoned appropriately for the use intended. The size of land in question would measure approximately 100 feet by 150 feet.

The proposal, I suggest would offer two distinct monetary advantages:-

1. It would not be necessary to purchase a further property for the Wesley House Project and would therefore result in a cost savings to the City in terms of direct cash outlay of \$160,000.00 to \$200,000.00.
2. Funds derived from the sale of 401-403 King Street West to Alec Murray Real Estate could be used alternatively by the City, yielding greater returns.

Unfortunately, there are no City lands that I am aware of which could be deemed to be surplus to municipal requirements and would be of a size and possess the appropriate zoning and be in a suitable location for the project.

As you are aware, the real estate market in the past couple of years has been very vibrant and active in Hamilton, resulting in a record number of sales and developments. The City owned surplus lands were not exempted from the effects of the market; all of the City's surplus lands capable of being used for this development purpose has been disposed of as of this date.

The only exception is parkland and of course one must consider the age old question of whether it is prudent to consume parkland for any purpose other than for parks purposes.

SUMMARY

It is the opinion of the writer that in the event the City wishes to continue assisting Wesley House in their very worthwhile efforts in providing the community with accommodation for adolescents that Option No.1 is preferred since no surplus City owned land currently exists and it is unlikely the Parks, Planning and Culture & Recreation Department staff and moreover City Council would entertain consuming park lands for this purpose.

April 13, 1988  
Finance Committee  
Page 5

c.c. - Mayor R. M. Morrow

- Mr. L. Sage, Chief Administrative Officer

- Mr. E.C. Matthews, City Treasurer

# REAL ESTATE DEPARTMENT

Date *June 5/86*

May 31st, 1986

Corporation of the City of Hamilton  
71 Main Street West  
HAMILTON, Ontario  
L8P 1H4

Attention: Mr. Dan Vyce  
Director of Real Estate

File No. <i>1.3.124</i>	INT.	INFO.	ACT
DIRECTOR			
ASST. DIR.			
CHIEF APPRAISER			
CLERK / COMM. OFFICER			
RECORDS CLERK			
PROPERTY OFFICER			
SECRETARY			



Dear Sir:

Enclosed please find an Offer to Purchase the property that presently houses Wesley House. As you are aware, there have been many discussions in the past regarding the mutual benefits regarding the proposed acquisition.

Allow me to summarize some of the basic reasons why it makes good sense to both purchaser and seller:

- 1) We wish to expand our base of business operations by branching into different areas of specialization. Expansion with Industrial, Commercial and Investment, Business Brokerage, Property Management and Trust Operations are being seriously considered. We have already employed I.C.I. specialists and placed them in our Burlington office because of lack of space at King Street West. As these departments grow, we will have to move them to 3455 Fairview Street unless we can expand our space in Hamilton. It stands to reason that our preference is to expand the business tax assessment of the City of Hamilton as opposed to Burlington.
- 2) As we are branching out into the above areas of Real estate related business, we are finding need for ever-increasing number of meetings with Toronto based clients, lawyers, accountants, architects, investors, developers and builders. If we move our new operations to Burlington, they will not have the same need to come into Hamilton. I am sure that selling the positives of our city to the rest of the province and country is one of the prime objectives. We have a lot more to offer than we did only two decades ago. The region is spending millions to encourage business people, conventions and tourists to look at us. Our activities will support this endeavour, at no cost to the region if the city allows us to expand at 393 King Street West as opposed to 3455 Fairview in Burlington.
- 3) Anyone who has visited our office at 393 King Street West, appreciates the magnitude of our parking problem. We have a single driveway with no turn around area during our working day. It is dangerous when cars back out from our driveway into busy, 4 lane traffic which is one way. Acquiring Wesley House provides the perfect solution of single direction access and egress, joined by a circular drive behind our building.

(con't)

E. & O.

**ALEC MURRAY REAL ESTATE CO. LTD. Realtor**

393 KING STREET WEST, HAMILTON, ONTARIO L8P 1B5 PHONE (416) 525-2850

"LARGE ENOUGH TO COMPETE - - - - - SMALL ENOUGH TO SERVE"



- 4) Alec Murray Real Estate Co. Ltd. with its 22 year history in Hamilton is a locally owned company. Business growth at Alec Murray make a direct impact on the citizens of this region. Revenues are not diverted to pay for administration and Head Office expansion in Toronto, London or Montreal, and the profits stay in Hamilton.

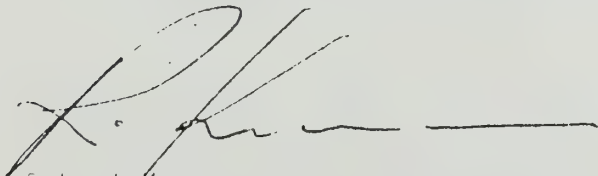
If we are hampered in our attempts to expand our market share, the bulk of the lost potential will go to three Trust Companies and several franchises. One need only trace the flow of revenues that are used to pay for desk overhead charges to conclude that employment opportunity in Hamilton is enhanced if we garner the lion's share of business compared to those companies, where head offices are not in Hamilton.

In conclusion, I respectfully submit this Agreement of Purchase and Sale for your consideration. We established the offering price based on highest and best use. As you are aware, we preserved the character of our office building and received the Hamilton Historical Board Award for doing so. It's our intention to integrate Wesley House into our office complex in a manner that is compatible with the character of our building.

If you have any questions, please contact the writer or Alec Murray.

Yours truly,

ALEC MURRAY REAL ESTATE CO. LTD.,



Robert Kronas  
General Manager

RK/caa

Encl.:

# Hamilton Wesley House

101-103 King St. West  
Hamilton, Ontario  
L8P 1B5  
Phone: 529-6672  
529-8916

A United Way  
Member Agency

February 1, 1988

Mr. Dan Vice  
Director of Property  
Corporation City of Hamilton  
71 Main St. West  
Hamilton, Ontario  
L8N 3T4

## Re: Relocation of Wesley House

Dear Mr. Vice:

Over the past several years, Hamilton Wesley House, with the assistance of your department, has been actively engaged in exploring the availability of another building for us to continue to operate our services in the community. We have been committed to resolving this issue, however, as you are aware finding a suitable building has been a difficult endeavour.

In the fall of 1987, the Capital Funds Branch of the Ministry of Community and Social Services ear-marked funds, providing us with the option to consider building a new facility. According to Ministry policy, up to 80% of the total cost to build can be committed but the agency is responsible for securing at least 20%. At this time, we project a total cost of \$600,000. which would include the cost of the property; approximately 100 feet by 150 feet in size. As a non-profit, charitable organization, our ability to secure the 20% has been limited this far.

At the last Board of Directors meeting, our Executive Director reported there may be a possibility that the City could assist us in obtaining the property. This could be instrumental in resolving a situation which has been an on-going issue for many years.

## REAL ESTATE DEPARTMENT

Date

*Feb-3/88*

File No.	INT.	INFO.	ACT
DIRECTOR			
ASSIST. DIR.			
CHIEF APPRAISER			
PROP. CONT. OFFICER			
RENTAL AGENT			
PROPERTY OFFICER			
SECRETARY			

.. 1 ..

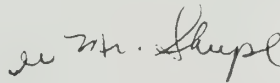
page two - cont'd

Time is of the essence and we request consideration be given to any assistance available to us which could expediate the process.

We have enjoyed and appreciated the support and assistance provided by the City over the years and thank you for your consideration in this matter.

Sincerely,

On Behalf Of The Board

A handwritten signature in dark ink, appearing to read "Mr. Al Shupe". The signature is written in a cursive, slightly slanted style.

Mr. Al Shupe  
Chairman

AS:hw

C.C. Mr. Terry McCarthy  
Ministry of Community & Social Services  
Mrs. Ann Scione  
Executive Director



MEMORANDUM • CITY OF HAMILTON

6(a)

TO : Chairman and Members  
Finance Committee

YOUR FILE:

FROM : John Thompson, Secretary  
Finance Committee

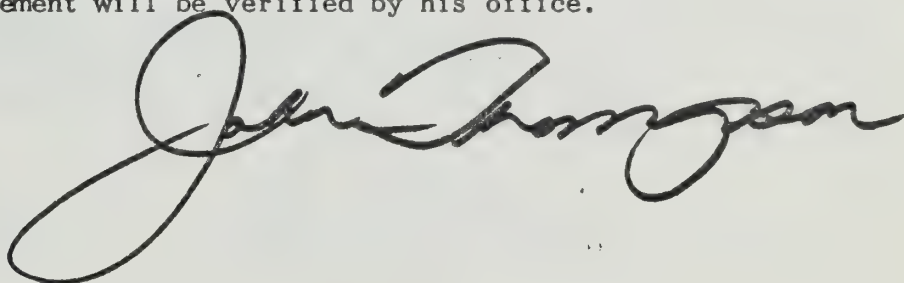
OUR FILE :

SUBJECT : SETTLEMENT OF CLAIMS

DATE : 1988 April 15

As you will recall, the Finance Committee at its meeting held 1988 March 22, expressed concern over the present procedure of processing reports from City's counsel, Ross and McBride, dealing with the settlement of claims.

In this regard, attached herewith is a copy of a memo from Mr. K. A. Rouff, City Solicitor advising that in future, all recommendations for settlement will be verified by his office.

A large, stylized handwritten signature in black ink, which appears to read "John Thompson". The signature is written in a cursive style with a large loop at the beginning.

JT:mjw

Attachment



MEMORANDUM • CITY OF HAMILTON **RECEIVED**

APR 5 1988

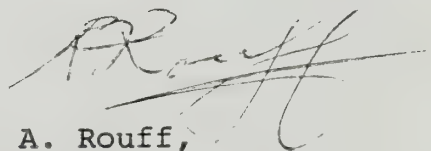
TO : Mr. J.D. Thompson, Secretary, Finance Committee      YOUR FILE: .....

FROM : K. A. Rouff, City Solicitor      OUR FILE : CITY CLERKS 100-12.1

SUBJECT : SETTLEMENT OF CLAIMS      DATE : 1988 April 5

With respect to your memo of March 28, 1988 on the above matter, please advise your Committee that I will be out of the country on vacation from April 11th to April 29th, inclusive.

However, last week, representatives of the Ross & McBride firm did attend on me, and it was agreed that all future recommendations for settlement would be verified by this office.

  
K. A. Rouff,  
City Solicitor.

KAR:js

c.c. Mr. L.E. Farr, Solicitor

FOR ACTION

RECEIVED

APR 5 1988

REPORT TO: J. Thompson, Acting Secretary, Finance Committee  
LEGAL DEPARTMENT  
THE CORPORATION OF  
THE CITY OF HAMILTON

FROM: Gary J. Kuzyk, Ross & McBride

DATE: March 25th, 1988

COMM FILE:

DEPT FILE: 94-47156

6(b)i

SUBJECT:

City and James Pearson v. Region and Bernard Gillman; accident,  
January 13th, 1986.

RECOMMENDATION

That the City accept the sum of \$12,238.82, all inclusive of damages,  
interest and costs in full settlement of the claim on behalf of  
Mr. Pearson.

*Gary J. Kuzyk*  
\_\_\_\_\_  
Gary J. Kuzyk, Esq.  
Ross & McBride

*J. G. Pavelka*  
\_\_\_\_\_  
J. G. Pavelka, R. Eng.  
Director of Public Works

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above recommendation.

BACKGROUND

This action arises from an accident in which the City employee, Mr. Pearson was struck by a back-hoe, negligently operated by a regional employee, Mr. Gillman. Mr. Pearson has suffered a minor permanent injury giving rise to occasional problems with his right arm at the elbow. We have negotiated a settlement with the adjuster for the region upon the following terms.

General Damages inclusive of Interest	\$ 7,500.00
Lost Income	3,238.82
Costs	1,500.00
Total -	<u>\$ 12,238.82</u>

The City has incurred the following expenses:

Worker's Compensation Benefits and Medical Aid and Report	\$ 2,312.63
Interest	462.53
Legal disbursements	239.50
Legal fees	<u>2,000.00</u>
Total -	<u>\$ 5,114.66</u>

Net surplus available to Mr. Pearson - \$7,242.16

We have reviewed the matter with Mr. Pearson who is satisfied with the amount of his recovery. We therefore recommend settlement on this basis.

CC - J.G. Pavelka, Public Works.  
CC - Rose Salayko, Claims Co-ordinator.  
CC - R.M. Fotheringham, Human Resources.  
CC - K.A. Rouff, Esq., City Solicitor.

(b)ii

**FOR ACTION**

**REPORT TO:** J. Thompson, Acting Secretary, Finance Committee

**FROM:** Gary J. Kuzyk, Ross & McBride

**DATE:** March 24th, 1988

**COMM FILE:**


**DEPT FILE:** 94-47200

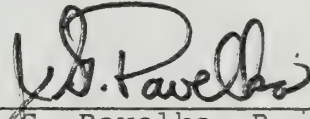
**SUBJECT:**

City and Alan Marshall v. Graham; automobile accident  
dated October 16th, 1986.

**RECOMMENDATION**

That the City accept the sum of \$2,750.00, all inclusive of  
damages, interest and costs for the claim of Alan Marshall.

  
\_\_\_\_\_  
Gary J. Kuzyk  
Ross & McBride

  
\_\_\_\_\_  
J. G. Pavelka, R. Eng.  
Director of Public Works.

**FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)**

See above recommendation.

**BACKGROUND**

This action arises from an automobile accident on the above date in which a City employee, Alan Marshall, suffered soft tissue injury to his upper back. He was essentially recovered by April of 1987. The insurer for the defendant has already paid Mr. Marshall's lost wages, which have been deposited in a City account to his credit. We have negotiated with the solicitor for the defendant general damages inclusive of interest totalling \$2,500.00 and costs of \$250.00, for a total of \$2,750.00. The City's actual legal costs are \$1,000.00. The net surplus payable to Mr. Marshall is therefore \$1,750.00, plus any monies remaining to his credit on account of his income loss. Mr. Marshall did not elect Workers' Compensation Benefits, so that the City's legal costs are it's only expense.

c.c. J. G. Pavelka, Director of Public Works  
c.c. Rose Salayko, Claims Co-ordinator  
c.c. K.A. Rouff, City Solicitor





FOR ACTION

*6 (b)iii*

REPORT TO: J. Thompson, Acting Secretary, Finance Committee

FROM: Gary J. Kuzyk, Ross & McBride

DATE: March 17th, 1988


COMM FILE:

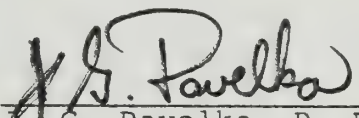
DEPT FILE: 94-46414

SUBJECT: Hamilton (City of) ats. Greenidge, slip and fall,  
January 30th, 1985.

RECOMMENDATION

That the City pay the sum of \$5,214.00, all inclusive of damages, interest and costs as it's share of a full and final settlement.

  
\_\_\_\_\_  
Gary J. Kuzyk, Esq.  
Ross & McBride

  
\_\_\_\_\_  
J. G. Pavelka, P. Eng.  
Director of Public Works.

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above recommendation.

BACKGROUND

This action arises from a slip and fall by the plaintiff on January 30th, 1985. The plaintiff's claim is for \$300,000.00 and includes a significant present and future lost income claim. The plaintiff is virtually totally disabled as a result of her fall, which aggravated a serious pre-existing back condition. The action has been commenced against numerous defendants, although there is a very considerable question about liability for all defendants, including the City. The exposure to the many defendants is quite high, and all of the defendants have agreed to contribute towards what amounts to a nuisance settlement totalling \$46,500.00, to which each of the 7 defendants will contribute 1/7th. Having reard to the very high exposure and the high legal costs involved in proceeding further, this represents a sensible settlement from a purely economic standpoint, and we recommend same.

CC - J. G. Pavelka, Public Works.

CC - Rose Salayko, Claims Co-ordinator.



7(a)

FOR ACTION

REPORT TO: MR. J. THOMPSON, SECRETARY  
FINANCE COMMITTEE

FROM: MR. I. R. HAMMEL  
ACTING TREASURER

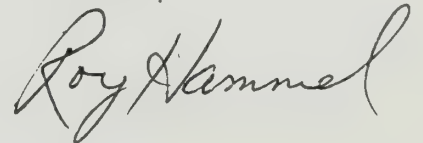
DATE: 1988 APRIL 12  
COMM FILE:  
DEPT FILE:

SUBJECT:

FINANCING OF \$3,820 FOR MUNDIALIZATION COMMITTEE

RECOMMENDATION

That the \$3,820 approved by City Council March 29, 1988 by Item 1 of the Fifth Report of the Legislation Committee for the 1988 operating budget of the Hamilton Mundialization Committee be financed by a transfer from the Contingency Account 0378-1198 to Account 0372-1500.



FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

With this tranfer, and the amount of \$12,000 required for Bernie Arbour Stadium in another report, the balance of the Contingency Account for 1988 will be reduced to \$195,880.

BACKGROUND

The Legislation Committee approved of the 1988 estimate for the Hamilton Mundialization Committee on March 21 and forwarded it on to City Council for approval March 29, 1988.



7(L)

FOR ACTION

REPORT TO: MR. J. THOMPSON, SECRETARY  
FINANCE COMMITTEE

FROM: MR. I. R. HAMMEL  
ACTING TREASURER

DATE: 1988 APRIL 12  
COMM FILE:  
DEPT FILE:

SUBJECT:

FINANCING OF TEMPORARY FACILITIES AT BERNIE ARBOUR STADIUM AT ESTIMATED COST OF \$12,000

RECOMMENDATION

That the estimated cost of \$12,000 to provide temporary facilities at Bernie Arbour Stadium, as approved by City Council March 29, 1988 by item 2 of the Eighth Report of the Parks and Recreation Committee, be financed by an approved overdraft in the appropriate accounts of the Parks Division and the setting aside of this amount in the "allocated" portion of the Contingency.

*Roy Hammel*

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

With this transfer, and the amount of \$3,820 required for the Hamilton Mundialization Committee, the balance of the Contingency account for 1988 will be reduced to \$195,880.

BACKGROUND

The Parks and Recreation Committee approved of the expenditure for temporary washroom facilities and other mobile units for the 1988 Red Birds baseball season because of the delay in starting the construction of required changes at the stadium; City Council approved of this item on March 19, 1988.





7(c)

## FOR ACTION

**REPORT TO:** MR. J. THOMPSON, SECRETARY  
FINANCE COMMITTEE

**FROM:** MR. I. R. HAMMEL  
ACTING TREASURER

**DATE:** 1988 APRIL 14  
**COMM FILE:**  
**DEPT FILE:**

**SUBJECT:**

APPROVAL OF THE 1988 MILL RATES AND THE TAX LEVY BY-LAWS

**RECOMMENDATION**

- a) That the 1988 mill rates for the City, Region and Boards of Education be approved in accordance with the attached Exhibit "A", Column (10).
- b) That the attached by-laws to fix the rates of taxation for Municipal, Regional and School purposes for the year 1988 be approved.
- c) That the attached by-law to levy an annual tax on telephone companies doing business in Ontario be approved.

*Roy Hammel*

**FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)**

See background and attached Exhibits.

**BACKGROUND**

**City Purposes**

The revenue and expenditure estimates for the City of Hamilton are indicated on the attached Exhibit "E" and were approved by City Council on March 8, 1988. This schedule outlines the various details comprising the levy and mill rates and the overall result is a 4.5% increase in the City of Hamilton mill rate for the year 1988; this represents a decrease from last year's increase of 5.8%.

**Region Purposes**

We have also received the 1988 requisition from the Region, subject to approval of Regional Council on April 19, 1988, which is shown on Exhibit "C". After accounting for the underlevy from the previous year and reducing their requirement by the shared revenues, the increase in the 1988 mill rate for Regional purposes amounts to 5.7% over 1987, compared with last year's increase of 9.2% over 1986. The City's share percentage of the Regional general levy for 1988 is 72.596% compared with the 1987 figure of 72.916%, a decrease of close to one-half percentage point.

1988 APRIL 14

MR. J. THOMPSON, SECRETARY  
FINANCE COMMITTEE - PAGE 2

BACKGROUND - continued

Educational Purposes

Exhibit "D" shows the comparison of levies and mill rates for education purposes for 1987 to 1988, which results in an increase of 7.6% over 1987. This compares with an increase in 1987 of 14.9% over 1986. The Separate School Board has again decided to match mill rates with the Board of Education.

Other Exhibits and Information

Exhibit "A" - A comparison of mill rates from 1980 to 1988 for both residential and non-residential.

Exhibit "B" - A comparison of residential mill rates and resulting realty taxes, including water and sewer surcharge for the years 1984 to 1988. The increase to a taxpayer with an assessment \$5,000 is \$91.21, or 5.8% increase over 1987.

The increases in mill rates over the three-year period from 1986 to 1988 can be summarized as follows:

	1986 over 1985 (1)	1987 over 1986 (2)	1988 over 1987 (3)
City	8.1%	5.8%	4.5%
Region	6.6%	9.2%	5.7%
Education	0.9%	14.9%	7.6%
Overall Increases	4.5% ====	10.6% =====	6.2% =====
Including Non-Metered Water			
Overall Increases are	4.4% =====	10.1% =====	5.8% =====

Recommendation

I am recommending that the 1988 mill rates as shown on Exhibit "A" (Column (10)) be approved and that the attached by-laws to fix the rates of taxation and to levy the annual tax on telephone companies be forwarded to City Council for its approval at the meeting of April 26, 1988.

Att'd

City of Hamilton  
Treasury

EXHIBIT "A"

COMPARISON OF COMPONENTS AND TOTAL MILL RATES  
FOR THE YEARS 1980 TO 1988 INCLUSIVE

Description (1)	M I L L R a t e s										Increase + Decrease - 1987 to 1988 Mills (11)	\$ (12)
	1980 (2)	1981 (3)	1982 (4)	1983 (5)	1984 (6)	1985 (7)	1986 (8)	1987 (9)	1988 (10)			
Residential												
City	50.4406	57.8731	62.7923	62.7923	69.7323	73.4019	79.3485	83.9779	87.7568	3.7789+	4.5+	
Region	46.6984	50.2599	54.7552	56.6640	56.8038	59.6126	63.5186	69.3371	73.3187	3.9816+	5.7+	
Sub Total	97.1390	108.1330	117.5475	119.4563	126.5361	133.0145	142.8671	153.3150	161.0755	7.7605+	5.1+	
Education - Elementary	40.9514	44.2020	50.0013	57.0683	58.2131	65.4968	68.4729	73.9790	80.9599	6.9809+	9.4+	
- Secondary	33.7734	35.0029	37.9186	41.0524	44.2715	45.1813	43.2464	54.3880	57.1976	2.8096+	5.2+	
Sub Total	74.7248	79.2049	87.9199	98.1207	102.4846	110.6781	111.7193	128.3670	138.1575	9.7905+	7.6+	
Total Mill Rates	171.8638	187.3379	205.4674	217.5770	229.0207	243.6926	254.5864	281.6820	299.2330	17.5510+	6.2+	
Non-Residential												
City	59.3419	68.0860	73.8733	73.8733	82.0379	86.3552	93.3512	98.7975	103.2433	4.4458+	4.5+	
Region	54.9393	59.1293	64.4179	66.6636	66.8280	70.1325	74.7278	81.5731	86.2574	4.6843+	5.7+	
Sub Total	114.2812	127.2153	138.2912	140.5369	148.8659	156.4877	168.0790	180.3706	189.5007	9.1301+	5.1+	
Education - Elementary	48.1781	52.0023	58.8251	67.1392	68.4860	77.0551	80.5564	87.0341	95.2469	8.2128+	9.4+	
- Secondary	39.7334	41.1799	44.6101	48.2969	52.0841	53.1545	50.8781	63.9859	67.2913	3.3054+	5.2+	
Sub Total	87.9115	93.1822	103.4352	115.4361	120.5701	130.2096	131.4345	151.0200	162.5382	11.5182+	7.6+	
Total Mill Rates	202.1927	220.3975	241.7264	255.9730	269.4360	286.6973	299.5135	331.3906	352.0389	20.6483+	6.2+	

Note: The 1988 mill rates were calculated based on the 1987 unrevised assessment roll for 1988 taxation.

1988 April 14

City of Hamilton  
Treasury

EXHIBIT "B"

COMPARISON OF COMPONENTS AND TOTAL RESIDENTIAL MILL RATES  
AND RESIDENTIAL REALTY TAXES, WATER RATES AND SEWER SURCHARGE  
ON AN ASSESSMENT OF \$5,000  
(for the years 1984 to 1988 inclusive)

Description (1)	M I L L R a t e s					Increase + Decrease - 1987 to 1988	
	1984 (2)	1985 (3)	1986 (4)	1987 (5)	1988 (6)	Mills/\$ (7)	\$ (8)
<u>Residential</u>							
City	69.7323	73.4019	79.3485	83.9779	87.7568	3.7789+	4.5+
Region	56.8038	59.6126	63.5186	69.3371	73.3187	3.9816+	5.7+
Sub Total	126.5361	133.0145	142.8671	153.3150	161.0755	7.7605+	5.1+
Education	102.4846	110.6781	111.7193	128.3670	138.1575	9.7905+	7.6+
Total Residential Mill Rates	229.0207	243.6926	254.5864	281.6820	299.2330	17.5510+	6.2+
	=====	=====	=====	=====	=====	=====	=====
<u>Realty Taxes, Water Rates and Sewer Surcharge</u> Based on an Assessment of \$5,000							
City Realty Taxes	\$ .348.66	\$ .367.01	\$ .396.74	\$ .419.89	\$ .438.78	\$ .18.89+	4.5+
Region : Realty Taxes	\$ 284.02	\$ 298.06	\$ 317.59	\$ 346.69	\$ 366.59	\$ 19.90+	5.7+
- Water	70.19	73.00	75.94	81.06	82.68	1.62+	2.0+
- Sewer Surcharge	80.72	83.95	87.33	92.41	94.26	1.85+	2.0+
Total Region	\$ .434.93	\$ .455.01	\$ .480.86	\$ .520.16	\$ .543.53	\$ .23.37+	4.5+
Total City and Region	\$ 783.59	\$ 822.02	\$ 877.60	\$ 940.05	\$ 982.31	\$ 42.26+	4.5+
Education and Realty Taxes	512.42	553.39	558.60	641.83	690.79	48.96+	7.6+
Total Amount Payable	\$1,296.01	\$1,375.41	\$1,436.20	\$1,581.88	\$1,673.10	\$ 91.22+	5.8+
	=====	=====	=====	=====	=====	=====	=====

1988 April 13



City of Hamilton  
Treasury

EXHIBIT "C"  
(REGION)

COMPARISON OF THE 1987 TO 1988 LEVY, SHARED REVENUES  
AND MILL RATES FOR THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Description (1)	1987 \$/Mills (2)	1988 \$/Mills (3)	Increase/Decrease- 1987 to 1988 \$/Mills (4)	% (5)
Net General Levy based on Equalized Assessment as approved by Regional Council	\$58,570,353	\$63,306,522	\$4,736,169+	8.1+
Solid Waste Levy	2,948,976	3,093,737	144,761+	4.9+
Total General Levy	\$61,519,329	\$66,400,259	\$4,880,930+	7.9+
Add: Area rated charges - Storm Sewer - Transit	3,921,400 8,880,664	4,155,730 9,591,743	234,330+ 711,079+	5.6+ 8.0+
Total Levy	\$74,321,393	\$80,147,732	\$5,826,339+	7.8+
Add: Underlevy from the previous year	\$ 126,418	\$ 112,797	\$ 13,621-	10.8-
Less: Shared Revenues:				
Payments in lieu of Taxes	\$ 3,777,980	\$ 4,358,700	\$ 580,720+	15.4+
Telephone and Telegraph	1,377,640	1,456,740	79,100+	5.7+
McMaster University	374,430	375,690	1,260+	.3+
Mohawk College	149,620	150,770	1,150+	.8+
Hospitals	115,270	118,210	2,940+	2.6+
Correctional Institutions	12,870	13,970	1,100+	8.5+
	\$ 5,807,810	\$ 6,474,080	\$ 666,270+	10.3+
Balance on which Mill Rates are calculated.	\$68,640,001	\$73,786,449	\$5,146,448+	7.5+
Mill Rates				
Residential	69.3371	73.3187	3.9816+	5.7+
Non-Residential	81.5731	86.2574	4.6843+	5.7+

1988 April 14

City of Hamilton  
Treasury

EXHIBIT "D"  
(EDUCATION)

COMPARISON OF THE 1987 TO 1988 LEVIES AND MILL RATES  
FOR THE BOARD OF EDUCATION

Description (1)	1987 \$/Mills (2)	1988 \$/Mills (3)	Increase+/Decrease- 1987 to 1988 \$/Mills (4)	(5)
<u>Elementary Panel</u>				
Levy requirement approved by the Board of Education	\$60,946,642	\$67,709,683	\$6,763,041+	11.1+
Add: Underlevy from the previous year	107,673	111,797	4,124+	3.8+
Total Levy	\$61,054,315	\$67,821,480	6,767,165+	11.1+
<u>Mill Rates (elementary) - Residential</u>				
- Non-Residential	73.9790	80.9599	6.9809+	9.4+
	87.0341	95.2469	8.2128+	9.4+
<u>Secondary Panel</u>				
Levy requirement as approved by the Board of Education	\$44,799,977	\$47,833,213	\$3,033,236+	6.8+
Add: Underlevy from the previous year	86,071	82,223	3,848-	4.5-
Total Levy	\$44,886,048	\$47,915,436	\$3,029,388+	6.7+
<u>Mill Rate (secondary) - Residential</u>				
- Non-Residential	54.3880	57.1976	2.8096+	5.2+
	63.9859	67.2913	3.3054+	5.2+
<u>Total Mill Rates</u>				
Residential	128.3670	138.1575	9.7905+	7.6+
Non-Residential	151.0200	162.5382	11.5182+	7.6+

Note: As in past years, the Separate School Board has again agreed to match the mill rates (both residential and non-residential) with the rates approved by the Public School Board.

1988 April 14

City of Hamilton  
Treasury

EXHIBIT "E"

SUMMARY OF THE 1988 TAXATION REQUIREMENT  
AFTER REVIEW OF ESTIMATES BY STANDING COMMITTEES AND CITY COUNCIL

1 9 8 8

A. Summary of City Requirements Only							Increase+
Description (1)	1987	Original	Adjustment	Resultant	over 1987 Estimate	Percentage	
	Estimate (2)	Estimate (3)	Increase- Decrease- (4)	Estimate (5)	Amount (6)	(7)	
Expenditures	127,735,810	137,890,540	2,855,610-	135,034,930	7,299,120+	5.7+	
Revenues	127,735,810	131,049,330	244,690+	131,294,020	3,558,210+	2.8+	
Additional Tax Requirement for 1988	=====	6,841,210	3,100,300-	3,740,910	3,740,910+	=====	
Summary of 1988 Total Levy							
1. 1987 Levy	83,133,620	83,133,620	62,100+	83,133,620	1,379,970+	=====	
2. Levy Increase resulting from a 1.7% increase in assessment	=====	1,379,970	3,100,300-	1,442,070	1,442,070+	=====	
3. Additional Tax Requirement as outlined above	=====	6,841,210	3,100,300-	3,740,910	3,740,910+	=====	
Total Levy	83,133,620	91,354,800	3,038,200-	88,316,600	5,182,980+	6.2+	
B. Total Mill Rate Comparisons							
Residential							
City (1% +/- = \$845,136)	83.9779	90.7757	3.0189-	87.7568	3.7789+	4.5+	
Region	69.3371	73.3153	=====	73.3187	3.9816+	5.7+	
Education	128.3670	138.1575	=====	138.1575	9.7905+	7.6+	
Total Residential Mill Rate	281.6820	302.2485	3.0189-	299.2330	17.5510+	6.2+	
Non-Residential							
City	98.7975	106.7950	3.5517-	103.2433	4.4458+	4.5+	
Region	81.5731	86.2533	=====	86.2574	4.6843+	5.7+	
Education	151.0200	162.5382	=====	162.5382	11.5182+	7.6+	
Total Non-Residential Mill Rate	331.3906	355.5865	3.5517-	352.0389	20.6483+	6.2+	

NOTE: (1) One Residential Mill for 1988 is estimated at \$1,006,379.  
(2) The 1987 unrevised assessment for 1988 used to calculate the above 1988 mill rates represents a 1.7% increase over the assessment used to calculate the 1987 mill rates.  
1988 April 14

## The Corporation of the City of Hamilton

## BY-LAW NO. 88-

## TO FIX THE RATES OF TAXATION FOR SCHOOL PURPOSES FOR THE YEAR 1988

WHEREAS it is necessary that the estimates of revenues and expenditures of the Board of Education for the City of Hamilton and the Hamilton-Wentworth Roman Catholic Separate School Board, as submitted to the Finance Committee of the City of Hamilton, for school purposes, be approved, and

WHEREAS it is necessary to impose rates of taxation for the year 1988 for school purposes.

THEREFORE, the Council of The Corporation of the City of Hamilton enacts as follows,

## 1. The estimates

(a) of the revenues

(b) of the expenditures,

of the Board of Education for the City of Hamilton and the Hamilton-Wentworth Roman Catholic Separate School Board, for the year 1988, as submitted to the Finance Committee, and the underlevy in 1987 in the amount of \$194,020.00 are hereby approved.

2. That there shall be levied and raised on the whole of the rateable property of The Corporation of the City of Hamilton in the amount of \$935,006,102.00, of which \$530,560,192.00 is Residential assessment and \$404,445,910.00 is Non-residential assessment, the following rates of taxation,

- (a) for Public School elementary purposes on all rateable property in the amount of \$770,659,334.00 of which \$390,664,687.00 is Residential assessment and \$379,994,647.00 is Non-residential assessment, liable for Public School rates 95.2469 mills producing ..... \$ 73,402,910.00
- (b) for Separate School elementary purposes 95.2469 mills on all rateable property in the amount of \$164,346,768.00, of which \$139,895,505.00 is Residential assessment and \$24,451,263.00 is Non-residential assessment, liable for Separate School rates and which rate was imposed thereon by the Hamilton-Wentworth Roman Catholic Separate School Board and which rate the said Board has requested the Council to levy producing ..... 15,653,520.00
- (c) for Public School secondary purposes on all rateable property in the amount of \$770,659,334.00, of which \$390,664,687.00 is Residential assessment and \$379,994,647.00 is Non-residential assessment, liable for Secondary School rates 67.2913 mills producing ..... 51,858,670.00
- (d) for Separate School Secondary purposes 67.2913 mills on all rateable property in the amount of \$164,346,768.00 of which \$139,895,505.00 is Residential assessment and \$24,451,263.00 is Non-residential assessment liable for Separate School rates and which rate was imposed thereon by the Hamilton-Wentworth Roman Catholic Separate School Board and which rate the said Board has requested the Council to levy producing ..... 11,059,110.00

\$151,974,210.00



3. (a) The amount to be levied and raised against assessments in the amount of \$390,664,687.00 determined as required by The Municipal Act shall be reduced by \$5,581,430.00 or 14.2870 mills which is the amount of the estimated revenue from payments to be received by the Board of Education of The Corporation of the City of Hamilton in 1988 under The Education Act, 1974 ..... \$ 5,581,430.00
- (b) The amount to be levied and raised against assessments in the amount of \$139,895,505.00 determined as required by The Municipal Act shall be reduced by \$1,998,690.00 or 14.2870 mills which is the amount of the estimated revenue from payments to be received by the Hamilton-Wentworth Roman Catholic Separate School Board in 1988 under the Education Act, 1974 ..... 1,998,690.00
- (c) The amount to be levied and raised against assessments in the amount of \$390,664,687.00 determined as required by The Municipal Act shall be reduced by \$3,943,250.00 or 10.0937 mills which is the amount of the estimated revenue from payments to be received by The Board of Education of The Corporation of the City of Hamilton in 1988 under The Education Act, 1974 ..... 3,943,250.00
- (d) The amount to be levied and raised against assessments in the amount of \$139,895,505.00 determined as required by The Municipal Act shall be reduced by \$1,412,060.00 or 10.0937 mills which is the amount of the estimated revenue from payments to be received by the Hamilton-Wentworth Roman Catholic Separate School Board in 1988 under The Education Act, 1974 ..... 1,412,060.00
- \$139,038,780.00
4. The Education rate to be levied against "residential" assessments determined as required by The Municipal Act:
- (a) by Public School supporters is 138.1575 mills on the dollar, and
- (b) by Separate School supporters is 138.1575 mills on the dollar.
5. The Education rate to be levied against "non-residential" assessments determined as required by The Municipal Act:
- (a) by Public School supporters is 162.5382 mills on the dollar, and
- (b) by Separate School supporters is 162.5382 mills on the dollar.
6. The By-law comes into force on the date on which it is enacted by the Council of The Corporation of the City of Hamilton.

PASSED this                      day of                      A.D., 1988.

CITY CLERK

MAYOR



The Corporation of the City of Hamilton

BY-LAW NO. 88-

TO FIX THE TOTAL RATES OF TAXATION FOR  
MUNICIPAL, REGIONAL AND SCHOOL PURPOSES FOR THE YEAR 1988

WHEREAS the Council of The Corporation of the City of Hamilton has approved By-laws 88- , 88- and 88- being By-laws to impose rates of taxation for the year 1988 for:

- (a) Municipal purposes
- (b) Regional purposes
- (c) Education purposes;

AND WHEREAS it is intended to consolidate herein the levies referred to in said by-laws.

NOW THEREFORE The Council of The Corporation of the City of Hamilton enacts as follows:

1. The total rate to be levied against "residential" assessments determined as required by The Municipal Act:
  - (a) by Public School supporters is 299.2330 on the dollar, and
  - (b) by Separate School supporters is 299.2330 on the dollar.
2. The total rate to be levied against "non-residential" assessments determined as required by The Municipal Act:
  - (a) by Public School supporters is 352.0389 on the dollar, and
  - (b) by Separate School supporters is 352.0389 on the dollar.
3. This By-law comes into force on the date on which it is enacted by The Council of The Corporation of the City of Hamilton.

PASSED this

day of

A.D., 1988.

CITY CLERK

MAYOR

BILL NO.

The Corporation of the City of Hamilton

BY-LAW NO. 88

To Levy:

AN ANNUAL TAX ON TELEPHONE COMPANIES DOING BUSINESS IN ONTARIO

Respecting:

THE BELL TELEPHONE COMPANY OF CANADA

WHEREAS Section 161 of The Municipal Act, R.S.O. 1980, Chap. 302, empowers the Council of The Corporation of the City of Hamilton to levy on every telephone company doing business in Ontario an annual tax equal to 5 per cent of the total gross receipts of such company for the preceding year;

AND WHEREAS The Bell Telephone Company of Canada is a telephone company doing business in the Municipality of the City of Hamilton;

AND WHEREAS the gross receipts of The Bell Telephone Company of Canada, doing business within the Municipality of the City of Hamilton is in the amount of \$115,205,264.00 the year ended the 31st day of December, 1987;

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. It is hereby authorized and directed that a tax for the fiscal year ended December 31, 1987, be levied on the Bell Telephone Company of Canada Limited in the amount of \$5,760,263.20.
2. That the tax levied hereunder shall be collected in the same manner as municipal taxes are collectible and is a special lien under Section 369 of The Municipal Act on all the lands of The Bell Telephone Company of Canada.

PASSED this

day of

A.D., 1988

CITY CLERK

MAYOR



7(d)

Corporation of the City of Hamilton  
Memorandum

\*\*\*\*\*

TO: Alderman D. Agostino  
Alderman, Ward 5

FROM: Mr. E. C. Matthews  
Treasurer

PHONE: 526-4523

SUBJECT: Comparison of 1987 and 1988 Tax bills

DATE: 1988 March 30

I refer to your inquiry regarding the feasibility of furnishing additional information to Realty and Business taxpayers concerning the differences in the 1987 and 1988 tax bills.

We have reviewed the optional methods of providing additional information for each individual taxpayer's change in the tax bill and three options and implications of each option are described below. As per your conversations with my staff the option of issuing "flyers" has been eliminated.

OPTION 1): Separate Notices

Description:

Provide an individual, separate notice to taxpayers concerning the differences in the 1987 and 1988 taxes, broken down by City, Region and Educational purposes.

Requirements:

This type of notice would require 86,000 forms for the Realty taxpayers, Systems Analysis and Programming time. The total cost would be approximately \$47,000 of which Postal costs would be \$22,000.

Feasibility:

Prior year information is available for Realty taxes but not Business taxes.

Ramifications:

There could be significant ramifications in terms of the misinterpretation of this type of information on an individual basis.

There are a number of instances where the taxes on a property can change significantly from one year to the next, and the issuance of yearly comparisons for each property without detailed explanations for each change could generate misunderstandings as to the reasons for the tax change and the relationship with the overall changes in the mill rates. It is unlikely that detailed explanations could be provided on an individual basis in a sufficient manner that would avoid confusion and increases in requests for additional information from the Taxation Division.

Circumstances that can significantly change tax amounts:

The circumstances that can significantly change the taxes from one year to the next on a property are:

- \* changes in assessment
  - reappraisals
  - new construction
  - property severences
  - consolidation of property
- \* changes in tax class
  - from residential to commercial
  - to or from exempt or farmland
- \* changes in water codes
  - to flat rate from metered or no water
  - from flat rate to metered or no water
  - change in sewer code
- \* changes in special charges
- \* changes in elderly citizen tax rebates
  - could be rebate previous year but not current year
  - could be rebate, but not claimed
- \* changes in serial number - no prior year information if new property

OPTION 2): Add information to the existing tax bill.

Description:

A table of comparisons between 1987 and 1988 taxes would be displayed by using the "NOTES" area of the tax bill.

Requirements:

This type of notice would not require any additional forms for the Realty taxpayers as the existing form would be used. However this option would still require Systems Analysis and Programming time.

Feasibility:

Prior year information is available for Realty taxes but not business taxes.



Ramifications:

As in option 1) there could be significant ramifications in terms of the interpretation of this type of information on an individual basis because of the number of instances where individual taxes would fluctuate beyond the "norm". See "Circumstances that can significantly change tax amounts:" above

OPTION 3): Add a general tax bill increase message to the existing tax bill.

Description:

Add the following general message to the tax bills:

THIS TAX BILL REFLECTS INCREASES OF X.X% FOR MUNICIPAL  
PURPOSES AND XX.X% FOR EDUCATIONAL PURPOSES

Requirements:

This type of notice would not require any additional forms as the existing forms could be used.

Feasibility:


The message could be added to the Realty and possibly the Business tax bills.

Ramifications:

There would not be any immediate ramifications in terms of misinterpretation of the message or confusion regarding the effects on the 1988 tax bill.

Option 1) is not feasible for the upcoming billing as a large order of forms would be required to provide the 86,000 mailers that would be required. Option 2) is not recommended due to the potential of increasing confusion and inquiries if the basic tax bill was subject to changes due to changes in assessment etc.

In consideration of the above, I would therefore recommend that if additional information is to be provided, that the general notice (Option 3) method be used. If this approach would be satisfactory to you, I will be pleased to prepare a report for the April 19th meeting of the Finance Committee. If you have any comments or concerns please do not hesitate to contact Roy Hammel while I am on vacation.



c.c. Alderman P. O. Valeriano  
c.c. ✓ Mr. J. D. Thompson, Acting secretary, Finance Committee  
c.c. Mr. J. G. Hindson, P.Eng., Manager of Information Systems  
c.c. Mr. G. E. Cuddy, Manager of Systems and Programming





# THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

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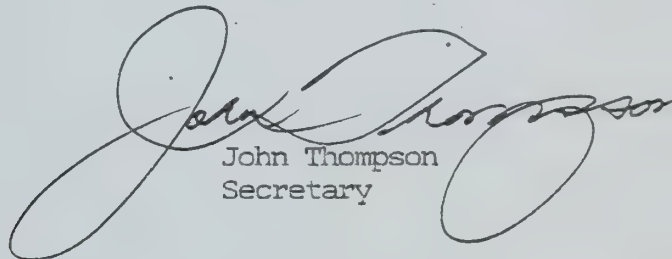
URBAN MUNICIPAL 1988

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GOVERNMENT DOCUMENTS

## NOTICE OF MEETING

FINANCE COMMITTEE  
Tuesday, 1988 May 3  
2:00 o'clock p.m.  
Room 233, City Hall

  
John Thompson  
Secretary

## AGENDA

### DELEGATIONS:

#### A. 1988 Grant Appeals - See Addendum

2:00 o'clock p.m. - Childrens Choir "Stokrotki"

2:15 o'clock p.m. - Public Focus

2:30 o'clock p.m. - SHAIR International Resource Centre

#### 1. Additional 1988 Grant Requests - See Addendum

#### 2. Minutes of the meetings of the Finance Committee held 1988 March 22 and 1988 April 7

#### 3. Ross & McBride - Settlement of Claim

#### 4. Director of Property - Surplus Ontario Hydro Lands

#### 5. Director of Public Works

- Replacement of Depreciated Gross Cutting Equipment

#### 6. Treasurer

(a) Challenge '88 - Summer Employment/Experience Development Program (S.E.E.D.)

(b) Write-Off of Outstanding Realty and Business Tax

(c) Comprehensive Audit Report - Vehicular Fleet Management

#### 7. New Business

#### 8. Adjournment



Tuesday, 1988 March 22  
1:00 o'clock p.m.  
Room 233, City Hall

2

The Finance Committee met.

There were present: Alderman P. O. Valeriano, Chairman  
Mayor R. M. Morrow  
Alderman V. J. Agro  
Alderman D. Agostino  
Alderman P. Cowell  
Alderman J. Gallagher  
Alderman D. Ross

Regrets: Alderman T. Cooke - Regional Business  
Alderman G. Copps - Vacation

Also present: Mr. E. C. Matthews, Treasurer  
Mr. K. Beattie, Grants Co-ordinator  
Mr. T. Bradley, Manager of Purchasing  
Mr. J. Thompson, Secretary

1. 1988 General Grant Appeals

1988 General Grant  
Appeals

Following consideration of the 1988 General Grant Appeals, the Committee agreed to recommend to City Council that the following appeal recommendations for general grants in the total amount of \$47 630., be approved and that these grants be funded from Unallocated General Grant Funds Account No. 0374-0601.

It was noted that the appeal recommendations resulted in an increase grant amount of \$10 220.

<u>Applicant</u> (1)	<u>Grant Request</u> (2)	<u>Original Recommended Amount</u> (3)	<u>Recommended Amount on Appeal</u> (4)	<u>Difference</u> (5)	<u>Grant Category</u> (6)
Hamilton Folk Arts Council - Your Festival	\$ 50 000.	\$ 30 130.	\$ 30 130.	Nil	Fixed
First Place - Hamilton	\$ 14 000.	\$ 4 180.	\$ 6 000.	\$1 820.	Traditional
Hamilton Concert Band	\$ 6 870.	\$ 3 100.	\$ 3 500.	\$ 400.	Fixed
Miss Hamilton Pageant	\$ 12 000.	Nil	\$ 8 000.	\$8 000.	Fixed
Victory Park Homes Management	\$ 15 000.	Nil	Nil	Nil	-

In denying the grant appeal of Victory Park Homes Management for funds to improve some vacant land in the north west area of the City by converting it into a park recreation facility, Alderman Agro agreed to speak to Alderman Cooke to discuss the possibility of approaching the Parks and Recreation Committee to investigate the availability of funds through the Parks Development Fund.



1988 Additional  
Grant Requests

## 2. 1988 Additional Grant Requests

The Committee agreed to recommend to City Council that the following recommendations for Convention/Reception grants in the total amount of \$21 894., be approved and that these grants be funded from the Unallocated Convention/Reception Grant Account No. 0374-1000.

All of the applicants listed below will be notified of the recommended grant amount by the Grants Co-ordinator to determine whether they are satisfied with the grant to be submitted to City Council for approval.

<u>Applicant</u> (1)	<u>Recommended Amount</u> (2)	<u>Event Date</u> (3)	<u>Type of Event</u> (4)
Scotdance Canada	\$ 2 000.	July 8 - 10	National Dancing Championships
Box 43 Association	\$ 1 300.	July 20 - 30	International Annual Business Meeting
St. Anthony's Feast Committee	\$ 1 500.	June 19	Annual Religious Feast
McMaster Athletics C.I.A.U. Wrestling Championships	\$ 300.	March 05	C.I.A.U. Wrestling Championships
Knights of Columbus Fourth Degree	\$ 3 000.	June 10 - 12	Annual Meeting
Steeler Mile	\$ 3 000.	November 13	Road Race
Canadian Racing Pigeon Union Ladies Auxiliary	\$ 900.	October 7 - 9	Annual Convention
Hamilton Yacht Club	\$ 1 500.	Several	Centennial Celebrations
Hamilton Yacht Club	\$ 240.	July 9 - 10	Sailing Competition
Hamilton Yacht Club	\$ 1 500.	July 30 - August 05	Lake Yacht Racing
Canadian Red Cross	\$ 400.	June 16 - 18	Annual Meeting
Canadian Association for Sport Heritage	\$ 200.	May 26 - 28	Annual Meeting
Hamilton Lacrosse	\$ 500.	July 8 - 10	Annual Provincial Tournament
Lithuanian Canadian Community	\$ 600.	June 30	Dance Festival
Ukranian National Federation of Canada Inc.	\$ 160.	March 07	Reception

Hamilton and District Five Pin Bowlers Association	\$ 500.	March 31 to April 02	Provincial Bowling Championships
Mohawk College of Applied Arts	\$ 1 000.	March 30	International Law Enforcement Appreciation Day
Armenian General Athletic Union and Scouts	\$ 350.	March 19 to 20	Commemoration of Armenian Day
Armenian Community Centre	\$ 1 000.	April 17	Commemoration of Armenian Genocide
Mount Hamilton Youth Soccer Association	\$ 1 044.	July 29 to 31	Youth Soccer Tournament
Business and Professional Women's Club of Hamilton	\$ 900.	May 27 to 29	Annual Provincial Conference
<b>TOTAL AMOUNT</b>	<b><u>\$21 894.</u></b>		

The Committee was in receipt of a report of the Grants Co-ordinator dated 1988 March 18 recommending that consideration be given to the General Grant Requests as summarized on Appendix "B" with a total request of \$23 050.

Following consideration, the Committee agreed to recommend to City Council that a General/Traditional Grant in the amount of \$300. be made to the Hamilton Horticultural Society to be used to assist in defraying annual operating expenses and that this amount be funded from Unallocated General Grant Account No. 0374-0601.

The Committee approved that the Parks and Recreation Committee be requested to waive the admission fee to Dundurn Castle for approximately 200 spouses who will be accompanying delegates attending the FBI National Academy Graduates Annual Retraining Session to be held at the Royal Connaught Hotel in the City of Hamilton 1988 July 05 to July 08.

The application of Week-of-the-Child Committee was tabled pending receipt of additional information on the availability of funding from the Regional Social Services and the Provincial Ministry of Citizenship and Culture.

The application of Canusa Games - Hamilton Branch for a grant to be used to assist in defraying expenses in staging the International Games Conference was tabled pending receipt of additional information to clarify the purpose of the grant.

The following additional 1988 General Grant Requests were tabled until the next regular meeting:

- (a) Hamilton - Football's Officials Association.
- (b) SHAIR International Resource Centre.
- (c) Hamilton Philharmonic Youth Orchestra.
- (d) Just Say No.

3. The minutes of the meetings of the Finance Committee held 1988 February 23 and 1988 March 01 were adopted as circulated to the members.

4. **Manager of Purchasing**

(a) Supply and Delivery of Hollow Structure Steel Posts, Purchasing Stores

As outlined in a report of the Manager of Purchasing dated 1988 February 25, the Committee agreed to submit the following recommendation to City Council for approval:

That a purchase order be issued to Pit Steel Ltd., Markham in the amount of \$12 967. plus 7% provincial sales tax, for the supply and delivery of hollow structural steel posts for Purchasing Stores division of the Treasury Department in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

Note: Lowest of six (6) tenders received. Funds provided in Purchasing Stores Stock Inventory Account No. 0395-1023.

(b) Replacement of Vehicle Nos. 1655 and 1656, Hamilton Fire Department

As outlined in a report of the Manager of Purchasing dated 1988 February 25, the Committee agreed to submit the following recommendation to City Council for approval:

That a purchase order be issued to Robert Slessor Pontiac Buick, Grimsby in the amount of \$39 183.40 for the replacement of dual purpose vehicles Nos. 1655 and 1656 for the Hamilton Fire Department in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

Note: Lowest of five (5) tenders received. Funds provided in Depreciation Account No. 0280-01.

5. **Hamilton Corporate Challenge**

As outlined in a report of the Secretary dated 1988 March 07, the Committee agreed to recommend to City Council that a grant in the amount of \$1 320. be made to the Hamilton Corporate Challenge to be used towards the cost of sponsoring two teams of Civic Employees to take part in the Hamilton Corporate Challenge on Sunday, 1988 June 12 at McMaster University and that this expenditure be financed from the Unclassified Account No. 0378-2797.

## 6. Dictaphone Transcriber for Alderman D. Agostino

Dictaphone Transcriber  
for  
Alderman D. Agostino

As recommended in a report of the City Clerk dated 1988 February 26, the Committee approved of the purchase of one (1) dictaphone transcriber for Alderman D. Agostino at an estimated cost of \$550., including tax for which a trade-in is available within the terms of the Depreciation Account and that this expenditure be financed from the "Reserve for Motorized Equipment" Account No. 0280-31.

## 7. Treasurer

(a) Rosedale Tennis Club

Rosedale Tennis Club

As outlined in a report of the Treasurer dated 1988 March 09, the Committee agreed to submit the following recommendation to City Council for approval as amended:

- (i) That the \$41 300. required for repairs (\$11 500. annually, plus \$15 800. current required repairs) and the 50% City's share of the cost of a Club Manager (\$14 000.) at Rosedale Tennis Club, as approved by City Council 1988 March 8, be financed by a transfer from the 1988 Contingency Account of \$25 500. for the on-going costs to a new Recreation Account No. 0367-04XX, and an overdraft approval for the one-time repairs of \$15 800. to be set aside in the "allocated" portion of the Contingency Account.
- (ii) That Alderman P. O. Valeriano, Chairman, Finance Committee, be authorized to act as resource person to sit on the Board of Directors of the Rosedale Tennis Club as the City's representative.

**Note:** In accordance with the Parks and Recreation Committee recommendation, the City's cost in 1988 will be \$41 300. for a 50% share of the cost of a Manager, plus annual and needed repairs; the annualized cost is approximately \$25 500. In addition, the City will be responsible for future repairs and maintenance of the buildings, equipment and grounds as and when required.

The 5 year deferment of the annual \$20 000. payments will cost the City approximately \$28 000. in lost investment income over the 5-year period.

The City's Contingency Account will be reduced to \$211 700. for the balance of 1988.

(b) 1988 Application for Roadway Subsidy

1988 Application for  
Roadway Subsidy

As outlined in a report of the Treasurer dated 1988 March 09, the Committee agreed to submit the following recommendation to City Council for approval:

That the Treasurer be authorized to make application to the Minister of Transportation for the City of Hamilton 1988 Normal and Supplementary Applications for subsidy under the Public Transportation and Highway Improvement Act, as follows:



	<u>Total</u>	<u>Estimated</u>	
	<u>Expenditure</u>	<u>Subsidizable</u>	<u>Subsidy</u>
	<u>(1)</u>	<u>Expenditure</u>	<u>Dollars</u>
		<u>(2)</u>	<u>(3)</u>
<b>Normal Application</b>			
Maintenance	\$ 8 377 380	\$ 7 872 000	\$ 3 936 000
Construction	5 707 380	\$ 3 966 000	\$ 1 983 000
	<u>\$14 084 740</u>	<u>\$11 838 000</u>	<u>\$ 5 919 000</u>
<b>Supplementary Application</b>			
Construction	\$ 6 422 000	\$ 4 470 000	\$ 2 235 000
	<u>\$20 506 740</u>	<u>\$16 308 000</u>	<u>\$8 154 000</u>

Furthermore, that the Treasurer be authorized to petition the Minister for subsidy payments as necessary.

Challenge '88 -  
Summer Employment/  
Experience Development  
(S.E.E.D.) Program

(c) Challenge '88 - Summer Employment/Experience Development  
(S.E.E.D.) Program

As outlined in a report of the Treasurer dated 1988 March 03, the Committee agreed to submit the following recommendations to City Council for approval:

- (i) That the Treasurer be authorized to make applications to the Challenge '88 - S.E.E.D. Program for departmental proposals as outlined in the attached schedule marked as APPENDIX A" in the estimated total cost of \$71 720. with estimated contributions by S.E.E.D. of \$33 762. and the City of \$37 958.
- (ii) That upon approval by the Challenge '88, S.E.E.D. Program, the Treasurer will prepare a final list of projects with a financing recommendation for approval of the Finance Committee.

Settlement of Claims

8. Settlement of Claims

The Committee were in receipt of several reports from the City's Counsel, Ross and McBride dealing with the settlement of claims. Some of the reports recommended that the City accept amounts in settlement of the City's claims/actions, while others recommended the payment of amounts in settlement of claims/actions brought against the City.

In discussion, concern was expressed over the present procedure of processing the reports from Ross and McBride.

It would appear that under the present procedure, the reports are forwarded directly to the Finance Committee for approval with the result that the recommendations of settlement are not being received and verified by the City Solicitor's Office.

The Secretary was authorized and directed to contact the City Solicitor requesting that he attend the next meeting to discuss this matter further.



Following consideration, the Committee agreed to submit the following recommendations to City Council for approval:

That the City pay the following amounts in settlement of the claims/actions brought against the City as listed below:

(a) Miskic vs. City, Allen and Wentworth Condominium No. 28.

That the City pay the total sum of \$3 000. toward an all inclusive settlement of the above action.

**Note:** This action involved a pedestrian slip and fall on snow and ice on the sidewalk at 55 Bryna Avenue, Hamilton on 1985 January 28. The other parties have agreed upon a settlement involving a total payment of \$12 768.72, of which the City would contribute \$3 000. and the insurer for the homeowner would contribute the balance. The amount of the settlement is fair and reasonable for damages, interest and costs. The amount negotiated as the City's contribution is reasonable on an economic basis.

(b) Beattie vs. City, Region and Hamilton Street Railway, 1986 May 7.

That the City pay the total sum of \$7 182. toward an all inclusive settlement of the above action.

**Note:** This action arises from a trip and fall which occurred on 1986 May 7, in which the plaintiff was exiting from a bus near the intersection of Concession Street and Upper Sherman Avenue. There existed in the sidewalk at the point of descent, a large hold into which the plaintiff placed her foot as she was stepping from the bus. She fell and broke her hip. The other parties have agreed upon a total settlement of \$21 546. inclusive of damages, interest and costs. The Region and the Hamilton Street Railway have each agreed to contribute one third upon the City agreeing to contribute one third. The City's Counsel suggests that settlement is fair and reasonable and that the apportionment set out is appropriate having regard to the City's exposure on the issue of liability.

(c) Norman Paterson and Moira Paterson vs. Robert Shelley Construction Limited, Robert Shelley and the Corporation of the City of Hamilton. Action commenced on 1984 March 13.

That the City pay to the plaintiffs or its solicitors upon receipt of a sufficient direction the amount of \$2 000. in full settlement of the plaintiffs' claim against the City.

**Note:** This action arises from the construction and inspection of a residential home in 1973 and 1974 in the City of Hamilton. In 1983, the plaintiffs discovered severe problems with the construction of the foundation for the subject home and upon discovering the problem commenced an action against the builder of the home and the City. In respect to the claim against the City, the plaintiffs alleged that the inspections were not proper or were not carried out at all.

## Settlement of Claims

The plaintiffs' claim is for \$50 000. in general damages and \$15 000. in special damages plus interest and cost.

The plaintiffs have some difficulties with their claim, including the plaintiffs' own remedial work to the home's foundation without an opportunity being given to the City to inspect. Further, the plaintiffs have some difficulty in showing that the City's inspector did not perform inspections and did not perform his duties in a reasonable way.

The other defendants (Robert Shelley Construction Limited and Robert Shelley) are proposing to pay \$6 000. to the plaintiff. The plaintiffs are willing to settle upon receiving the sum of \$8 000. The City is being asked to make a contribution of \$2 000. to complete the settlement.

(d) T. Baker and Cupido vs. City - 1986 June 10.

That the City pay Thomas Baker the sum of \$11 600., all inclusive of damages, interest and costs for full and final settlement of the claim of T. Baker.

Note: This action arises from an automobile accident in which a City vehicle struck an unoccupied stopped truck owned by Mr. Baker. Mr. Baker's truck required extensive repair, resulting in its being off duty for a number of weeks. Mr. Baker therefore suffered an income loss, which the City's counsel calculates to be between \$8 000. and \$12 000. The settlement proposed is a fair and reasonable compromise in that it represents an assessment of income loss at approximately \$8 500., plus interest plus costs. The claim of Cupido remains outstanding and will continued to be defended.

(e) Mary Hawell vs. City and O'Brien - 1986 July 3.

That the City pay the amount of \$1 000. as an all inclusive contribution towards settlement of the plaintiff's claim.

Note: This action arises from a trip by the plaintiff 1986 July 3 on one of the flagstones at Gore Park, which was raised approximately one and one half inch as a result of heaving caused by frost. O'Brien was the contractor, and they have commenced third party proceedings against the sub-contractor. Although O'Brien shares some responsibility, the City was aware of the tendency of these flagstones to lift in the Spring thaw. The City is therefore primarily responsible. The Counsel for the City has negotiated a settlement for the sum of \$2 000., all inclusive, for which the City would contribute \$1 000. and O'Brien and its sub-contractor would each contribute \$500. This is a very good result having regard to the injuries suffered by the plaintiff, which include cuts, abrasions, contusions and possible aggravation of a pre-existing bladder problem. The Counsel for the City recommends settlement.

## (f) S. Benjamin vs. City - 1986 July 09.

That the City pay to the plaintiff the sum of \$17 371.05, all inclusive of damages, interest and costs in full and final settlement of this action.

**Note:** This action arises from a trip and fall which occurred at approximately 1:45 a.m. on the above date. The plaintiff was jogging at the time and was familiar with this area of the sidewalk, since it was close to his home. The elevation differential between sidewalk slabs was approximately 1". Counsel for the plaintiff acknowledges that his client was probably 50% contributorily negligent. City's Counsel believes this is correct.

The plaintiff suffered a severe fracture to his right forearm, requiring three days of hospitalization. The fracture had to be repaired by internal fixation using metal pins, installed under anaesthesia. He required extensive treatment and was hospitalized again in the late summer of 1987 for removal of the hardware from his arm. Although the plaintiff suffered a great deal of pain and discomfort for quite sometime, the fracture has healed well and no further problems are anticipated. A considerable amount of time was missed from work, the last being in mid September of 1987 as a result of the subsequent hospitalization. Counsel for the City of Hamilton has negotiated the following for the various heads of damages interest and costs:

General Damages	\$ 12 500.00
Wage Loss	\$ 9 774.43
Prejudgment Interest on General Damages	\$ 2 037.67
Prejudgment Interest on Wage Loss	\$ 1 195.02
O.H.I.P.	\$ 2 662.64
Prejudgment Interest on O.H.I.P.	\$ 434.05
Family Law Reform Act Claims	500.00
Subtotal	\$29 103.81
Less 50% for contributory negligence	\$14 551.91
Subtotal for damages and interest	\$14 551.90
Costs	\$ 2 200.00
Medical Legal Disbursements	\$ 394.80
Legal Disbursements	\$ 224.35
<b>Total</b>	<b>\$17 371.05</b>

The above amounts are in the opinion of the Counsel for the City, fair and reasonable and they recommend to City Council, settlement on this basis.

## Settlement of Claims

(h) Sharon and John Jones vs the City and Region -  
1987 February 20.

That the City pay the sum of \$1 800., all inclusive of damages, interest and costs for full and final settlement of this action.

Note: This action arises from a trip and fall at 105 Maplewood Street, Hamilton on 1987 February 20 at approximately 2:45 p.m. The elevation differential between adjacent slabs on the sidewalk was approximately 1", and the sidewalk was somewhat crumbled at the joint. The plaintiff suffered bruising and swelling to her left wrist and black eyes. She was admitted to the hospital on two separate occasions but recovered fully without any long term effects. The following sets out a reasonable assessment of the plaintiff's damages:

General Damages	\$1 500.00
Special Damages	\$ 288.00
Loss of Income	<u>\$ 230.00</u>
Total	\$2 188.00
Costs	<u>\$ 202.00</u>
Total	\$2 320.00

Counsel for the plaintiff recognized the likelihood of contributory negligence. Counsel for the City agreed to recommend a total settlement of \$1 800. which is fair and reasonable in all the circumstances.

That the City accept the following amounts in settlement of the City's claims/actions listed below:

## (a) City of Hamilton vs. I. Dubeckyj vs. Nearing - 1982 April 9.

That the City accept the defendant's offer of settlement in the amount of \$110 000. inclusive of damages and interest, plus \$15 000. for party and party costs.

Note: This action arises from a automobile accident involving a City vehicle.

On 1982 April 9, Mr. Dubeckyj, City employee was driving a City vehicle in the course of employment when he was involved in an accident with a vehicle owned and operated by Susan Nearing. The Nearing vehicle struck the City vehicle from the rear. Although liability has not been formally admitted, the defendant is not seriously disputing liability.

Mr. Dubeckyj was advised of his entitlement to elect between collecting Workers' Compensation Benefits and commencing his own action against Susan Nearing. He elected to claim Workers' Compensation Benefits. The City has therefore brought a subrogated action, as it is entitled to do by virtue of Section 8 of the Workers' Compensation Act.



The subrogated rights under the Workers' Compensation Act entitle the City to pursue all rights of the worker in respect of the injury, provided that any amount recovered in excess of all amounts expended by the City must be paid to the worker. Further, this surplus must be deducted from future benefits to which the worker may be entitled as a result of the injury. Finally, it should be noted that the City has the exclusive right to determine whether the subrogated action will be maintained, abandoned or compromised.

(b) James Pearson and City vs. Kim - 1985 January 22.

That the City accept the sum of \$5 259.45, all inclusive of damages, interest and costs for settlement of this claim.

Note: This action arises from an automobile accident in which a City vehicle was rear-ended by a vehicle driven by the defendant Kim. The City employee, Mr. Pearson, suffered neck and shoulder injuries, for which his symptoms lasted several months, and were completely resolved within 1 year after the accident. The City incurred expenses totalling \$139.45. The insurer for the defendant has made the following offer:

General damages and interest	\$ 4 500.00
Out of pocket expenses	\$ 139.45
Cost	\$ 620.00
<b>Total</b>	<b>\$ 5 259.45</b>

The City's expenses in connection with this file are:

Workers' Compensation	
medical aid	\$ 139.45
Interest	41.85
Legal Disbursements	\$ 331.70
Legal Fees	\$ 900.00
<b>Total</b>	<b>\$ 1 413.00</b>

If settlement is accepted there would be a net payment to the City's employee of \$3 846.45. Counsel for the City feels that this is a fair and reasonable settlement. The employee agrees.

(c) John Maracle and City vs. Scaglione - 1986 August 13.

That the City accept the sum of \$12 907.43 for an all inclusive settlement of the claim by the City against the defendant.

Note: This claim arises from a dog attack upon Mr. Maracle a City employee. Mr. Maracle was working at the time and elected to claim Workers' Compensation. The City brings this claim on his behalf pursuant to its subrogated rights. Counsel for the City has negotiated a settlement upon the following terms:



## Settlement of Claims

General damages	\$ 8 000.00
Interest on general damages	\$ 1 200.00
Special damages	\$ 2 006.75
Interest on special damages	\$ 200.68
Costs	<u>\$ 1 500.00</u>
Total	\$12 907.43

Mr. Maracle continues to experience occasional numbness in his hand as a result of the dog bite. No further problems persist.

The City's expenses to date are:

Workmen's Compensation benefits and medical aid	\$ 1 460.50
Interest	\$ 233.68
Costs	<u>\$ 2 100.00</u>
Total	\$ 3 794.18

As a result, the net surplus available to the City employee under the settlement proposal is \$9 113.25. Counsel for the City believes that the settlement is fair and reasonable. The City employee agrees.

- (d) F. Schiavulli, J. Plawski, J. Taylor and City vs. Nicholson and Langlois - 1984 May 31.

That the City accept the sum of \$2 000., all inclusive of damages, interest and costs for the claim of Julian Plawski against the defendants.

Note: This action arises from an automobile accident which occurred on the above date. Mr. Plawski suffered very minor injuries. He was essentially recovered within a couple of months. He lost not time from work and therefore the City incurred no Workers' Compensation obligation. The City's only expense is its costs totalling \$500. The surplus available for Mr. Plawski is therefore \$1 500. Counsel for the City recommends this settlement as reasonable in the circumstances.

- (e) J. Kulchyckyj vs. City and Tonkovic - 1985 January 2.

That the City accept party and party costs in the amount of \$1 200.

Note: This action arises from a slip and fall on the above date. The plaintiff and the defendant Tonkovic settled the action on 1988 February 27. The trial was set for 1988 February 29. The Counsel for the City insisted upon costs and negotiated a settlement for the City's cost in the amount of \$1 200. The matter was not complicated and did not involve a great deal of preparation. Counsel for the City believes the amount negotiated for costs is approximately what would be recovered upon an assessment.

## (f) Turner, Jeffrey and City vs. Todd - 1985 May 9.

Settlement of Claim

That the City, having received full reimbursement for its expenses to date, nevertheless will continue with this action for the benefit of the employee, Mr. Turner, upon Mr. Turner's agreement to reimburse the City for all further legal costs incurred hereafter, and upon his agreeing to use as a retainer the sum of \$1 914.81, which would be otherwise payable to him as the surplus from the advance payment made by the insurer.

**Note:** This action arises from an automobile accident in which the City's employee, Mr. Turner, was driving a City vehicle when struck by a vehicle driven by Mrs. Todd. Mr. Turner suffered soft tissue injuries, which continue to restrict his activities to the present time and which will continue to do so in the foreseeable future. The City has brought this action as a subrogated action by reason of the fact that Mr. Turner has elected to claim Workers' Compensation. The insurer has made an advance payment of \$8000. The City's expenses to date are:

Workers' Compensation wages	\$1 771.17
Workers' Compensation	
medical aid	\$ 365.24
Interest on money paid to	
Workers' Compensation	\$ 646.28
Legal Disbursements	\$ 402.50
Legal costs	<u>\$2 900.00</u>
<b>Total</b>	<b>\$6 085.19</b>
 Net surplus available to	
Mr. Turner	<b>\$1 914.81</b>

Amount made as a prepayment represents a very small amount for general damages. Counsel for the City believes that Mr. Turner's injuries are significant and, that a considerably higher amount would be recovered for his pain and suffering at a trial. However because of the uncertainty of trial litigation, there is no way of guaranteeing that a better result will be achieved. Counsel for the City has explained this to Mr. Turner and he is prepared to reimburse the City for all legal costs if the City will continue with the action. He is also prepared to have the net surplus kept on account as a retainer for future legal fees.

## 9. Status of City and Regional Levies

Status of  
City and Regional Levies

The Committee received a report of the Treasurer containing a comparison of components and total residential mill rates and residential realty taxes, water rates and sewer charges on assessment of \$5 000. for the years 1984 to 1988 inclusive.

Alderman Cowell agreed to ask the Regional Finance Committee for an explanation and clarification of the 5.7% increase in the regional mill rate. He explained that the Councillors were lead to believe that the regional increase was going to be 4.5%.

Mayor R. M. Morrow  
- Report regarding  
changes in  
City's  
Assessment Base

## 10. Mayor R. M. Morrow

Mayor Morrow gave a brief report on his recent meeting with the Minister of Municipal Affairs at which time many issues were discussed such as changes in the City's assessment base, unconditional grants, etc.

Director of  
Property -

## 11. Director of Property

1988 Revenue  
Estimates Account  
0310-1902 -  
22 Parking Permits  
at City Hall  
- Health Department

1988 Revenue Estimates Account

- 0310-1902 - 22 Parking Permits at City Hall - Health Department

The Committee received an information report of the Director of Property dated 1988 March 17 providing clarification of the revenue received from the 22 parking permits at City Hall for the Health Department.

1988 Tax Bills

## 12. 1988 Tax Bills

Alderman Agostino suggested that the Committee consider the feasibility of furnishing additional information to realty and business tax payers concerning the differences in the 1987 and 1988 tax bills.

Mr. Matthews agreed to arrange to have Mr. Gerry Cuddy of the Systems Department to meet with Alderman Agostino to discuss optional methods of providing additional information for each individual tax payer's change in the tax bill.

Comprehensive  
Audit

## 13. Comprehensive Audit

Mr. Matthews gave a brief update on the Comprehensive Audit Program. He intends to come back to the Committee with a full report in May 1988.

Adjournment

There being no further business, the meeting then adjourned.

Taken as read and approved,

ALDERMAN P. O. VALERIANO, CHAIRMAN  
FINANCE COMMITTEE

John Thompson, Secretary  
1988 March 22

Typed by M. J. Walton

Tuesday, 1988 April 19  
2:00 o'clock p.m.  
Room 233, City Hall

The Finance Committee met.

There were present: Alderman P. O. Valeriano, Chairman  
Alderman T. Cooke, Vice-Chairman  
Mayor R. M. Morrow  
Alderman V. J. Agro  
Alderman G. Copps  
Alderman D. Agostino  
Alderman P. Cowell  
Alderman J. Gallagher  
Alderman D. Ross

Also present: Mr. L. Sage, Chief Administrative Officer  
Mr. E. C. Matthews, Treasurer  
Mr. T. Daw, Manager of Revenue  
Mr. J. Hindson, Manager of Systems  
Mr. T. Bradley, Manager of Purchasing  
Mr. J. Thompson, Secretary

1. 1988 Grant Appeals

1988 Grant Appeals:

Following consideration of the 1988 Grant Appeals, the Committee agreed to recommend to City Council that the following appeal recommendations for General Grants in the total amount of \$ 565. be approved and that these grants be funded by an appropriate transfer from the Unallocated Grant Funds Account No. 0374-XXXX.

APPLICANT	GRANT CATEGORY	GRANT REQUEST	ORIGINAL RECOMMENDED AMOUNT	RECOMMENDED AMOUNT AFTER APPEAL	DIFFERENCE
(1)	(2)	(3)	(4)	(5)	(6)
Pakistan Canada Association of Hamilton	General	\$5 000.	Denied	Denied	Nil
Hamilton Ladies Slo-Pitch	Convention/ Reception	\$7 380.	\$5 000.	\$5 225.	\$ 225.
Media Club of Canada - Hamilton Branch	Convention/ Reception	\$1 500.	\$ 240.	\$ 340.	<u>\$ 100.</u>
TOTAL INCREASE					\$ 325.



1988 Levy Requirement  
Board of Education

## 2. Board of Education for the City of Hamilton - 1988 Levy Requirement

The Committee was in receipt of a letter from the Board of Education for the City of Hamilton dated 1988 April 14 advising that their levy requirement for 1988 as approved by their Board on 1988 April 11 is as follows:

Elementary Panel	\$ 67 709 683.
Secondary Panel	\$ 47 833 213.
Total	\$115 542 896.

It was agreed that the Finance Committee should meet with both Boards of Education to discuss the possibility of approaching the Provincial Government in a joint effort to seek an increase in the educational transfer payments to the City of Hamilton which is much lower than the provincial average. At the present time, the provincial calculations for educational funding in the City of Hamilton is 32% compared to the provincial average of 46%.

1988 Convention/  
Reception Grant  
Requests

## 3. Additional 1988 Convention/Reception Grant Requests

The Committee agreed to submit the following recommendations to City Council for approval:

- (a) That a Convention/Reception grant in the amount of \$1 000. be made to the East Hamilton Soccer Club to be used to assist in defraying expenses to be incurred in connection with their Friendship Soccer Tournament to be held in the City of Hamilton 1988 September 3 to 1988 September 05.
- (b) That a Convention/Reception grant in the amount of \$1 500. be made to the Canusa Games to be used to assist in defraying expenses associated with hosting the International Games Conference to be held in the City of Hamilton 1988 September 30 to October 02.
- (c) That a Convention/Reception grant in the amount of \$300. be made to the Black Women's Small Business Association to defray the costs associated with their Ebony Fashion Fair, 1988 May 18.
- (d) That the funding for the above recommended grants be provided from the Unallocated Convention/Reception Grants Account No. 0374-1000.

Additional 1988  
General Grant Requests

## 4. Additional 1988 General Grant Requests

The Committee proceeded to consider additional general grant requests in the total amount of \$51 915. as outlined in a report of the Grants Co-ordinator dated 1988 April 14.

Following consideration, the Committee adopted the following recommendations:



- a. That the grant request of Hamilton Football Officials Association in the amount of \$3 750. to be used to assist in funding costs of attending a conference in London, Ontario ,1988 May 21 to May 23, BE DENIED.
- b. That the grant request of SHAIR International Resource Centre in the amount of \$5 000. to be used to assist in funding operational costs, BE DENIED.
- c. That a general one-time grant in the amount of \$1 000. be made to the Hamilton Philhammonic Youth Orchestra to be used to assist in defraying the costs of attending the Canadian Festival of Youth Orchestras which was held in Banff, Alberta, 1988 April 2 to 1988 April 12.

Note: Original grant request was for \$3 000.

- d. That a grant in the amount of \$1 000. be made to Just Say No to be used to offset costs of promotional material for a drug awareness program in the form of a live-rock concert.
- e. That the request of Public Focus for a grant in the amount of \$5 000. to fund operational costs of Children's Environmental Festival in Hamilton, 1988 May 30 to June 05, BE DENIED.
- f. That a general one-time only grant in the amount of \$1 500. be made to Seekers Volleyball to defray the costs of competing in the National Juvenile and Midget Volleyball Championships.
- g. That a grant in the amount of \$500 be made to the West Hamilton Youth Soccer Club to be used fund equipment/operation costs plus mini-soccer tournament.
- h. That the request of Harmonknights for a grant in the amount of \$3 000. to fund uniforms and equipment, BE DENIED.
- i. That the grant request of Children's Choir "Stokrotki" for a grant in the amount of \$3 500. to be used to fund one of the following two options: (a) Tee shirts for European Tour - \$1 500, or (b) Poster Promoting Tour - \$3 500., BE DENIED.
- j. That the request of Ducharme - Castle Horrors for a grant in the amount of \$2 475. to fund police costs for crowd/traffic flow, BE DENIED.
- k. That the request of Hamilton participants of "Up With People" for the grant in the amount of \$6 000. to subsidize tuition fees of 5 students representing Hamilton with international representation, BE DENIED as the present grant policy states that grants for individuals will not be considered.
- l. That the request of James Bechtel/John Laing for grant in the amount of \$1 000. to fund production costs of a classical recording, BE DENIED as the present grant states that grants for individuals will not be considered.

Jimmy Lomax -  
Donation

5. Jimmy Lomax - Donation

The Committee agreed to recommend to City Council that a donation to made in the amount of \$196. to the building fund for a new storage building for Jimmy Lomax.

It was noted that this donation represents the cost of the building permit for the construction of a new storage building for the gifts passed out at Christmas season by Mr. Jimmy Lomax.

Replacement of  
Dictaphone Equipment

6. Manager of Purchasing

(a) Replacement of Dictaphone Equipment, Traffic Department

As outlined in a report of the Manager of Purchasing dated 1988 March 29, the Committee approved that two (2) dictaphones that are beyond being repaired be replaced from the Motorized Depreciation Account. The replacement cost will be approximately \$1 200.

(b) Replacement of Snowgrooming Machine, Central Garage

As outlined in a report of the Manager of Purchasing dated 1988 April 05, the Committee agreed to submit the following recommendations to City Council for approval:

- (i) That the amount of the purchase order to Blue Mountain Resorts Limited, Collingwood be changed from \$150 568.58 to \$169 920.75 for the replacement of one (1) Snowgrooming machine for the Central Garage Division, Public Works Department.
- (ii) As this equipment has been delivered and the next Finance Committee meeting is 1988 April 19, the above purchase order has been processed through the emergency procedures of the City of Hamilton Purchasing Policy, that states "An order can be placed upon the approval of two of the following: the Mayor, an appropriate Committee Chairman, the C.A.O. and that any action taken under this provision to be reported to the next regular meeting of City Council.

Note: Funds provided in Depreciation Account No. 0280-01.

On 1988 March 08 in the Sixth Report of the Finance Committee, approval was given to issue a purchase order to Blue Mountain Resorts Limited, Collingwood for a total of \$150 568.58 for the replacement of one (1) Snowgrooming machine for the Central Garage.

The federal sales tax was inadvertently omitted in this total, therefore the revised price for this machine will be \$169 920.75.

(c) Supply and Delivery of Computer Workstation Furniture, Various Departments

As outlined in a report of the Manager of Purchasing dated 1988 April 05, the Committee agreed to submit the following recommendation to City Council for approval:

That a purchase order be issued to Intefac/Furnishings for Business, Mississauga in an amount not to exceed \$70 000. including all taxes and charges, for the supply and delivery of various pieces of furniture and workstations as determined by the Manager of Systems for various departments during 1988 in accordance with specifications issued by the Manager of Purchasing and Vendor's proposal.

Note: Lowest of six (6) proposals received. Funds provided in Capital Account No. 0408-X75271.

7. Director of Property - Relocation of Wesley House

Relocation of  
Wesley House

The Committee was in receipt of a report of the Director of Property dated 1988 April 13 recommending that the City proceed to dispose of 401 - 403 King Street West to Alec Murray Real Estate Co. Ltd.

Following considerable discussion, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That the City proceed to dispose of 401 - 403 King Street West to Alec Murray Real Estate Co. Ltd. at a price to be negotiated and formally presented to City Council for approval at a later date, subject to alternate arrangements being made to accommodate Wesley House in another location.
- (b) That a maximum \$100 000. of the revenue to be derived from the sale of 401 - 403 King Street West be used to assist in the purchase of an alternate parcel of vacant land upon which Wesley House could erect a new structure to house their organization.
- (c) That the financial contribution be made to Wesley House only for the purpose of assisting them in the purchase of a parcel of vacant land upon which to erect their new building and that the property when improved with a building(s) is to be used solely for the purposes of a Youth Home (Wesley House). The contribution by the City will have attached to it a "Disposition of Assets Clause", yet to be negotiated with Wesley House and the Province of Ontario, the major funding source in this instance. The "Clause" or condition in effect will state that the City will receive a percentage of any revenues derived from the sale of the property in future years in the event it ceases to be used as a youth home.

Note: For the information of the members of City Council, the Capital Funds Branch of the Ministry of Community and Social Services will provide 80% of the funds required for this project. Wesley House will be contributing approximately \$20 000. towards the purchase of a new site.

## 8. Settlement of Claims

## Settlement of Claims:

The Committee received a memorandum from Mr. K. A. Rouff, City Solicitor advising that in future, all recommendations for settlement will be verified by his office.

It was noted that the Finance Committee at its meeting held 1988 March 22, expressed concern over the present procedure of processing reports from City's Counsel, Ross and McBride, dealing with settlement of claims.

## 9. Ross and McBride - Settlement of Claims

As outlined in various reports of Ross and McBride, Counsel for the City, the Committee agreed to submit the following recommendations to City Council for approval:

That the City accept the following amounts in settlement of the City's claims/actions listed below:

- (a) City and James Pearson vs. Region and Bernard Gillman - 1986 January 13.

That the City accept the sum of \$12 238.82, all inclusive of damages, interest and costs in full settlement of the claim on behalf of Mr. J. Pearson.

Note: This action arises from an accident in which the City employee, Mr. Pearson was struck by a back-hoe, negligently operated by a Regional employee, Mr. Gillman. Mr. Pearson has suffered a minor permanent injury giving rise to occasional problems with his right arm at the elbow. Counsel for the City has negotiated a settlement with the adjuster for the Region upon the following terms:

General Damages inclusive of Interest	\$ 7 500.00
Lost Income	\$ 3 238.82
Costs	<u>\$ 1 500.00</u>
Total	\$12 238.82

The City has incurred the following expenses:

Worker's Compensation Benefits and Medical Aid and Report	\$ 2 312.63
Interest	\$ 462.53
Legal disbursements	\$ 239.50
Legal Fees	<u>\$ 2 000.00</u>
Total	\$ 5 114.66

Net Surplus available to Mr. Pearson - \$ 7 242.16

Counsel for the City has reviewed the matter with Mr. Pearson who is satisfied with the amount of his recovery. Counsel for the City therefore recommends settlement on this basis.



## (b) City and Alan Marshall vs. Graham, 1986 October 16

Settlement of Claims

That the City accept the sum of \$2 750., all inclusive of damages, interest and costs for the claim of Alan Marshall.

Note: This action arises from an automobile accident on 1986 October 16 in which a City employee, Alan Marshall, suffered soft tissue injury to his upper back. He was essentially recovered by April of 1987. The insurer for the defendant has already paid Mr. Marshall's lost wages, which have been deposited in a City account to his credit.

Counsel for the City has negotiated with the solicitor for the defendant general damages inclusive of interest totalling \$2 500. and costs of \$250. for a total of \$2 750. The City's actual legal costs are \$1 000. The net surplus payable to Mr. Marshall is therefore \$1 750., plus any monies remaining to his credit on account of his income loss. Mr. Marshall did not elect Workers' Compensation Benefits, so that the City's legal costs are its only expense.

That the City pay the following amount in settlement of the claim/action brought against the City as listed below:

## (a) City of Hamilton ats. Greenidge, 1985 January 30.

That the City pay the sum of \$5 214., all inclusive of damages, interest and costs as its share of a full and final settlement.

Note: This action arises from a slip and fall by the plaintiff on 1985 January 30. The plaintiff's claim is for \$300 000. and includes a significant present and future lost income claim. The plaintiff is virtually totally disabled as a result of her fall, which aggravated a serious pre-existing back condition. The action has been commenced against numerous defendants, although there is a very considerable question about liability for all defendants, including the City. The exposure to the many defendants is quite high, and all of the defendants have agreed to contribute towards what amounts to a nuisance settlement totalling \$46 500., to which each of the 7 defendants will contribute 1/7th. Having regard to the very high exposure and the high legal costs involved in proceeding further, this represents a sensible settlement from a purely economic standpoint and Counsel for the City recommends the same.



## 10. Treasurer

Financing:  
Hamilton Mundializa-  
tion Committee

(a) Financing of \$3 820. for Hamilton Mundialization Committee

As outlined in a report of the Acting Treasurer, Mr. I. R. Hammel, dated 1988 April 12, the Committee agreed to submit the following recommendations to City Council for approval:

- (i) That an amount of \$3 820. be appropriated for the 1988 Operating Budget of the Hamilton Mundialization Committee.
- (ii) That this amount be financed by a transfer from the Contingency Account No. 0378-1198 to Account No. 0372-1500.

Note: At its meeting held 1988 March 29, City Council, in adopting Section 1 of the Fifth Report of the Legislation Committee approved of the establishment of an operating budget for 1988 for the Hamilton Mundialization Committee in the above amount.

(b) Financing of Temporary Facilities at Bernie Arbour Stadium

Financing of  
Temporary Facilities  
at Bernie Arbour  
Stadium

As outlined in a report of the Acting Treasurer, Mr. I. R. Hammel, dated 1988 April 12, the Committee agreed to submit the following recommendations to City Council for approval:

- (i) That the estimated cost of \$12 000. to provide temporary washroom facilities at Bernie Arbour Stadium for the 1988 Red Birds baseball season, be financed by an overdraft in the appropriate accounts of the Parks Division.
- (ii) That this amount be set aside in the "allocated" portion of the Contingency Account.

Note: City Council, at its meeting held 1988 March 29, in adopting Section 2 of the Eighth Report of the Parks and Recreation Committee approved on this appropriation.

(c) Approval of the 1988 Mill Rates and the Tax Levy By-laws

Approval of the  
1988 Mill Rates and  
the Tax Levy By-laws

As outlined in a report of the Acting Treasurer, Mr. I. R. Hammel, dated 1988 April 14, the Committee agreed to submit the following recommendations to City Council for approval:

- (i) That the 1988 mill rates for the City, Region and Boards of Education as outlined in the Exhibit "A" attached to this report Column (10), be approved.
- (ii) That leave be granted to introduce the following bills:

Bill G-2      A By-law to Fix the Rates of Taxation  
for Municipal Purposes for the Year  
1988.

Bill G-3      A By-law to Fix the Rates of Taxation  
for Regional Purposes for the Year  
1988.

Bills:

- Bill G-4      A By-law to Fix the Rates of Taxation  
for School Purposes for the Year  
1988.
- Bill G-5      A By-law to Fix the Total Rates of  
Taxation for Municipal, Regional and  
School Purposes for the Year 1988.
- Bill G-6      A By-law to Levy An Annual Tax on  
Telephone Companies Doing Business in  
Ontario Respecting The Bell Telephone  
Company of Canada.

(d) 1988 Realty and Tax Levy Bills

1988 Realty and Tax  
Levy Bills

As outlined in a report of the Treasurer dated 1988 April 19, the Committee agreed to submit the following recommendations to City Council for approval:

That the following information regarding the 1988 tax increases be added to the message area on the realty tax levy notification/bills and the business tax levy bills which will be forwarded to tax payers in May 1988:

Realty Tax Levy Notification/Bills

The "average" tax increases over 1987 are: 4.5% City, 4.5% Region (including water/sewer surcharges) and 7.6% for Educational purposes, for an overall increase of 5.8%.

Business Tax Levy Bills

Mill rate increases over 1987 are: 4.5% City, 5.7% Region and 7.6% Educational, for an overall increase of 6.2%.

There being no further business, the meeting then adjourned.

• Adjournment

Taken as read and approved,

ALDERMAN P. O. VALERIANO, CHAIRMAN  
FINANCE COMMITTEE

John Thompson, Secretary  
1988 April 19

Typed by M. J. Walton



RECEIVED

FOR ACTION

APR 18 1988

CLAIMS MANAGER.

REPORT TO: J. Thompson, Acting Secretary, Finance Committee

FROM: G. J. Kuzyk, Ross & McBride

DATE: April 14, 1988

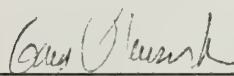
COMM FILE:

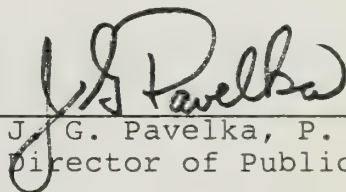
DEPT FILE: 94,47133

SUBJECT: Mary Sherk and Joe Sherk v. City, slip and fall  
September 18, 1986.

RECOMMENDATION

That the City pay the plaintiffs the sum of \$7,200.00,  
all inclusive of damages, interest and costs, for  
settlement of this claim.

  
G. J. Kuzyk, Ross & McBride

  
J. G. Pavelka, P. Eng.  
Director of Public Works

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above recommendation.

BACKGROUND

See attached schedule.

c.c. K. A. Rouff, City Solicitor  
c.c. Joe Pavelka, P. Eng. Director of Public Works  
c.c. Rose Salayko, Claims Co-Ordinator

## SCHEDULE "A"

This action arises from a slip and fall on a City sidewalk in which the plaintiff, Mary Sherk, suffered injuries to her ankles. This plaintiff was symptomatic for several months after the accident, and did not return to work for seven months.

The plaintiffs have offered to settle for the following:

General Damages (\$5,000.00 reduced by 40% for contributory negligence)	\$3,000.00
Family Law Act	1,200.00
Special Damages	42.00
Interest	816.30
Party and Party Costs	<u>938.75</u>
Total	\$7,197.05

The plaintiffs have rounded the above figure, and offer to settle for \$7,200.00 in total.

We feel that, in the circumstances, this is a reasonable offer. The sidewalk in question was in very poor repair, so it would be very unlikely that the City could escape liability. Moreover, the plaintiff Mary Sherk's claim for lost wages is denied.



4.

FOR ACTION

REPORT TO: Mr. John Thompson, Secretary  
FINANCE COMMITTEE

FROM: Mr. D.W. Vyce, Director of Property

DATE: April 21, 1988

COMM FILE:

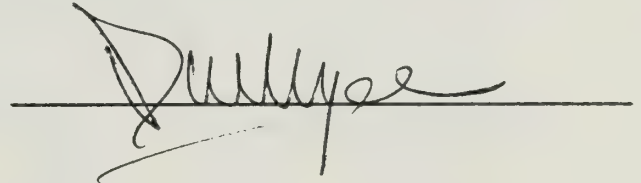
DEPT FILE: 61.1.52  
(4509)

SUBJECT:

Surplus Ontario Hydro Lands  
Roosevelt Avenue - Part 1 on the attached plan

RECOMMENDATION

That approval be given to inform Ontario Hydro that the City has no requirements for the surplus parcel of land on Roosevelt Avenue.



FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

N/A

BACKGROUND

The City is in receipt of a letter from Ontario Hydro advising that they have a surplus parcel of land available for sale on Roosevelt Avenue.

City departments were circularized for comments on their requirements of the subject land.

As there are no municipal requirements, we request that Ontario Hydro be so advised.

Attach.

c.c. - Alderman R. Wheeler  
- Alderman D. Agostino

DATA : AND SUBVOLUME

[illegible]

THEY WERE IN THE AREA OF BIRMINGHAM  
WITHIN THE COUNCIL OF THE FARMING AREA

Abundio  
MARTINO VALLI

**A. J. CLARKE AND ASSOCIATES**  
ENGINEERS AND SURVEYORS  
MIAMI, FLORIDA

5

FOR ACTION

REPORT TO: Mr. J. Thompson, Secretary  
Finance Committee

FROM: J. G. Pavelka, Director  
Public Works

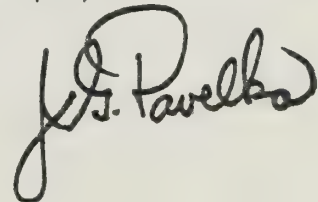
DATE: 1988 April 26  
COMM FILE:  
DEPT FILE: 88-1040A

SUBJECT:

Replacement of Depreciated Grass Cutting Equipment

RECOMMENDATION

That the Finance Committee recommend the method of financing one Toro Parkmaster grass cutting tractor unit at a cost of \$47,000.



FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

Repairs to this second Parkmaster unit could take 4 - 6 weeks, and \$34,000 to provide a life expectancy of approximately 10 years, while a new machine would cost \$46,495.00 with a life expectancy of 20 years minimum.

BACKGROUND

The Parks Division are in possession of two fully depreciated Toro Parkmaster grass cutting tractor units (one 1961, the other 1966), that because of low priority were not scheduled for replacement under the depreciation funding for 1988.

Because of the high repair costs and the urgency of having this equipment in service, the Central Garage Division were able to repair one of these units by using parts from the other allowing it to function for one more year. This action has eliminated one unit from service which will result in the Parks Division being unable to adhere to present grass maintenance schedules creating a situation where the parks will become unsightly, unplayable and unsafe.

The fact that the grass cutting season is about to begin makes the quick replacement of this price of equipment imperative.

JGP/DA/pr

c.c. Ed Matthews, City Treasurer

# FOR ACTION

6(a)

REPORT TO: Mr. J. D. THOMPSON, SECRETARY  
FINANCE COMMITTEE

FROM: MR. E. C. MATTHEWS  
TREASURER

DATE: 1988 APRIL 21  
COMM FILE:  
DEPT FILE:

## SUBJECT:

CHALLENGE '88 - SUMMER EMPLOYMENT/EXPERIENCE DEVELOPMENT PROGRAM (S.E.E.D.)

## RECOMMENDATION

- (a) That the following departmental proposals for the Challenge '88 - S.E.E.D. Program approved by City Council as Section 6 of the Seventh Report of the Finance Committee adopted by City Council at its meeting held March 29, 1988 be proceeded with:

<u>Project</u> (1)	<u>Name</u> (2)	<u>No. of Position</u> (3)	<u>No. of Weeks</u> (4)	<u>Total Cost</u> (5)	<u>S.E.E.D. Funding</u> (6)	<u>City's Share</u> (7)
<u>Culture and Recreation</u>						
5639PT7	Bikeways	1	15	\$ 5,143	\$ 2,389	\$ 2,754
<u>Treasury</u>						
5640PT5	Account Analyst	1	15	5,498	2,389	3,109
		2	30	\$10,641	\$4,778	\$5,863
		=	=	=====	=====	=====
				100.0%	44.9%	55.1%
				=====	=====	=====

- (b) That the estimated City's share of \$5,863 be financed from Account 0411-T4900 Balance of Funds - Government Employment Incentive Programs.
- (c) That the remaining five departmental proposals also approved by City Council on March 29, 1988 not be proceeded with:

<u>No. of Positions</u> (1)	<u>No. of Weeks</u> (2)	<u>Total Cost</u> (3)	<u>Estimated S.E.E.D. Funding</u> (4)	<u>City's Share</u> (5)
10	182	\$61,079	\$28,984	\$32,095
==	===	=====	=====	=====

*E. C. Matthews*



1988 APRIL 21

MR. J. D. THOMPSON, SECRETARY  
FINANCE COMMITTEE - PAGE 2

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

Commencement of the two departmental proposals will require financing of the estimated City's share of \$5,863.

BACKGROUND

On March 29, 1988, City Council authorized the Treasurer to make application for departmental proposals under the Challenge '88 - S.E.E.D. Program as indicated on the attached schedule.

Secondly, upon approval by the S.E.E.D. Program the Treasurer will prepare a final list of projects with a recommendation for financing to be considered by the Finance Committee.

The S.E.E.D. Program has now approved two positions (one in each of the Culture and Recreation and Treasury Departments) of the original 12 positions proposed.

At Council's meeting June 29, 1982, a transfer from the Contingency Account in the amount of \$100,000 was approved to undertake projects under the Ontario Employment Incentive Program, 1982-1983. These monies were credited to Account 0411-T4900 Balance of Funds - Government Employment Incentive Programs. Approximately \$7,600 of the money has not been spent and, as all incentive program projects have been completed to date, it is recommended that the unused balance be committed to finance the estimated City's share (\$5,863) of the Challenge '88 - S.E.E.D. Program.

Att'd

City of Hamilton  
Treasury

SUMMARY OF APPLICATIONS FOR CHALLENGE '88  
SUMMER EMPLOYMENT/EXPERIENCE DEVELOPMENT (S.E.E.D.)

<u>Department and Project Name</u> (1)	<u>Job Type</u> (2)	<u>Number of Positions</u> (3)	<u>Total Number of Weeks</u> (4)	<u>Total Number of Hours</u> (5)	<u>Wages</u> (6)	<u>Other Costs</u> (7)	<u>Total Costs</u> (8)	<u>Estimated S.E.E.D. Funding</u> (9)	<u>Estimated City Cost</u> (10)
<u>City Clerk</u>									
Legislative Research	CSR	4	72	2,520	21,420	3,680	25,100	11,466	13,634
<u>Chief Administrative Officer</u>									
Research	CSR	1	18	630	5,355	645	6,000	2,867	3,133
<u>Culture and Recreation</u>									
Playlot Inventory	CSR	1	18	630	5,355	645	6,000	2,867	3,133
Bikeways	CSR	2	32	1,120	8,960	1,100	10,060	5,096	4,964
<u>Treasury</u>									
Account Analyst	CSR	3	50	1,750	14,315	1,745	16,060	7,963	8,097
<u>Human Resources</u>									
Rehabilitation Tracking	CSR	2	36	1,260	10,710	2,070	12,780	5,733	7,047
	CSR	1	18	630	5,355	535	5,890	2,867	3,023
	CSR	1	18	630	5,355	535	5,890	2,866	3,024
		12	212	7,420	62,510	9,210	71,720	33,762	37,958

(1) Career/Study Related

RDU/djw  
1988 April 21



(b)

**FOR ACTION**

**REPORT TO:** Mr. J. Thompson  
Secretary, Finance Committee

**FROM:** Mr. E.C. Matthews  
Treasurer

**DATE:** 1988 April 28

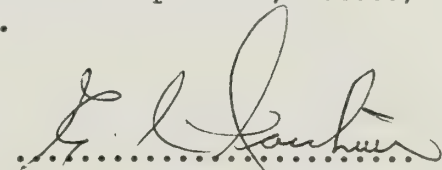
**COMM FILE:**

**DEPT FILE:** 10AB-TX20

**SUBJECT:** WRITE-OFF OF OUTSTANDING REALTY AND BUSINESS TAXES.

**RECOMMENDATION**

That outstanding realty and business taxes in the amount of \$92,298.10, be written-off in accordance with Section 495 of the Municipal Act, R.S.O., 1980 and charged to Account 0220, Tax Write-offs.

  
.....  
E. C. Matthews, Treasurer

**FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)**

See above recommendation

**BACKGROUND**

Attached are Schedules "A" and "B" outlining realty and business tax accounts which are, in my opinion, uncollectible.

This schedule has been summarized by means of code, column (9), which classifies each account into the following categories:

City of Hamilton  
Treasury

Taxation Section

<u>Code</u> (1)	<u>Classification</u> (2)	Amount Recommended to be Written-off (3)
1.	Accounts improperly assessed or out of business where tax appeal deadline to the Tax Review Committee has expired under Section 496 of the Municipal Act.	\$ 1,671.25
2.	Collection agency advised account uncollectible.	84,813.41
3.	Advised by Trustee - Bankruptcy/In Receivership - No funds available for distribution.	<u>3,794.17</u>
		<u>\$90,278.83</u> =====

I would recommend that the above be deemed uncollectible and written-off in accordance with Section 495 of the Municipal Act, R.S.O., 1980.

1988 March 22

DJG/ce



City of Hamilton  
Treasury

Schedule "A"

REALTY TAX  
1988 - WRITE-OFFS

<u>Owner Name and Assessed Address</u> (1)	<u>Year</u> (2)	<u>Penalty and/or Interest</u> (3)	<u>Realty Taxes</u> (4)	<u>Total</u> (5)	<u>Comments</u> (6)
Victorian Order of Nurses Hamilton Wentworth Branch 400 Victoria Ave. North	1986	395.69	1,623.56	2,019.27	Property purchased April 16, 1986; should have been classified as tax exempt for balance of 1986 in accordance with Section 3(12) of the Assessment Act, R.S.O., as amended.
TOTAL		395.69	1,623.56	2,019.27	

1988 March 16

DJG/ce

City of Hamilton  
Treasury

Schedule "B"

1988 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
1	01 00130 0450 0061 851 3	National Calibrations (Ontario) Limited The Personal Computer 1681 Main St. West	13.60	32.06	.00	.00	45.66	2
2	01 00420 8420 0020 862 2 17	White, Bradley M. B/M WS Pronto 1551 Main St. West	51.48	317.03	.00	.00	368.51	2
3	01 00450 7070 0060 872 1 01	Plyley, Laurie Vacuum Sales & Service 1057 Main St. West, 1st	26.80	428.72	.00	.00	455.52	2
4	01 00450 7070 0060 872 2	Plyley, Laurie Kirbey Distributing 1057 Main St. West, 1st	37.10	297.07	.00	.00	334.17	2
5	01 00915 4330 0060 871 2	Escott Building Corp. Limited Economy Paving Co. 45 Frid Street	447.09	1,526.02	.00	.00	1,973.11	2
6	01 00915 1930 0020 791 10 05	Comp-U-Guard 94 Dundurn St. South	353.40	255.58	.00	.00	608.98	2
7	01 01050 6350 0040 871 2 17	Bill Brown Anthony Gulseppe Mr. Mechanic 103 Queen St. North	162.30	865.57	.00	.00	1,027.87	2
TOTAL WARD 1			1,091.77	3,722.05	.00	.00	4,813.82	

City of Hamilton  
Treasury

Page 2

1988 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
8	02 01225 1060 0030 861 2	Laarakker, Gerardus Laarakker 98 George St., 1st floor	278.08	1,011.08	.00	.00	1,289.16	2
9	02 01390 5580 0060 861 2 17	627693 Ontario Ltd. Contrast 180 180 James St. South	247.86	1,166.60	.00	.00	1,414.46	2
9	02 01390 5580 0060 861 3 08	627693 Ontario Ltd. Contrast 180 180 James St. South	383.04	1,094.50	.00	.00	1,477.54	2
10	02 01390 5580 0240 861 2 17	Shapes Fitness Inc. Shapers Fitness Studio 302-180 Bay St. South	162.76	1,001.86	.00	.00	1,164.62	2
11	02 01435 7651 0010 861 3	The Winking Judge Pub Mr. Ankers 25 Augusta Street	11.56	27.02	.00	.00	38.58	2
12	02 01440 0310 0505 871 2 17	Calms, Ann TFT Research 135 James St. S., Rm. 105	35.70	285.63	.00	.00	321.33	2
13	02 01450 1000 0010 851 3 17	Trimarchi, Angelo Luciani, Sabino Monegon, George 100 Main St. East	231.36	578.59	.00	.00	809.95	2
14	02 01450 1000 0010 861 3 17	Canada Auto Parts Ltd. Attn: Larry Ditta 100 Main St. East	668.15	2,324.17	.00	.00	2,992.32	2

Treasury

1988 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
15	02 01510 6340 0015 851 3 17	McDonald, Joseph D. 7/A Alley Cats 19 John St. South	91.00	291.57	.00	.00	382.57	2
16	02 01525 1960 0575 861 2 17	Time Corporation 1 Hughson St. N., 5th Fl.	597.75	3,187.79	.00	.00	3,785.54	2
16	02 01525 1960 0575 861 3 07	Time Corporation 1 Hughson St. N., 5th Fl.	437.85	1,667.70	.00	.00	2,105.55	2
17	02 01530 0880 0040 871 2	White Grill Restaurant Limited 38 James St. North	304.38	1,039.31	.00	.00	1,343.69	2
17	02 01530 0880 0040 871 3 17	White Grill Restaurant Limited 38 James St. North	440.39	994.84	.00	.00	1,435.23	2
18	02 01540 1240 0020 861 2	Santucci, Gary Levantine School of Music 72 Catharine St. North	75.50	268.36	.00	.00	343.86	2
19	02 01550 4460 0020 861 2 17	The Phung That 330 James St. North	7.32	48.54	.00	.00	55.86	2
21	02 01810 1350 0020 872 2	Tim Horton Donuts 257 Main St. East	.00	545.11	.00	.00	545.11	1
TOTAL WARD 2			3,972.70	15,532.67	.00	.00	19,505.37	

City of Hamilton  
Treasury

1988 - WRITE-OFFS

<u>Item Number</u> (1)	<u>Business Serial Number</u> (2)	<u>Name and Business Address</u> (3)	<u>Prior Years Penalty &amp; Interest</u> (4)	<u>Prior Years Arrears</u> (5)	<u>Current Years Penalty &amp; Interest</u> (6)	<u>Current Years Arrears</u> (7)	<u>Taxes Outstanding</u> (8)	<u>Code</u> (9)
22	03 02150 5000 0080 841 4	Lucas, Ronald TV & Radio Repair 459 Barton St. East	44.56	75.44	.00	.00	120.00	2
22	03 02150 5000 0080 841 5	Lucas, Ronald TV & Radio Repair 459 Barton St. East	53.46	71.67	.00	.00	125.13	2
22	03 02150 5000 0080 841 6	Lucas, Ronald TV & Radio Repair 459 Barton St. East	62.41	67.68	.00	.00	130.09	2
22	03 02150 5000 0080 841 7 04	Lucas, Ronald TV & Radio Repair 459 Barton St. East	46.08	44.97	.00	.00	91.05	2
23	03 02150 6080 0020 871 1	Johnson, Bruce Nick's Shoe Rebuilders 355 Barton St. East	15.10	106.05	.00	.00	121.15	2
23	03 02150 6080 0020 8781 2 06	Johnson, Bruce Nick's Shoe Rebuilders 355 Barton St. East	11.20	56.19	.00	.00	67.39	2
24	03 02155 0880 0040 851 3 17	Poulos, Peter Poulos, Patty Imperial Supermarket 220 Wellington St. North	35.70	95.10	.00	.00	130.80	2
25	03 02360 8100 0040 841 5	Vitoria, Frank Alweather Janitor Service 211 Sherman Ave. North	123.58	166.38	.00	.00	289.96	2



City of Hamilton  
Treasury

1988 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
25	03 02360 8100 0040 841 6	Victoria, Frank Alweather Janitor Service 211 Sherman Ave. North	30.48	157.12	.00	.00	187.60	2
26	03 02450 5730 0040 861 3 07	Strout, Bassam Kakish, Ibrahim Joraramic Windows 594 Main Street East	22.40	64.26	.00	.00	86.66	2
27	03 02510 0640 0020 871 2	Turtle Tire Limited Truck Tire Storage & Rep. 302 Cumberland Avenue	228.95	781.73	.00	.00	1,010.68	2
28	03 02655 1550 0060 851 3 01	Haines, Linda Major Concerns Sign Shop 773 Barton St. East, 1st	57.28	143.34	.00	.00	200.62	2
29	03 02710 0790 0040 861 3	Fosman Enterprises Ltd. 15 Biggar Avenue	579.84	1,449.84	.00	.00	2,029.68	2
30	03 02710 4400 0020 871 1	Glen, Greg Glen's Truck & Trailer Refinishing 245 Lottridge Street	441.01	3,108.45	.00	.00	3,549.46	2
30	03 02710 4400 0020 871 2	Glen, Greg Glen's Truck & Trailer Refinishing 245 Lottridge Street	822.95	2,809.44	.00	.00	3,632.39	2

City of Hamilton  
Treasury

1988 - WRITE-OFFS

<u>Item Number</u> (1)	<u>Business Serial Number</u> (2)	<u>Name and Business Address</u> (3)	<u>Prior Years Penalty &amp; Interest</u> (4)	<u>Prior Years Arrears</u> (5)	<u>Current Years Penalty &amp; Interest</u> (6)	<u>Current Years Arrears</u> (7)	<u>Taxes Outstanding</u> (8)	<u>Code</u> (9)
31	03 02730 5460 0040 871 1	McCutcheon, Robert Import Auto 26 Whitfield Ave.	191.11	1,347.11	.00	.00	1,538.22	2
31	03 02730 5460 0040 871 2 17	McCutcheon, Robert Import Auto 26 Whitfield Ave.	356.65	1,217.52	.00	.00	1,574.17	2
31	03 02730 5460 0040 871 3 17	McCutcheon, Robert Import Auto 26 Whitfield Ave.	126.62	389.54	.00	.00	516.16	2
32	03 02730 6000 0020 871 2 06	Beach Auto Limited 27 Whitfield Avenue	313.20	1,391.71	.00	.00	1,704.91	2
TOTAL WARD 3			3,562.58	13,543.54	.00	.00	17,106.12	

City of Hamilton  
Treasury

1988 - WRITE-OFFS

<u>Item Number</u> (1)	<u>Business Serial Number</u> (2)	<u>Name and Business Address</u> (3)	<u>Prior Years Penalty &amp; Interest</u> (4)	<u>Prior Years Arrears</u> (5)	<u>Current Years Penalty &amp; Interest</u> (6)	<u>Current Years Arrears</u> (7)	<u>Taxes Outstanding</u> (8)	<u>Code</u> (9)
33	04 02860 1300 0060 871 2	Deol Sukhinder Khalsa Textiles 1070 Barton St. East	37.26	127.29	.00	.00	164.55	2
TOTAL WARD 4			37.26	127.29	.00	.00	164.55	

City of Hamilton  
Treasury

1988 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
34	05 03830 9300 0020 841 4	Nagy, Al Executive Autos and Sales 115 Parkdale Ave. North	428.62	723.43	.00	.00	1,152.05	3
34	05 03830 9300 0020 841 5	Nagy, Al Executive Autos and Sales 115 Parkdale Ave. North	510.31	687.29	.00	.00	1,197.60	3
34	05 03830 9300 0020 841 6	Nagy, Al Executive Autos and Sales 115 Parkdale Ave. North	216.74	397.93	.00	.00	614.67	3
35	05 04220 9000 0020 861 3	Queens Park Flea Market 280 Queenston Road	1,744.98	3,943.52	.00	.00	5,688.50	2
35	05 04220 9000 0020 861 4 01	Queens Park Flea Market 280 Queenston Road	2,084.85	3,706.09	.00	.00	5,790.94	2
35	05 04220 9000 0020 861 5	Queens Park Flea Market 280 Queenston Road	339.81	578.78	.00	.00	918.59	2
35	05 04220 9000 0021 861 3	Queens Park Flea Market 280 Queenston Road	942.06	2,128.73	.00	.00	3,070.79	2
35	05 04220 9000 0021 861 4 01	Queens Park Flea Market 280 Queenston Road	1,125.45	2,000.56	.00	.00	3,126.01	2
35	05 04220 9000 0021 861 5	Queens Park Flea Market 280 Queenston Road	183.77	312.43	.00	.00	496.20	2

1988 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
36	05 04220 9000 0020 872 1 01	205406 Ontario Limited 280 Queenston Road	50.16	1,337.82	.00	.00	1,387.98	2
36	05 04220 9000 0020 872 2	205406 Ontario Limited 280 Queenston Road	515.00	4,119.81	.00	.00	4,634.81	2
37	05 04220 9000 0021 861 5	Elmassri, Abderrazak Chez Booboo 309 Grays Road	234.60	938.67	.00	.00	1,173.27	2
37	05 04710 8340 0065 862 2 02	Elmassri, Abderrazak Chez Booboo 309 Grays Road	69.00	276.01	.00	.00	345.01	2
38	05 04810 4560 0080 861 2 01	F T I Transportation Inc. 333 Kenora Ave. North	151.20	755.87	.00	.00	907.07	2
39	05 04810 8280 0220 871 1	603738 Ontario Limited 90 Milburn Rd., Unit 3	247.30	1,743.12	.00	.00	1,990.42	2
39	05 04810 8280 0220 871 2 01	603738 Ontario Limited 90 Milburn Rd., Unit 3	343.80	1,527.96	.00	.00	1,871.76	2
40	05 04810 9650 0080 871 1 17	Tandem Trailer Sales Ltd. 485 Grays Rd., Unit D	13.52	270.25	.00	.00	283.77	2
40	05 04810 9650 0080 871 2 05	Tandem Trailer Sales Ltd. 485 Grays Rd., Unit D	226.05	1,014.27	.00	.00	1,240.32	2
41	05 04810 9652 0080 871 2 01	Art Light Company Limited 30 Burford Road	40.71	1,085.43	.00	.00	1,126.14	1



City of Hamilton  
Treasury

1988 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
42	05 04810 9820 0100 851 3	World Famous Food Ltd. 30 Burford Road	9.86	22.90	.00	.00	32.76	2
43	05 04920 4940 0020 851 4	Marof, Walter Magnihl, Tom T/A Eagle Submarines 473 Melvin Avenue	184.43	311.20	.00	.00	495.63	2
43	05 04920 4940 0020 851 5 05	Marof, Walter Magnihl, Tom T/A Eagle Submarines 473 Melvin Avenue	133.92	198.44	.00	.00	332.36	2
44	05 05210 0580 0040 841 5 01	Pritchard, Mark Centennial Sunoco 2900 King St. East	743.58	1,101.96	.00	.00	1,845.54	2
TOTAL WARD 5			10,539.72	29,182.47	.00	.00	39,722.19	

City of Hamilton  
Treasury

1988 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
45	06 07210 5660 0080 851 4 17	Stewart, John Jana Energy Consultants 70 Nebo Road	384.45	932.28	.00	.00	1,316.73	2
46	06 07210 6040 0020 851 3 17	Linfield Rubber Ltd. 150 Hempstead Dr., U.I	207.76	593.62	.00	.00	801.38	3
46	06 07210 6040 0020 851 4	Linfield Rubber Ltd. 150 Hempstead Dr., U.I	9.60	18.87	.00	.00	28.47	3
	TOTAL WARD 6		601.81	1,544.77	.00	.00	2,146.58	

City of Hamilton  
Treasury

1988 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
47	07 06320 8900 0010 861 2 17	Hero's Roadhouse Ltd. 802 Upper Gage Avenue	54.15	288.70	.00	.00	342.85	2
47	07 06320 8900 0011 861 2 17	Hero's Roadhouse Ltd. 802 Upper Gage Avenue	10.05	53.89	.00	.00	63.94	2
48	07 06520 6010 2440 871 1	Renl's Needlecraft Ltd. 999 Upper Wentworth	9.84	262.58	.00	.00	272.42	2
48	07 06520 6010 2441 871 1	Renl's Needlecraft Ltd. 999 Upper Wentworth	6.42	171.11	.00	.00	177.53	2
49	07 08710 1970 0170 851 3 01	Haglthomas, Harry Honey Dip Donut Shop 1151 Upper James St.	385.28	963.30	.00	.00	1,348.58	2
49	07 08710 1970 0171 851 3 01	Haglthomas, Harry Honey Dip Donut Shop 1151 Upper James St.	176.00	440.08	.00	.00	616.08	2
TOTAL WARD 7			641.74	2,179.66	.00	.00	2,821.40	

City of Hamilton  
Treasury

1988 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
50	08 09030 8650 0020 852 3 17	Kennedy, Marie Fancy's Unisex Salon and Boutique 580 Upper Wellington	11.75	37.31	.00	.00	49.06	2
51	08 09920 3110 0080 861 2 17	Young, Kucko Super Convenience 91 Sanitorium Road	64.60	256.64	.00	.00	323.24	2
51	08 09920 3110 0080 861 3 17	Young, Kucko Super Convenience 91 Sanitorium Road	.63	2.24	.00	.00	2.87	2
51	08 09920 3110 0085 861 2 17	Young, Kucko Super Convenience 91 Sanitorium Road	18.00	72.12	.00	.00	90.12	2
52	08 10320 0650 0020 871 2	575547 Ontario Inc. Reilly's 1300 Garth Street	681.65	2,327.22	.00	.00	3,008.87	2
52	08 10320 0650 0021 871 2	575547 Ontario Inc. Reilly's 1300 Garth Street	118.80	405.84	.00	.00	524.64	2
TOTAL WRD 8			895.43	3,103.37	.00	.00	3,998.80	
GRAND TOTALS			21,802.41	69,904.63	.00	.00	91,707.04	

City of Hamilton  
Treasury

Page 15

Business Tax  
Summary of Trial Balance - Write-off

Ward (1)	Penalty & Interest (2)	Prior Years Arrears (3)	Penalty & Interest (4)	Current Year Arrears (5)	Taxes Outstanding (6)	Number of Accounts (7)
01	1,091.77	3,722.05	.00	.00	4,813.82	7
02	3,972.70	15,532.67	.00	.00	19,505.37	13
03	3,562.58	13,543.54	.00	.00	17,106.12	11
04	37.26	127.29	.00	.00	164.55	1
05	10,539.72	29,182.47	.00	.00	39,722.19	11
06	601.81	1,544.77	.00	.00	2,146.58	2
07	641.74	2,179.66	.00	.00	2,821.40	3
08	895.43	3,103.37	.00	.00	3,998.80	3
TOTAL	21,343.01	68,935.82	.00	.00	90,278.83	51

CODING

1. Accounts improperly assessed or out of business where tax appeal deadline to the Tax Review Committee has expired under Section 496 of the Municipal Act.





6(c)

FOR ACTION

REPORT TO: MR. J. D. THOMPSON, SECRETARY  
FINANCE COMMITTEE  
Mr. R. PROWSE, SECRETARY  
TRANSPORT AND ENVIRONMENT COMMITTEE  
FROM: MR. E. C. MATTHEWS  
TREASURER


DATE: 1988 APRIL 29  
COMM FILE:  
DEPT FILE:

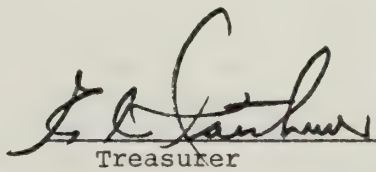
SUBJECT:

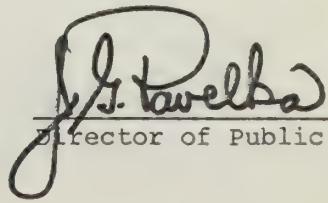
COMPREHENSIVE AUDIT REPORT - VEHICULAR FLEET MANAGEMENT

RECOMMENDATION

- (1) That the Finance and the Transport and Environment Committee accept the Pannell Kerr MacGillivray Comprehensive Audit Report on Vehicular Fleet Management dated December 1987.
- (2) That the Finance Committee and the Transport and Environment Committee approve of the six (6) recommendations contained in the Executive Summary of the report, page 1, and that staff be directed to pursue these recommendations immediately and report back to the appropriate Standing Committee in September 1988.
- (3) That the Manager of Purchasing be directed to arrange a Proposal Call for leasing of City vehicles referred to in the report and that a Consultant be hired to assist him in preparing the necessary documents, if required.
- (4) That the City Solicitor be authorized to retain a specialized legal firm to review the concepts of leasing and assist in the formation of the lease documents that would be required to be executed.
- (5) That the results of the leasing proposals be tabulated by senior staff in the form of a report for the Finance Committee, comparing leasing with other options for refinancing the vehicular fleet in September 1988.

  
Chief Administrative Officer

  
Treasurer

  
Director of Public Works

MR. J. D. THOMPSON, SECRETARY  
FINANCE COMMITTEE  
MR. R. PROWSE, SECRETARY  
TRANSPORT AND ENVIRONMENT COMMITTEE - Page 2

### FINANCIAL IMPLICATIONS

If appropriate fleet management procedures are implemented, there will be substantial cost savings and more appropriate funding arrangements may result.

### BACKGROUND

Our Auditors, Pannell Kerr MacGillivray, were engaged by the City last fall to undertake a Comprehensive Audit assignment on the subject of vehicular fleet management for the City of Hamilton. This report is now completed and is enclosed for your perusal and comments at the upcoming meeting. This report, in our opinion, clearly demonstrates that a City the size of Hamilton and with a fleet of vehicles in the range of 600, requires some additional expertise in the area of fleet management.

This is a specialty area and it appears that while our individual units, for instance the City Garage, the Central Services Garage, the Purchasing Department, the Public Works Department, and the Treasury Department, and others who may be involved in the process, are doing a reasonably effective job, the fact is that this area requires some additional management direction.

In addition, as discussed with the Finance Committee members on other occasions, our fleet is an aging one; that is, 60% of the vehicles are fully depreciated. Upgrading is obviously required and at the same time we are confronted with a serious funding problem. The Comprehensive Audit Report suggests areas where it may be possible for the City to save money in the future, provided that the timing and coordination can be improved and some funding alternatives.

### Leasing

One of the immediate areas which should be explored in depth is the possibility of leasing our fleet either in whole or in part. As outlined in the report, the leasing company would be prepared to purchase the entire fleet, or parts thereof, at an agreed amount and the City in turn would agree to pay the leasing company a leasing charge per month. At first glance and certainly in theory, this would immediately provide the City with some up-front money, maintain our reserve balance in depreciation, and it would appear flexible enough to allow the City to upgrade the fleet on some sort of organized basis over the next few years.

Imperial Oil and Westinghouse lease all their vehicles. Air Canada leases some of its aircraft and Bell Canada leases only vehicles that it does not garage (i.e. salesmen's cars). In addition, hospitals, including St. Joseph's Hospital in Hamilton, are moving to leasing specialized hospital equipment. This appears to be an area worthy of our immediate attention for consideration in our financing requirements of City vehicles.

MR. J. D. THOMPSON, SECRETARY  
FINANCE COMMITTEE  
MR. R. PROWSE, SECRETARY  
TRANSPORT AND ENVIRONMENT COMMITTEE - Page 3

BACKGROUND - Continued

Legal Requirements

In order that our study be complete, we are also recommending engaging a legal firm which specializes in leasing contracts.

Accordingly, we are recommending the acceptance of this report and the six (6) recommendations in the Executive Summary, the Manager of Purchasing be authorized to arrange for a proposal call outlining exactly how many vehicles the City owns as of June 30, 1988 and other information, assisted by a consultant, if required, and forward this information to the appropriate leasing companies requesting these companies to state a purchase price for the entire fleet or parts thereof and the appropriate lease payments per month which the City would be expected to pay, along with whatever documentation and further information may be involved.

Encl.

c.c. Alderman H. Merling, Chairman, Transport and Environment Committee  
Mr. K. A. Rouff, City Solicitor  
Pannell Kerr MacGillivray, City Auditors, Attention: Mr. M. Hudson





THE CORPORATION OF THE CITY OF HAMILTON  
COMPREHENSIVE AUDIT REPORT ON  
VEHICULAR FLEET MANAGEMENT  
DECEMBER 1987



THE CORPORATION OF THE CITY OF HAMILTON  
COMPREHENSIVE AUDIT REPORT ON  
VEHICULAR FLEET MANAGEMENT

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## EXECUTIVE SUMMARY

- ° The objective of reducing outside contract repair costs to 15-20% has been attained, resulting in more economic and efficient use of resources. This level of outside contract cost should be maintained to continue current economies and efficiencies.
- ° The central garage fleet is in urgent need of upgrading in order that major economies of operation can be realized. The present average age of the fleet is substantially over 5 years and should be reduced to an average age of approximately 4 years. This would result in annual maintenance cost savings in excess of \$ 225,000.
- ° A vehicle management information system should be introduced as soon as practicable to more closely monitor and control vehicle and maintenance costs.
- ° Current depreciation policy must be updated and should address:
  - emphasis on the buying cycle to maximize acquisition savings;
  - adequacy of depreciation rates and methodology to properly provide for replacement;
  - adequacy of internal equipment charge rates to properly distribute costs.
- ° The existing safety programme should be formalized and continued.
- ° Because of significant growth in the size of the fleet, and the increasing complexity of this area, serious consideration should be given to the appointment of a professional fleet manager.



## S Y N O P S I S

The central garage and city garage are service functions supplying a number of departments within the City often trying to meet unpredictable and sometimes conflicting demands. Not unlike many municipal services, these demands are ever greater while resources to meet them are increasingly more difficult to obtain.

When we began this review, a number of facts were known. Vehicles are, on average, too old (60% of the fleet are over 5 years old - a reasonable average age would be 4 years) and depreciation reserves currently available are inadequate for a proper replacement program. Some management practices were coming under increasing scrutiny in terms of whether economy and efficiency could be improved.

Recognizing that every aspect of the central and city garages could not come under detailed review, we directed our comprehensive audit work toward management practices in areas that we believed, in consultation with senior management of the City, would yield meaningful results. These areas are: acquisition and disposal of equipment; availability and adequacy of management information; adequacy of current accounting for depreciation reserves; and inside versus outside repair considerations.

### ACQUISITION AND DISPOSAL OF EQUIPMENT

We reviewed the procedures used for acquisition and disposal of vehicles. We noted that where volume discount purchases are being realized, full advantage was not being taken of early order bonuses and manufacturers assistance programs. Further savings could result with more effective buying practices.

In many instances undue emphasis was placed on "lowest price tag" rather than lowest life cycle cost. Disposals generally were handled in a random manner.

We found no evidence of alternative methods of acquisition being explored. Accordingly, we undertook, on a preliminary basis, to examine the alternative of leasing. Some of the advantages resulting from this alternative would be:

- ° professional assistance with the ever increasing complexities of large fleet administration;
- ° for a sale/lease-back proposal the recovery of approximately \$ 3,000,000 cash (based on vehicles on hand at August 31, 1987);

## ACQUISITION AND DISPOSAL OF EQUIPMENT (continued)

- ° freeing up of existing depreciation reserves of approximately \$ 4,700,000 (as at December 31, 1987);
- ° a monthly operating cost approximately equal to the current cost;
- ° the opportunity to replace substantially more vehicles than currently anticipated realizing further maintenance savings.

We recommend that the City seriously consider the concept of sale/lease-back.

## AVAILABILITY AND ADEQUACY OF MANAGEMENT INFORMATION

During our review we found that reports currently purporting to provide proper information did not include all costs, were not totalled to provide meaningful summaries, did not show costs per kilometer or costs per engine hour and were not reported on an exception basis, all important aspects of fleet management information. Existing reports were too voluminous and accordingly were not being used.

We strongly recommend that a proper cost system be installed with particular emphasis being placed on controlling high cost units. The Ministry of Transport has such a system which is, in our view, adequate for the City's needs.

We found what is, in our view, an excessive amount of preventive maintenance being undertaken. In addition, the average cost per vehicle for maintenance was approximately \$ 550 higher for central garage vehicles (heavy vehicles) and 2 cents per kilometer higher for city garage vehicles (cars) than our expectations. Further analysis indicated that 28 vehicles incurred in excess of \$ 10,000 each of maintenance cost for the first 7 months of 1987. These facts were not surprising as more than 60% of the vehicles in the fleet are over 5 years old.

Newer vehicles and a reduction in the number of regular maintenance checks would result in annual maintenance cost savings approximating \$ 225,000.

## ACCOUNTING FOR DEPRECIATION RESERVES

The methodology currently in use has not been reviewed for some 30 years. The current methodology does not increase reserves at a rate sufficient to replace the equipment, particularly when the equipment is retained beyond its 'depreciated' life.

This problem has been known for some time. A solution has been adequately addressed in a report from the Treasury Department dated November 1987. We concur with the recommendations of that report and encourage its early implementation.

## INSIDE VS. OUTSIDE REPAIR CONSIDERATIONS

This particular issue was studied indepth and reported on by consultants in June of 1981. That report indicated that at that time approximately 50% of all repair and maintenance work was being handled by outside contractors. That report recommended that outside work should probably be reduced to the range of 15%. We agree with that recommendation and found that in 1987 approximately 15-20% of repair and maintenance needs are contracted out. Management is to be commended for positive results achieved in this area.

In conclusion, we believe both objectives of this comprehensive audit project have been realized. Namely, that a number of meaningful improvements can be made in management practices, resulting in identifiable, measurable, ongoing savings and equally, based on the results of this project, serious consideration should be given to further comprehensive projects throughout the corporation.



## PURPOSE OF THE PROJECT

This comprehensive audit was commissioned by the Council of the Corporation of the City of Hamilton with two specific objectives.

First, to provide assurance to Council whether or not Vehicular Fleet Management could be improved in accordance with two important principles of management in the public sector. Namely:

- ° public business should be conducted in a way that makes the best possible use of public funds;
- ° people who conduct public business should be accountable for the prudent and effective management of the resources entrusted to them.

Second, to provide a basis for a better understanding of what a comprehensive audit is; what the characteristics of a comprehensive audit are; what the process is; what the benefits are that can be derived therefrom; what the limitations are and whether the City could derive any benefits from a long-term program of Comprehensive Auditing (see Appendix 'D').

Based on their assessment of the observations and recommendations of the study, Council would then be able to conclude whether or not the Corporation should embark on a comprehensive audit program that may, over time, examine all aspects of the Corporation with a view to continuous planned improvement of the management process. The ultimate beneficiaries of such a program would be the ratepayers of the City of Hamilton.

Specific recommendations were to be made in those areas where it was felt meaningful improvements could be made.

## SCOPE

The study covered the function of vehicular fleet management, including the City Garage Division of the Treasury Department and the Central Services Division of the Public Works Department, including its outlying service yards. It did not include Fire Department vehicles. The specific issues examined as reviewed with, and agreed by, senior management were:

- ° acquisition and disposal of equipment;
- ° the availability and adequacy of management information to enable senior management to properly discharge their responsibilities. More specifically:

## SCOPE (continued)

- costing
  - charges to users
  - replacement
  - routine servicing
  - contracting for services
  - training, qualification and staffing
- ° adequacy of current accounting for depreciation reserves;
  - ° inside vs. outside repair considerations.

In conducting our work we:

- ° sought the assistance of a consultant that would bring specialized skills and depth of experience in fleet management;
- ° reviewed comparative information from both the public and private sectors;
- ° reviewed internal reporting systems and the uses made thereof;
- ° tested specific procedures and transactions;
- ° held discussions with both the Ministry of Municipal Affairs and Ministry of Transportation on relevant issues.

We did not assess the adequacy of specifications of particular vehicles for particular applications. Our examination was concerned with the procedures and controls exercised by management in the overall operation of the fleet.

## OBSERVATIONS AND RECOMMENDATIONS

### ACQUISITION AND DISPOSAL OF EQUIPMENT

#### Key Principle

For a fleet to operate economically and efficiently with a high degree of reliability, while maintaining low cost, it is necessary for management to ensure that the appropriate timing of acquisition and disposal be employed and that alternative methods of acquisition and disposal be evaluated.

In the context of this principle, economical can be defined as acquiring the equipment in the appropriate quality and quantity at the lowest cost. Lowest cost refers to the "life cycle" cost and not merely to the "cheapest price tag".



## OBSERVATIONS AND RECOMMENDATIONS (continued)

### ACQUISITION AND DISPOSAL OF EQUIPMENT (continued)

#### Observations

Although the purchasing function is aware of and follows the concept of volume purchasing to derive benefits from volume discounts we found that full advantage was not being made of additional discounts available through early order bonuses and manufacturers assistance programs. In one case we noted that taking advantage of an early order bonus would have resulted in the cost of a \$ 50,000 truck being reduced by \$ 4,000. This is simply an example of savings to be derived from buying at the optimum point of the buying cycle and NOT a fault of the purchasing function. This is not a major saving on its own, but if taken full advantage of could produce meaningful savings overall.

The "lowest cost" of equipment cannot properly be determined without giving effect to the projected disposal value of the same vehicle. Disposal considerations include not only the make of the vehicle, but various options thereon. With respect to the automobiles clear specifications are necessary. For example:

- ° Uniformity of vehicles. This would enable realization of volume discounts as well as ensuring more marketable vehicles at time of disposal;
- ° Options selected. An option, although not being a necessity, may be worth the price if it helps disposal of the used vehicle. For example, side body mouldings and floor mats would help protect the vehicles appearance; a tilt steering wheel, a useful option considering the variety of drivers, would also improve resale value. In addition, colour combinations should be carefully selected (if possible) to improve selling price.
- ° Use specifications. In some circumstances six cylinder cars were being used while in other cases four cylinder ones. Six cylinder automobiles and vehicles larger than necessary are more costly to buy, operate and maintain. We were told that six cylinder vehicles seemed more comfortable and better able to take the wear and tear of the application in which they were being used. We do not agree that this must be the case. A program relating vehicle abuse to a particular driver would probably be more effective than trying to provide driver proof cars. We found no evidence that such a program existed. We did note subsequently, however, that virtually all of the six cylinder cars had been replaced with 4 cylinder ones.

#### Findings

We found that, in most cases, the "cheapest price tag" at acquisition appeared to be a major criteria in accepting tenders (see Appendix 'A').

OBSERVATIONS AND RECOMMENDATIONS (continued)

ACQUISITION AND DISPOSAL OF EQUIPMENT (continued)

Findings (continued)

The final part of the "life cycle" process is disposal. As with acquisition, timing (preferably early fall or late spring) is very important. Savings can also be derived from the method of disposal. Some examples of methods of disposal are:

- trade-in on new vehicle
- advertise at a specific price
- requests, bids and sell to highest bidder
- send to auction
- assemble a number of vehicles and run your own auction
- hire a service to dispose of the vehicles

All of these methods have merits. For example, a vehicle with unique specifications may have little or no market value, therefore, trade-in would be best. Having your own auction requires that you store vehicles until an appropriate number has been accumulated and the time is right. Using an outside auction service gives broader cover but timing is very critical. Hiring a service to dispose of the vehicles gives broad coverage, usually attracts buyers interested in specific equipment and frequently brings higher prices.

Though a policy exists for the disposal of surplus goods, we found a variety of methods were being used which appeared to be more a function of who was handling the disposal and the time available. We believe further savings could be realized from disposals from a consistent use of a fleet management organization (see Appendix 'C').

We found no evidence that alternative methods of acquiring and disposing of vehicles had been explored by management. Accordingly, we undertook, on a preliminary basis, to examine an alternative method. Namely leasing. Some of the advantages available to the Corporation would be

- ° enhanced discounts and better timing of acquisitions and disposals through the lessor's buying/disposal skills and knowledge;
- ° professional assistance with the ever increasing complexities of large fleet administration;
- ° for a sale/lease-back, a freeing up of significant amounts of cash.

OBSERVATIONS AND RECOMMENDATIONS (continued)

ACQUISITION AND DISPOSAL OF EQUIPMENT (continued)

Findings (continued)

Our preliminary calculations indicate that through a sale/leaseback alternative the Corporation could:

- ° receive approximately \$ 3,000,000 cash;
- ° free-up depreciation reserves previously created in the amount of approximately \$ 4,700,000;
- ° have a monthly "operating cost" approximately equal to what is currently the case;
- ° replace substantially more vehicles than anticipated currently thereby realizing further maintenance savings (as discussed later);
- ° as part of a fixed cost derive the benefits of professional management of future acquisitions and disposals.

We reviewed this concept with both the Ministry of Municipal Affairs and Ministry of Transportation and were informed that there is no objection to this method of financing but that such a transaction (sale/leaseback) would be subject to O.M.B. approval similar to any other long-term commitment.

Recommendations

That more precise procedures and specifications be developed regarding timing of purchase, vehicle and use specifications.

That the Corporation seriously consider the concept of sale/leaseback of a major portion of the fleet. We were not engaged to study a sale/leaseback proposition and accordingly caution you that the aforementioned comments are based on preliminary work only. We believe, however, that significant potential for savings exists in this area.



## AVAILABILITY AND ADEQUACY OF MANAGEMENT INFORMATION

### **COSTING**

#### Key Principle -

That a fleet of vehicles cannot be managed effeciently and economically without a comprehensive, timely and accurate information reporting system.

Such a reporting system for vehicular management would include at least

- ° reports showing total operating cost and utilization on a year-to-date and rolling 12 month period;
- ° individual unit reports showing year-to-date and lifetime costs and utilization;
- ° information should be broken down by appropriate "operating units", i.e. parks, sanitation, etc.;
- ° exception reports should be produced which would immediately identify a vehicle not meeting previously defined "reasonable" operating performance standards, i.e. maintenance costs per hour, frequency of breakdown, maintenance cost per kilometer, low utilization, and so on. These would be the vehicles requiring immediate management action and would, with appropriate management action, contribute most effectively to the controlling of costs.

#### Findings

During our review, we found that reports currently purporting to provide such information did not include all costs, were not totalled to provide meaningful information, did not include costs per hour or kilometer and were not reported on an exception basis. Existing reports were too voluminous and accordingly were not being used.

- . A cost reporting system has recently been developed by the Ministry of Transportation for use by Ontario Municipalities. Our preliminary review of the specifications of this system indicate that much of the information required to properly manage a fleet of vehicles would be supplied.

This system could produce data by department or division. This would facilitate comparison of individual vehicle performance under the same circumstances allowing management's attention to be focused on the high cost units. Continuous effort to reduce the cost of these units would

- ° bring the overall maintenance cost down;

## AVAILABILITY AND ADEQUACY OF MANAGEMENT INFORMATION (continued)

### **COSTING**

#### Findings (continued)

- ° avoid the pitfall of trying to compare information to other departments, divisions or cities where circumstances might argueably be different thereby discouraging any effort toward continued cost reduction.

#### Recommendation

That the Ministry of Transportation Vehicle Fleet Management system be implemented as soon as possible and that a monitoring system by similar groupings be established. We have been informed that this implementation is planned for the period September to December of 1988.

### **CHARGES TO USERS**

#### Key Principle

Vehicles and equipment useage should be monitored thereby:

- ° allowing for proper charges to be made to the users;
- ° identification of costly surplus equipment.

#### Findings

A review of internal reports indicated an average annual utilization rate for rolling stock (excluding the City garage) of 35.1%. We could not come to any meaningful conclusion in this area primarily due to unreliable information. Improvements in this area would in one respect not yield savings to the Corporation as it would simply result in a different (and more meaningful) distribution of equipment costs. On the other hand it would assist greatly in identifying low use or surplus equipment.

#### Recommendations

That a more clearly defined procedure be implemented for the distribution of costs to user departments.

### **REPLACEMENT**

Discussed under acquisition and disposal of equipment.



## CONTRACTING FOR SERVICES AND OPEN PURCHASE ORDERS

Our review of this area did not indicate any potential for significant improvements. We note, however, that some improvements in inventory control could be realized leading to a reduced investment in parts inventories.

The use of a micro computer would

- ° simplify inventory checking;
- ° make inventory replacement more effective;
- ° report on obsolete and slow moving stock;
- ° through the use of currently available "canned" software be relatively inexpensive.

### Recommendation

That consideration be given to acquiring a micro computer and appropriate software for purposes of enhancing inventory control. We understand an inventory control system currently exists. We strongly encourage its implementation.

## TRAINING, QUALIFICATION AND STAFFING

### Key Principle

All fleets should have established training and safety programs.

### Findings

We found that

- ° driver's records were being checked before being allowed to operate a vehicle;
- ° defensive driving courses and refresher courses were being given;
- ° specific user training and monitoring procedures are in place.

Though these practices have been going on informally for some time, we were informed that a formal policy regarding training and safety programs has not yet been established. Although very difficult to qualify, it is logical that downtime on vehicles due to accident to the driver and/or vehicle is costly.

### Recommendation

That consideration be given to formalizing a training and safety policy.

## ROUTINE SERVICING

### Key Principle

Economy and efficiency of a fleet can be improved through routine servicing of vehicles.

### Findings

We found that the average maintenance cost for rolling stock (excluding the City Garage vehicles) was \$ 3,555 per year compared with an expectation of about \$ 3,000 per year (confirmed by various sources including information from a city of similar size). The City garage vehicles cost 5.6 cents per kilometer per vehicle to maintain compared to an expected fleet average of 3.5 cents per kilometer. Further analyses indicated that 28 of the vehicles incurred in excess of \$ 10,000 each of maintenance cost for the first 7 months of 1987, while another 38 vehicles incurred between \$ 6,000 and \$ 9,000 per vehicle of maintenance cost for the same period. These facts were not surprising, however, as more than 60% of the vehicles in the fleet are over 5 years old.

The timing and frequency for preventive maintenance inspections is important. Proper preventive maintenance keeps major long run maintenance costs lower and increases vehicle utilization because of less down time. Too many inspections are time consuming and costly; too few result in non-scheduled down time.

We noted that the City undertakes preventive maintenance inspections on heavy equipment every 4-1/2 weeks on average where a reasonable expectation would be every 8 weeks. This unnecessarily high frequency of preventive maintenance checks could be attributed to the age of the fleet. Newer vehicles in the City garage would reduce maintenance costs by up to 2.0 cents per kilometer. By amending present practice (and assuming newer vehicles) we estimate annual maintenance savings of approximately \$ 225,000 can be realized (see Appendix 'B').

### Recommendation

Once the older vehicles are replaced, reduce the maintenance scheduling frequency to 150 hours for heavy equipment and every 3 months for light equipment. This would result in the maintenance manpower requirement being reduced by 3 mechanics/assistants, while ensuring continued reliability.

## ADEQUACY OF CURRENT ACCOUNTING FOR DEPRECIATION RESERVES

### Key Principle

That a depreciation reserve formula be developed and applied annually that would provide for the programmed replacement of vehicles.

### Findings

We reviewed the depreciation methodology currently applied by the corporation. We also reviewed a report dated November 10, 1987 entitled "Depreciation and Major Repair Report" prepared by the Treasury Department. We agree with the observations and recommendations made in that report with only one minor variation. If an indexing formula is developed, we would encourage using the manufacturer's inflation index rather than the Consumer Price Index available from Statistics Canada.

### Recommendation

That the recommendations set out in the report dated November 10, 1987, entitled "Depreciation and Major Repair Report" be implemented as soon as practicable if the corporation continues to own all vehicles.

## INSIDE VS. OUTSIDE REPAIR CONSIDERATIONS

### Key Principle

That maintenance costs be kept as low as possible by striking the right balance between the costs of those maintenance functions which it is more economical to perform "in house" and those which it is more economical to "contract out".

### Findings

This particular issue was studied in depth and reported upon by Peter Barnard Associates in June of 1981. We reviewed that report and are in agreement that contracting out 15% to 20% of repair tasks - primarily major or specialized items - would be appropriate for the Corporation. According to the Barnard report in 1981 the Corporation was contracting out approximately 50% of its repair needs and recommended that that proportion be reduced to 15%. We found that in 1987 approximately 15-20% of repair needs are now contracted out and as we are in agreement with the proportion, did not proceed with any further study in his area. Management is to be commended for positive results achieved in this area.

EXHIBIT I

INTERMEDIATE VS. COMPACT CARS

	<u>Chevrolet Celebrity</u>	<u>Chevrolet Cavalier</u>
Purchase cost (1988 models)	\$ 11,500	\$ 9,200
Resale price (1985 models)	5,860	4,250

Summary

Pay \$ 2,300 less for a Cavalier and receive \$ 1,610 less at resale time, a difference of \$ 690.

Annual savings =

\$ 690 X approximately 120 vehicles = \$ 82,800 over 3 years = \$ 27,600.  
=====

Resale price (1985 models)	\$ 4,250	\$ 3,750
----------------------------	----------	----------

Purchase price of comparably equipped cars, the Cavalier costs \$ 200 extra yet the resale price is \$ 500 lower for a Reliant.

Summary

Pay \$ 200 more at front end. Recover \$ 500 more at resale.

Net difference \$ 300.

Annual savings =

\$ 300 X approximately 120 vehicles = \$ 36,000 - 3 years = \$ 12,000.  
=====







EXHIBIT II

MAINTENANCE SAVINGS

Average annual preventive maintenance inspections for vehicles comparable to the City of Hamilton's is 6.

City of Hamilton performs an average of 11 (one every 4.5 weeks).

Potential savings, based on average of 2.5 hours per inspection on 317 units, are:

11 at 2.5 hours x 317 vehicles	8,717 hours	
6 at 2.5 hours x 317 vehicles	4,755 hours	
	<hr/>	
Annual difference	3,962 hours	
3,962 hours x \$ 14.00 per hour/or time	\$ 55,468	
plus 20% benefits	11,000	
	<hr/>	
Total annual savings	\$ 66,468	\$ 66,468
	=====	

Plus a potential savings with a modern fleet

Current annual maintenance costs per unit	
\$ 3,555 x 362 units	\$ 1,287,000

Estimated costs with an updated fleet	
\$ 3,000 X 362 units	1,086,000

Annual difference	201,000
Less P.M. inspection savings noted above	66,468
	<hr/>
	\$ 134,532
	=====

134,532

Annual maintenance savings - trucks	201,000
-------------------------------------	---------

Plus

Maintenance savings on cars	
2.0¢ km x 1,200,000 kms approximately logged per year =	24,410

TOTAL ANNUAL MAINTENANCE SAVINGS	\$ 225,410
	=====



EXHIBIT III

USED VEHICLE DISPOSAL PRICES

"Average" category in pricing vs. "Rough"

	<u>Average</u>	<u>Rough</u>	<u>Difference</u>
COMMON VEHICLES USED BY THE CITY			
1984 Cavalier	\$ 3,500	\$ 2,810	\$ 690
1984 Celebrity	4,860	3,940	920
1983 Malibu	3,450	2,560	890
1984 Chevrolet C10	6,010	5,290	720
1984 Dodge D100	5,690	5,000	690
1984 Ford F150	5,990	5,310	680

Average difference between the Average and Rough price is \$ 765.

By disposing of the City of Hamilton's vehicles at an earlier time, it would be reasonable to expect to receive the "Average" price. Using the City vehicles only, the savings in net depreciation would be 120 vehicles x \$ 765 over 3 years or \$ 91,800 - 3 years = \$ 30,600 annual savings.

Selling a dump truck in February is the best time for a higher resale price, and selling it prior to the expiry of its fleet life will also add to its value. Though desirable, this is not always practical. Such planned sales of trucks will help to reduce the City of Hamilton's truck depreciation by up to \$ 3,000 per unit.

Other light trucks (150) have the potential to reduce your costs comparatively. 150 x \$ 250 = \$ 37,500.

Annual savings on cars	\$ 30,600
Annual savings on heavy trucks	34,500
Annual savings on other vehicles	37,500
	<hr/>
Total annual savings on disposals	\$ 102,600
	=====

Based on a review of the delivery times for the vehicles in the existing fleet, it would appear that 30-35% were delivered during periods when resale values are traditionally poor. Therefore the net annual savings on disposals would be approximately 1/3 of the \$ 102,600, or \$ 34,200.



EXHIBIT IV

	<u>Resale Price</u>	
	<u>Oct./87</u>	<u>Dec./87</u>
1984 Cavalier	\$ 3,310	\$ 2,990
1984 Aries	2,640	2,350
1984 Chevette	2,550	2,360
Averages	<u>\$ 2,833</u> =====	<u>\$ 2,567</u> =====

Average difference \$ 266 per car less in December than in October, and January/February is even worse. However, there is some recovery in the April/May time period.





## DEFINITION

To further clarify the concept, comprehensive auditing has been defined as:

- ° an examination that provides an objective and constructive assessment of the extent to which:
  - financial, human and physical resources are managed with due regard to economy, efficiency and effectiveness; and
  - accountability relationships are reasonably served.

The comprehensive audit examines both financial and management controls, including information systems and reporting practices and recommends improvements where appropriate.

## CHARACTERISTICS

There are a number of attributes of a comprehensive audit that ensure that the audit report is objective and reliable, prepared independently of those who are responsible for the function or department under review and based upon an examination of appropriate evidence.

These characteristics, explained in broad terms, are as follows:

### Independent and Objective

The audit is lead and conducted by individuals who are independent of all important matters under review.

### Comprehensive

Implies a systematic approach to understand the area under review - its structure, its key activities, its broad control needs and the type of information available to council and managers. This does not imply "wall-to-wall" auditing, nor does it mean the entire structure of functions and departments need to be audited simultaneous.



## BENEFITS

The primary benefits that can be derived from the comprehensive audit are:

- ° the provision of an objective assessment of the extent to which the organization is currently pursuing value for money practices;
- ° recommendations designed to help obtain better value for money in the future;
- ° information and recommendations that can lead to better internal and public accountability; and
- ° perhaps most importantly, it is a catalyst in the continuous process of improving management practices.

These benefits can extend to managers, elected representatives and the public.





INTERVIEWEES AND OTHER RESOURCES IN NO PARTICULAR ORDER

CHIEF ADMINISTRATOR'S OFFICE

L. Sage - Chief Administrative Officer

TREASURY

E. Matthews - Treasurer  
M. Chandrashekar - Supervisor of Accounting

DEPARTMENT OF PUBLIC WORKS

J. Pavelka - Director of Public Works

CENTRAL GARAGE

A. Den Otter - Fleet Superintendent  
C. T. Murray - Assistant Fleet Superintendent  
C. Guthrie - Foreman

CITY GARAGE

G. Di Bacco - Supervisor

MINISTRY OF MUNICIPAL AFFAIRS

D. Taylor - Financial Management Officer, Management Practices Branch

MINISTRY OF TRANSPORTATION

D. Conboy

OTHER RESOURCES

City of Etobicoke  
City of York  
City of Sudbury  
City of Whitby  
Imperial Oil Ltd.  
Ford Motor Company  
General Motors  
Chrysler Canada  
Navistar  
Canadian Black Book  
C.V.L. A division of Triathalon Leasing Inc.  
City of Hamilton - Treasury Department  
Depreciation and Major Repair Report November, 1987  
Peter Barnard Associates - Vehicle Maintenance Facilities Study June, 1981





THE CORPORATION OF THE  
City Hall, 71 Main Street West, Hamilton, Ont.

KATHY DEITER  
2nd FLOOR LIBRARY  
URBAN MUNICIPAL  
COLLECTION

1988 May 30

CA 4 GN HBL HOS  
CSIFB  
1988

NOTICE OF SPECIAL MEETING

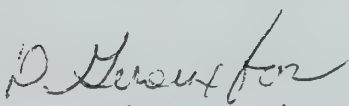
FINANCE COMMITTEE

Tuesday, 1988 May 31  
6:30 o'clock p.m.  
Room 233, City Hall

URBAN MUNICIPAL

MAY 24 1988

GOVERNMENT DOCUMENTS

  
J. J. Schatz, Acting Secretary  
Finance Committee

RCP:lp

A G E N D A:

MANAGER OF PURCHASING

1. Tenders - Trucks (2) Complete with Aerial Devices - Central Garage

CITY TREASURER

2. (a) 1987 Financial Report  
(b) Removal of Postage - Parking Tag Return Envelopes
3. Adjournment.





FOR ACTION

1

REPORT TO: MR. JOHN THOMPSON, SECRETARY  
FINANCE COMMITTEE

FROM: MR. T. BRADLEY, MANAGER  
PURCHASING

DATE: 1988 May 6  
COMM FILE:  
DEPT FILE:

SUBJECT: REPLACEMENT OF TWO (2) 24,000 GVW TRUCKS COMPLETE WITH AERIAL DEVICES,  
CENTRAL GARAGE

RECOMMENDATION

That a purchase order be issued to G. C. Duke Equipment Limited, Burlington in the amount of \$218,386 including applicable taxes, for the replacement of Two (2) 24,000 lbs. GVW Trucks complete with Aerial Devices #9622/39 for the Central Garage Division of the Public Works Department in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest acceptable of five (5) tenders received. Funds provided in Depreciation Account #0280-01.

  
T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)  
See above RECOMMENDATION

BACKGROUND-Tender Analysis

G.C. Duke Equipment Limited, Burlington	\$218,386.00
G.C. Duke Equipment Limited	227,501.20
Amador Hydraulic Services Ltd., Brampton	245,170.00
Altec Industries Ltd., Milton	268,867.36
Wajax Industries Limited, Mississauga	213,640.48 *

\* Equipment bid does not meet specifications in several major areas.

Eight suppliers were requested to bid. Four did not respond.





FOR ACTION

2(a)

REPORT TO: MR. J. D. THOMPSON, SECRETARY  
FINANCE COMMITTEE

FROM: MR. E. C. MATTHEWS  
TREASURER

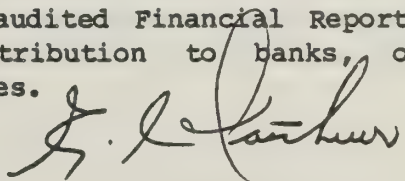
DATE: 1988 MAY 11  
COMM FILE:  
DEPT FILE:

SUBJECT:

1987 FINANCIAL REPORT

RECOMMENDATION

- (1) That the Finance Committee accept the 1987 audited Financial Report and forward it to City Council for information purposes.
- (2) That the City Treasurer arrange to publish on one occasion the required 1987 financial statements, based on the audited report, in The Hamilton Spectator as soon as possible and in accordance with regulation provided by the Ministry of Municipal Affairs, but in any event, within sixty days of receiving the audited statements according to a regulation of the Ministry of Municipal Affairs.
- (3) That selected statements of the 1987 audited Financial Report be printed in brochure type report form for distribution to banks, other financial institutions and other interested parties.



FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

N/A

BACKGROUND

The 1987 Financial Report, attached, has been prepared by Treasury Department staff in accordance with regulations of the Ministry of Municipal Affairs and The Municipal Act. These statements have been forwarded to the Ministry of Municipal Affairs in Toronto within the final date of April 30, subject to the acceptance of the Finance Committee and City Council.

You will notice that the certificate of our Auditors, dated April 18, 1988 (Page 3), Pannell Kerr MacGillivray, Chartered Accountants, contains a clear opinion, free of any qualifications. This report also indicates that the City of Hamilton is in very sound financial condition.



1988 MAY 11

MR. J. D. THOMPSON, SECRETARY  
FINANCE COMMITTEE - PAGE 2

BACKGROUND - continued

The 1987 Financial Report for the Hamilton Public Library (Pages 33 to 41), the Parking Authority of the City of Hamilton (Pages 42 to 65), the Hamilton and Scourge Foundation Inc. (Pages 90 to 94), Hamilton Housing Company Limited (Pages 95 and 99), The Hamilton Municipal Retirement Fund (Pages 100-105) and the Municipal Non-Profit (Hamilton) Housing Corporation (Pages 115-121), have also been prepared by the Treasury Department in accordance with the respective statutes and regulations of the Ministry of Municipal Affairs, Ministry of Housing and The Municipal Act.

The 1987 Financial Reports of the Other Local Boards and appointed Boards of Management, such as the Hamilton Entertainment and Convention Facilities, Inc. (Pages 23 to 32), Concession Street Improvement Area (Pages 66 to 69), Downtown Hamilton Business Improvement Area (Pages 70 to 73), International Village Business Improvement Area (Pages 74-77), Jamesville Business Improvement Area (Page 78-81), Ottawa Street Business Improvement Area (Page 82-85), Westdale Business Improvement Area (Pages 86-89), and the Hamilton Hydro Electric System (Pages 106 and 114) are also included in this report. The certificates for all these financial reports from our Auditors, Pannell Kerr MacGillivray, Chartered Accountants, contain a clear option, free of any qualifications.

The Municipal Act, Section 85(1), provides that the City Treasurer must either publish, mail, or deliver, a copy of the required financial statements to the ratepayers. Section 85(1) also provides that the statements may be published in such a form as the Ministry may prescribe. As outlined in the regulations, the Ministry of Municipal Affairs under "Financial Disclosure to the Public", these statements may be published in The Hamilton Spectator on one occasion within the time requirement specified by regulation which states that publication must take place within sixty days of receiving the audited Financial Statements and Auditors' Report.

In addition, it has been the practice of the City of Hamilton for many years to produce the Financial Report in brochure form for distribution to various financial institutions and other interested parties. I am also recommending that this be continued again for the 1987 Financial Report.

Att'd

c.c. Pannell Kerr MacGillivray  
Attention: Mr. M.G. Collyer, F.C.A.





**FOR ACTION**

2(b)

MR. R. PROWSE, SECRETARY  
TRANSPORT AND ENVIRONMENT COMMITTEE  
REPORT TO: MR. R. PROWSE, ACTING SECRETARY  
FINANCE COMMITTEE

FROM: MR. E. C. MATTHEWS  
TREASURER

DATE: 1988 MAY 18  
COMM FILE:  
DEPT FILE:

SUBJECT:

REMOVAL OF RETURN POSTAGE ON PARKING TAG RETURN ENVELOPES

RECOMMENDATION

- a) That the postage now provided by the City of Hamilton on parking tag return envelopes, involving an annual cost of approximately \$37,000 and included in the 1988 estimates of the Treasury Department be discontinued effective with the receipt of the next order of parking tag forms, in about eight weeks, or
- b) As an alternative recommendation, that the full cost of the return postage for parking tags be charged directly to the revenue account "Fines - Parking Violations", Account No. 0307-0100 in order that this cost may be administered by the Traffic Department and the Transport and Environment Committee.

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

Approval of the recommendation to remove the cost of return postage on parking tag envelopes will save the City of Hamilton approximately \$37,000 per annum.

BACKGROUND

The 1988 current estimates of the Treasury Department were approved in 1988 based on the assumption that the cost of postage, relating to the return envelopes on parking tags, would be removed. The purpose of the above resolution is to arrange through the Transport and Environment and Finance Committees to remove the return postage from the upcoming re-order for the parking tags being instituted by the Traffic Department.

For your information, we have researched this matter and from the attached summary, you will note that it is not generally the practice of other large municipalities in Ontario to provide this service to the public.

It is important that the Standing Committees deal with this issue as soon as possible in order to give direction to the Traffic Department in this re-order process.



1988 May 18

MR. R. PROWSE, SECRETARY  
TRANSPORT AND ENVIRONMENT COMMITTEE  
MR. R. PROWSE, ACTING SECRETARY  
FINANCE COMMITTEE - PAGE 2

BACKGROUND - continued

In the event that the Standing Committees wish to retain this postage cost, then the Treasurer respectfully requests that this cost should be borne in the future in the "Fines - Revenue" account, administered by the Traffic Department.

In view of the fact that the Traffic Department receives full credit for the revenue generated by the parking fines and violations, it seems only logical that this cost should be at least transferred from the Treasury Department to the Traffic Department.

It should be noted that Alderman Merling, the Chairman of the Transport and Environment Committee, has polled his Committee and has determined that the majority of members are opposed to discontinuing the practice of providing prepaid postage on the mailback envelopes.

c.c. Mr. M. Main, Director of Traffic Services  
Mr. L. Sage, Chief Administrative Officer



Municipalities that Are Not on the Procedures of  
the Provincial Offences Act - Part II

City of Toronto

No return envelope  
No prepaid postage  
Can be paid through bank

North York

No return envelope  
No prepaid postage  
Can be paid through bank

Scarborough

No return envelope  
No prepaid postage  
Can be paid through bank

Kitchener

Yes, return envelope  
Yes, prepaid postage  
Cannot be paid through bank

Orillia

No return envelope  
No prepared postage  
Cannot be paid through bank





Municipalities that are On the Procedures of  
the Provincial Offences Act - Part II

Thunder Bay

No return envelope  
No prepaid postage  
Can be paid through one specific  
Credit Union or mail

Mississauga

No return envelope  
No prepaid postage  
Cannot be paid through bank

Burlington

No return envelope  
No prepaid postage  
Cannot be paid through bank

Peterborough

No return envelope  
No prepaid postage  
Cannot be paid through bank

Kingston

No return envelope  
No prepaid postage  
Cannot be paid through bank

London

No return envelope  
No prepaid postage  
Can be paid through bank in  
London, if there is a late  
payment (after 7 days), the  
bank won't accept it.



E. A. SIMPSON  
CITY CLERK  
K. E. AVERY  
DEPUTY CITY CLERK



CITY HALL  
HAMILTON, ONTARIO  
L8N 3T4

# THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1988 June 17

CA4 ON HBLAOS  
CSIF3  
1988

URBAN MUNICIPAL

JUN 20 1988

GOVERNMENT DOCUMENTS

## NOTICE OF MEETING

### FINANCE COMMITTEE

Tuesday, 1988 June 21  
2:00 o'clock p.m.  
Room 233, City Hall

John Thompson  
Secretary

JT:mjw

## AGENDA

1. Approval of the minutes of the Finance Committee Meetings held 1988 May 03 and 1988 May 31.
2. Grants
  - (a) 1988 Grant Appeal - Hamilton-Wentworth Police Association - DELEGATION - 2:00 p.m.
  - (b) General Grant Request - National Council of Jewish Women.
  - (c) Additional 1988 Convention/Reception Grant Requests.
  - (d) Future 1988 Grant Requests.
  - (e) 1989 Karate Championships - Grant Request (For Information)
3. Manager of Purchasing  
Replacement of Golf Course Mower, Department of Public Works.







## 4. Settlement of Claims

- (a) Corporation of the City of Hamilton and Antonio Alves vs. Osborn.
- (b) City of Hamilton vs. Ms. H. Wessner.
- (c) Stroud vs. City of Hamilton, 1984 March 18.
- (d) Antoinetta Presutti vs. City and Friscolanti, 1986 November 30.
- (e) James A. Decker vs. City of Hamilton, 1985 August 07.
- (f) Harry Evans vs. City of Hamilton, 1987 January 28.
- (g) Gerald Dolman and City vs Royal Insurance Company of Canada, 1987 February 26.
- (h) Eric Jones vs. Chris Firth-Eagland and the City, 1987 October 23.
- (i) Natalie Hovrilenko and Alexander Hovirlenko vs. the City and Thomas R. Birnie and Gertrude Bernie, 1986 February 07.
- (j) Emilia DiLeonardo vs. City of Hamilton, 1986 April 18.
- (k) The Corporation of the City of Hamilton vs. Helen Pearson, 1985 September 22.

## 5. Director of Property

- (a) Lease - Walkway from James Street North to Municipal Car Park No. 36 - Sang Woon Park.
- (b) Report of the Director of Property on the National Conference of the Appraisal Institute of Canada, 1988 June 01 to June 04, Winnipeg, Manitoba. (For Information)

## 6. Information Systems Committee - Establishment of Special Hiring Committee for Director/Facilities Manager.

## 7. Treasurer

- (a) Financing Operating Costs of Former West Avenue School.
- (b) Financing Additional Funds Related to City's Grey Cup Float and Annual Oktoberfest Parade.
- (c) Financing of Additional Staff for Building Department related to Lot Grading.



- (d) Status of 1988 Contingency Account.
- (e) Financing of School Crossing Guard at Intersection of Main Street East and Walter Avenue.
- (f) Two Additional Licence Inspectors Related to Taxi Licences.
- (g) Liability Insurance.
- (h) Write-off of Outstanding Business and Realty Taxes.
- (i) Position of "Internal Auditor".
- (j) Impact of 1% Increase in Ontario Retail Sales Tax in 1988 Provincial Budget.
- (k) Comprehensive Audit.
- (l) Status of Reserve Accounts.

8. New Business.

9. Adjournment.



Tuesday, 1988 May 03  
2:00 o'clock p.m.  
Room 233, City Hall

The Finance Committee met.

There were present: Alderman P. O. Valeriano, Chairman  
Alderman T. Cooke, Vice-Chairman  
Mayor R. M. Morrow  
Alderman V. J. Agro  
Alderman G. Copps  
Alderman P. Cowell  
Alderman J. Gallagher  
Alderman D. Ross

Absent: Alderman D. Agostino, City Business

Also present: Mr. L. Sage, Chief Administrative Officer  
Mr. E. C. Matthews, Treasurer  
Mr. K. Beattie, Grants Co-ordinator  
Mr. T. Daw, Manager of Revenue  
Mr. R. Underhill, Supervisor of Subsidies  
Mr. T. Bradley, Manager of Purchasing  
Mr. G. Dibacco, Supervisor, City Garage Division  
Mr. J. Pavelka, Director of Public Works  
Mr. J. Thompson, Secretary

#### 1. Grant Appeals

Grant Appeals

The Committee was in receipt of a report of the Grants Co-ordinator dated 1988 April 27 advising that the following applicants have requested an appeal of the Finance Committee recommendations of their General Grant Requests at its meeting of 1988 April 19:

- (a) Children's Choir "Stokrotki"
- (b) Public Focus
- (c) Shair International Resource Centre

The grant applications and/or supporting material for each applicant accompanied the report.

Consistent with the recently changed appeal procedure, the applicants made a fifteen minute presentation, after which the Committee asked questions, made comments and took the appeal under advisement. A decision on each appeal will be made prior to the conclusion of the meeting.

It was also noted that the present balance of the Unallocated Grant Funds is \$2 900. which could fund any grant recommendation as a result of the appeal plus any other grants yet to be considered by the Committee.

#### 2. Minutes

Minutes

The minutes of the meetings of the Finance Committee held 1988 March 22 and 1988 April 07 were received and adopted as amended.

The minutes of the meeting of 1988 March 22 were amended to indicate that Alderman T. Cooke was on vacation rather than City business.



Ross and McBride -  
Settlement of  
Claim

3. Ross and McBride - Settlement of Claim

As outlined in a report of City's Counsel, Ross and McBride dated 1988 April 14, the Committee agreed to submit the following recommendation to City Council for approval.

That the claim of Mary Sherk and Joe Sherk against the City of Hamilton be settled by a payment of \$7 200. by the City to Mary Sherk and Joe Sherk inclusive of all claims for damages, interest and costs.

**Note:** This action arises from a slip and fall on a City sidewalk in which the plaintiff, Mary Sherk suffered injuries to her ankles. This plaintiff was symptomatic for several months after the accident, and did not return to work for seven months.

The plaintiffs have offered to settle for the following:

General Damages (5 000. reduced by 40% for contributory negligence)	\$3 000.00
Family Law Act	\$1 200.00
Special Damages	\$ 42.00
Interest	\$ 816.30
Party and Party Costs	<u>\$ 938.75</u>
<b>Total</b>	<b>\$7 197.05</b>

The plaintiffs have rounded the above figure, and offer to settle for \$7 200. in total.

City's Counsel feel that, in the circumstances, this is a reasonable offer. The sidewalk in question was in very poor repair, so it would be very unlikely that the City could escape liability. Moreover, the plaintiff Mary Sherk's claim for lost wages is denied.

Surplus  
Ontario Hydro  
Lands -  
Roosevelt Avenue

4. Surplus Ontario Hydro Lands - Roosevelt Avenue

The Committee was in receipt of a report of the Director of Property dated 1988 April 21 recommending that approval be given to inform Ontario Hydro that the City has no requirements for the surplus parcel of land on Roosevelt Avenue.

The Committee directed that the report of the Director of Property be referred to the Parks and Recreation Committee for consideration and recommendation.

**5. Replacement of Depreciated Grass Cutting Equipment**Replacement of  
Depreciated Grass  
Cutting Equipment

The Committee was in receipt of a report of the Director of Public Works dated 1988 April 26 recommending that the Finance Committee recommend the method of financing one (1) Toro Parkmaster Grass Cutting Tractor Unit at a cost of \$47 000.

The Committee was also in receipt of a report of the Treasurer dated 1988 May 03 recommending that the purchase of the grass cutting tractor unit be financed from the Reserve for Replacement of Mobile Equipment, Account No. 0280-01 and be included in the list of vehicles for future depreciation.

Mr. Pavelka, Director of Public Works, was in attendance and explained that the grass cutting tractor unit can be financed from funds saved on the acquisition of new equipment for 1988.

He also pointed out in his report that repairs to this second Parkmaster Unit could take 4 to 6 weeks, and \$34 000. to provide a life expectancy of approximately 10 years, while a new machine would cost \$47 000. with a life expectancy of 20 years minimum.

Following consideration, it was moved by Alderman Gallagher, seconded by Alderman Ross and carried that the following recommendations be presented to City Council.

- (a) That approval be given for the purchase of one Toro Parkmaster grass cutting tractor unit for the Public Works Department, Parks Division at a total cost of \$47 000.
- (b) That this expenditure be financed from the Reserve for Replacement of Mobile Equipment, Account No. 0280-01, and be included in the list of vehicles for future depreciation.

**6. Challenge '88 Summer Employment/Experience Development Program (S.E.E.D.)**Challenge '88 Summer  
Employment/Experience  
Development Program  
(S.E.E.D.)

The Committee was in receipt of a report of the Treasurer dated 1988 April 21 recommending commencement of two (2) departmental proposals for the Challenge '88 - S.E.E.D. Program.

It was noted that on 1988 March 29, City Council authorized the Treasurer to make application for 12 departmental proposals under the Challenge '88 - S.E.E.D. Program. The Treasurer is recommending that the remaining departmental proposals not be proceeded with as funding for the remaining projects was not approved by S.E.E.D. as C.U.P.E., Locals 5 and 167 had not concurred with the proposals.

Alderman Copps questioned whether arrangements were ever made for members of the Finance Committee to meet with representatives of C.U.P.E., Locals 5 and 167 to discuss the S.E.E.D. Program criteria and funding process with a view to coming to some amicable solution with respect to the short term employment programs for summer students.

Challenge '88  
Summer  
Employment/  
Experience  
Development  
Program (S.E.E.D.)

Following consideration, the Committee agreed that the Chairman, Mayor and interested members of the Finance Committee meet with representatives of C.U.P.E. Locals 5 and 167 to discuss ways and means of improving the City's changes of obtaining the approval of S.E.E.D. for substantially more projects and funding under next year's program and that representation be made to the Federal Government to see if the S.E.E.D. Program can be improved to benefit the City of Hamilton and that the Treasurer report back to the Committee by 1989 January 30.

Following deliberation, the Committee agreed to submit the following recommendations to City Council for approval as outlined in the report of the Treasurer dated 1988 April 21.

- (a) That the following departmental proposals for the Challenge '88 - S.E.E.D. Program as approved by City Council at its meeting held 1988 March 29 in adopting Section 6 of the Seventh Report of the Finance Committee be proceeded with:

<u>Project</u>	<u>Name</u>	<u>No. of Position</u>	<u>No. of Weeks</u>	<u>Total Cost</u>	<u>S.E.E.D. Funding</u>	<u>City's Share</u>
(1)	(2)	(3)	(4)	(5)	(6)	(7)
<u>Culture and Recreation</u>						
5639PT7	Bikeways	1	15	\$ 5 143	\$2 389	\$2 754
<u>Treasury Department</u>						
5640PT5	Account Analyst	<u>1</u>	<u>15</u>	<u>\$ 5 498</u>	<u>2 389</u>	<u>3 109</u>
		2	30	\$10 641	\$4 778	\$5 863
		=	=	=	=	=
				100%	44.9%	55.1%
				=	=	=

- (b) That the estimated City's share of \$5 863 be financed from Account No. 0411-T4900 Balance of Funds - Government Employment Incentive Programs.
- (c) That the remaining five departmental proposals as summarized below and also approved by City Council on March 29, 1988 not be proceeded with:

<u>Estimated</u>				
<u>No. of Positions</u>	<u>No. of Weeks</u>	<u>Total Cost</u>	<u>S.E.E.D. Funding</u>	<u>City's Share</u>
(1)	(2)	(3)	(4)	(5)
10	182	\$61 079	\$28 984	\$32 095
=	=	=	=	=



**7. Write-off of Outstanding Realty and Business Taxes**Write-off of  
Outstanding Realty  
and Business Taxes

The Committee was in receipt of a report of the Treasurer dated 1988 April 28 recommending that outstanding realty and business taxes in the amount of \$92 298.10 be written-off in accordance with Section 496 of The Municipal Act, R.S.O., 1980 and charged to Account No. 0220, Tax Write-offs.

Attached to the Treasurer's report were Schedules A and B outlining realty and business tax amounts which are, in his opinion, uncollectable.

The question was raised as to whether the Committee should meet in-camera to discuss the Treasurer's report. Mr. Sage informed the Committee that only matters pertaining to litigation are permitted to be discussed in-camera by the Committee.

Following consideration, it was moved by Mayor Morrow, seconded by Alderman Gallagher and carried that the Treasurer's report be referred back for clarification. The Committee directed that the format of the schedules be revised so that each category is shown separately. The Committee also requested that an additional column be included in the schedule to accommodate a short description of the reasons for the tax write-offs.

**8. Comprehensive Audit Report - Vehicular Fleet Management**Comprehensive Audit  
Report - Vehicular  
Fleet  
Management

The Committee was in receipt of a report of the Treasurer dated 1988 April 29 containing five (5) recommendations, one of which recommended that the Finance and Transport and Environment Committees accept the Pannell Kerr MacGillivray Comprehensive Audit Report on Vehicular Fleet Management dated December 1987.

Alderman Ross questioned whether the Finance Committee would be usurping the mandate of the Transport and Environment Committee by dealing with the Comprehensive Audit Report as the Transport and Environment Committee has not considered the report as yet.

Mr. Sage suggested that since the Comprehensive Auditing Project was recommended to City Council by the Finance Committee, the Committee deal with the Auditor's Report as a finance item and proceed to delete all references of the Transport and Environment Committee.

Mr. Mike Hudson and Mr. Mike Collyer of Pannell Kerr MacGillivray, Chartered Accounts were in attendance to answer questions from the members of the Committee on the report. They explained that the firm of Pannell Kerr MacGillivray were engaged by the City last Fall to undertake a comprehensive audit assignment on the subject of Vehicular Fleet Management for the City of Hamilton in accordance with their Scope Proposal.

Comprehensive  
Audit Report -  
Vehicular Fleet  
Management

Mr. Pavelka submitted that adoption of the Comprehensive Audit Report of Vehicular Fleet Management may result in a shifting of responsibilities in that more staff may be needed to monitor the Fleet and less staff, i.e. mechanics will be required because the Fleet is new.

Alderman Ross suggested that additional projects should be selected suitable for a comprehensive audit assignment.

Following consideration, the Committee agreed to submit the following recommendations to City Council for approval and arrange to meet with the Transport and Environment Committee prior to the next Council meeting on 1988 May 10 to review the recommendations of the Finance Committee.

- (a) That the Pannell Kerr MacGillivray Comprehensive Audit Report on Vehicular Fleet Management dated December 1987 be accepted by City Council.
- (b) That the six (6) recommendations contained in the Executive Summary of the Report attached hereto as Exhibit "A" be approved and that the staff be directed to pursue these recommendations immediately and report back to the Finance Committee in September, 1988.
- (c) That the Manager of Purchasing be directed to arrange a Proposal Call for leasing of City vehicles referred to in the report and that a Consultant be hired to assist him in preparing the necessary documents, if required.
- (d) That the City Solicitor be authorized to retain a specialized legal firm to review the concepts of leasing and assist in the formation of the lease documents that would be required to be executed.
- (e) That the results of the leasing proposals be tabulated by senior staff in the form of a report for the Finance Committee, comparing leasing with other options for refinancing the vehicular fleet in September 1988.
- (f) That the City's Auditors, Pannell Kerr MacGillivray be requested to prepare a "Scope Proposal" for the Finance Committee recommending two (2) priority projects suitable for a Comprehensive Audit Assignment to be undertaken by the end of 1988 including the amount of their fee and timing.

Grant Appeal  
Decisions

#### 9. Grant Appeal Decisions

The Committee made the following decisions on the appeals that were heard at the commencement of the meeting.

- (a) Children's Choir "Stokrotki" - That a grant in the amount of \$1 000. be approved to be used to assist in defraying expenses to be incurred during the Choir's European tour.



- (b) Public Focus - That the request for a grant in the amount of \$5 000. to be used to cover operating costs for seven day program to be held at the Canada Centre for Inland Waters, 1988 May 30 - June 05, **BE DENIED.**
- (c) SHAIR International Resource Centre - That the request for a grant in the amount of \$5 000. to be used to cover operational expenses, **BE DENIED.**

Grant Appeal  
Decisions

## 10. Additional 1988 General Grant Requests

Additional 1988  
General Grant  
Requests

- (a) The request of the Hamilton-Wentworth Police Association for in the amount of \$500. to defray the costs of their Denis H. Williams Slo-Pitch Tournament, 1988 July 23 - July 24, **WAS DENIED.**
- (b) The Committee approved that a grant in the amount of \$500. be made to the Canadian Automobile Association to defray the costs of hosting their 75th Anniversary Conference, 1988 June 26 - June 30.
- (c) The Committee approved that a general one-time only grant in the amount of \$500. be made to the Hamilton Regional Indian Centre to defray the costs of their 15th Anniversary Celebrations 1988 June 12 - June 15.
- (d) The Committee approved that a general one-time only grant in the amount of \$500. be made to the Hamilton Yacht Club to defray the capital costs of re-activating its sail training school.

The Committee approved that the funding for the above recommended grants be provided from the Unallocated Grant Funds Account No. 0374-XXXX.

With respect to the application of the Hamilton Minor Hockey Council requesting a specific purpose grant to defray the initial start-up operational costs, the Committee agreed to submit the following recommendations to City Council for approval.

- (a) That an interest free loan in the amount of \$5 313. to be repaid by December 31, 1988 be made to The Hamilton Minor Hockey Council to provide upfront funds for insurance and registration to the O.M.H.A. and that this be funded from a Reserve satisfactory to the Treasurer.
- (b) That an additional request for \$4 000. to The Hamilton Minor Hockey Council to defray the operational costs of the council be funded from within the 1988 budget of the Culture and Recreation Department.

Restoration of  
Cenotaph -  
Princess  
Elizabeth School

11. Restoration of Cenotaph - Princess Elizabeth School

The Mayor informed the Committee that a fund raising drive is presently underway to restore the cenotaph at the Princess Elizabeth School in West Hamilton.

The cenotaph is being restored for a re-dedication ceremony in celebration of the 80th birthday of West Hamilton.

The Committee directed the Treasurer to report back to the Finance Committee at its next regular meeting scheduled for 1988 May 24 on possible funding for a contribution by the City of up to \$1 000.

Adjournment

There being no further business, the meeting then adjourned.

Taken as read and approved,

ALDERMAN P. O. VALERIANO, CHAIRMAN  
FINANCE COMMITTEE

John Thompson, Secretary  
1988 May 03

Typed by M. J. Walton

Tuesday, 1988 May 31  
6:30 o'clock p.m.  
Room 233, City Hall

The Finance Committee met.

**There were present:** Alderman P. O. Valeriano, Chairman  
Alderman T. Cooke, Vice-Chairman  
Mayor R. M. Morrow  
Alderman G. Copps  
Alderman D. Agostino  
Alderman P. Cowell  
Alderman D. Ross

**Absent:** Alderman V. Agro - Vacation  
Alderman J. Gallagher \*(See Secretary's note)

**Also present:** Mr. L. Sage, Chief Administrative Officer  
Mr. E. C. Matthews, Treasurer  
Mr. R. I. Hammel, Manager of Budgets  
Mr. N. Adhya, Manager of Accounting  
Mr. T. Bradley, Manager of Purchasing  
Mr. M. Main, Director of Traffic Services  
Mr. J. Pavelka, Director of Public Works  
Mr. J. J. Schatz, Acting Secretary

As recommended by the Manager of Purchasing in a report dated 1988 May 6, the Committee agreed to recommend to City Council that a purchase order be issued to G. C. Duke Equipment Limited, Burlington in the amount of \$218 386 including applicable taxes, for the replacement of Two (2) 24,000 lbs. GVW Trucks complete with Aerial Devices #9622/39 for the Central Garage Division of the Public Works Department in accordance with specifications issued by the Manager of Purchasing and Vendor's tender. It was noted that this was the lowest acceptable of five (5) tenders received and that funds are provided in Depreciation Account #0280-01.

Approval of  
Purchase Order -  
for Replacement of  
two (2)  
24 000 lbs.  
GVW Trucks

Mr. M. Collyer of Pannell Kerr MacGillivray, Chartered Accounts appeared before the Committee in connection with the 1987 Audited Financial Report for the City of Hamilton.

1987 Audited  
Financial Report

Mr. Collyer advised that his firm has examined the documentation and in their opinion, the financial statements present fairly the financial position of the Corporation of the City of Hamilton as at December 31, 1987. He further advised that the financial statement is unqualified and that there are no matters of dispute between the Auditors and the Treasurer.

The Committee acknowledged the efforts of the Treasury Staff and in particular, Mr. N. Adhya for his part in preparing the financial report.

Following discussion, the Committee agreed to submit the following resolution to City Council.

- (a) That the 1987 Audited Financial Report be received.
- (b) That the City Treasurer arrange to publish on one occasion, the required 1987 financial statements, based on the audited report, in The Hamilton Spectator as soon as possible and in accordance with regulation provided by the Ministry of Municipal Affairs, but in any event, within sixty days of receiving the audited statements according to a regulation of the Ministry of Municipal Affairs.

1987 Audited  
Financial Report

- (c) That selected statements of the 1987 audited Financial Report be printed in brochure type report form for distribution to banks, other financial institutions and other interested parties.

Postage -  
Parking Tag  
Return Envelopes

In a report dated May 18, 1988, the Treasurer recommended that the postage now provided by the City of Hamilton on parking tag return envelopes involving an annual cost of approximately \$37 000. be discontinued effective with the receipt of the next order of parking tag forms in approximately eight weeks or as an alternative recommend that the full cost of the return postage for parking tags for the balance of 1988 in the approximate amount of \$18 000. be charged directly to the revenue account "Fines - Parking Violations Account No. 0370-0100" in order that this cost may be administered by the Traffic Department and the Transport and Environment Committee.

Alderman Merling, Chairman of the Transport and Environment Committee, appeared before the Committee and submitted that this is a matter properly to be considered by the Transport and Environment Committee and further that he has polled 5 members of his Committee all of whom oppose the removal of the return postage.

Alderman Merling further questioned the authority of the Treasurer in removing the appropriation from the 1988 Budget Estimates and noted that at no time has the Transport and Environment Committee dealt with the removal of the return postage as a specific item or policy at the Committee level.

Mr. Matthews advised that the matter of the elimination of return postage was specifically discussed by the Finance Committee and City Council during the budget process. In addition, he advised that staff has conducted a survey of other large Ontario municipalities and of 11 contacted, one provides a return envelope and prepaid postage.

Following discussion, the Committee agreed to recommend that the postage now provided by the City of Hamilton on parking tag return envelopes, involving an annual cost of approximately \$37 000. be discontinued effective with the receipt of the next order of parking tag forms.

(In favour of the recommendation were: Mayor Morrow, Aldermen Valeriano, Cooke, Copps, Cowell and Ross. Opposed was Alderman Agostino.)

Cenotaph -  
West Hamilton

The Committee agreed to recommend to City Council approval of a contribution of \$500. to the fund raising drive to restore the cenotaph in West Hamilton and further that this amount be charged to Account No. 0378-2798- Unclassified Expenditures.

Adjournment

There being no further business, the meeting then adjourned.

Taken as read and approved,

ALDERMAN P. O. VALERIANO, CHAIRMAN  
FINANCE COMMITTEE

J. Schatz, Acting Secretary  
1988 May 31

Typed by M. J. Walton

Secretary's  
Note

\*Secretary's note:

Following the meeting and subsequent to the preparation of these minutes, Alderman Gallagher requested that a notation be included in the official minutes to indicate his displeasure in being recorded as absent inasmuch as he was available for the regularly scheduled meeting of the Finance Committee on May 24, 1988 which was cancelled on short notice due to the lack of a quorum. In addition he stated that notwithstanding that the notice for this special meeting was given by the Clerk, within the one-day requirement, he personally did not receive his notice until noon the day of the meeting.



FOR INFORMATION

2(a)

**REPORT TO:** MR. J. THOMPSON, SECRETARY  
FINANCE COMMITTEE

**FROM:** MR. D. K. BEATTIE  
GRANTS CO-ORDINATOR

**DATE:** 1988 MAY 17  
**COMM FILE:**  
**DEPT FILE:**

**SUBJECT:**

1988 GRANT APPEAL -- HAMILTON-WENTWORTH POLICE ASSOCIATION.

*D. Kevin Beattie*

**BACKGROUND**

At the Finance Committee meeting of May 3, 1988, a Convention/Reception Grant request from the Hamilton-Wentworth Police Association was denied by the Committee. The applicant has subsequently asked to appeal this decision.

Attached is the grant application and supporting material for their grant request of \$500 to offset the Park rental charges for the Denis H. Williams Slo-Pitch tournament July 23-24, 1988.

Consistent with prior appeals, the applicants will make a fifteen minute presentation, after which the Committee may ask questions, and take the appeal under advisement. A decision on the appeal should be made prior to the conclusion of the meeting.

The present balance of the unallocated grant funds is \$400.

Attch.





April 20, 1988  
D. Kevin Beattie  
Grants Co-ordinator  
City of Hamilton.

TREASURY		
1988 APR 21		
ROUTE		REC'D
E.O.M.		
I.R.H.		
T.W.D.		
N.R.A.		
J.G.H.		
T.B.		
D.D.		

Dear Mr. Beattie

Enclosed is our application for a grant pertaining to the 1988 Denis H. Williams Slo-Pitch Tournament. This is the 6<sup>th</sup> year for the tournament but the first year we have applied for a grant. I have enclosed some photo's of the " action " at the park.

Out of town teams include Akron, Ohio, Niagra Falls N.Y., New York City, N.Y., numerous teams from Metro Toronto area and Oakville Ont. The park rental fee is \$500.00. I would like to point out that the original invoice was listed at \$300.00. This was a mistake and I brought this \$200.00 error to the attention of the Culture and Recreation Dept. It is hoped that your committee can waive the park rental fee.

Thank You

A handwritten signature in dark ink, appearing to read "Dave Cummins", written over a horizontal line.

Dave Cummins

Chairman

Denis H. Williams Slo-Pitch.



## THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Secretary of the Grants Sub-Committee, Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

## 1. Name, Address and Telephone Number of organization:

Denis H. Williams Slo-Pitch Tournament.  
c/o Hamilton Wentworth Police Association  
555 Upper Wellington St. Hamilton, Ont.  
574-6044.  
L9A 3P8

## 2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Baseball Tournament run by volunteers. No By-Laws.

The Association is a Charitable Organization.

Tournament held every summer and "SERTOMA" Club receives a cash donation from the tournament. Sertoma Club assists handicapped youths.

## 3. What are the general objects and/or functions of your organization?

To provide a high quality sporting event= Slo Pitch baseball and to provide funds for handicapped youths.

4. a) Amount of the grant request \$ 500.00 .

b) Indicate when payment of grant is required. June 1/88

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ _____	_____
Other Date or Installments	\$ _____	_____
	\$ _____	_____
	\$ _____	_____

## THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.  
A Slo-Pitch tournament is held every summer by the Hamilton Wentworth Police. 20 teams participate in the weekend event. Teams travel to Hamilton from Akron, Ohio and New York City as well as teams from the Golden Horshoe \$150.00 per team is charged. This is to cover the costs of the tournament and excess monies are donated to SERTOMA Club.

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? about 250
- (b) Of the stated number of people, how many are coming from outside of Hamilton? about 180
- (c) What is the date of the event? July 23 & 24/88
- (d) What is the location of the event? Globe Park, Hamilton
- 

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

The public funds will allow the tournament organizers to keep the entry fee charged per team to be kept at a reasonable costs. This will influence the teams to travel to Hamilton to participate in this tournament instead of numerous other tournaments in Southern Ontario and the Northern United States.

As well, the extra funds, provided by the City will allow the tournament to purchase the top quality baseball: RED DOT, \$88 x 4 dozen.

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.  
\$150.00 per team entry fee.

10. Will assistance be requested from the City of Hamilton in future years in this respect? Yes. This is an annual event.

11. List the Executive Officers of your organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Dave Cummins, Chairman	c/o 555 Upper Wellington St. Hamilton, Ont. L9A 3P8	574-6044	
Robert Buck,	"	"	
Brian Mullan	"	"	

Date  
April 20/88

Name and Title of Officer Making Application

Signature of Officer Making Application

522-4925  
Telephone Number

ext  
393





## WELCOME TO THE 1988 DENIS H. WILLIAMS SLO-PITCH TOURNAMENT

The Tournament is being held July 23 and 24, 1988, at Globe Park in Hamilton. The park has five diamonds, full washroom/change room facilities, two tennis courts, snack bar, picnic area and lots of parking. It is located in the east end of Hamilton right off the Q.E.W.

The prize money for the tournament will be allocated as follows:

1st	\$350.00
2nd	\$200.00
3rd	\$100.00

There will be a Most Sportsmanlike Trophy as well as The Championship Trophy and bags for the winners. 1st and 2nd place teams qualify for the 1988 COORS SLO-PITCH TOURNAMENT.

A dance will be held on Saturday night at the Police Club, "The Association". Admission is free with a special menu provided at reasonable prices. Come up and enjoy yourselves and bring your friends. (No minors are allowed in the premises.)

Managers will be contacted prior to the tournament date.

DAVE CUMMINS  
TOURNAMENT CHAIRMAN







# Hamilton-Wentworth Police Association

Direct all correspondence to:

**The Secretary**

555 Upper Wellington Street, Hamilton, Ontario L9A 3P8 (416) 574-6044-45

## 6th ANNUAL SLO-PITCH TOURNAMENT "DENIS H. WILLIAMS CLASSIC"

DATES: JULY 23 & 24, 1988

LOCATION: GLOBE PARK, HAMILTON, ONTARIO

This event is sanctioned by MOLSONS

The top 2 teams will qualify for the COORS SLO-PITCH TOURNAMENT in September, 1988

All teams guaranteed playing both dates.

FULL TIME LAW ENFORCEMENT PERSONNEL ONLY.

The tournament is limited to 20 teams. The first 20 teams to submit monies will be accepted.

Please make cheque payable to:

DENIS H. WILLIAMS CLASSIC  
c/o Dave Cummins  
Hamilton-Wentworth Regional Police Association  
555 Upper Wellington Street  
Hamilton, Ontario  
L9A 3P8  
PHONE 1 (416) 574-6044 or 574-6045

\$150.00 Canadian Per Team.

Cheque payable in Canadian Funds.

The deadline for application is: MAY 15, 1988.

Roster list, schedules and maps will be forwarded.

Hope to see you in July

Dave Cummins  
Tournament Chairman

(40)

Name of League: Hamilton Wentworth Regional Police (Slo-Pitch)

League President: Dave Cummins

Address: 155 King William Street Hamilton Postal Code: L8N 4C1

Phone: \_\_\_\_\_ Business: 522-4925 Residence: 575-7411

Name of Team: Same as above

Team Representative: same as above

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Business: \_\_\_\_\_ Residence: \_\_\_\_\_

AMENITIES

LIGHTS	yes	_____	Dressing Rooms:	<u>X</u>
	no	<u>X</u>	Showers:	<u>X</u>
			Washrooms	<u>X</u>

PLEASE READ RENTAL PROCEDURES (ATTACHED) CAREFULLY

I have read, understand and agree to comply with the Rental Procedures.

\_\_\_\_\_  
Signature

PLEASE RETAIN ONE COPY OF THIS CONFIRMATION FOR YOUR FILES AND FORWARD SIGNED COPY TO:

Department of Culture & Recreation  
71 Main Street West  
Hamilton, Ontario  
L8N 3T

(SEE REVERSE SIDE FOR CONFIRMED DATES)

BOBE PARK

y 23/88

8 am - 6 pm

\$ 5.00/hr

Diamonds 1,3,4,5,6

\$250.00

y 4/88

"

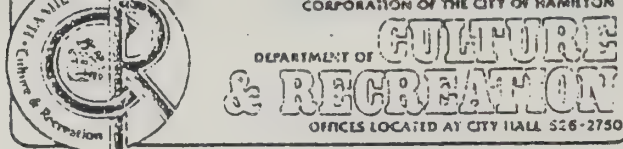
"

"

\$250.00

TOTAL:

\$500.00



1988 April 15

Mr. Dave Cummins  
155 King William Street  
Hamilton, Ontario  
L8N 4C1

Dear Mr. Cummins:

Please find enclosed your amended  
invoice for the use of Globe Park  
July 23 and 24.

Thank you for bringing it to my  
attention.

Sincerely,

Miss Lise Poulin  
Junior Cost Clerk

/lp

Attch.

FOR ACTION

216

REPORT TO: MR. J. THOMPSON, SECRETARY  
FINANCE COMMITTEE

FROM: MR. D.K. BEATTIE  
GRANTS CO-ORDINATOR

DATE: 1988 MAY 19  
COMM FILE:  
DEPT FILE:

SUBJECT:

GENERAL GRANT REQUEST -- NATIONAL COUNCIL OF JEWISH WOMEN.

RECOMMENDATION

- a) That consideration be given to the following General Grant request of \$250 from the National Council of Jewish Women to offset the costs of additional liability insurance for their event held at Hamilton Place September 10, 1988.
- b) That the funding for any recommended grant be provided from the Unallocated Grant Funds Account No. 0374-XXXX.

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

*D. Kevin Beattie*

See recommendation above.

BACKGROUND

Attached is the correspondence relative to this request. In clarifying the request, it was established that the Hamilton Section of the National Council of Jewish Women is requesting \$250 to offset the costs of providing the required additional liability insurance.

The insurance is for the Hamilton-Wentworth Head Injury Association fund raising event September 10, 1988.

The present balance of the unallocated Grant Funds Account is \$400 subject to the decision on the grant appeal by the Hamilton-Wentworth Police Association.

Att'd.



ROBERT M. MORROW  
MAYOR



RECEIVED

MAY 16 1988

CITY CLERKS

May 11th, 1988

Ms. Susan Roth  
Program Chairman  
National Council of Jewish Women  
26 Jerome Park  
Dundas, Ontario  
L9H 6H2

Dear Ms. Roth:

Thank you for your letter dated April 26th, in which you ask that the City Hall waive the cost of liability insurance for the use of Hamilton Place.

I have taken the liberty of forwarding a copy of your letter to Mr. E. A. Simpson, City Clerk, for direction to the appropriate committee for further discussion. I am sure you will be hearing from him shortly.

It was good to hear from you.

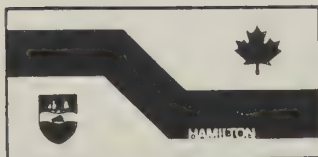
Yours very truly

*Bob Morrow*

Robert M. Morrow  
Mayor  
City of Hamilton

RMM:tt

cc. Mr. E. A. Simpson, City Clerk ✓



City Hall,  
71 Main Street West, Hamilton, Ontario, Canada L8N 3T4  
Telephone: (416) 526-2790



MAY 4 1988

# National Council of Jewish Women

Hamilton Section



Hamilton, Ontario

Mrs. Susan Roth  
26 Jerome Park  
Dundas, Ontario  
L9H 6H2

April 26, 1988

His Worship Mayor Bob Morrow  
Hamilton City Hall  
71 Main Street West  
Hamilton, Ontario  
L8N 3T4

Dear Mayor Morrow:

I am writing to you in connection with our telephone conversation on April 25, 1988. As mentioned, National Council of Jewish Women, Hamilton Section is doing a fund raising project for the Hamilton-Wentworth Head Injury Association. We are renting Hamilton Place on September 10, 1988 for a performance given by the Second City, National Touring Company.

Robert Ellison of Hamilton Place is requiring that we have one million dollar liability insurance to cover the deductible on Hamilton Place's insurance policy. Tony Anderson of Dalton Insurance has priced this at \$250.00 for our organization.

We know that you are supportive of Community Volunteer Organizations. It is with this understanding that we kindly request that City Hall waive our insurance responsibilities.

National Council of Jewish Women and the Hamilton-Wentworth Head Injury Association are very grateful for your help. If you have any questions, please call me at 628-0777.

Sincerely,

Susan Roth  
Program Chairman



FOR ACTION

2(c)

**REPORT TO:** MR. J. THOMPSON, SECRETARY  
FINANCE COMMITTEE

**FROM:** MR. D. K. BEATTIE  
GRANTS CO-ORDINATOR

**DATE:** 1988 JUNE 15  
**COMM FILE:**  
**DEPT FILE:**

**SUBJECT:**

ADDITIONAL 1988 CONVENTION/RECEPTION GRANT REQUESTS

**RECOMMENDATION**

- (a) That consideration be given to the following Convention/Reception Grant requests:
- i) French Centre requesting \$500 to defray the costs of celebrating St. Jean de Baptiste, June 25, 1988, at Arrowhead Park, Copetown;
  - ii) Ukranian Orthodox Church of Canada requesting \$1,500 to defray the costs of celebrating world wide the Millennium of the Ukranian Orthodox Church August 13-14 at the Convention Centre and Copps Coliseum.

**FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)**

See above recommendation

*D. Kevin Beattie*

**BACKGROUND**

Attached is the application and/or supporting material for each request.

The French Centre application is expecting 350 to 500 people of which 75 to 100 are from out-of-town to attend their St. Jean de Baptiste celebration June 25, 1988 at Arrowhead Park in Copetown. With this event taking place in Copetown, this application does not comply with the Convention/Reception Guideline which requires that the events are to take place in Hamilton. This is a first time application.

The Ukranian Orthodox Church is expecting 10,000 people of which 8,000 are from out-of-town to celebrate the Ukranian Orthodox Church Millennium, August 13-14, 1988, at the Convention Centre and Copps Coliseum. Their \$1,500 request is a first time application.

The balance of the unallocated Grant funds for 1988 is \$400 subject to the other grant requests and appeals to be heard by the Finance Committee.

Att'd



THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

FRENCH CENTER  
CHEVALIER COLOMB KNIGHT OF COLUMBUS  
AGE D'OR.  
CHARLE LASALLE

Liason Person ROGER J. BEATTIE Phone No. 387 5650

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

THIS IS ORGANISE BY ALL FRENCH ORGANIZATION  
OF HAMILTON THEY ARE ALL NON PROFIT AND CHARITABLE  
ORGANIZATION

3. What are the general objects and/or functions of your organization?

TO HELP PEOPLE AND CONSERVE OUR  
HERITAGE  
THE

4. a) Amount of the grant request \$ 500.00 . LEFT TO YOUR  
DISCRETION  
b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ _____	<u>JUNE 23/88</u>
Other Date or Installments	\$ _____	_____
	\$ _____	_____
	\$ _____	_____



THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

PIQUE NIQUE FIRE WORK . BBQ CAMP  
BOY FIRE  
GAME FOR ALL MEMBER OF FAMILY  
AND DANCE IN THE EVENING

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? 350 to 500
- (b) Of the stated number of people, how many are coming from outside of Hamilton? 75 to 100
- (c) What is the date of the event? JUNE 25/88
- (d) What is the location of the event? ARROWHEAD PARK.  
HWY 99 COPELTOWN

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

TO HELP PROMOTE AND GET ALL  
FRENCH SPEAKING PEOPLE TOGETHER.  
AND TO HELP PROMOTE OUR CITY  
BECAUSE VISITOR WILL SPEND  
THE WEEKEND IN HAMILTON.  
THE 24 JUNE BEING A HOLIDAY  
IN QUEBEC WITH A LOT OF ATTENTION  
TO THE CELEBRATION OF  
SAINT JEAN BAPTISTE DAY

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

**NOTE:** YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

ALL PARTICIPATING ORGANIZATION  
OF THE FRENCH COMMUNITY WILL  
HELP PAY THE COST

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

NO FEES IS CHARGE WE WILL  
ALSO GIVE AWAY TO EVERYBODY A FREE  
FREE OF CHARGE

**NOTE:** THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

YES

11. List the Executive Officers of your organization:

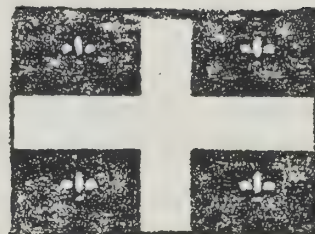
Name and Title	Address	Telephone Number	
		Business	Home
CANINE FRENCH PIERRE BOUIN & HENRIETTE	963 KING ST EAST		
CHEVALIER COLONNADAL QUINET	243 CUMBERLAND		
FILIP DISABILE SUSANNE DORIN	243 CUMBERLAND		
FRENCH CAMPING BOUIN	243 CUMBERLAND		
Date JUN 15 1988		Name and Title of Officer Making Application	
ABSO COORDINATOR OF THIS FESTICITY		Signature of Officer Making Application	
		387 5650 Telephone Number	



FETONS LA ST-JEA !

SAMEDI

25 JUIN, 1988



PIQUE-NIQUE --- FEU DE CAMP --- DANSE --- JEUX ---

OÙ: AU PARC ARROWHEAD.

À COPETOWN, HWY 99

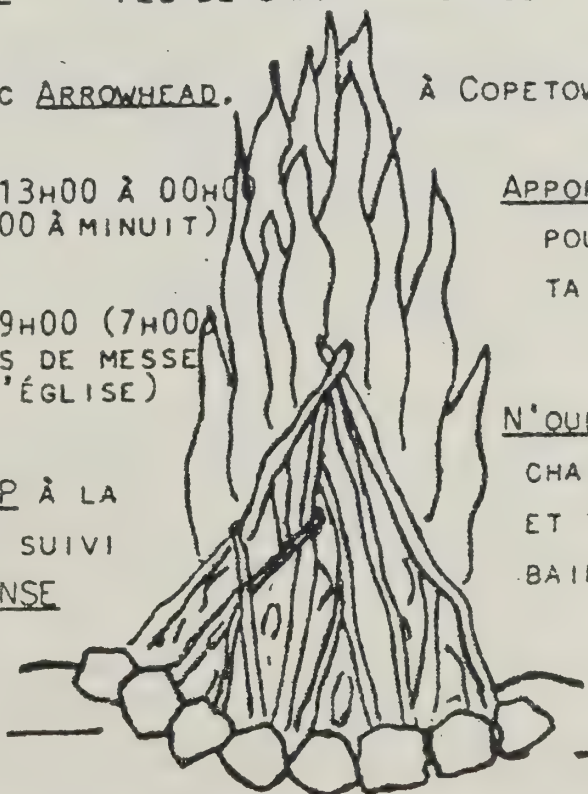
HEURE: DE 13H00 À 00H00  
(1H00 À MINUIT)

APPORTE TON LUNCH  
POUR LE SOUPER ET  
TA BOISSON.

MESSE: À 19H00 (7H00)  
(PAS DE MESSE  
À L'ÉGLISE)

N'OUBLIE PAS TA  
CHAISE DE PATERRE  
ET TON COSTUME DE  
BAIN.

FEU DE CAMP À LA  
BRUNANTE SUIVI  
DE LA DANSE



ENTREE GRATUITE --- NOMBREUX PRIX A GAGNER



BIENVENUE

A

TOUTE LA FAMILLE





THE CORPORATION OF THE CITY OF HAMILTON

CONVENTION OR RECEPTION GRANTS

Information and guidelines to all those applying for a convention or reception grant:

1. The purpose of this grant is to assist those organizations which hold Conventions, Receptions and/or Tournaments in Hamilton and where at least the majority of the participants are from out-of-town.
2. To qualify for a grant your organization must be a not for profit or a charitable organization. The Ontario Municipal Act prohibits municipalities from providing grants to manufacturing or profit oriented operations.
3. The grant is normally limited to a maximum of \$4.00 per participant, subject to a total maximum of \$1,500. The minimum grant request to be considered is \$100.
4. The attached "Application for Convention or Reception Grant" form must be fully completed and returned to the Grants Co-ordinator at least six (6) weeks prior to the event to allow sufficient time for processing. This process entails review by the Grants Review Group for completeness and compliance with these guidelines, then forwarded to the Finance Committee for their consideration and recommendation. This recommendation is forwarded to City Council for final approval.

(NOTE: All grant requests for the calendar year including any General Grant Application must be submitted at the same time for consideration unless circumstances dictate otherwise.)

5. Prior to final City Council approval, your organization will be notified of the proposed recommendation. If you disagree and would like to appeal this decision, please place it in writing to the attention of the Grants Co-ordinator outlining your disagreement and any further information that may be beneficial. This will be presented to the Finance Committee for their reconsideration. You may be asked to make a presentation to the Finance Committee
6. If your event involves the use of City Property, ensure to contact the Grants Co-ordinator who will refer you to the appropriate City staff for cost recovery estimates. Note that these charges will be deducted from the approved grant funds. The balance, if any, will be paid as directed.
7. Payment of grant funds will only be made following City Council approval.
8. Within 30 days of the completion of your event, you must submit to the Grants Co-ordinator a brief report including financial statements on the success of the event, the allocation of grant funds, and number of participants. Also provide copies of any media coverage that are available.
9. The granting of assistance in any one year is not be interpreted as a commitment to future years' funding.

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:  
Ukrainian Orthodox Church of Canada  
Millennium Central Committee, Hamilton Office  
624 Upper Ottawa Street  
Hamilton, Ontario L8T 3T5  
Telephone - (416)383-0222

Liason Person Irene Sushko Phone No. 383-0222

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

The Ukrainian Orthodox Church of Canada was established in 1918 and is this year hosting the world-wide celebration of the Millennium of the Baptism of Ukraine into the Holy Orthodox Faith, the main events of which will take place in Hamilton on August 13 & 14th of this year. The church is incorporated as a non-profit organization.

3. What are the general objects and/or functions of your organization?

The main function of the committee is to provide a suitable setting for this world-wide celebration - suitable locations for events, facilities and looking after all the necessary local planning. This is a very great undertaking and we require a great deal of support in order to carry out all events as planned.

4. a) Amount of the grant request \$ 1500.00 .

- b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ <u>1500.00</u>	<u>August 12, 1988</u>
Other Date or Installments	\$ _____	_____
	\$ _____	_____
	\$ _____	_____



THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

The worldwide celebration of the Baptism of Ukraine into the Holy Orthodox Faith will take place in Hamilton August 13th and 14th, 1988. We expect to host more than 10,000 guests at this celebration that will feature a banquet on Saturday evening at the Convention centre and a Church Service and Concert at Copps Coliseum on Sunday, August 14th. The Ukrainian community in Hamilton has many involvements in this city and area and have always taken a leading role in major events and projects that benefit the city as a whole and we are very excited and pleased to have the opportunity to host an event of such magnitude.

Representatives from all levels of government will participate in this event. Our Mayor has already accepted our invitation and has written a greeting for our commemorative booklet. Hierarchy from the entire free world will be present at this celebration.

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? 10,000
- (b) Of the stated number of people, how many are coming from outside of Hamilton? 8,000
- (c) What is the date of the event? August 13, 14, 1988
- (d) What is the location of the event? Convention Centre  
Copps Coliseum
- 

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

We feel that this is not only a great event for the Ukrainian people but also for the City of Hamilton because the location of this event won over a bid from Toronto because of the fine facilities that we have in our city. This is a tremendous opportunity for the city to show its hospitality to visitors from around the world and share in the fine resources we have available for such future gatherings.

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

**NOTE:** YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

A grant has been applied for from the Ministry of Citizenship in respect to a video project that we are undertaking. Assistance has also been requested from the Federal Government in respect to some decorating expenses.

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

There are no actual admission fees to this event, except for the cost of banquet and an admission of \$10.00 to our concert to help defray costs.

**NOTE:** THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

11. List the Executive Officers of your organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Irene Sushko	624 Upper Ottawa St. Hamilton	387-0411	383-0222
Barbara Lohyn	67 Proctor Blvd. Hamilton		544-5126
Halia Lypka	90 Elmhurst Dr., Hamilton	525-9140 ext. 4691	385-8956
Ben Korney	372 Enfield R., Burlington	637-5203	634-6272

June 14, 1988  
Date

Irene Sushko, Co-ordinator of Hamilton Events  
Name and Title of Officer Making Application

Irene Sushko  
Signature of Officer Making Application

Bus. 387-0411      Res. 383-0222  
Telephone Number

April 25, 1988

\*ad\*

Dear Sir/Madam:

We are presently making final preparations for the world-wide UKRAINIAN ORTHODOX MILLENNIUM Celebration that will take place in the Toronto/Hamilton area August 12th to 14th, 1988. We expect to host more than 10,000 guests at this celebration that will feature a banquet on Saturday evening at the Convention Centre and a Church Service and Concert at Copps Coliseum on Sunday, August 14th. In connection with this event we are planning a video project as well as a record and cassette production and have applied to the government for financial assistance.

This project involves a documentary on the Millennium as well as an actual taping of the celebration. A detailed outline of the project is enclosed as well as background information on the Millennium.

The Ukrainian community in Hamilton has many involvements in Hamilton and area and have always taken a leading role in major events and projects that benefit our city as a whole. The fact that we were successful in bringing a world-wide event to our facilities here in Hamilton attests to the pride we feel for our city and the confidence we have in our elected leaders as well as the quality of our facilities.

In this respect we are requesting your financial assistance. We feel that this project is worthwhile and these items will be valuable documents in which will be recorded a part of Hamilton's history. A MILLENNIUM, a thousand year anniversary of any event is a magnificent milestone which should be duly recorded and recognized.

A celebration of this magnitude requires the assistance and support of the entire community. In stressing the profound importance of this event, we once again request your support in realizing our project to its fullest potential.

I will be pleased to meet with you at your convenience if necessary. I may be reached at 383-0222 (home) or 387-0411 (business). Thank you in advance for your kind consideration of this request.

Sincerely

Irene Sushko  
Co-ordinator of Hamilton Events





# COME AND CELEBRATE WITH US!

988-1988

ЛІТТЯ ХРЕЩЕННЯ УКРАЇНИ У СВ. ПРАВОСЛАВНУ ВІРУ  
MILLENNIUM OF THE BAPTISM OF UKRAINE INTO THE HOLY ORTHODOX FAITH

---

In August, 1988, the Ukrainian Orthodox Church of Canada will be hosting the worldwide celebration of the MILLENNIUM OF THE BAPTISM OF RUS'-UKRAINE into the Holy Orthodox Faith, which indeed will be the one-thousandth anniversary of the Ukrainian Orthodox Church. The festivities will take place in the city of Hamilton, Ontario, Canada.

DIVINE LITURGY will be celebrated by high Hierarchs on Sunday, August 14 th, 1988, in the new Copps Coliseum (seating capacity 18,500) in Hamilton, commencing at 9:00 o'clock A.M. The Service will be accompanied by a 1,000-voice choir, composed of choristers from various parts of the Free World.

An invitation is extended to all Christians to come and relive the colorful story, recorded one thousand years ago in the Chronicle of Nestor — the story of Prince Volodymyr's emissaries:

...Then, we came to the Greeks: they took us to the place where they serve their God, and we did not know, whether we were in heaven, or on earth — for there is no such splendor, or such beauty — we know not how to describe it. We only know that God dwells there with the people, and their Service is the most beautiful of the Services of all lands. And we cannot forget that beauty; as any person who tastes something sweet cannot accept anything bitter...

The Baptism of Ukraine into the Holy Orthodox Faith was one of the greatest events in the history of the Ukrainian people and all Christendom.

Come and share with us this magnificent event — the Millennium festivities — and join the multitude of Orthodox Ukrainians from the entire Free World.

## DIVINE LITURGY

SUNDAY, AUGUST 14, 1988

TIME: 9:00 A.M.

Place: COPPS COLISEUM, 101 YORK BOULEVARD,  
HAMILTON, ONTARIO.

For further information contact:

Irene Sushko  
Co-ordinator of Hamilton Events  
624 Upper Ottawa Street  
Hamilton, Ontario L8T 3T5





FOR ACTION

2(a)

REPORT TO: MR. J. THOMPSON, SECRETARY  
FINANCE COMMITTEE

FROM: MR. D.K. BEATTIE  
GRANTS CO-ORDINATOR

DATE: 1988 MAY 18  
COMM FILE:  
DEPT FILE:

SUBJECT:

FUTURE 1988 GRANT REQUESTS.

RECOMMENDATION

- a) That all future requests for 1988 grants be forwarded to the Finance Committee on a timely basis as information items only.
- b) That at the request of a member of the Finance Committee a grant request could be placed on a Finance Agenda for consideration.

D. Kevin Beattie

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

N/A

BACKGROUND

At its meeting of February 23, 1988, the Finance Committee considered a recommendation of not receiving any additional 1988 grant requests. This recommendation was lost with a direction that all additional requests be forwarded to the Committee.

Given the nominal current balance of unallocated grant funds (\$400 prior to any decision on the Hamilton-Wentworth Police Association Grant appeal and the grant request from the National Council of Jewish Women) the proposed recommendations would provide further direction as to the procedure for handling future grant request.



FOR INFORMATION

2(e)

**REPORT TO:** MR. J. THOMPSON, SECRETARY  
FINANCE COMMITTEE

**FROM:** MR. D. K. BEATTIE  
GRANTS CO-ORDINATOR

**DATE:** 1988 June 14  
**COMM FILE:**  
**DEPT FILE:**

**SUBJECT:**

1989 KARATE CHAMPIONSHIPS - GRANT REQUEST

**BACKGROUND**

*D. Kevin Beattie*

Attached is a grant request from Mr. A. Rizzo for \$4,500 to offset the costs associated with the annual Canadian and Provincial Karate Championships which will be held at the Hamilton Convention Centre February 25, 1989. He has requested a decision if possible by the end of June to facilitate the organization and promotion of the event.

In 1988, the applicant received a \$3,000 Convention/Reception Grant for a similar event held February 27, 1988.

As a 1989 function this would normally be deferred until such time as the other 1989 Grant requests are considered - most likely January or February 1989. However, the applicant has asked for consideration of this request by June 30, 1988.

The present balance of the unallocated Grant funds for 1988 is \$400 subject to consideration of several outstanding grant requests and an appeal to be heard at the June 21, 1988 meeting of the Finance Committee.

Attach.

cc. Mr. Kevin Beattie, Grants Sub-Committee from Mayor Bob Morrow, June 8th, 1988  
Would you please follow up on this and keep me informed. Thanks.  
May 25, 1988

JUN 2 1988

Rizzo's Karate  
703-500 Green Road  
Stoney Creek, Ontario  
L8E 3M6  
Tele. 664-2948

The Honourable Bob Morrow  
Hamilton City Hall  
119 King Street, West  
Hamilton, Ontario

Dear Mayor Morrow:

It is once again my pleasure to inform you that we will be holding on, February 25, 1989, at the Hamilton Convention Center:

1. The 13th. Ontario Provincial Open Karate Championships.
2. The Canadian Grand National Team Championships.
3. The 3rd. Canadian Junior Karate Championships.

As you are well aware of, THIS TRIPLE competition held February 27, 1988 was a huge success, drawing competitors from across Canada and U.S.A. and as far away as Trinidad, and certainly it appears that with the success of the Canadian Junior Karate Championships (over 500 young people participated in 1988) that 1989 will be even bigger and better.

Hamilton would gain the following:

1. Approximately 3,000 to 4,000 spectators and competitors would visit and enjoy our downtown core.
2. Shopping downtown would flourish as would parking.
3. Hamilton would gain a better sport image.
4. Many of our hotels would be booked.
5. Tourism in Hamilton would improve in the winter months.

We are requesting a grant from the city as follows:

1. Ontario Provincial Open Karate Championships...\$1,500.00
2. Canadian Grand National Team Championships...\$1,500.00
3. Canadian Junior Karate Championships.....\$1,500.00

Total Grant requires to help offset the cost to run these prestigious events.....\$4,500.00

~~Due to the amount of work required to set up and run these competitions an early reply would be appreciated (if at all possible, by the end of June 1988).~~ As you are well aware of Karate has become a Canusa sport, and I have been chosen as Head Coach.

Yours truly,

*Arnie Rizzo*

A. T. Rizzo

c/c Alderman Tom Murry  
Alderman Vince Agro

TREASURY	
1988 JUN 10	
ROUTE	RECD
E.C.H.	
I.R.H.	
T.W.D.	
N.R.A.	
J.G.H.	
T.B.	



3.

FOR ACTION

REPORT TO: MR. JOHN THOMPSON, SECRETARY  
FINANCE COMMITTEE

FROM: MR. T. BRADLEY, MANAGER  
PURCHASING

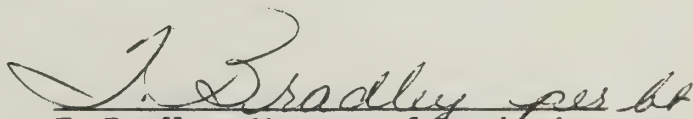
DATE: 1988 May 27  
COMM FILE:  
DEPT FILE:

SUBJECT: REPLACEMENT OF GOLF COURSE MOWER, PUBLIC WORKS DEPARTMENT

RECOMMENDATION

- (a) That a purchase order be issued to R.M.C. Equipment Ltd., Markham in the amount of \$42,120 for the replacement of Golf Course Mower #9481 for the Parks Division, Public Works Department in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.
- (b) As this equipment is required for grass cutting immediately, the above has been processed through the emergency procedures of the City of Hamilton Purchasing Policy, that states "An order can be placed upon the approval of two of the following: the Mayor, an appropriate Committee Chairman, the C.A.O. and that any action taken under this provision to be reported to the next regular meeting of City Council".

NOTE: Lowest acceptable of seven (7) tenders received. Funds provided in Depreciation Account #0280-01.

  
T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

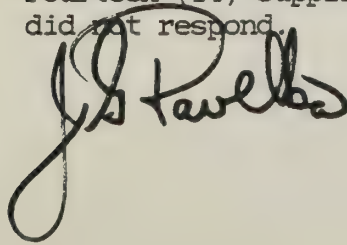
See above RECOMMENDATION

BACKGROUND - Tender Analysis

R.M.C. Equipment Ltd., Markham	\$42,120.00
G.C. Duke Equipment, Burlington	43,416.00
G.C. Duke Equipment	*39,771.00
G.C. Duke Equipment	*43,416.00
Ontario Turf Equipment, London	*43,956.00
G.C. Duke Equipment	*46,337.40
Bryan's Farm & Industrial, Puslinch	*58,104.00

\* - The mowers bid do not meet specifications.

Fourteen (14) suppliers were requested to bid. Four responded, four declined and six did not respond.







4(a)

FOR ACTION

REPORT TO: J. Thompson, Action Secretary, Finance Committee

FROM: Gary J. Kuzyk, Ross & McBride

DATE: April 19, 1988

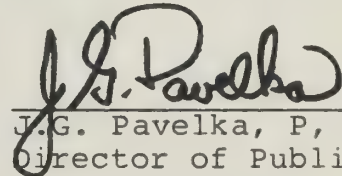
DEPT FILE: 94-47039

SUBJECT: Corporation of City of Hamilton and Antonio Alves, vs Osborn.

RECOMMENDATION: That the City consent to an Order dismissing this Action, without costs.



G.J. Kuzyk,  
Ross & McBride



J.G. Pavelka, P, Eng.  
Director of Public Works

FINANCIAL IMPLICATIONS: See above recommendation.

BACKGROUND: This action arises from an August 1983, incident in which a City employee was struck in the head by a golfball while working at Chedoke golf course. The City brought this action for its subrogated Worker's Compensation Act interest.

The employee was knocked unconscious, and continues to suffer from headaches.

Discoveries were held on March 16, 1988, and in light of the evidence given by the City employee, the claim has no chance for success as it would appear that he was primarily responsible for the accident.

cc: J. Pavelka, Public Works  
cc: Rose Salayko, Claims Co-ordinator  
cc: R.M. Fotheringham, Human Resources  
cc: K.A. Rouff, City Solicitor

RECEIVED  
APR 27 1988

LEGAL DEPARTMENT  
THE CORPORATION OF  
THE CITY OF HAMILTON



46

FOR ACTION

REPORT TO: J. Thompson, Action Secretary, Finance Committee

FROM: Gary J. Kuzyk, Ross & McBride

DATE: April 25, 1988  
DEPT FILE: 94-47158

SUBJECT: Hamilton (City of) vs Wessner.

RECOMMENDATION: The City to pay the plaintiff in the amount of \$3,300 inclusive of damages and interest, plus \$450 for party and party costs, for a total amount of \$3,750.

The City to pay OHIP's subrogated claim in the amount of \$330 for costs incurred in treating Ms. H. Wessner.

*Gary Kuzyk*  
\_\_\_\_\_  
G.J. Kuzyk,  
Ross & McBride

*J.G. Pavelka*  
\_\_\_\_\_  
J.G. Pavelka, P, Eng.  
Director of Public Works

FINANCIAL IMPLICATIONS: See above recommendation.

BACKGROUND: Ms. Wessner tripped on a raised slab on the public sidewalk on Mall Road off of Mohawk Road on September 4, 1986 and suffered a broken finger and abrasions. The degree of elevation was substantial and therefore the City would be liable for the plaintiff's injuries.

cc: J. Pavelka, Public Works  
cc: Rose Salayko, Claims Co-ordinator  
cc: K.A. Rouff, City Solicitor

RECEIVED

APR 27 1988

LEGAL DEPARTMENT  
THE CORPORATION OF  
THE CITY OF HAMILTON





4(c)

FOR ACTION

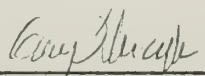
REPORT TO: J. Thompson, Acting Secretary, Finance Committee

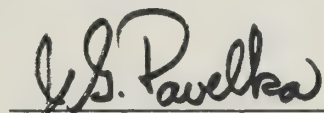
FROM: Gary J. Kuzyk, DATE: April 29, 1988  
Ross & McBride DEPT FILE: 94-47153

SUBJECT: Stroud vs City of Hamilton, slip and fall dated  
March 18, 1984.

RECOMMENDATION

That the City accept dismissal of the plaintiff's action,  
without costs.

  
\_\_\_\_\_  
Gary Kuzyk,  
Ross & McBride

  
\_\_\_\_\_  
J. G. Pavleka  
Director of Public Works

*appro. HK*

FINANCIAL IMPLICATIONS

See above recommendation

BACKGROUND

This action arises from a slip and fall on the above date.  
The plaintiff brought her action after the expiry of the  
limitation period. Upon our bringing a Motion for Summary  
Judgment, the plaintiff has agreed to dismiss her action on a  
without-costs basis.

The City has not been obliged to do anything in this matter  
other than enter an Appearance and bring the above Motion. We  
do not believe that a local court would award the City its  
costs of this action even if we fought the Motion to its  
successful conclusion.

cc: J. Pavelka, Public Works  
cc: Rose Salayko, Claims Co-ordinator  
cc: K.A. Rouff, City Solicitor ✓

RECEIVED

MAY 3 1988

LEGAL DEPARTMENT  
THE CORPORATION OF  
THE CITY OF HAMILTON



FOR ACTION

RECEIVED

MAY 1 1988

44d

REPORT TO:

J. Thompson, Acting Secretary, Finance  
LEGAL DEPARTMENT  
THE CORPORATION OF  
THE CITY OF HAMILTON

FROM:

Gary J. Kuzyk, Ross & McBride

DATE: May 12, 1988

COMM FILE:

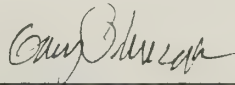
DEPT FILE: C-86-475

SUBJECT:

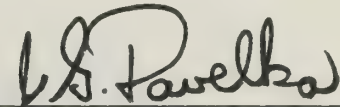
Presutti, Antoinetta v City and Friscolanti;  
Slip and Fall accident - November 30, 1986

RECOMMENDATION

That the City pay the amount of \$1,000 as an all inclusive contribution towards settlement of the Plaintiff's claim. -



Gary J. Kuzyk  
Ross & McBride



J. G. Pavelka, P. Eng.  
Director of Public Works

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above recommendation

BACKGROUND

This action arises from a trip by the plaintiff on the above date. The trip occurred on the co-defendant Friscolanti's step, but the City approved of the condition of the step by issuing a building permit. We have negotiated a settlement for the sum of \$3,000 all-inclusive, to which the City and the other two defendants will each contribute \$1,000. We feel this is a good result having regard to the plaintiff's injuries, which include sprained ligaments in her right ankle and a loss of one month of wages. We therefore recommend settlement.

cc: K.A. Rouff, City Solicitor  
cc: Rose Salayko, Claims Co-ordinator  
cc: J. Pavleka, Public Works



FOR ACTION

4(e)

REPORT TO: J. Thompson, Acting Secretary, Finance Committee

FROM: Gary J. Kuzyk

DATE: May 13, 1988

COMM FILE:

DEPT FILE: C-85-434


SUBJECT: James A. Decker vs City of Hamilton  
trip and fall dated August 7, 1985

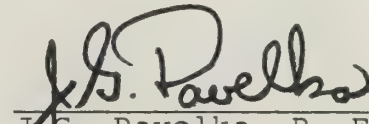
RECEIVED

MAY 16 1988

LEGAL DEPARTMENT  
THE CORPORATION OF  
THE CITY OF HAMILTON

RECOMMENDATION That the City consent to an Order dismissing the action  
against it, without costs

  
\_\_\_\_\_  
Gary J. Kuzyk  
Ross & McBride

  
\_\_\_\_\_  
J.G. Pavelka, P. Eng.  
Director of Public Works

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above recommendation

BACKGROUND

This action arises from a trip and fall on a City sidewalk in which the plaintiff injured his left knee. As the sidewalk was in perfect repair, the City is not responsible for the plaintiff's injuries, and the plaintiff has agreed to discontinue his action.

cc: J. Pavelka, Public Works  
cc: Rose Salayko, Claims Co-ordinator  
cc: K.A. Rouff, City Solicitor





FOR ACTION

4(6)

REPORT TO:

J. Thompson, Acting Secretary, Finance Committee

FROM:

Gary J. Kuzyk, Ross & McBride

DATE: May 16, 1988

COMM FILE:

DEPT FILE: C-87-40

SUBJECT:

Harry Evans vs City of Hamilton

Trip and Fall - January 28, 1987


RECEIVED

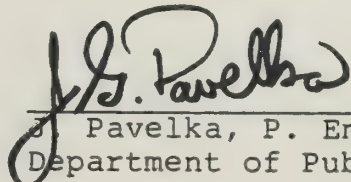
MAY 19 1988

LEGAL DEPARTMENT  
THE CORPORATION OF  
THE CITY OF HAMILTON

RECOMMENDATION

That the City pay the sum of \$3,000, all inclusive of damage, interest, and costs, for a settlement of the plaintiff's claim.

  
\_\_\_\_\_  
Gary J. Kuzyk  
Ross & McBride

  
\_\_\_\_\_  
J. Pavelka, P. Eng.  
Department of Public Works

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above recommendation

BACKGROUND

This action arises from an incident in which the plaintiff tripped over an ice covered I-Beam, which was protruding from City property. The plaintiff suffered from arm and shoulder pain for several months. The City was aware of the existence of the I-Beam and is therefore entirely liable for the accident, especially as this hazard may have been hidden by snow and ice. We have negotiated a settlement for the sum of \$3,000, all inclusive, and feel that this is a reasonable amount in the circumstances.

cc: J. Pavelka, Public Works  
cc: Rose Salayko, Claims Coordinator  
cc: K.A. Rouff, City Solicitor



FOR ACTION

4(9)

REPORT TO: J. Thompson, Acting Secretary, Finance Committee

FROM: Gary J. Kuzyk, Ross & McBride

DATE: May 17, 1988


COMM FILE:

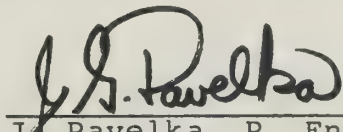
DEPT FILE: C-87-82

SUBJECT: Gerald Dolman and City vs Royal Insurance Company of  
Canada;

Automobile Accident - February 26, 1987

RECOMMENDATION That the City accept the sum of \$15,589.94, all inclusive of damages, interest and cost for settlement of this claim.

  
Gary J. Kuzyk, *appro.*  
Ross & McBride *[initials]*

  
J. Pavelka, P. Eng.  
Director of Public Works

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

RECEIVED

MAY 19 1988

See above recommendation

LEGAL DEPARTMENT  
THE CORPORATION OF  
THE CITY OF HAMILTON

BACKGROUND

This action arises from an automobile accident in which a City vehicle was struck by an uninsured motorist. The City employee, Mr. Dolman, suffered neck and back injuries, which were only completely resolved eight months after the accident. The City commenced an action against the Royal Insurance pursuant to the Uninsured Motorist Provisions of the City's standard Motor-vehicle Policy.

The insurer for the City has made to following offer:

General damages	\$ 1,500.00
WCB Medical Aid	271.87
WCB Disability Benefits	8,875.48
Interest	900.00
Cost	<u>1,100.00</u>
TOTAL	\$12,647.37

The City's insurer has already made a payment of \$2,942.59 in satisfaction for our claim for damage to the City vehicle.

The City's expenses in connection with this file are:

WCB Medical Aid	\$ 271.87
WCB Disability	8,875.48
Medical Reports	40.00
Legal Disbursements	50.00
Legal Fees	1,500.00
Interest	<u>900.00</u>

TOTAL	\$11,687.35
-------	-------------

If settlement is accepted there would be a net payment to the City's employee of \$1,010.02. We think this is a fair and reasonable settlement.

cc: J. Pavelka, Public Works  
cc: Rose Salayko, Claims Coordinator  
cc: R. Fotheringham, Human Resources  
cc: K.A. Rouff, City Solicitor



46k

FOR ACTION

REPORT TO: J. Thompson, Acting Secretary, Finance Committee

FROM: Gary J. Kuzyk, Ross & McBride

DATE: May 19, 1988

COMM FILE:

DEPT FILE: C-87-434

RECEIVED

MAY 24 1988

LEGAL DEPARTMENT  
THE CORPORATION OF  
THE CITY OF HAMILTON

SUBJECT:

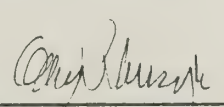
Eric Jones vs. Chris Firth-Eagland and the City;

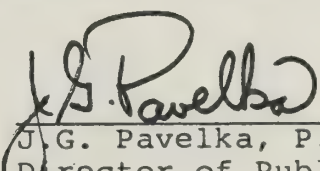
Motor-vehicle accident dated October 23, 1987.

RECOMMENDATION

That the City pay the amount of \$3,929.86 as an all inclusive settlement of the plaintiff's claim.

  
K.A. Rouff,  
City Solicitor

  
Gary J. Kuzyk,  
Ross & McBride

  
J.G. Pavelka, P. Eng.  
Director of Public Works

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above recommendation.

BACKGROUND

This action arises from an automobile accident on the above date in which a City vehicle failed to yield the right of way to through traffic when entering an intersection. The plaintiff, as a result of this accident, was off from work for five weeks and suffered from extensive bruising and tenderness of his chest and right ribs. The plaintiff still complains of occasional rib pain and of resulting sleep disorders five months after the accident.

The plaintiff is prepared to accept the following damages:

General damages	\$1,750.00
Out-of-pocket Expenses	1,547.66
Interest	132.20
Legal Costs	500.00
TOTAL	\$3,929.86

We believe that the amount sought by the plaintiff is reasonable in the circumstances.

cc: Rose Salayko, Claims Co-ordinator  
cc: J. Pavelka, Public Works



FOR ACTION

4(i)

REPORT TO: J. Thompson, Acting Secretary, Finance Committee

FROM: Gary J. Kuzyk, Ross & McBride

RECEIVED

MAY 24 1988

DATE: May 19, 1988

COMM FILE:

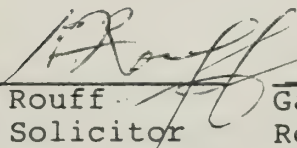
DEPT FILE: C-86-62

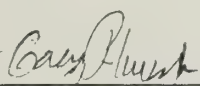
LEGAL DEPARTMENT  
THE CORPORATION OF  
THE CITY OF HAMILTON

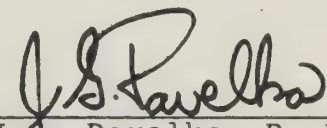
SUBJECT: Natalie Hovrilenko and Alexander Hovrilenko vs the City  
and Thomas R. Birnie and Gertrude Bernie;

trip and fall - February 7, 1986

RECOMMENDATION That the City and Thomas Birnie each pay the plaintiff  
\$2,750, all inclusive of damages, interest and costs, in  
settlement of this claim.

  
A. Rouff  
City Solicitor

  
Gary J. Kuzyk,  
Ross & McBride

  
J.G. Pavelka, P. Eng.  
Director of Public Works

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above recommendation

BACKGROUND This action involves a 54 year old woman who slipped on  
ice and broke her wrist and forearm. She wore a cast for several days,  
took some physiotherapy, and was fully recovered two months after the  
accident, but for a lump on her wrist.

It is unclear whether the plaintiff fell in front of the co-defendant's  
property or on City property. For this reason, it was agreed that the  
defendants would recommend that liability for the plaintiff's injuries  
would be apportioned between them. The plaintiff, moreover, is  
employed at the office of her solicitor. She is therefore likely to  
vigourously pursue her claim since she does not face the usual disincentive  
for litigation, namely, legal fees. As the amount of the plaintiff's  
claim is relatively small, it is our opinion that it will be less  
expensive for the City to settle at this stage, rather than incur further  
legal costs in litigating the proper apportionment of negligence.

We feel that the total amount of the plaintiffs' damages are reasonable in the circumstances.

cc: J. Pavelka, Public Works

cc: Rose Salayko, Claims Co-ordinator

FOR ACTION

4(i)

REPORT TO: J. Thompson, Acting Secretary, Finance Committee

FROM: Gary J. Kuzyk, Ross & McBride

DATE: May 19, 1988

COMM FILE:

DEPT FILE: C-86-166

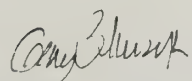
SUBJECT: Emilia DiLeonardo vs City of Hamilton;  
trip and fall - April 18, 1986

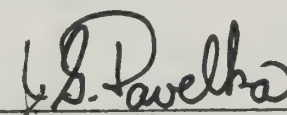
RECEIVED


MAY 24 1988

LEGAL DEPARTMENT  
THE CORPORATION OF  
THE CITY OF HAMILTON

RECOMMENDATION That the City pay the plaintiff \$7,144.65 in settlement of the plaintiff's claim for damages, interest, and costs.

  
\_\_\_\_\_  
Gary J. Kuzyk,  
Ross & McBride

  
\_\_\_\_\_  
J.G. Pavelka, P. Eng.  
Director of Public Works

  
\_\_\_\_\_  
K.A. Rouff  
City Solicitor

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above recommendation

BACKGROUND

This action arises from an accident in which the plaintiff fell over a 1" trip in a City sidewalk. She suffered a fracture to her knee and torn cartilage, and swelling for several months. It is likely that she will have long term problems with the mobility of her injured knee.

The solicitor for the plaintiff is prepared to accept the following offer:

General damages	\$4,500.00
(\$9,000.00 minus 50% for contributor negligence)	



Pre-judgment interest (10% per annum for 2 years)	900.00
Special damages	934.65
Party and Party costs	<u>810.00</u>
TOTAL	\$7,144.65

We believe that this is a fair and reasonable settlement, given the injuries suffered and the extent of the non-repair of the City's sidewalk.

cc: J. Pavelka, Public Works  
cc: Rose Salayko, Claims Co-ordinator

4(k)

FOR ACTION

REPORT TO: J. Thompson, Acting Secretary, Finance Committee.

FROM: Gary J. Kuzyk

RECEIVED  
MAY 31 1988

DATE: May 30, 1988

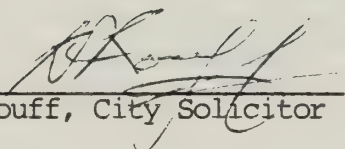
COMM FILE:

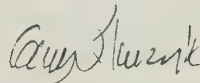
DEPT FILE: C-85-521

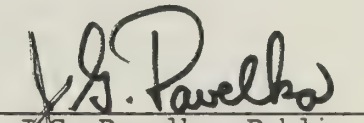
LEGAL DEPARTMENT  
THE CORPORATION OF  
THE CITY OF HAMILTON

SUBJECT: The Corporation of the City of Hamilton v. Pearson, motor vehicle accident of September 22, 1985.

RECOMMENDATION That the City consent to an Order dismissing the action, without costs.

  
K.A. Rouff, City Solicitor

  
Gary Kuzyk,  
Ross & McBride

  
J.G. Pavelka, Public  
Engineer, Director of  
Public Works.

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

SEE ABOVE RECOMMENDATIONS

BACKGROUND

In this accident a City guard rail was damaged by a motor vehicle owned by the defendant, Helen Pearson. Evidence was given on the Examination of her son, Kenneth Pearson, that a friend of his was driving the motor vehicle without Helen Pearson's consent. Liability would, therefore, not attach to the defendant, Helen Pearson for the City's damage. The limitation period for commencing an action against the friend who was driving the vehicle, has passed.

The solicitor for the defendants has indicated that he is willing to consent to dismissal of the action without costs. Under the circumstances, we believe that this offer is a reasonable one, especially as the City's damages are only \$2,804.74.

cc. J. Pavelka, Public Works

cc. Rose Salayko, Claims Co-ordinator



5(a)

FOR ACTION

REPORT TO: Mr. J. D. Thompson  
Secretary, Finance Committee

FROM: Mr. D. W. Vyce  
Director of Property

DATE: 1988 May 13  
COMM FILE:  
DEPT FILE: 50.19.13  
(4609)

SUBJECT: Lease - Walkway from James Street North to  
Municipal Car Park #36 - Sang Woon Park -

RECOMMENDATION:

That The City of Hamilton renew the lease with Mr. Sang Woon Park for lands on James Street North for a pedestrian walkway measuring approximately 5 feet by 158.77 feet for a period of three years commencing January 1, 1988 to December 31, 1990, at a rental of \$650.00 per year including taxes (estimated at \$450.00 for 1988).

Note: Mr. Park has granted the City the option to renew this agreement for a further three year period at the same rent, terms and conditions. We further recommend that the City Solicitor be authorized to prepare the necessary lease.

  
D.W. Vyce

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

This rental is to be charged to Hamilton Parking Authority Budget Expenditure Account #9322-3686.

BACKGROUND

This is a further renewal of the original lease approved by City Council in February 1987. The land is to provide a pedestrian access to and from the off-street parking lot on Mulberry Street west of James Street North operated by the Parking Authority of the City of Hamilton.

c.c. - Mr. K.A. Rouff, City Solicitor  
- Mr. E.C. Matthews, City Treasurer  
- Mr. P. Baker, General Manager,  
Parking Authority of the City of Hamilton





FOR INFORMATION

5(6)

REPORT TO: Mr. J. D. Thompson  
Secretary, Finance Committee

FROM: Mr. D. W. Vyce  
Director of Property

DATE: 1988 June 13  
COMM FILE:  
DEPT FILE:

SUBJECT: Report on the National Conference  
The Appraisal Institute of Canada  
June 1 - 4, 1988 - Winnipeg, Manitoba

BACKGROUND

Conference Report attached.

  
D. W. Vyce

Attach.

c.c. - Mr. L. Sage, Chief Administrative Officer

## ANNUAL CONFERENCE

### THE APPRAISAL INSTITUTE OF CANADA

The Annual National Conference of The Appraisal Institute of Canada was held in Winnipeg, Manitoba from June 1 to June 4, 1988. In attendance was approximately 450 delegates from across Canada and some from the United States.

The Conference was a special celebration -- commemorating our 50th year of existence in the city of our headquarters.

The Appraisal Institute of Canada of which I am an accredited member is a 50 year old organization dedicated to high and uniform standards for members of the appraisal profession through a vigorous education program. Currently more than 3,000 members advance the profession with reasoned valuations widely respected by the courts, real estate corporations, chartered banks, trust companies, mortgage lending institutions, all levels of government, and private individuals.

The Conference was opened with the 1987 Annual General Meeting. Reports were received from the elected and staff officials of the Institute for the year 1987/88. Many amendments to By-laws and Regulations which govern our Institute were proposed and presented to the meeting. Considerable discussion ensued on the topic of the compulsory liability insurance recently implemented by the Institute. Finances, as always was another topic for plenty of discussion.

Mayor W. Norrie of Winnipeg and The Honourable James Ernst, Minister of Tourism and also an Accredited member of our Institute welcomed delegates and guests at the opening ceremonies.

The Keynote Address was delivered by The Right Honourable Ed Schreyer, Canadian High Commissioner to Australia and former Governor General of Canada who spoke of a number of major economic and social issues facing our country today.

Throughout the Conference, several seminars were held. Excellent speakers and authorities in their own particular field from across Canada related to the audience their views on topics under discussion.

Some of the subjects under discussion were:-

(a) Fee Appraisers Symposium

A panel of fee appraisers opened the symposium with initial remarks and then opened the discussion to the audience. Discussion centred around fees, the standardization of form reports for government and lending institutions, the quality of reports advertising regulations and unique appraisal problems.

(b) Construction Costs and Inspecting a Building

A slide presentation developed by the Institute informed appraisers what to look for in inspecting a building and touched on the cost of construction and repairs.

(c) Redevelopment in Core Areas of Major Cities

I found this session most informative and very interesting. The guest speaker was a familiar face to Hamilton City Hall, Mr. Donald Biback, Vice-President, Shopping Centres, Cadillac Fairview Corporation.

Mr. Biback believes the time is ripe for redevelopment in core areas of Major Cities -- the economy is strong and mortgage money at reasonable rates is readily available.

The speaker cited a number of factors which make Downtown Development difficult.

1. Land assembly - costly and difficult without expropriation,
2. cost of parking facilities, land and building,
3. construction is usually phased because sites are relatively small in comparison to the suburbs and are "tight" in terms of having room to work,
4. difficulty in moving materials on and off the site.

He said there is clearly a move towards the renovation of old stores or replacing them entirely and mentioned Hamilton, Lethbridge and Victoria as examples.

Mr. Biback then gave us an overview of the Portage Place development in Downtown Winnipeg via a slide presentation. It consists of a shopping mall and two office towers connected by plus 15 bridges over Portage Avenue at both ends to Eaton's and the Bay.

Mr. Biback also presented slides of the Hamilton Eaton Centre experience, and brought our members up to date on this development.

Mrs. V. Beauchamp, a leasing agent with Cadillac Fairview, joined the presentation and gave us some details on the leasing plan for Portage Place. An inspection later on revealed boutiques within the plus 15 walkways, a unique innovation and one that works as long as the pedestrian traffic flow is present.

(d) Agricultural Tour

An Agricultural Tour led us to examine the operation of a grain farm and a dairy farm in areas just outside Winnipeg. These farms ranged in size from 900 acres (dairy) to 6,400 acres (grain).

Details of both operations were provided.

Both owners of the land commented on the drought the west is currently experiencing.



(e) Liability of Appraisers

Professor Cameron Harvey, Q.C., Chairman, Land Value, Appraisal Commission spoke to the gathering on the topic of liability of appraisers and cited some recent cases currently before the courts as well as some recent decisions and discussed with us the vital requirement of accuracy and quality work.

(f) Appraisers in Court

An appraiser and a solicitor presented their views on the topic of the appraiser in court.

A mock trial then followed, was well presented, and got the important points across.

(g) The Use of Computers in Appraisal Practice

The speaker discussed the newest and most effective computer software packages for the real estate appraiser. Programs on spread sheets, word processing, real estate investment analysis and others were examined in an audio visual presentation. Computers they said improved productivity in terms of efficiency and quality and opens up the possibility to do something you didn't or couldn't do before, things that were simply not feasible before without the use of computers.

They also discussed data management, data analysis and office administration.

I am of the opinion that attendance at the Conference benefited me personally and subsequently The Corporation for two major reasons:-

1. It permitted me to continue my education in the real estate administration/land appraisal field.
2. The Conference provided a mechanism for establishing new professional contacts and renewing old ones and achieving an interchange of information between the various industry groupings within the organization.

I am pleased to report that the Hamilton Chapter will host the 1990 National Conference here in Hamilton.

I firmly believe the Conference is beneficial to attend in the future.

---

D. W. Vyce

DWV:ap

MEMORANDUM • CITY OF HAMILTON

6.

TO : Chairman and Members  
Finance Committee

YOUR FILE:

FROM : John Thompson, Acting Secretary  
Information Systems Committee

OUR FILE :

SUBJECT : INFORMATION SYSTEMS COMMITTEE -  
DIRECTOR/FACILITIES MANAGER

DATE : 1988 June 08

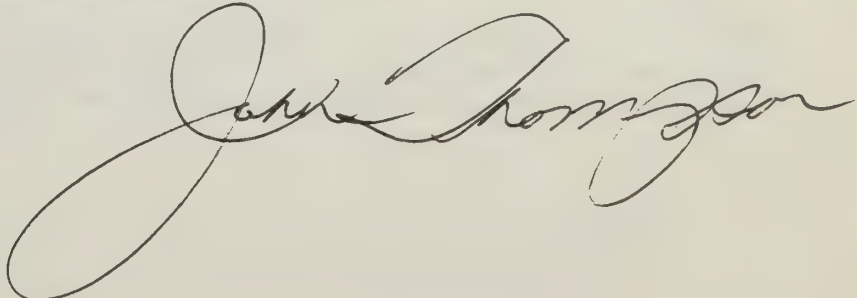
This is to inform you that City Council at its meeting held 1988 May 10 and Regional Council at its meeting held 1988 May 17 adopted the following recommendation:

That a special Hiring Committee be constituted to review applications/proposals for the Director/Facilities Manager to be composed of the Chairman and Vice-Chairman of the following Committees:

- (a) Information Systems Committee
- (b) Region's Finance and Personnel Committee
- (c) City's Finance Committee
- (d) City's Executive Committee.

For your information, I would advise that the advertisement for the Director/Facilities Manager was placed in the Hamilton Spectator and the Toronto Globe and Mail during the period of 1988 May 10 to May 19. As a result of the advertisements, 27 applications were received.

The C.A.O.'s for the City and Region have conducted their first review of applicants and have reduced the field to 12 individuals and 4 Facility Management Firms. A second review will be conducted to further narrow the candidates to a more manageable number for interviews. When this is complete, a meeting of the Special Hiring Committee will be convened to review and interview the selected candidates and firms.



JT:mjw





7(a)

FOR ACTION

REPORT TO: MR. J. THOMPSON, SECRETARY  
FINANCE COMMITTEE

FROM: MR. E. C. MATTHEWS  
TREASURER

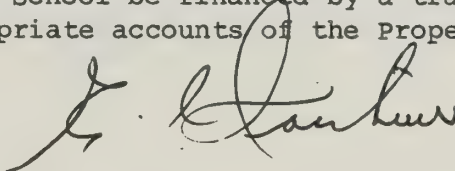
DATE: 1988 JUNE 6  
COMM FILE:  
DEPT FILE:

SUBJECT:

FINANCING OPERATING COSTS OF FORMER WEST AVENUE SCHOOL

RECOMMENDATION

That the amount of \$40,930 required for the balance of 1988 for operating costs at the former West Avenue School be financed by a transfer from the Contingency Account 0378-1198 to the appropriate accounts of the Property Department.



FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

The annual operating costs are estimated at \$76,686 and the difference of \$35,756 between this amount and the \$40,930 required for this year will impact on the 1989 estimates of the Property Department. Recoveries of a minimum of \$30,000 in the annual lease payments from Theatre Aquarius will partially offset these operating costs. The balance of the Contingency Account, after this and other items passed by Council have been deducted, stands at \$33,453.

BACKGROUND

City Council in adopting Item 3 of the Thirteenth Report of the Executive Committee on May 31, 1988, requested the Finance Committee to recommend the method of financing the operating costs of \$40,930 estimated requirement to the end of 1988.



FOR ACTION

7(6)

REPORT TO: MR. J. THOMPSON, SECRETARY  
FINANCE COMMITTEE

FROM: MR. E. C. MATTHEWS  
TREASURER

DATE: 1988 JUNE 6  
COMM FILE:  
DEPT FILE:

SUBJECT:

FINANCING ADDITIONAL FUNDS RELATED TO THE CITY'S GREY CUP FLOAT

RECOMMENDATION

That the additional amount of \$15,000 to increase the Grey Cup Float appropriation from \$25,000 to \$40,000, and the estimated cost of \$3,100 for the City's participation in the Kitchener-Waterloo Oktoberfest Parade with the Float and the Hamilton Firefighters' Band on October 10, 1988, be financed by a transfer from the Contingency Account 0378-1198 to 0370-0262 (\$15,000) and 0370-0260 (\$3,100).



FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

The balance of the Contingency Account, after this and other items passed by Council have been deducted, stands at \$33,453.

BACKGROUND

City Council, in adopting Items 13 and 15 of The Thirteenth Report of the Executive Committee on May 31, 1988, requested the Finance Committee to recommend the method of financing.





7(c)

FOR ACTION

REPORT TO: MR. J. THOMPSON, SECRETARY  
FINANCE COMMITTEE

FROM: MR. E. C. MATTHEWS  
TREASURER

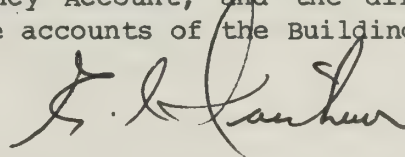
DATE: 1988 JUNE 14  
COMM FILE:  
DEPT FILE:

SUBJECT:

FINANCING OF ADDITIONAL STAFF FOR BUILDING DEPARTMENT RELATED TO LOT GRADING

RECOMMENDATION

That the addition of two Inspectors and one Stenographer to the staff of the Building Department as of September 1, 1988, related to the policy on lot grading, at an estimated cost in 1988 of \$65,518, be financed by a transfer of the remaining balance of \$33,453 in the Contingency Account, and the difference of \$32,065 by approved overdraft to the appropriate accounts of the Building Department.



FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

- 1) The report of the Building Commissioner dated June 8, 1988 to the Planning and Development Committee includes \$10,000 for surveying and investigation in the budget for 1988; in the event the Planning and Development Committee do not accept the Commissioner's recommendation that this expense be recovered from the subdivider, then the cost in the above recommendation will increase to \$75,518 and the overdraft approval amount will be \$42,065.
- 2) This proposal will deplete the balance of \$33,453 remaining in the Contingency Account after other items have been dealt with on the Finance Committee Agenda of June 21, 1988. It is anticipated that the balance of \$32,065 required will be covered by savings within other accounts of the Building Department.
- 3) The report of the Building Commissioner also recommends an inspection fee of \$153 per lot or block be levied with \$125 of this amount going to the City and \$28 to the Region. The recovery will be \$125 multiplied by the number of residential dwelling permits issued; i.e., the 1989 estimated cost of \$107,554 for staff and equipment would require 860 permits to be issued in order to recover this cost entirely.
- 4) The impact on the budget of the Building Department in 1989 will be an additional \$32,065 in new estimates, representing the amount that must be overdrafted in 1988.

1988 JUNE 14

MR. J. D. THOMPSON, SECRETARY  
FINANCE COMMITTEE - PAGE 2

BACKGROUND

The Planning and Development Committee will consider this issue at their meeting of June 15, 1988.

c.c. Mr. P. Kuppe, Building Commissioner  
Mrs. Susan Reeder, Secretary, Planning and Development Committee

7(d)

FOR ACTION

REPORT TO: MR. J. THOMPSON, SECRETARY  
FINANCE COMMITTEE

FROM: MR. E. C. MATTHEWS  
TREASURER

DATE: 1988 JUNE 16  
COMM FILE:  
DEPT FILE:

SUBJECT:

STATUS OF 1988 CONTINGENCY ACCOUNT

RECOMMENDATION

That, due no funds remaining in the 1988 Contingency Account, Standing Committees and Departments be informed that the cost of any new unbudgeted programs or services in 1988 be financed from within the departmental budget or, if necessary, the appropriate Standing Committee's global budget for the balance of 1988.



FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

The original Contingency appropriation for 1988 was \$300,000, and the present balance is zero, after taking into account other items to be considered by the Finance Committee on June 21, 1988.

BACKGROUND

New programs and other unbudgeted services have been surfacing in 1988 and have reduced the Contingency Account to zero. Departments and Standing Committees should be prepared to finance new proposals from with the budgets under their jurisdiction.

c.c. Mr. L. Sage, Chief Administrative Officer



FOR ACTION

7(2)

REPORT TO: MR. R. PROWSE, ACTING SECRETARY  
FINANCE COMMITTEE

FROM: MR. E. C. MATTHEWS  
TREASURER

DATE: 1988 MAY 17

COMM FILE:

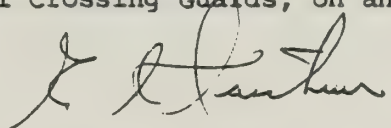
DEPT FILE:

SUBJECT:

FINANCING OF SCHOOL CROSSING GUARD AT INTERSECTION  
OF MAIN STREET EAST AND WALTER AVENUE

RECOMMENDATION

That the \$3,770 estimated requirement to finance the cost of a School Crossing Guard at Main and Walter, as approved by City Council April 26, 1988 by item 11 of the Seventh Report of the Transport and Environment Committee, be funded from within the existing budget of the School Crossing Guards, on an overdraft basis if necessary.



FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

It is anticipated that sufficient savings will occur in 1988 in the School Crossing Guard's budget to absorb this additional requirement.

BACKGROUND

This issue was approved at the April 26, 1988 City Council meeting.





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FOR ACTION

REPORT TO: MR. J. THOMPSON, SECRETARY  
FINANCE COMMITTEE

FROM: MR. E. C. MATTHEWS  
TREASURER

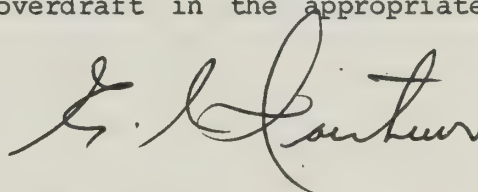
DATE: 1988 JUNE 15  
COMM FILE:  
DEPT FILE:

SUBJECT:

FINANCING OF TWO ADDITIONAL LICENSE INSPECTORS AND RELATED COSTS

RECOMMENDATION

That the cost of hiring two additional license inspectors, later in 1988, plus vehicles and other related costs, not exceed \$52,500 which is the amount of revenue generated by the sale of 20 additional taxi plates, and that this amount be authorized as an approved overdraft in the appropriate accounts of the Clerk's Department.



FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

- 1) The annualized cost of staff, benefits and car rental will be approximately \$73,000 and this amount will impact in full on the 1989 expenditure budget of the Clerk.
- 2) The request of the licensing section was for approximately \$71,500 in 1988 to hire the two staff September 5, 1988, supply vehicles and office equipment, and renovate the Taxi Inspection Building, however, no additional funds are available over the \$52,500 generated by the sale of taxi plates in 1988, therefore, the expenditures in 1988 should be restructured in order to stay within the maximum \$52,500.

BACKGROUND

City Council in approving Section 1 of the Seventh Report of the Legislation Committee May 10, 1988, directed the Finance Committee to recommend the method of financing the cost of hiring two additional license inspectors plus other related costs.

c.c. Mr. E. A. Simpson, City Clerk  
Attention: Mr. S. Dembe, Manager, License Division



7(g)

FOR ACTION

REPORT TO: MR. R. PROWSE, ACTING SECRETARY  
FINANCE COMMITTEE

FROM: MR. E. C. MATTHEWS  
TREASURER

DATE: 1988 MAY 17

COMM FILE:

DEPT FILE:

SUBJECT:

LIABILITY INSURANCE

RECOMMENDATION

- a) That the City's liability insurance policies be renewed at July 1, 1988 for a one year period.
- b) That the City Clerk and the Treasurer continue to review and evaluate other insurance options such as increasing the deductible amounts, expanding the self-insurance program and "pooling" with other municipalities.

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

To provide the most appropriate liability insurance coverage for the City at the lowest possible cost.

BACKGROUND

Origin

I have discussed the liability insurance issue with the Finance Committee on several occasions with a view to reducing the premium costs which have increased dramatically over the past few years up to 1987.

On September 1, 1987, City Council approved of Section 6 of the Thirteenth Report of the Finance Committee which reads:

- "6. (a) That a report on the consideration of "pooling" arrangements with other municipalities regarding liability insurance, expansion of our self-insurance program, or other risk management proposals, be submitted by the Treasurer by March 31, 1988.
- (b) That the City's liability insurance policies be extended to June 30, 1988 in order to allow sufficient time to properly assess any changes that may be proposed to the insurance program."



1988 MAY 17

MR. R. PROWSE, ACTING SECRETARY  
FINANCE COMMITTEE - PAGE 2

BACKGROUND - continued

On March 22, 1988, I informed the Committee that a report on the subject would be forthcoming in May.

Analysis of Costs

In 1984, the City's annual premiums for general liability insurance of \$50 million were approximately \$50,000. In 1985 this cost doubled, then tripled, and by 1987, the premium was \$412,000 for reduced coverage of \$22,000 million. This upward spiral came to an end with the July 1, 1987 premium of \$355,000, a decrease of some 14%; we expect this downward trend to continue with the next year's premium due July 1, 1988.

Alternative Methods of Coverage

1. Increase the deductible amount in the policy - at present we have a \$1 million deductible in the liability policy which is covered by our Reserve for Uninsured losses. This level of deductibility will be examined in conjunction with the funding level in the Reserve, when I report to the Committee in June or July on the status of all of our reserves.
2. Expand the self-insurance program - the amount of additional funds needed, of course, depends on the level of deductibility indicated above, but in addition, the City carries other smaller policies which could be examined for a higher deductible or completed self-insurance.
3. Status of the recommendations in the "Municipal Liability Insurance in Ontario" report by the Advisory Committee to the Minister of Municipal Affairs, dated November 1986 - several recommendations in this report have now been put forward in Bill 59 which has had only First Reading in the Legislative, including allowing municipalities to form reciprocal insurance exchanges and to extend coverage to volunteers.

One of the main recommendations in this report, however, has not yet been addressed, and that is the suggestion that the Province establish a "disaster level" insurance fund which would provide coverage over \$5 million; the municipality would be responsible for purchasing or self-insuring coverage for the first \$5 million of coverage.

Action by the Province in implementing this and related recommendations will affect our thinking on "pooling" insurance, the coverage we require, the premiums we pay, and the amount we should have in our Reserve for Uninsured Losses.

I understand one of the other recommendations of the Advisory Committee has also been implemented and that is the funding by the Province to produce a "risk management" manual to be distributed to all municipalities sometime this June.



1988 MAY 17

MR. R. PROWSE, ACTING SECRETARY  
FINANCE COMMITTEE - PAGE 3

BACKGROUND - continued

4. Pooling or reciprocal insurance arrangements with other municipalities

- Chairman Pat Valeriano has been instrumental in initiating and presiding over meetings with respect to pooling, in which City and Regional staff and representatives from the City of Toronto and our actuaries took part in the discussions. The basic idea of pooling is simple - spread the risks, obtain the desired coverage, and help contain rising premium costs. The actual implementation of this idea is, however, much more complex and probably requires the services of consultants knowledgeable in this field; some of the more important issues to be addressed include:

- financial parameters - what is the claims history of participants; how much money will the fund need for claims, reserves, administration costs, etc.?
- risk management and claims control;
- legal considerations, i.e., who can join, when can members resign, who runs the pool and what powers do they have?

In any case, the concept of pooling, from my point of view, must be deferred until a later date for two basic reasons:

- 1) the legislation to allow reciprocal insurance arrangements between municipalities has not yet been put into place, and
- 2) I do not have the staff resources to spare who could devote the appropriate time to this issue, nor do I think has the City Clerk who is responsible for insurance coverage of the City.

c.c. Mr. E. A. Simpson, City Clerk  
Alderman P. Valeriano, Chairman, Finance Committee



FOR ACTION

7(h)

REPORT TO: Mr. J. Thompson  
Secretary, Finance Committee

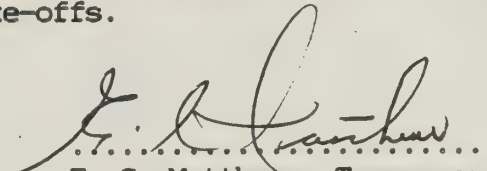
FROM: Mr. E. C. Matthews  
Treasurer

DATE: 1988 May 16  
COMM FILE:  
DEPT FILE: 10AB-TX20

SUBJECT: WRITE-OFF OF OUTSTANDING REALTY AND BUSINESS TAXES

RECOMMENDATION

That outstanding realty and business taxes in the amount of \$92,298.10, be written-off in accordance with Section 495 of the Municipal Act, R.S.O., 1980 and charged to Account 0220, Tax Write-offs.

  
E. C. Matthews, Treasurer

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above recommendation

BACKGROUND

Attached are Schedules "A" and "B" outlining realty and business tax accounts which are, in my opinion, uncollectible.

These schedules have been summarized as follows:

## City of Hamilton

## Treasury

## Taxation

Amount  
Recommended to  
be Written-off

Schedule A - Realty Taxes

\$ 2,019.27

Schedule B - Business Taxes

Category A - Accounts improperly assessed or  
out of business where deadline  
for appeal has expired.

1,671.25

Category B - Accounts assigned to the  
Collection Agency.

84,813.41

Category C - Advised by Trustee - Bankruptcy/  
In Receivership no funds available  
for distribution.

3,794.1790,278.83

TOTAL REALTY AND BUSINESS TAXES

\$92,298.10

1988 May 16

DJG/ce

City of Hamilton  
Treasury

1.

SCHEDULE A - OUTSTANDING REALTY TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1988

Owner Name and Assessed Address (1)	Year (2)	Penalty and/or Interest (3)	Realty Taxes (4)	Total (5)	Comments (6)
Victorian Order of Nurses Hamilton Wentworth Branch 400 Victoria Ave. North	1986	395.69	1,623.58	2,019.27	Property purchased April 16, 1986; should have been classified as tax exempt for balance of 1986 in accordance with Section 3(12) of the Assessment Act, R.S.O., as amended.
TOTAL		395.69	1,623.58	2,019.27	

1988 May 16

DJG/ce



City of Hamilton  
Treasury

CATEGORY "A" - ACCOUNTS IMPROPERLY ASSESSED  
OR OUT OF BUSINESS WHERE  
DEADLINE FOR APPEAL HAS EXPIRED

2.

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1988

<u>Item Number</u> (1)	<u>Business Serial Number</u> (2)	<u>Name and Business Address</u> (3)	<u>Prior Years Penalty &amp; Interest</u> (4)	<u>Prior Years Arrears</u> (5)	<u>Current Years Penalty &amp; Interest</u> (6)	<u>Current Years Arrears</u> (7)	<u>Taxes Outstanding</u> (8)	<u>Remarks</u> (9)
21	02 01810 1350 0020 872 2	Tim Horton Donuts 257 Main St. East	.00	545.11	.00	.00	545.11	Billed twice in error
41	05 04810 9652 0080 871 2 01	Art Light Company Limited 30 Burford Road	40.71	1,085.43	.00	.00	1,126.14	Cancel taxes for October 1 to December 31, 1986 - Moved September 30, 1986
TOTAL CATEGORY "A" ACCOUNTS							<u>1,671.25</u>	

City of Hamilton  
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED  
TO THE COLLECTION AGENCY

3.

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1988

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1	01 00130 0450 0061 851 3	National Calibrations (Ontario) Limited The Personal Computer 1681 Main St. West	13.60	32.06	.00	.00	45.66	Corporation out of Business - no assets
2	01 00420 8420 0020 862 2 17	White, Bradley M. B/M WS Pronto 1551 Main St. West	51.48	317.03	.00	.00	368.51	Out of Business - unable to locate owner
3	01 00450 7070 0060 872 1 01	Plyley, Laurie Vacuum Sales & Service 1057 Main St. West, 1st	26.80	428.72	.00	.00	455.52	Out of Business - unable to locate owner
4	01 00450 7070 0060 872 2	Plyley, Laurie Kirbey Distributing 1057 Main St. West, 1st	37.10	297.07	.00	.00	334.17	Out of Business - unable to locate owner
5	01 00915 4330 0060 871 2	Escott Building Corp. Limited Economy Paving Co. 45 Frid Street	447.09	1,526.02	.00	.00	1,973.11	Corporation out of Business - no assets
6	01 00915 1930 0020 791 10 05	Comp-U-Guard 94 Dundurn St. South	353.40	255.58	.00	.00	608.98	Statute Barred Out of Business - unable to locate owner
7	01 01050 6350 0040 871 2 17	Bill Brown Anthony Giuseppe Mr. Mechanic 103 Queen St. North	162.30	865.57	.00	.00	1,027.87	Out of Business - unable to locate owner

City of Hamilton  
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED  
TO THE COLLECTION AGENCY

4.

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1988

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
8	02 01225 1060 0030 861 2	Laarakker, Gerardus Laarakker 98 George St., 1st floor	278.08	1,011.08	.00	.00	1,289.16	Bankrupt
9	02 01390 5580 0060 861 2 17	627693 Ontario Ltd. Contrast 180 180 James St. South	247.86	1,166.60	.00	.00	1,414.46	Corporation out of Business - no assets
9	02 01390 5580 0060 861 3 08	627693 Ontario Ltd. Contrast 180 180 James St. South	383.04	1,094.50	.00	.00	1,477.54	Corporation out of Business - no assets
10	02 01390 5580 0240 861 2 17	Shapes Fitness Inc. Shapers Fitness Studio 302-180 Bay St. South	162.76	1,001.86	.00	.00	1,164.62	Corporation out of Business - no assets
11	02 01435 7651 0010 861 3	The Winking Judge Pub Mr. Ankers 25 Augusta Street	11.56	27.02	.00	.00	38.58	Corporation out of Business - no assets
12	02 01440 0310 0505 871 2 17	Calms, Ann TFT Research 135 James St. S., Rm. 105	35.70	285.63	.00	.00	321.33	Out of Business - unable to locate owner
13	02 01450 1000 0010 851 3 17	Trimarchi, Angelo Luciani, Sabino Monegon, George 100 Main St. East	231.36	578.59	.00	.00	809.95	Unable to locate
14	02 01450 1000 0010 861 3 17	Canada Auto Parts Ltd. 100 Main Street East 100 Main St. East	668.15	2,324.17	.00	.00	2,992.32	Corporation out of Business - no assets

City of Hamilton  
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED  
TO COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1988

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
15	02 01510 6340 0015 851 3 17	McDonald, Joseph D. 7/A Alley Cats 19 John St. South	91.00	291.57	.00	.00	382.57	Out of Business - unable to locate owner
16	02 01525 1960 0575 861 2 17	Time Corporation 1 Hugson St. N., 5th Fl.	597.75	3,187.79	.00	.00	3,785.54	Corporation out of Business - no assets
16	02 01525 1960 0575 861 3 07	Time Corporation 1 Hugson St. N., 5th Fl.	437.85	1,667.70	.00	.00	2,105.55	Corporation out of Business - no assets
17	02 01530 0880 0040 871 2	White Grill Restaurant 38 James St. North	304.38	1,039.31	.00	.00	1,343.69	Corporation out of Business - no assets
17	02 01530 0880 0040 871 3 17	White Grill Restaurant Limited 38 James St. North	440.39	994.84	.00	.00	1,435.23	Corporation out of Business - no assets
18	02 01540 1240 0020 861 2	Santucci, Gary Levantine School of Music 72 Catharine St. North	75.50	268.36	.00	.00	343.86	Out of Business - unable to locate owner
19	02 01550 4460 0020 861 2 17	The Phony That 330 James St. North	7.32	48.54	.00	.00	55.86	Out of Business - unable to locate owner
22	03 02150 5000 0080 841 4	Lucas, Ronald TV & Radio Repair 409 Barton St. East	44.56	75.44	.00	.00	120.00	Judgment Proof - no assets



City of Hamilton  
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED  
TO THE COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1988

<u>Item Number</u> (1)	<u>Business Serial Number</u> (2)	<u>Name and Business Address</u> (3)	<u>Prior Years Penalty &amp; Interest</u> (4)	<u>Prior Years Arrears</u> (5)	<u>Current Years Penalty &amp; Interest</u> (6)	<u>Current Years Arrears</u> (7)	<u>Taxes Outstanding</u> (8)	<u>Remarks</u> (9)
22	03 02150 5000 0080 841 5	Lucas, Ronald TV & Radio Repair 459 Barton St. East	53.46	71.67	.00	.00	125.13	Judgment Proof - no assets
22	03 02150 5000 0080 841 6	Lucas, Ronald TV & Radio Repair 459 Barton St. East	62.41	67.68	.00	.00	130.09	Judgment Proof - no assets
22	03 02150 5000 0080 841 7 04	Lucas, Ronald TV & Radio Repair 459 Barton St. East	46.08	44.97	.00	.00	91.05	Judgment Proof - no assets
23	03 02150 6080 0020 871 1	Johnson, Bruce Nick's Shoe Rebuilders 355 Barton St. East	15.10	106.05	.00	.00	121.15	Out of Business - unable to locate owner
23	03 02150 6080 0020 8781 2 06	Johnson, Bruce Nick's Shoe Rebuilders 355 Barton St. East	11.20	56.19	.00	.00	67.39	Out of Business - unable to locate owner
24	03 02155 0880 0040 851 3 17	Poulos, Peter Poulos, Patty Imperial Supermarket 220 Wellington St. North	35.70	95.10	.00	.00	130.80	Out of Business - unable to locate owner
25	03 02360 8100 0040 841 5	Vitoria, Frank Allweather Janitor Service 211 Sherman Ave. North	123.58	166.38	.00	.00	289.96	Judgment Proof - no assets



City of Hamilton  
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED  
TO THE COLLECTION AGENCY

7.

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1988

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
25	03 02360 8100 0040 841 6	Vitoria, Frank Alweather Janitor Service 211 Sherman Ave. North	30.48	157.12	.00	.00	187.60	Judgment Proof - no assets
26	03 02450 5730 0040 861 3 07	Srouji, Bassam Kakish, Ibrahim Joraramic Windows 594 Main Street East	22.40	64.26	.00	.00	86.66	Unable to locate
27	03 02510 0640 0020 871 2	Turtle Tire Limited Truck Tire Storage & Rep. 302 Cumberland Avenue	228.95	781.73	.00	.00	1,010.68	Corporation out of Business - no assets
28	03 02655 1550 0060 851 3 01	Haines, Linda Major Concerns Sign Shop 773 Barton St. East, 1st	57.28	143.34	.00	.00	200.62	Out of Business - unable to locate owner
29	03 02710 0790 0040 861 3	Fosman Enterprises Ltd. 15 Biggar Avenue	579.84	1,449.84	.00	.00	2,029.68	Corporation out of Business - no assets
30	03 02710 4400 0020 871 1	Glen, Greg Glen's Truck & Trailer Refinishing 245 Lottridge Street	441.01	3,108.45	.00	.00	3,549.46	Corporation out of Business - no assets
30	03 02710 4400 0020 871 2	Glen, Greg Glen's Truck & Trailer Refinishing 245 Lottridge Street	822.95	2,809.44	.00	.00	3,632.39	Corporation out of Business - no assets

City of Hamilton  
Treasury

8.  
CATEGORY "B" - ACCOUNTS ASSIGNED  
TO THE COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1988

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
31	03 02730 5460 0040 871 1	McCutcheon, Robert Import Auto 26 Whitfield Ave.	191.11	1,347.11	.00	.00	1,538.22	Judgment Proof - no assets
31	03 02730 5460 0040 871 2 17	McCutcheon, Robert Import Auto 26 Whitfield Ave.	356.65	1,217.52	.00	.00	1,574.17	Judgment Proof - no assets
31	03 02730 5460 0040 871 3 17	McCutcheon, Robert Import Auto 26 Whitfield Ave.	126.62	389.54	.00	.00	516.16	Judgment Proof - no assets
32	03 02730 6000 0020 871 2 06	Beach Auto Limited 27 Whitfield Avenue	313.20	1,391.71	.00	.00	1,704.91	Corporation out of Business - no assets
33	04 02860 1300 0060 871 2	Deol Sukhinder Khaless Textiles 1070 Barton St. East	37.26	127.29	.00	.00	164.55	Unable to locate
35	05 04220 9000 0020 861 3	Queens Park Flea Market 280 Queenston Road	1,744.98	3,943.52	.00	.00	5,688.50	Corporation out of Business - no assets
35	05 04220 9000 0020 861 4 01	Queens Park Flea Market 280 Queenston Road	2,084.85	3,706.09	.00	.00	5,790.94	Corporation out of Business - no assets
35	05 04220 9000 0020 861 5	Queens Park Flea Market 280 Queenston Road	339.81	578.78	.00	.00	918.59	Corporation out of Business - no assets
35	05 04220 9000 0021 861 3	Queens Park Flea Market 280 Queenston Road	942.06	2,128.73	.00	.00	3,070.79	Corporation out of Business - no assets

City of Hamilton  
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED 9.  
TO THE COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1989

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
35	05 04220 9000 0021 861 4 01	Queens Park Flea Market 280 Queenston Road	1,125.45	2,000.56	.00	.00	3,126.01	Corporation out of Business - no assets
35	05 04220 9000 0021 861 5	Queens Park Flea Market 280 Queenston Road	183.77	312.43	.00	.00	496.20	Corporation out of Business - no assets
36	05 04220 9000 0020 872 1 01	205406 Ontario Limited 280 Queenston Road	50.16	1,337.82	.00	.00	1,387.98	Corporation out of Business - no assets
36	05 04220 9000 0020 872 2	205406 Ontario Limited 280 Queenston Road	515.00	4,119.81	.00	.00	4,634.81	Corporation out of Business - no assets
37	05 04220 9000 0021 861 5	Elmassri, Abderrazak Chez Booboo 309 Grays Road	234.60	938.67	.00	.00	1,173.27	Out of Business - unable to locate owner
37	05 04710 8340 0065 862 2 02	Elmassri, Abderrazak Chez Booboo 309 Grays Road	69.00	276.01	.00	.00	345.01	Out of Business - unable to locate owner
38	05 04810 4560 0080 861 2 01	F T I Transportation Inc. 333 Kenora Ave. North	151.20	755.87	.00	.00	907.07	Corporation out of Business - no assets
39	05 04810 8280 0220 871 1	603738 Ontario Limited 90 Milburn Road, Unit 3	247.30	1,743.12	.00	.00	1,990.42	Corporation out of Business - no assets
39	05 04810 8280 0220 871 2 01	603738 Ontario Limited 90 Milburn Road, Unit 3	343.80	1,527.96	.00	.00	1,871.76	Corporation out of Business - no assets
40	05 04810 9650 0080 871 1 17	Tandem Trailer Sales Ltd. 485 Grays Rd., Unit D	13.52	270.25	.00	.00	283.77	Corporation out of Business - no assets

City of Hamilton  
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED 10.  
TO THE COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1988

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
40	05 04810 9650 0080 871 2 05	Tandem Trailer Sales Ltd. 485 Grays Rd., Unit D	226.05	1,014.27	.00	.00	1,240.32	Corporation out of Business - no assets
42	05 04810 9820 0100 851 3	World Famous Food Ltd. 30 Burford Road	9.86	22.90	.00	.00	32.76	Corporation out of Business - no assets
43	05 04920 4940 0020 851 4	Marof, Walter Magnini, Tom T/A Eagle Submarines 473 Melvin Ave.	184.43	311.20	.00	.00	495.63	Debtor Incarcerated
43	05 04920 4940 0020 851 5 05	Marof, Walter Magnini, Tom T/A Eagle Submarines 473 Melvin Ave.	133.92	198.44	.00	.00	332.36	Debtor Incarcerated
44	05 05210 0580 0040 841 5 01	Pritchard, Mark Centennial Sunoco 2900 King St. East	743.58	1,101.96	.00	.00	1,845.54	Judgment Proof - no assets
45	06 07210 5660 0080 851 4 17	Stewart, John Jana Energy Consultants 70 Nebo Road	384.45	932.28	.00	.00	1,316.73	Judgment Proof - no assets
47	07 06320 8900 0010 861 2 17	Hero's Roadhouse Ltd. 802 Upper Gage Avenue	54.15	288.70	.00	.00	342.85	Corporation out of Business - no assets
47	07 06320 8900 0011 861 2 17	Hero's Roadhouse Ltd. 802 Upper Gage Avenue	10.05	53.89	.00	.00	63.94	Corporation out of Business - no assets



City of Hamilton  
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED 11.  
TO THE COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1988

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
48	07 06520 6010 2440 871 1	Renl's Needlecraft Ltd. 999 Upper Wentworth	9.84	262.58	.00	.00	272.42	Settlement - Balance Closed
48	07 06520 6010 2441 871 1	Renl's Needlecraft Ltd. 999 Upper Wentworth	6.42	171.11	.00	.00	177.53	Settlement - Balance Closed
49	07 08710 1970 0170 851 3 01	Hagithomas, Harry Honey Dip Donut Shop 1151 Upper James St.	385.28	963.30	.00	.00	1,348.58	Judgment Proof - no assets
49	07 08710 1970 0171 851 3 01	Hagithomas, Harry Honey Dip Donut Shop 1151 Upper James St.	176.00	440.08	.00	.00	616.08	Judgment Proof - no assets
50	08 09030 8650 0020 852 3 17	Kennedy, Marie Fancy's Unisex Salon and Boutique 580 Upper Wellington	11.75	37.31	.00	.00	49.06	Out of Business - unable to locate owner
51	08 09920 3110 0080 861 2 17	Young, Kucko Super Convenience 91 Sanatorium Road	64.60	258.64	.00	.00	323.24	Out of Business - unable to locate owner
51	08 09920 3110 0080 861 3 17	Young, Kucko Super Convenience 91 Sanatorium Road	.63	2.24	.00	.00	2.87	Out of Business - unable to locate owner
51	08 09920 3110 0085 861 2 17	Young, Kucko Super Convenience 91 Sanatorium Road	18.00	72.12	.00	.00	90.12	Out of Business - unable to locate owner



Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
52	08 10320 0650 0020 871 2	575547 Ontario Inc. Reilly's 1300 Garth Street	681.65	2,327.22	.00	.00	3,008.87	Corporation out of Business - no assets
52	08 10320 0650 0021 871 2	575547 Ontario Inc. Reilly's 1300 Garth Street	118.80	405.84	.00	.00	524.64	Corporation out of Business - no assets
TOTAL CATEGORY "B" ACCOUNTS							84,813.41	

City of Hamilton  
Treasury

CATEGORY "C" - ADVISED BY TRUSTEE -  
BANKRUPTCY/IN RECEIVERSHIP  
NO FUNDS AVAILABLE FOR DISTRIBUTION

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1988

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
34	05 03830 9300 0020 841 4	Nagy, AI Executive Autos and Sales 115 Parkdale Ave. North	428.62	723.43	.00	.00	1,152.05	Fox and Partners Ltd. Trustee
34	05 03830 9300 0020 841 5	Nagy, AI Executive Autos and Sales 115 Parkdale Ave. North	510.31	687.29	.00	.00	1,197.60	Fox and Partners Ltd. Trustee
34	05 03830 9300 0020 841 6	Nagy, AI Executive Autos and Sales 115 Parkdale Ave. North	216.74	397.93	.00	.00	614.67	Fox and Partners Ltd. Trustee
46	06 07210 6040.0020 851 3 17	Linfiefield Rubber Ltd. 150 Hempstead Dr., U.1	207.76	593.62	.00	.00	801.38	W. D. Callander, C.A. Trustee
46	06 07210 6040 0020 851 4	Linfiefield Rubber Ltd. 150 Hempstead Dr., U.1	9.60	18.87	.00	.00	28.47	W. D. Callander, C.A. Trustee
TOTAL CATEGORY "C" ACCOUNTS							3,794.17	

1988 May 16

DJG/ce

City of Hamilton  
Treasury

Ward Summary of Outstanding Business Tax Accounts Recommended for Write-off in 1988

<u>Ward</u> <u>(1)</u>	<u>Penalty &amp; Interest</u> <u>(2)</u>	<u>Prior Years</u> <u>Arrears</u> <u>(3)</u>	<u>Penalty &amp; Interest</u> <u>(4)</u>	<u>Current Year</u> <u>Arrears</u> <u>(5)</u>	<u>Taxes</u> <u>Outstanding</u> <u>(6)</u>	<u>Number of</u> <u>Accounts</u> <u>(7)</u>
01	1,091.77	3,722.05	.00	.00	4,813.82	7
02	3,972.70	15,632.67	.00	.00	19,505.37	13
03	3,562.58	13,543.54	.00	.00	17,106.12	11
04	37.26	127.29	.00	.00	164.55	1
05	10,539.72	29,182.47	.00	.00	39,722.19	11
06	601.81	1,544.77	.00	.00	2,146.58	2
07	641.74	2,179.66	.00	.00	2,821.40	3
08	895.43	3,103.37	.00	.00	3,998.80	3
TOTAL	21,343.01	68,935.82	.00	.00	90,278.83	51

1988 May 16

DUG/ce

## FOR ACTION

7(i)

REPORT TO: MR. J. THOMPSON, SECRETARY  
FINANCE COMMITTEE

FROM: MR. E. C. MATTHEWS  
TREASURER

DATE: 1988 JUNE 9  
COMM FILE:  
DEPT FILE:

SUBJECT:

POSITION OF "INTERNAL AUDITOR"

RECOMMENDATION

- (a) That a new position of "Internal Auditor" be established in the Finance Division to be filled in 1989,
- (b) That the Treasurer submit a job description to the Human Resources Centre for evaluation and rating, and
- (c) That a subsequent report and recommendation on financing and other details be prepared for consideration by Committee and Council following the completion of job rating by the Human Resources Centre.

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

*J. E. Matthews*

This new position would replace a temporary "Project Manager" position now in place to install the new financial system; the effect on the 1989 budget will be the difference between the present "Project Manager" position and the newly rated position expected at a higher level, however, the details will be forthcoming in a subsequent report.

BACKGROUND

Origin

The Finance Committee may recall that for the past two years I have placed the funds for an "internal auditor" position in my budget, however, each year they were subsequently deleted in order to help achieve a lower mill rate increase. This does not alter my concern expressed during the budget reviews that a real need exists for this position.

Justification for New Position

- 1) At the present time, special audits and some situations concerning the control and security of cash or assets are handled by my department on a reactive or crisis basis, due to the lack of a dedicated function such as internal audit. An independent internal auditor, with specific expertise in conducting reviews of controls and systems, would be better able to plan, organize and conduct financial and operational audits on a systematic and consistent basis.



1988 JUNE 9

MR. J. THOMPSON, SECRETARY  
FINANCE COMMITTEE

BACKGROUND - continued

Justification for New Position - continued

- 2) This position will carry out both financial audits, (e.g. testing a cash control system or verifying the proper recording of transactions) and operational audit which expands the strictly financial audit to include an examination of the processes involved and management structure and practices. These more extensive procedures can only be performed at the present time by our external auditors or other outside consultants, at additional cost.
- 3) Comprehensive audit projects, one of which has recently been completed on the fleet management system, should involve our internal auditor whether consultants are hired to perform the audit or the internal auditor carries out the project in whole or in part. Comprehensive Auditing, as you are aware, involves a complete analysis and review of the subject area including controls, management structure, reporting functions to determine the adequacy of systems and controls. The basic premise is to determine whether funds spent have provided value for money. An internal audit function can lay the groundwork for future comprehensive audits on a cyclical and consistent basis.
- 4) Most large municipalities and some smaller than Hamilton employ an internal auditor and/or maintain an internal audit department with one or more employees. The City of Hamilton has fallen behind in this respect and I am convinced of the need for this position and the enhanced stability it would create.

Funding of the Position

Included in our 1988 budget were funds for the temporary position of "Project Manager" for the new financial system installation, and I am proposing that position be deleted in 1989 and the funding be directed to the internal auditor position. Some additional funding may be required depending on the job classification in which the internal auditor's position is rated.

Reporting Responsibilities

It is suggested that the internal auditor would report administratively to the Treasurer (staffing, budgeting and program performance) and functionally to the C.A.O. Recommendations pertaining to salary, job class and duties of the internal auditor, will be provided in a future report to your Committee.



1988 June 9

MR. J. THOMPSON, SECRETARY  
FINANCE COMMITTEE - PAGE 3

BACKGROUND - continued .

Reason for Establishing this Position Now

The temporary position of Project Manager for the installation of the MSA automated system (that is, to update our entire accounting system and put it on "real time") was established and the Supervisor of Accounting was assigned this task at the same salary. Because the Supervisor of Accounting is a senior non-union position several other promotion/transfers were implemented starting with filling the accounting position and hiring a junior supervisor from outside, on a contract basis, to complete the cycle.

In order to provide some continuity and stability for my staff, accompanied by the need to establish a permanent position known as "Internal Auditor", I am recommending this position be established as part of the official quota of the Treasury Department to be filled in 1989 coincident with the termination of the temporary position established for the M.S.A., Project Manager.

c.c. Mr. L. Sage, Chief Administrative Officer  
Ms. Cheryl Lowe, Commissioner of Human Resources



76i)

FOR ACTION

REPORT TO: MR. J. D. THOMPSON, SECRETARY  
FINANCE COMMITTEE

FROM: MR. E. C. MATTHEWS  
TREASURER

DATE: 1988 JUNE 15

COMM FILE:

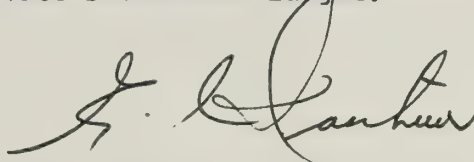
DEPT FILE:

SUBJECT:

IMPACT OF 1% INCREASE IN ONTARIO RETAIL SALES TAX, IN 1988 PROVINCIAL BUDGET

RECOMMENDATION

That the Minister of Municipal Affairs be requested to increase the City of Hamilton 1988 Unconditional Grant an amount equal to the increase under the Retail Sales Tax Act imposed by the 1988 Provincial Budget.



FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

The increase of 1% in the Ontario Retail Sales Tax equals \$217,040 which has not been funded in the 1988 Current and Capital Budgets of the City.

BACKGROUND

The changes in the Retail Sales Tax Act announced in the 1988 Ontario Budget of April 20, 1988, effective May 2, 1988, will increase tax an estimated \$217,040 in the following areas:

(1) Additional 1% tax on taxable materials, supplies and equipment	\$105,770
(2) Gasoline - unleaded (additional .01¢ per litre)	3,200
- leaded (additional .04¢ per litre)	43,480
(3) Ready-mix concrete and asphalt mix	<u>64,590</u>
	\$217,040
	=====

As these tax increases were not announced until after the 1988 Current and Capital Budgets of the City were approved, provision has not been made for these increases.

c.c. Mr. G. Lawson, Treasurer and Commissioner of Finance



7(k)

FOR ACTION

REPORT TO: MR. J. THOMPSON, SECRETARY  
FINANCE COMMITTEE

FROM: MR. E. C. MATTHEWS  
TREASURER

DATE: 1988 JUNE 15  
COMM FILE:  
DEPT FILE:

SUBJECT:

PROPOSED COMPREHENSIVE AUDIT PROJECTS

RECOMMENDATION

- (a) That the City's external auditors, Pannell Kerr MacGillivray, in accordance with City Council's adoption on May 10, 1988 by Item 4 of the Ninth Report of the Finance Committee be authorized to conduct comprehensive audits on two selected functions of the City, 1) Insurance/Risk Management at a fee in the range of \$20,000 to \$30,000, and, 2) Real Estate/Property at a fee in the range of \$60,000 to \$80,000;
- (b) That the Insurance/Risk Management area in the \$20,000 to \$30,000 range be funded from the "Reserve for Uninsured Losses" account 0280-36;
- (c) That the Real Estate/Property area in the \$60,000 to \$80,000 range be funded from the "Reserve for Property Purchases", account 0280-02.

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

- (1) The fee ranges are broad at this time, but if accepted, a more detailed estimate and scope would be provided by the auditors;
- (2) As no funds are available in the current budget to carry out these proposals, I am recommending funding from Reserves which are closely related to the functions under review.

BACKGROUND

In adopting item 4(b) of the Ninth Report of the Finance Committee on May 10, 1988, City Council approved "that the City's Auditors, Pannell Kerr MacGillivray be requested to prepare a "Scope Proposal" for the Finance Committee recommending two (2) priority projects suitable for a Comprehensive Audit Assignment to be undertaken by the end of 1988 including the amount of their fee and timing".

....cont'd



1988 JUNE 15

MR. J. THOMPSON, SECRETARY  
FINANCE COMMITTEE - PAGE 2

BACKGROUND - continued

Among other areas the auditors considered were:

Community Development Department	\$20,000 - \$30,000
Library	\$50,000 - \$60,000
Parking Authority	\$20,000 - \$30,000

Attached is a letter from Pannell Kerr MacGillivray dated June 10, 1988.

Att'd

c.c. Mr. M. Collyer, Pannell Kerr MacGillivray  
Mr. E. A. Simpson, City Clerk  
Mr. D. Vyce, Director, Property Department

# Pannell Kerr MacGillivray

Chartered Accountants

M.P.O. Box 679,  
4 Hughson Street South,  
Hamilton, Ontario L8N 3M5  
Telephone: (416) 523-7732  
Fax: 572-9333

June 10, 1988

Mr. E. C. Matthews, C.A.  
Treasurer and Commissioner  
of Finance,  
City of Hamilton,  
City Hall,  
71 Main Street West,  
Hamilton, Ontario,  
L8N 3T4

## Proposed Comprehensive Audit Projects for 1988

Dear Mr. Matthews:

Further to the request of the Finance Committee, as set out in the minutes of the May 3rd meeting thereof, we are suggesting five subject areas and a very broad fee range estimate for each that the Committee may wish to consider at its June 21st meeting. They are:

Insurance/Risk Management	\$ 20 - \$ 30,000
Community Development Department	\$ 20 - \$ 30,000
Real Estate/Property	\$ 60 - \$ 80,000
Library	\$ 50 - \$ 60,000
Parking Authority	\$ 20 - \$ 30,000

In suggesting these areas, we reviewed our proposal of December, 1985 regarding suggested Comprehensive Audit projects as well as having general discussions with yourself and Mr. Sage.

Notwithstanding that the final choice rests with the Finance Committee, and that we were asked to conduct two comprehensive audits by the end of 1988, we would suggest for the Committee's consideration the Insurance/Risk Management and Real Estate/Property projects.

TREASURY		
1988 JUN 14		
ROUTE		REC'D
...		
I.R.H.		
I.W.D.		
N.R.A.		
J.G.H.		
T.B.		
D.D.		

Mr. E. C. Matthews, C.A.  
Page 2,  
June 10, 1988

If the Committee can reach a decision on June 21st as to which projects they wish undertaken, we will proceed to provide a more detailed scope and fee estimate as we did with the previous assignment.

If you have any questions, please call.

Yours very truly,

PANNELL KERR MACGILLIVRAY,

per *Michael Collyer*

Michael G. Collyer, F.C.A.  
Partner/ah

FOR ACTION

7(l)

REPORT TO: MR. J. THOMPSON  
SECRETARY

FROM: MR. E. C. MATTHEWS  
TREASURER

DATE: 1988 JUNE 15  
COMM FILE:  
DEPT FILE:

SUBJECT:

STATUS OF RESERVE ACCOUNTS

RECOMMENDATION

- (1) That \$5,000,000 be transferred from Reserve for Debt Charges (0280-19) to Reserve for Capital Projects (0280-27).
- (2) That \$40,000 be transferred from Reserve for Hamilton Public Library - Capital Projects (0280-43) to Reserve for Repairs Building - Library (2283).
- (3) That the Reserve for Uninsured Losses - Fire and Public Liability, Account No. 0280-36 be maintained at a net balance of \$2,000,000.
- (4) That the Reserve for Property Purchases, Account No. 0280-02, be maintained at or around, the net recommended level of \$2,500,000 as was approved in 1984 and the excess balance of \$2,151,000 be transferred to the following Reserves:

<u>Reserves</u>	<u>Account No.</u>	<u>Amount</u>
Reserve for Hosting of Conferences with Municipal Subject Content.	0280-54	\$10,000
Reserve for Realty Taxes - Beach Strip Properties	0280-38	30,000
Reserve for Services for Unsubdivided Lands Development	0280-12	1,750,000
Reserve for Uninsured Losses - Fire and Public Liability	0280-36	<u>361,000</u>
		\$2,151,000
		=====

*E. C. Matthews*

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above recommendation.

BACKGROUND

Attached is a Summary of Reserve Accounts which is divided into two sections: (1) Reserve Accounts, and, (2) Local Board Reserve Accounts. Also attached is the individual status of all the reserves noted in section one.

The reserves are created by City Council and are funded by an allocation from year-end current surpluses or setting aside of revenues for some specific future use. The use of these reserves is generally restricted to the specific purpose for which it was created, such as the Off-Street Parking Reserve, etc., however funds can be transferred in most cases at the discretion of City Council.

I am also drawing your attention to column (6) of the Summary of Reserve Accounts statement which indicates the net total unfunded balance of the reserves in the amount of \$28,092,870.

In relation to the other reserve funds I will review the individual reserves with the Committee, as outlined on the attached report, if requested.

It is my intention to review the status of these reserves on an annual basis with the Finance Committee.

Att'd



City of Hamilton  
Treasury

SUMMARY OF RESERVE ACCOUNTS  
as at April 29, 1988

Page Number (1)	Name of Account (2)	General Ledger Balance (3)	Commitment (4)	Balance Available (5)	Reserve Balance Unfunded by (6)
<b>Reserve Accounts</b>					
* 1	Acquisition of Historic Properties	190,163		190,163	
* 2	Acquisition of Lands in the Alpha Enclaves	96,519	18,000	78,519	
* 3	5% Parks Fund (Acquisition of properties under the Planning Act)	2,764,012		1,606,792	
* 4	Capital Projects	3,146,658	1,157,220	(19,176)	5,816,176
5	City Vehicle Insurance	507,916	3,165,834	507,916	
6	Compensation Adjustments Under Pay Equity Act	150,000		150,000	
7	Contingency	1,861,089		1,861,089	
* 8	Debt Charges	9,776,537		8,029,130	
9	Deferred Income Plan		1,747,407		
	for City Council Members	408,572		408,572	
10	Dofasco Appeal	2,335,317		2,335,317	
11	Election Expenses	285,094		285,094	
12	Emergency Snow Removal	1,100,000		1,100,000	
13	Extended Health Care Benefits	585,192		585,192	
* 14	Hamilton Entertainment and Convention Facilities Inc. - Capital Projects	2,156,681	2,099,497	57,184	679,816
* 15	Hamilton Entertainment and Convention Facilities Inc. - Hamilton Place - Ticket Surcharge	246,111		240,991	
* 16	Hamilton Public Library - Capital Projects	702,194	5,120		
* 17	Hamilton Scourge Foundation	75,000	300,000	402,194	
* 18	Hamilton Theatre Inc.	54,009	75,000		
19	Historic Fire Engine	4,499		54,009	
20	Hosting of Conferences with Municipal Subject Content	10,000	10,000	4,499	
* 21	Industrial Land Debt Charges	77,978	49,443	28,535	
22	Long Term Disability Plan	2,484,026		2,484,026	
23	Maintenance of Playground Facilities	30,728		30,728	

City of Hamilton  
Treasury

SUMMARY OF RESERVE ACCOUNTS  
as at April 29, 1988

Page Number	Name of Account (1)	General Ledger Balance (2)	Commitment (4)	Balance Available (5)	Reserve Balance Unfunded by (6)
	<b>Reserve Accounts, cont.</b>				
24	Major Repairs and Improvements to City Owned Properties	227,674	27,000	200,674	
25	Major Repairs to Mobile Equipment	684,436	63,262	621,174	
26	Motorized Equipment	313,351	14,473	298,878	
27	Replacement of Mobile Equipment	6,674,027	3,594,230	3,079,797	5,000,000
*28	Off-Street Parking	3,193,318	1,100,000	2,093,318	5,256,682
*29	Park Improvements at Ivor Wynne Stadium	249,467	17,500	231,967	
*30	Property Purchases	6,015,070	1,239,958	4,775,112	
31	Realty Taxes Beach Strip Properties	12,507	32,613	(20,106)	
*32	Services for Unsubdivided Lands Development	(241,674)	558,834	(800,508)	1,550,508
33	Sick Leave on Resignation	2,501,113		2,501,113	7,755,666
*34	Special Events Subsidy Fund	318,225	318,225		
35	Special Events in 1988	20,000	20,000		
36	Uninsured Losses				
	- Fire & Public Liability	1,639,935	574	1,639,361	360,639
37	Workers' Compensation	451,988		451,988	
38	Working Funds, Inventories, Reduction of Taxes and Prepaid Expenses	10,749,889		10,749,889	1,673,383
	<b>Total Reserve Accounts</b>	<u>61,857,621</u>	<u>15,614,190</u>	<u>46,243,431</u>	<u>28,092,870</u>

City of Hamilton  
Treasury

SUMMARY OF RESERVE ACCOUNTS  
as at April 29, 1988

Page Number (1)	Name of Account (2)	General Ledger Balance (3)	Commitment (4)	Balance Available (5)	Reserve Balance Unfunded by (6)
<b>Local Boards' Reserve Accounts</b>					
*	Hamilton Entertainment and Convention Facilities Innovative Programming	35,000		35,000	
*	Hamilton Public Library				
	Purchase of Books	1,715		1,715	
	Miscellaneous Collections	21,148		21,148	
	Mobile Equipment	60,013		60,013	
	Replacement of Photocopiers	73,906		73,906	
	Repair Grounds	3,047		3,047	
	Repair Buildings	3,187		3,187	
	Film Replacement	27,881		27,881	
	Automated Acquisition	10,000		10,000	
	Fund Equity	330		330	
	<b>Total Local Boards' Reserve Accounts</b>	<b>236,227</b>		<b>236,227</b>	
	<b>Total Reserve Accounts, including Local Boards' Reserve Accounts</b>	<b>62,093,848</b>	<b>15,614,190</b>	<b>46,479,658</b>	<b>28,092,870</b>
		=====	=====	=====	=====

\* Related to Capital Projects and Local Boards

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Acquisition of Historic Properties
- 2) ACCOUNT NUMBER 0280-39
- 3) YEAR OF ORIGIN 1980 (Item 13 of 1st Report of Finance Committee adopted by City Council December 9, 1980).
- 4) PURPOSE Acquisition of Historical Properties in accordance with an agreement dated June 25, 1976 between the Ontario Heritage Foundation and the City.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) Land Sales  
Initially funded from the sale of "Sandyford Place" in the amount of \$100,000 as per Items 13/14 of the 1st Report of the Finance Committee adopted by City Council December 9, 1980.
- 8) PRESENT BALANCE:  
PER GENERAL LEDGER as at April 29, 1988 \$190,163  
LESS: ACTUAL COMMITMENTS  
: MEMO COMMITMENTS             
AVAILABLE BALANCE \$190,163  
=====
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes   X   No



## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Acquisition of Lands in the Alpha Enclave.
- 2) ACCOUNT NUMBER 0280-35
- 3) YEAR OF ORIGIN 1981 (Item 10 of the 15th Report of the Finance Committee adopted by City Council July 28, 1981).
- 4) PURPOSE Acquire land in the Alpha area  
- rehabilitation  
Usage is controlled by the Planning Department.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) Sale of the enclave lands  
  
Initially funded from the partial proceeds (part of 5.274 acres) of sale of industrial land to Dofasco Inc. in the gross amount of \$1,282,306.
- 8) PRESENT BALANCE:
- |                          |                      |               |
|--------------------------|----------------------|---------------|
| PER GENERAL LEDGER       | as at April 29, 1988 | \$96,519      |
| LESS: ACTUAL COMMITMENTS | \$18,000             |               |
| : MEMO COMMITMENTS       | <u>      </u>        | <u>18,000</u> |
| AVAILABLE BALANCE        |                      | \$78,519      |
| Utility Covers           |                      | =====         |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes   X   No

Note: Fund balance is adequate in relation to expenditure for which it was originally proposed.



## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME 5% Parks Funds (Acquisition of properties under the Planning Act.
- 2) ACCOUNT NUMBER 0280-11
- 3) YEAR OF ORIGIN Prior to 1964
- 4) PURPOSE To finance the acquisition of parkland under the Planning Act, R.S.O. 1980, Chapter 379.  
Section 25, Subsection (1) and Section 50, Subsection (12) of The Planning Act - 1983.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes X No         
Short term investment (combined with City's general investment).
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) i) 5% lands in subdivision, not required for parks purposes, conveyed to developer.  
ii) Sale of land, originally acquired for parks as recreation purposes, but no longer required.  
iii) Rental of parkland.
- 8) PRESENT BALANCE:  
PER GENERAL LEDGER as at April 29, 1988 \$2,764,012  
LESS: ACTUAL COMMITMENTS \$616,220  
: MEMO COMMITMENTS - 1988  
Capital Requirements 541,000 1,157,220  
AVAILABLE BALANCE \$1,606,792  
=====
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Capital Projects
- 2) ACCOUNT NUMBER 0280-27
- 3) YEAR OF ORIGIN 1976
- 4) PURPOSE To finance various capital projects.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes X No         
Short term investment (combined with City's general investment).
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) Allocation from year-end surplus, where available, and capital development. .
- 8) PRESENT BALANCE:
- |                             |                      |                      |
|-----------------------------|----------------------|----------------------|
| PER GENERAL LEDGER          | as at April 29, 1988 | \$3,146,658          |
| LESS: ACTUAL COMMITMENTS    | \$ 96,655            |                      |
| : MEMO COMMITMENTS          |                      |                      |
| - 1988 Capital Requirements | <u>3,069,179</u>     | <u>3,165,834</u>     |
| AVAILABLE BALANCE           |                      | \$ (19,176)<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes        No X

NOTE: The fund balance should be increased to \$5,797,000 to cover the City's 5-Year Capital Budget Program, 1989-1992.

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME City Vehicle Insurance
- 2) ACCOUNT NUMBER 0636
- 3) YEAR OF ORIGIN Prior to 1964
- 4) PURPOSE To fund vehicle accident liability up to \$100,000  
(minimum balance requirement \$500,000).
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes X No         
i) Municipal Debentures  
ii) Short Term Investment  
iii) Separate Bank Balance
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) Current Estimates - vehicle premiums charged to departmental accounts.
- 8) PRESENT BALANCE: as at April 29, 1988  
PER GENERAL LEDGER \$507,916  
LESS: ACTUAL COMMITMENTS  
: MEMO COMMITMENTS             
AVAILABLE BALANCE \$507,916  
=====
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Reserve for Compensation Adjustments under the Pay Equity Act.
- 2) ACCOUNT NUMBER 0280-57
- 3) YEAR OF ORIGIN 1988 (Adopted by City Council March 8, 1988 Human Resources.)
- 4) PURPOSE Pay Equity for Civic Employees.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) Provision from Current Budget.
- 8) PRESENT BALANCE:
- |                          |                      |                    |
|--------------------------|----------------------|--------------------|
| PER GENERAL LEDGER       | as at April 29, 1988 | \$150,000          |
| LESS: ACTUAL COMMITMENTS |                      |                    |
| : MEMO COMMITMENTS       |                      | <u>      </u>      |
| AVAILABLE BALANCE        |                      | \$150,000<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes   X   No

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Contingency
- 2) ACCOUNT NUMBER 0280-32
- 3) YEAR OF ORIGIN 1976
- 4) PURPOSE Emergency funding for unforeseen causes.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) Provision from the year end surplus distribution.
- 8) PRESENT BALANCE:
- |                          |                      |                      |
|--------------------------|----------------------|----------------------|
| PER GENERAL LEDGER       | as at April 29, 1988 | \$1,861,089          |
| LESS: ACTUAL COMMITMENTS |                      |                      |
| : MEMO COMMITMENTS       |                      | <u>          </u>    |
| AVAILABLE BALANCE -      |                      | \$1,861,089<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes   X   No



## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

1) NAME Debt Charges

2) ACCOUNT NUMBER 0280-19 and 0285

3) YEAR OF ORIGIN 1968

4) PURPOSE Allowance for debt charges, cost on commutation of locals and provision to write off discounts whenever debentures for capital projects are sold at a discount.

5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes        No   X  

6) INTEREST EARNED Yes   X   No       

7) FUNDING SOURCE(S) Provision from Current Budget

8) PRESENT BALANCE:

PER GENERAL LEDGER as at April 29, 1988 \$9,776,537

LESS: ACTUAL INVESTMENTS - purchase \$1,442,407  
of debentures for owner's share locals

: MEMO COMMITMENTS -  
owner's share - 1987 305,000 1,747,407

AVAILABLE BALANCE \$8,029,130  
=====

9) IS THE AVAILABLE BALANCE ADEQUATE Yes   X   No       

Note: Funds required to buy back debentures for owners' share of locals in relation to 1988-1992 Capital Budget are \$1,843,000 and further amounts are required for adjustment of interest in relation to commutation of locals, made by owners.

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Deferred Income Plan for  
City Council Members
- 2) ACCOUNT NUMBER 0281
- 3) YEAR OF ORIGIN 1984
- 4) PURPOSE To provide supplementary retirement benefit to Council  
Members.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL  
OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) Initial funding was transferred from the Reserve for  
Contingency.
- 8) PRESENT BALANCE:
- |                          |                      |                    |
|--------------------------|----------------------|--------------------|
| PER GENERAL LEDGER       | as at April 29, 1988 | \$408,572          |
| LESS: ACTUAL COMMITMENTS |                      |                    |
| : MEMO COMMITMENTS       |                      | <u>      </u>      |
| AVAILABLE BALANCE        |                      | \$408,572<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes   X   No

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Dofasco Appeal
- 2) ACCOUNT NUMBER 0280-07
- 3) YEAR OF ORIGIN 1987 (Adopted by City Council September 29, 1987  
as per 15th report of the Finance Committee,  
Item 8.)
- 4) PURPOSE Establish funds for potential loss of tax revenue re  
Dofasco appeal of 1983 to 1987 Realty and Business  
Tax.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL  
OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) Provision from Current Budget.
- 8) PRESENT BALANCE:
- |                               |                      |                      |
|-------------------------------|----------------------|----------------------|
| PER GENERAL LEDGER            | as at April 29, 1988 | \$2,335,317          |
| LESS: ACTUAL COMMITMENTS      |                      |                      |
| : MEMO COMMITMENTS            |                      |                      |
| Municipal Heritage Trust Fund |                      |                      |
| AVAILABLE BALANCE             |                      | \$2,335,317<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes   X   No

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Election Expense
- 2) ACCOUNT NUMBER 0280-50
- 3) YEAR OF ORIGIN 1984
- 4) PURPOSE To eliminate the fluctuation of annual mill rate resulting from the election expenditure every third year.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) Provision from Current Budget.
- 8) PRESENT BALANCE:
- |                          |                      |                    |
|--------------------------|----------------------|--------------------|
| PER GENERAL LEDGER       | as at April 29, 1988 | \$285,094          |
| LESS: ACTUAL COMMITMENTS |                      |                    |
| : MEMO COMMITMENTS       |                      | <u>          </u>  |
| AVAILABLE BALANCE        |                      | \$285,094<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes   X   No

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME                      Emergency Snow Removal
- 2) ACCOUNT NUMBER              0280-29
- 3) YEAR OF ORIGIN              1981
- 4) PURPOSE                      To cover costs in excess of budget resulting from unusually heavy snowfall.
- 5) FUNDED WITH SPECIFIC ASSETS  
(IF YES, DETAIL OF ASSETS)              Yes                     No   X
- 6) INTEREST EARNED              Yes   X                No
- 7) FUNDING SOURCE(S)              Provision from the year end surplus distribution.
- 8) PRESENT BALANCE:
- |                          |                      |                      |
|--------------------------|----------------------|----------------------|
| PER GENERAL LEDGER       | as at April 29, 1988 | \$1,432,000          |
| LESS: ACTUAL COMMITMENTS | \$332,000            |                      |
| : MEMO COMMITMENTS       | <u>          </u>    | <u>  332,000  </u>   |
| AVAILABLE BALANCE        |                      | \$1,100,000<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE              Yes   X                No

NOTE: Fund balance be maintained at a minimum of \$1,100,000.



## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Extended Health Care Benefits
- 2) ACCOUNT NUMBER 0286
- 3) YEAR OF ORIGIN 1984
- 4) PURPOSE To cover the normal three-month lag in claims in the event of termination of contract with the present carrier, and any deficit arising from claims.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) Available funds generated from premiums charged to departments less expenses paid for claims under A.S.O. (Administrated Services Only) agreement.
- 8) PRESENT BALANCE:
- |                          |                      |                    |
|--------------------------|----------------------|--------------------|
| PER GENERAL LEDGER       | as at April 29, 1988 | \$585,192          |
| LESS: ACTUAL COMMITMENTS |                      |                    |
| : MEMO COMMITMENTS       |                      | <u>          </u>  |
| AVAILABLE BALANCE        |                      | \$585,192<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes   X   No

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Hamilton Entertainment and Convention Facilities Inc.  
Capital Projects
- 2) ACCOUNT NUMBER 0280-48
- 3) YEAR OF ORIGIN 1986
- 4) PURPOSE To finance various capital projects of the Hamilton  
Convention Centre, Hamilton Place and Victor K. Copps  
Trade Centre/Arena.
- 5) FUNDED WITH SPECIFIC ASSETS Yes   X   No         
(IF YES, DETAIL OF ASSETS) (i) Short term investment (combined with City's  
investment portfolio).
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) Operating surplus from the H.E.C.F.I. (principle of  
setting up reserve was established as per Item 4 of  
the 9th Report the Finance Committee adopted by City  
Council April 14, 1981).
- 8) PRESENT BALANCE:
- |   |                      |                    |
|---|----------------------|--------------------|
| PER GENERAL LEDGER                                | as at April 29, 1988 | \$2,156,681        |
| LESS: ACTUAL COMMITMENTS                          | \$ 649,497           |                    |
| : MEMO COMMITMENTS 1988 -<br>Capital requirements | <u>1,450,000</u>     | <u>2,099,497</u>   |
| AVAILABLE BALANCE                                 |                      | \$ 57,184<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes        No   X

Note: The fund requirement for the 1989 - 1992 Capital Budget is \$737,000.

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

1) NAME Hamilton Entertainment & Convention Facilities Inc. -  
Hamilton Place - Capital Projects  
Ticket Surcharge.

2) ACCOUNT NUMBER 0280-49

3) YEAR OF ORIGIN 1984

4) PURPOSE To finance major capital budget items.

5) FUNDED WITH SPECIFIC ASSETS Yes X No         
(IF YES, DETAIL OF ASSETS) (i) Short term investment (combined with  
City's investment portfolio).

6) INTEREST EARNED Yes X No       

7) FUNDING SOURCE(S) .50¢ Ticket Surcharge

8) PRESENT BALANCE:

PER GENERAL LEDGER as at April 29, 1988 \$246,111

LESS: ACTUAL COMMITMENTS \$ 5,120

: MEMO COMMITMENTS - 1988  
Capital Requirement

                     5,120

AVAILABLE BALANCE \$240,991  
=====

9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Hamilton Public Library - Capital Projects
- 2) ACCOUNT NUMBER 0280-43
- 3) YEAR OF ORIGIN 1981
- 4) PURPOSE To finance various capital projects such as Capital Equipment and furnishings.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes X No         
(i) Short term investment (combined with City's investment portfolio).
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) Operating surplus from Hamilton Public Libraries.  
Item 4 of the 9th Report of the Finance Committee adopted by City Council April 14, 1981.
- 8) PRESENT BALANCE:
- |                           |                      |                    |
|---------------------------|----------------------|--------------------|
| PER GENERAL LEDGER        | as at April 29, 1988 | \$702,194          |
| LESS: ACTUAL COMMITMENTS  | \$                   |                    |
| : MEMO COMMITMENTS - 1988 |                      |                    |
| Capital Requirements      | <u>300,000</u>       | <u>300,000</u>     |
| AVAILABLE BALANCE         |                      | \$402,194<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Hamilton Scourge Foundation
- 2) ACCOUNT NUMBER 0280-55
- 3) YEAR OF ORIGIN 1987 (Adopted by City Council on May 25, 1982 as per 13th Report of the Parks and Recreation Committee. Funds set aside from 1987 Current Budget Surplus per Finance Committee February 23, 1988.)
- 4) PURPOSE Provide interest free loan to The Hamilton and Scourge Foundation Inc. to a maximum of \$75,000.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) Provision from the year end surplus distribution.
- 8) PRESENT BALANCE:
- |                               |                      |               |
|-------------------------------|----------------------|---------------|
| PER GENERAL LEDGER            | as at April 29, 1988 | \$75,000      |
| LESS: ACTUAL COMMITMENTS      | \$                   |               |
| : MEMO COMMITMENTS            |                      |               |
| Municipal Heritage Trust Fund | <u>75,000</u>        | <u>75,000</u> |
| AVAILABLE BALANCE             |                      | \$ 0<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes   X   No



## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Hamilton Theatre Inc.
- 2) ACCOUNT NUMBER 0280-51
- 3) YEAR OF ORIGIN 1985 (item 1 (a) and (b) of the 19th Report of the Finance Committee adopted by City Council October 29, 1985 and also item 19 (a) and (b) of the 7th Report of the Finance Committee adopted by City Council April 9, 1985).
- 4) PURPOSE To establish a Fund to assist Hamilton Theatre Inc. in carrying out renovations to the property at 140 MacNab Street North, Hamilton.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) Funded from the Reserve for Contingency.
- 8) PRESENT BALANCE:
- |                          |                      |                   |
|--------------------------|----------------------|-------------------|
| PER GENERAL LEDGER       | as at April 29, 1988 | \$54,009          |
| LESS: ACTUAL COMMITMENTS |                      |                   |
| : MEMO COMMITMENTS       |                      | <u>      </u>     |
| AVAILABLE BALANCE        |                      | \$54,009<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes   X   No

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Historic Fire Engine
- 2) ACCOUNT NUMBER 0280-42
- 3) YEAR OF ORIGIN 1980 (Item 2 of the 11th Report of the Parks and Recreation Committee adopted by City Council May 12, 1981).
- 4) PURPOSE To cover the estimated financial responsibility of the City for licencing and insuring a 1924 Ahrens Fox Pumper over a 20 year period.  
It is required because it is beyond the term of Council.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) Provision from the year end surplus distribution.
- 8) PRESENT BALANCE:
- |                          |                      |                  |
|--------------------------|----------------------|------------------|
| PER GENERAL LEDGER       | as at April 29, 1988 | \$4,499          |
| LESS: ACTUAL COMMITMENTS |                      |                  |
| : MEMO COMMITMENTS       |                      | <u>      </u>    |
| AVAILABLE BALANCE        |                      | \$4,499<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes   X   No

## TREASURY

1)	NAME	Hosting of Conferences with Municipal Subject Content.
----	------	--

2) ACCOUNT NUMBER 0280-54

3) YEAR OF ORIGIN 1987 (Originally adapted by City Council October 30/84 as per the 16th Report of the Legislative Committee, meeting of Executive Committee.)

4) PURPOSE                      Hosting of Conferences with Municipal subject content.

5)	FUNDED WITH	Yes	<u>          </u>	No	<u>    X    </u>
	SPECIFIC ASSETS				
	(IF YES, DETAIL				
	OF ASSETS)				

6) INTEREST EARNED	Yes	<u>X</u>	No	<u>          </u>
--------------------	-----	----------	----	-------------------

7) FUNDING SOURCE(S)	Provisions from Current Budget on an annual basis with the funds available at year-end, or if required by a year-end surplus distribution.
----------------------	--

8) PRESENT BALANCE

PER GENERAL LEDGER      as at April 29, 1988      \$10,000

LESS: ACTUAL COMMITMENTS \$

: MEMO COMMITMENTS	10,000	<u>10,000</u>
--------------------	--------	---------------

AVAILABLE BALANCE	\$ 0
-------------------	------

9) IS THE AVAILABLE BALANCE ADEQUATE                      Yes \_\_\_\_\_ No X

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Industrial Land Debt Charges
- 2) ACCOUNT NUMBER 0280-26
- 3) YEAR OF ORIGIN 1974
- 4) PURPOSE To pay for debt charges in relation to specific industrial land.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes        No   X
- 7) FUNDING SOURCE(S) Allocation from the Reserve for Debt Charges (General 0280-19).
- 8) PRESENT BALANCE:
- |                          |                      |               |
|--------------------------|----------------------|---------------|
| PER GENERAL LEDGER       | as at April 29, 1988 | \$77,978      |
| LESS: ACTUAL COMMITMENTS | \$49,443             |               |
| : MEMO COMMITMENTS       | <u>      </u>        | <u>49,443</u> |
| AVAILABLE BALANCE        |                      | \$28,535      |
|                          |                      | =====         |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes   X   No

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Long Term Disability Plan
- 2) ACCOUNT NUMBER 0280-52 and 0287
- 3) YEAR OF ORIGIN 1985
- 4) PURPOSE To finance long term disability plan.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) (a) Surplus from group life insurance premium paid to Canada Life.  
(b) The difference between the long term disability premium rate and actual experience.
- 8) PRESENT BALANCE:
- |                          |                      |                      |
|--------------------------|----------------------|----------------------|
| PER GENERAL LEDGER       | as at April 29, 1988 | \$2,484,026          |
| LESS: ACTUAL COMMITMENTS |                      |                      |
| : MEMO COMMITMENTS       |                      | <u>          </u>    |
| AVAILABLE BALANCE        |                      | \$2,484,026<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes   X   No



## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Maintenance of Playground Facilities
- 2) ACCOUNT NUMBER 0280-44
- 3) YEAR OF ORIGIN 1982 (Item 6 of the 14th Report of the Finance Committee adopted by City Council July 27, 1982).
- 4) PURPOSE To provide for maintenance of playground facilities to be constructed under the Neighbourhood Improvement Program at St. Brigid's, Wentworth Street, West Avenue, Earl Kitchener, St. Patrick's, Fairfield, Roxborough, St. Helen's and Parkdale Schools. It is required because it is beyond the term of Council.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) Provision from Current Budget.
- 8) PRESENT BALANCE:
- |                          |                      |                   |
|--------------------------|----------------------|-------------------|
| PER GENERAL LEDGER       | as at April 29, 1988 | \$30,728          |
| LESS: ACTUAL COMMITMENTS |                      |                   |
| : MEMO COMMITMENTS       |                      | <u>      </u>     |
| AVAILABLE BALANCE        |                      | \$30,728<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes   X   No

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Major Repairs and Improvements to  
City Owned Properties
- 2) ACCOUNT NUMBER 0280-24
- 3) YEAR OF ORIGIN 1971 (description of Reserve revised as per Item 6 of  
the 3rd Report of the Finance Committee adopted by  
City Council February 14, 1984).
- 4) PURPOSE Major repairs and improvements to all City owned  
property, with estimated costs of over \$10,000 to a  
maximum of \$50,000.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL  
OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) Net rental revenue less operating expenditure.
- 8) PRESENT BALANCE:
- |                          |                      |                    |
|--------------------------|----------------------|--------------------|
| PER GENERAL LEDGER       | as at April 29, 1988 | \$227,674          |
| LESS: ACTUAL COMMITMENTS | \$27,000             |                    |
| : MEMO COMMITMENTS       | <u>      </u>        | <u>27,000</u>      |
| AVAILABLE BALANCE        |                      | \$200,674<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes   X   No

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Major Repairs to Mobile Equipment
- 2) ACCOUNT NUMBER 0280-03
- 3) YEAR OF ORIGIN 1975
- 4) PURPOSE Major repairs of City vehicles such as drive train, motor overhaul, brake replacement, body work, hydraulic system overhaul, water tank replacement, fire pump overhaul, frames (repairs and alignment), aerial ladder testing and repair replacement of ground ladders.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) Provision from Current Budget.
- 8) PRESENT BALANCE:
- |                          |                      |               |
|--------------------------|----------------------|---------------|
| PER GENERAL LEDGER       | as at April 29, 1988 | \$684,436     |
| LESS: ACTUAL COMMITMENTS | \$63,262             |               |
| : MEMO COMMITMENTS       | <u>      </u>        | <u>63,262</u> |
| AVAILABLE BALANCE        |                      | \$621,174     |
|                          |                      | =====         |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes   X   No

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Motorized Equipment
- 2) ACCOUNT NUMBER 0280-31
- 3) YEAR OF ORIGIN 1976
- 4) PURPOSE Replacement of typewriters, calculators, cash registers, mimeograph equipment, dictating equipment, photocopiers, adding machine, electric pencil sharpeners.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) Provision from Current Budget/year end surplus.
- 8) PRESENT BALANCE:
- |                          |                      |                    |
|--------------------------|----------------------|--------------------|
| PER GENERAL LEDGER       | as at April 29, 1988 | \$313,351          |
| LESS: ACTUAL COMMITMENTS | \$14,473             |                    |
| : MEMO COMMITMENTS       | <u>      </u>        | <u>14,473</u>      |
| AVAILABLE BALANCE        |                      | \$298,878<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes   X   No

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Replacement of Mobile Equipment
- 2) ACCOUNT NUMBER 0280-01
- 3) YEAR OF ORIGIN 1956 (Item 1 of the 9th Report of the Board of Control adopted by City Council March 19, 1956)
- 4) PURPOSE Replacement of obsolete vehicles (cars and trucks) and equipment (snow plows, garbage packers)
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) Provision from Current Budget
- 8) PRESENT BALANCE:
- |                          |                             |                      |
|--------------------------|-----------------------------|----------------------|
| PER GENERAL LEDGER       | as at April 29, 1988        | \$6,674,027          |
| LESS: ACTUAL COMMITMENTS | \$3,594,230                 |                      |
| : MEMO COMMITMENTS       | <u>                    </u> | <u>3,594,230</u>     |
| AVAILABLE BALANCE        |                             | \$3,079,797<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes        No   X

Note: To maintain the reserve at 100% level of the accumulated depreciation, the fund should be increased by \$5,000,000 to cover the original book value of the Mobile Equipment. This would not cover any inflationary cost increase. The City Treasurer will make a further review in the Fall of 1988 at the time of making a recommendation for the arrangement of leasing of vehicles.



## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Off-Street Parking
- 2) ACCOUNT NUMBER 0280-14
- 3) YEAR OF ORIGIN Prior to 1964
- 4) PURPOSE Purchase land and development of Off-Street Parking Facilities.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes X No         
Short term investments (combined with City's general investment).
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) Parking Authority current operating profit or loss from on-street parking meter operations and off-street parking lots.
- 8) PRESENT BALANCE:
- |                           |                      |                      |
|---------------------------|----------------------|----------------------|
| PER GENERAL LEDGER        | as at April 29, 1988 | \$3,193,318          |
| LESS: ACTUAL COMMITMENTS  | \$                   |                      |
| : MEMO COMMITMENTS - 1988 |                      |                      |
| Capital Requirements      | <u>1,100,000</u>     | <u>1,100,000</u>     |
| AVAILABLE BALANCE         |                      | \$2,093,318<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes        No X

Note: The fund requirement for the 1989-1992 Capital Budget is \$7,350,000.

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Park Improvements at Ivor Wynne Stadium
- 2) ACCOUNT NUMBER 0280-45
- 3) YEAR OF ORIGIN 1982
- 4) PURPOSE Renovation or improvement to Ivor Wynne Stadium.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes X No
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) Net Revenue from beer sales.  
Item 9 of the 15th Report of the Finance Committee  
adopted by City Council August 3, 1982.
- 8) PRESENT BALANCE:
- |                          |                      |                    |
|--------------------------|----------------------|--------------------|
| PER GENERAL LEDGER       | as at April 29, 1988 | \$249,467          |
| LESS: ACTUAL COMMITMENTS | \$17,500             |                    |
| : MEMO COMMITMENTS       | <u>      </u>        | <u>17,500</u>      |
| AVAILABLE BALANCE        |                      | \$231,967<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Property Purchases
- 2) ACCOUNT NUMBER 0280-02
- 3) YEAR OF ORIGIN 1961
- 4) PURPOSE To finance the acquisition of properties for Civic purposes
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) The proceeds from sale of lands and buildings vested in The Corporation of the City of Hamilton (Authorized by Item 24 of the 9th Report of the Board of Control adopted by City Council March 28, 1961).
- 8) PRESENT BALANCE:
- |                           |                      |                             |
|---------------------------|----------------------|-----------------------------|
| PER GENERAL LEDGER        | as at April 29, 1988 | \$6,015,070                 |
| LESS: ACTUAL COMMITMENTS  | \$1,203,958          |                             |
| : MEMO COMMITMENTS - 1988 | <u>36,000</u>        | <u>1,239,958</u>            |
| AVAILABLE BALANCE         |                      | <u>\$4,775,112</u><br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes   X   No

Note: Recommended level - should be maintained at a net balance of \$2,500,000.

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Realty Taxes Beach Strip Properties
- 2) ACCOUNT NUMBER 0280-38
- 3) YEAR OF ORIGIN 1979
- 4) PURPOSE Payment of taxes on Conservation Authority land rented by City.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) Provision from Current budget.
- 8) PRESENT BALANCE:
- |                          |                      |                      |
|--------------------------|----------------------|----------------------|
| PER GENERAL LEDGER       | as at April 29, 1988 | \$ 12,507            |
| LESS: ACTUAL COMMITMENTS | \$32,613             |                      |
| : MEMO COMMITMENTS       |                      | <u>32,613</u>        |
| AVAILABLE BALANCE        |                      | \$( 20,106)<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes        No   X

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Services for Unsubdivided Lands Development
- 2) ACCOUNT NUMBER 0280-12
- 3) YEAR OF ORIGIN 1964 (By-law 9413 C.M. July 25, 1961)
- 4) PURPOSE To finance City's share of services in subdivisions for installation of preliminary roads, catchbasins, curbs and walks, final roads, sodding, trees, street lighting, sewers and watermain; and through unsubdivided lands for construction of preliminary roads and pathways.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) Sale of 1' reserves (1' strip of land, inside or outside road allowance, held by City until services are installed and paid for, conveyed to developer for \$1 plus City's cost of installing those services). Provision from Current Budget or 6 Mill Capital Levy.
- 8) PRESENT BALANCE:
- |                           |                      |                |
|---------------------------|----------------------|----------------|
| PER GENERAL LEDGER        | as at April 29, 1988 | \$(241,674)    |
| LESS: ACTUAL COMMITMENTS  | \$ 79,702            |                |
| : MEMO COMMITMENTS - 1988 |                      |                |
| Capital Requirements      | <u>479,132</u>       | <u>558,834</u> |
| AVAILABLE BALANCE         |                      | \$(800,508)    |
|                           |                      | =====          |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes        No   X

Note: The fund requirement for the 1989-1992 Capital Budget is \$750,000 (1989 only).



## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Sick Leave on Resignation
- 2) ACCOUNT NUMBER 0280-30
- 3) YEAR OF ORIGIN 1976
- 4) PURPOSE To finance payment of accumulated sick leave liability on resignation, death or retirement.  
Note: Present liability as at December 31, 1987 - \$10,256,779.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) Provision from Current Budget.
- 8) PRESENT BALANCE:
- |                          |                      |                      |
|--------------------------|----------------------|----------------------|
| PER GENERAL LEDGER       | as at April 29, 1988 | \$2,501,113          |
| LESS: ACTUAL COMMITMENTS |                      |                      |
| : MEMO COMMITMENTS       |                      | <u>          </u>    |
| AVAILABLE BALANCE        |                      | \$2,501,113<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes        No   X

Note: Unfunded by \$7,755,666.

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Special Events Subsidy
- 2) ACCOUNT NUMBER 0280-05
- 3) YEAR OF ORIGIN 1986 (authorized by the Executive Committee March 13, 1986).
- 4) PURPOSE To establish a fund to assist H.E.C.F.I. in competing on a Provincial, National and International level for convention business.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes X No       
Short term investment (combined with City's investment portfolio).
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) Transferred from Reserve for Capital Projects, Victor K.Copps Trade Centre/Arena (H.E.C.F.I.).
- 8) PRESENT BALANCE:  
PER GENERAL LEDGER as at April 29, 1988 \$318,225  
LESS: ACTUAL COMMITMENTS \$  
: MEMO COMMITMENTS 318,225 318,225  
AVAILABLE BALANCE \$ 0  
=====
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Special Events in 1988
- 2) ACCOUNT NUMBER 0280-56
- 3) YEAR OF ORIGIN 1987
- 4) PURPOSE Royal visit, etc.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) Allocated out of 1987 year-end surplus.
- 8) PRESENT BALANCE:
- |                          |                      |               |
|--------------------------|----------------------|---------------|
| PER GENERAL LEDGER       | as at April 29, 1988 | \$ 20,000     |
| LESS: ACTUAL COMMITMENTS | \$ 20,000            |               |
| : MEMO COMMITMENTS       | <u>          </u>    | <u>20,000</u> |
| AVAILABLE BALANCE        |                      | \$ 0<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes   X   No

## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Uninsured Losses - Fire and Public Liability.
- 2) ACCOUNT NUMBER 0280-36
- 3) YEAR OF ORIGIN 1978
- 4) PURPOSE To pay for losses that arise within the deductible clause of Fire Insurance policy. Item 11 of the 18th Report of the Finance Committee adopted by City Council September 29, 1981.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) Current Estimates - premium charges, and transfers from other reserves.
- 8) PRESENT BALANCE:
- |                          |                      |                      |
|--------------------------|----------------------|----------------------|
| PER GENERAL LEDGER       | as at April 29, 1988 | \$1,639,935          |
| LESS: ACTUAL COMMITMENTS | \$ 574               |                      |
| : MEMO COMMITMENTS       | <u>          </u>    | <u>  574  </u>       |
| AVAILABLE BALANCE        |                      | \$1,639,361<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes        No   X

Note: Recommended level fund balance should be maintained at a net balance of \$2,000,000.

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Workers' Compensation
- 2) ACCOUNT NUMBER 0280-37
- 3) YEAR OF ORIGIN 1978
- 4) PURPOSE Payment to Workers' Compensation Board in relation to injury related costs under Workers' Compensation Act.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes        No   X
- 6) INTEREST EARNED Yes   X   No
- 7) FUNDING SOURCE(S) Provision from Current Budget.
- 8) PRESENT BALANCE:
- |                          |                      |                    |
|--------------------------|----------------------|--------------------|
| PER GENERAL LEDGER       | as at April 29, 1988 | \$451,988          |
| LESS: ACTUAL COMMITMENTS |                      |                    |
| : MEMO COMMITMENTS       |                      | <u>          </u>  |
| AVAILABLE BALANCE        |                      | \$451,988<br>===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes   X   No



## CITY OF HAMILTON

## TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Working Funds, Inventories, Reduction of  
Taxation and Prepaid Expense
- 2) ACCOUNT NUMBER 0282
- 3) YEAR OF ORIGIN
- 4) PURPOSE To finance current budget expenditures until tax  
levies are collected and to provide funding for  
inventories, prepaid expenses and uncollected taxes.

- 5) FUNDED WITH SPECIFIC ASSETS  
(IF YES, DETAIL OF ASSETS) Yes        No   X

- 6) INTEREST EARNED Yes   X   No

- 7) FUNDING SOURCE(S)

- 8) PRESENT BALANCE:

PER GENERAL LEDGER as at April 29, 1988 \$10,749,890

LESS: ACTUAL COMMITMENTS

: MEMO COMMITMENTS                     

AVAILABLE BALANCE \$10,749,890  
=====

- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes        No   X

Note: It is recommended that this reserve be maintained at a level of 75%  
of outstanding taxes. The present shortfall is \$1,673,382 calculated  
as follows:

Reserve Balance		10,749,889
Less: 100% of year end inventory	2,180,465	
100% of prepaid expenses	<u>141,853</u>	<u>2,322,318</u>

Balance Applicable to Tax Receivable 8,427,571  
=====

75% of 1985 year end tax receivable (13,467,939)	10,100,954
Less balance available noted above	<u>8,427,571</u>

Unfunded by 1,673,383  
=====





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